



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 5/5/15.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, APRIL 7, 2015
IMMEDIATELY FOLLOWING THE PUBLIC HEARING
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Kathy Curtis called the meeting to order at 7:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee JP Dries, Trustee Luke Goucher and Trustee Terry Borg. Absent: Trustee Pat Lunardon and Trustee Debra Armstrong.

Others present: Police Chief Mike Acosta, Village Attorney Kevin Buick, Drop-in Center Volunteers Josh Salisbury and Kevin Brown, Police Sergeant Tony Ayala, Public Works Director Mike Miller, Village Engineer Jeremy Lin and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. FINANCIAL REPORT

President Curtis asked if there were any questions about the Financial Report. President Curtis advised that Cheryl is researching the low pumped to billed report.

6. PROCLAMATION

PROCLAMATION 2015-01 MUNICIPAL CLERKS WEEK MAY 3, 2015 – MAY 9, 2015

President Curtis read the proclamation aloud and declared May 3-9, 2015 as Municipal Clerks week.

7. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – March 3, 2015
- b) Receive and File
 - Planning Commission Meeting Minutes – February 19, 2015
 - Infrastructure Committee Meeting Minutes – March 31, 2015
 - Water Report for February 2015
- c) Acceptance of Cash and Investment Report as of February, 2015
- d) Approval of Bills Payable and Manual Check Register #730

ACCOUNTS PAYABLE:	\$38,878.14
MANUAL CHECKS:	<u>6,428.50</u>
TOTAL:	<u><u>\$45,306.64</u></u>

Trustee Dries made a motion to approve the consent agenda, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Borg, Dries, Goucher. Nay: None: Absent: Lunardon and Armstrong. (3-0-2)

8. COMMITTEE REPORTS

- Personnel & Communications – Debra Armstrong, Chair

None.
- Finance & Public Relations & Development – Terry Borg, Chair

None.
- Infrastructure – Luke Goucher, Chair

Trustee Goucher advised that the Infrastructure Committee has been discussing the proposed paving project for 2015. He also advised that the Committee has been discussing potential capital improvement projects. President Curtis appointed Trustee Dries to the Infrastructure Committee to fill the vacancy of Trustee Steve Nowak, who resigned in December.

9. LEGAL REPORT

Village Attorney Kevin Buick advised that it has been a quiet month, therefore there is no Legal Report. President Curtis advised that the village had sent a certified letter reminding the Akrabawis about the paving that needs to be done in Heritage Hills Phase III, but there has been no response.

10. POLICE DEPARTMENT REPORT

Police Chief Mike Acosta honored Sergeant Buzz Hodges with a plaque and a collage on the occasion of his retirement. Several members of the police department and Mr. Hodges family attended the meeting.

Chief Acosta advised the Board about a home invasion that happened in September of 2014. They have arrested one suspect and issued a warrant for another.

11. PUBLIC WORKS REPORT

No report. Trustee Borg thanked Mr. Miller for filling in the pot hole at the corner of DeKalb and County Line Road.

Mr. Miller also discussed the pump to billed report.

12. ENGINEERING REPORT

Village Engineer Jeremy Lin also discussed the pump to billed report and suggested that a meter at the well house be calibrated.

Mr. Lin also discussed his work with the Infrastructure Committee. He advised that the asphalt plant will be opening this month and will be able to get started on the paving project soon.

Trustee Dries asked about the Willow Street project. Mr. Lin advised that the entire street will be paved from Pleasant to the end of the street.

Mr. Miller discussed working with Curran to fix some areas in town after he preps them to save money.

President Curtis asked about seal coating. Mr. Lin clarified that it will be crack filling to prevent further damage from the cracks. Mr. Lin said that he will be getting two or three proposals for the project.

13. OLD BUSINESS

None.

14. NEW BUSINESS

a) MOTIONS

- **Motion to re-appoint Liz Peerboom as Village Clerk for the term of May 1, 2015 to April 30, 2016.**

Trustee Dries made a motion to confirm the re-appointment of Liz Peerboom as Village Clerk for the term of May 1, 2015 to April 30, 2016, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Borg. Nay: None. Absent: Lunardon and Armstrong. (3-0-2)

- **Motion to re-appoint Cheryl Aldridge as Deputy Clerk for the term of May 1, 2015 to April 30, 2016.**

Trustee Goucher made a motion to confirm the re-appointment of Cheryl Aldridge as Deputy Clerk for the term of May 1, 2015 to April 30, 2016, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Goucher, Borg, Dries. Nay: None. Absent: Lunardon and Armstrong. (3-0-2)

- **Motion to Approve Engineering Work Order for the 2015 Paving Project – Center Street, in the amount of \$21,700.**

Trustee Goucher made a motion to approve the Engineering Work Order for the 2015 Paving Project – Center Street, in the not to exceed amount of \$21,700, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Borg, Dries, Goucher. Nay: None. Absent: Lunardon and Armstrong. (3-0-2)

- **Motion to Approve Engineering Work Order for the 2015 Infrastructure General Services in the amount of \$11,500.**

Trustee Goucher made a motion to approve Engineering Work Order for the 2015 Infrastructure General Services in the amount of \$11,500, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Borg, Dries, Goucher. Nay: None. Absent: Lunardon and Armstrong. (3-0-2)

b) ORDINANCES

- **ORDINANCE 2015-03 APPROPRIATIONS (BUDGET) ORDINANCE
AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2015 AND ENDING APRIL 30, 2016 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS.**

Trustee Goucher made a motion to approve Ordinance 2015-03, Appropriations (Budget) Ordinance, seconded by Trustee Borg. Motion

carried by roll call vote. Aye: Dries, Goucher, Borg, Curtis. Nay: None.
Absent: Lunardon and Armstrong. (4-0-2)

- **ORDINANCE 2015-09 AMENDING THE STANDING COMMITTEES**
AN ORDINANCE AMENDING TITLE 1 OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS “ADMINISTRATION,” SECTION 1-5-6 “COMMITTEES OF THE BOARD OF TRUSTEES”

Trustee Dries made a motion to approve Ordinance 2015-09, Amending the Standing Committees, seconded by Trustee Goucher.

Trustee Borg had several questions regarding the ordinance and how many members were on the Board at this point in time. Mr. Buick advised that it would be best to vote on this ordinance as if the Board had six members.

Motion carried by roll call vote. Aye: Goucher, Borg, Dries. Nay: None.
Absent: Lunardon and Armstrong. (3-0-2)

- **ORDINANCE 2015-10 ZONING MAP**
AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP

Trustee Goucher made a motion to approve Ordinance 2015-10, Adopting the Maple Park Zoning Map, seconded by Trustee Dries. Village Clerk Liz Peerboom advised that the only change was the zoning map amendment for 402 South Street. Motion carried by roll call vote. Aye: Borg, Dries, Goucher. Nay: None. Absent: Lunardon and Armstrong. (3-0-2)

15. VILLAGE PRESIDENT REPORT

President Curtis advised that there have been inquiries made about possible Trustee candidates and that she hopes to have June 1st appointments. She added that members are need for the Board of Trustees, Planning Commission, and Zoning Board of Appeals. President Curtis also advised that, before the meeting, representatives from St. Vincent de Paul made some inquiries about their rent increase and said that they will meet with their Board and let the village know if they are going to stay.

President Curtis also discussed a survey that was taken of area municipalities regarding their sidewalk policies. She advised that while there were different strategies, most have all but abandoned their sidewalk program for lack of interest. She said that public works has identified certain sidewalks that need to be replaced and that will be done as funds become available. She added that there was injury that was caused by a dangerous sidewalk.

16. TRUSTEE REPORTS

None.

17. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Borg.
Motion carried by voice vote.

Meeting adjourned at 7:49 p.m.