



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.com>

SPECIAL USE PERMIT PETITION

TO: Village Clerk; Mayor; Board of Trustees, Village of Maple Park, Illinois

FROM: Petitioner(s): _____ Phone: _____
 Mailing Address: _____ Fax: _____
 _____ Cell: _____
 _____ E-Mail: _____

Petitioner's Representative: _____ Phone: _____
 Mailing Address: _____ Fax: _____
 _____ Cell: _____
 _____ E-Mail: _____

1. The petitioner hereby petitions the Village of Maple Park to approve a Special Use Permit for the following property:

A. Legal Description and Parcel Number(s):
(If necessary, attach the full legal description on a separate sheet of paper)

B. Street Address or Common Location: _____

C. Size (square feet or acres): _____

D. Existing Zoning District: _____

E. Proposed Use and Description: On a separate sheet of paper, describe the proposed use's characteristics such as operating hours, number of employees, capacity of facility, etc. Also, indicate whether or not the proposed use would: a) be in conformance with the Village's Comprehensive Plan and how the proposed use may: b) impact adjacent existing and future land uses; c) impact adjacent property values; d) impact the general public's health, safety, and welfare; and e) in conformance with all the elements of the Maple Park Village Code.

2. The petitioner hereby submits the following information:

- Vicinity map of the area proposed for the special use
- List of current owner, and their mailing addresses, of all property within 250 feet (exclusive of right-of-way) of the property proposed to be rezoned
- 12 copies of a site plan which must show the following items: property dimensions; location and use of proposed structure; number and location of parking spaces and loading area; location and type of landscaping (including existing trees 6" in diameter or greater and existing tree masses); location, type and height of fencing or walls; location and width of driveways and curb cuts; internal traffic patterns; floor area (square footage); location of exterior lighting; location, type, and height of signage; direction of storm water flow, location of detention area

Note to Petitioner: A site plan for a Special Use Permit is intended to be a schematic plan only. All plans must eventually conform to other Village standards prior to the issuance of any building permits or other permits.

3. The Petitioner hereby states that a pre-application conference WAS WAS NOT held with Village staff (or representative) prior to submittal of this petition.

*Date of pre-application conference: _____
Those in attendance: _____

Note to Petitioner: A pre-application conference with staff is highly encouraged in order to avoid delays and to help in the timely processing of this petition.

4. The petitioner hereby agrees that this petition will be placed on the Planning Commission's agenda only if it is completed in full and submitted in advance of established deadlines.
5. The petitioner agrees to pay all costs associated with the Public Hearing process associated with this Special Use Permit Petition.
6. The petitioner has read and completed all of the above information and affirms it is true and correct.
7. Petitioner/property owner(s) hereby give the Village of Maple Park permission to post a public notice sign(s) on the subject property.

Petitioner's Signature

Date

Petitioner's Signature

Date

Subscribed and sworn to before me this _____ day of _____, 20 _____

Notary Public

Owner's Signature

Date

Owner's Signature

Date

Subscribed and sworn to before me this _____ day of _____, 20 _____

Notary Public

VILLAGE USE ONLY

Is petition completed in full? YES NO

Date received: _____

Village President

Received by: _____

Village Clerk

Public Hearing Date: _____