

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2021-11

**AN ORDINANCE AMENDING TITLE 1
“ADMINISTRATION,” CHAPTER 6 “VILLAGE OFFICERS
AND EMPLOYEES,” ARTICLE A “VILLAGE CLERK,” OF
THE MAPLE PARK VILLAGE CODE TO INCLUDE A
NEW SECTION 9 ENTITLED “DEPUTY VILLAGE
CLERK”**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,
Kane and DeKalb Counties, Illinois, this 4th day of May, 2021.

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“ADMINISTRATION,” CHAPTER 6, “VILLAGE
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WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, the President and Board of Trustees of the Village of Maple Park believe it appropriate to amend the text of Article A of Title 1, Chapter 6 of the Maple Park Village Code to provide for the position of a Deputy Village Clerk for the Village of Maple Park.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Maple Park as follows:

SECTION 1. That Title 1, Chapter 6, Article A of the Maple Park Village Code shall be amended to add a new Section 1-6A-9, to read as follows:

1-6A-9: Deputy Village Clerk

- A. Creation of Position; Appointment: There is hereby created the office of Deputy Clerk for the Village of Maple Park, to have the duties and to be appointed in the manner provided for by law, and including but not limited to the provisions of 65 ILCS 5/3.1-30-10(b). The Deputy Clerk shall at all times be subordinate to and subject to the authority of the Village Clerk, with respect to all clerk duties and functions. The Deputy Clerk need not be a resident of the Village.
- B. The Deputy Village Clerk may execute all documents required by law to be executed by the Village Clerk in the Village Clerk's absence and may affix the seal of the Village Clerk wherever required. In signing any document, a Deputy Village Clerk shall sign the name of the Village Clerk followed with the word "By" and the Deputy Village Clerk's own name and the words "Deputy Clerk."
- C. The Deputy Village Clerk shall, in the absence of the Village Clerk, keep records. In addition to the record of ordinances and other records which the Village Clerk is required by statute to keep, he or she shall keep a register of all licenses and permits issued and the payments thereof; a record showing all of the officers and regular employees of the Village and any such other records as may be required by the Village Board.
- D. The Deputy Village Clerk shall, in the absence of the Village Clerk, be the custodian of documents belonging to the Village which are not assigned to custody of some other officer and shall keep and maintain a proper index to all documents and records kept by the Clerk's office so that ready access thereto and use thereof may be had.

SECTION 2. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

PASSED this 4th day of May, 2021, pursuant to roll call vote as follows:

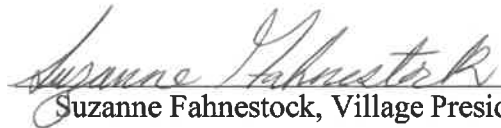
AYES: Groezinger, Rebone, Speare, Ward

NAYS: _____


ABSENT: _____

APPROVED this 4th day of May, 2021.

SEAL


Suzanne Fahnestock, Village President

ATTEST:


Village Clerk
By Cheryl Aldridge
Deputy Clerk

CLERK'S CERTIFICATE


STATE OF ILLINOIS)
)
COUNTIES OF DEKALB AND KANE) SS

I, Theresa D'Amato, by Cheryl Aldridge, Deputy Clerk, certify that I am the duly appointed and acting municipal clerk of Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the 4th day of May, 2021, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 6, "VILLAGE OFFICERS AND EMPLOYEES," ARTICLE A, "VILLAGE CLERK," OF THE MAPLE PARK VILLAGE CODE TO INCLUDE A NEW SECTION 9 ENTITLED "DEPUTY VILLAGE CLERK."**

Dated at Maple Park, Illinois, this 4th day of May, 2021.

(SEAL)



Village Clerk
By Cheryl Aldridge
Deputy Clerk