

302 Willow Street + P.O. Box 220 + Maple Park, Illinois 60151

Village Hall: 815-827-3309 Fax: 815-827-4040

Website: http://www.villageofmaplepark.com

WELCOME TO MAPLE PARK!

I would like to welcome you to Maple Park and give you information about our Village that may be of interest to you.

Maple Park requires residents to purchase Vehicle Stickers and Golf Cart Stickers. Vehicle Stickers are \$30 per vehicle and Golf Carts are \$15 per cart. Golf Carts are required to be inspected by the Maple Park Police Department before applying for your golf cart sticker. Vehicle Stickers and Golf Carts are due May 31, but new residents have 30 days to purchase.

Trash pickup is on Wednesdays. Your utility bill includes water and, sewer and is billed every other month and are due the last day of the month. We accept cash, check, credit and debit cards and you can pay your bill in many different ways:

- Pay in person at the Village office located at 302 Willow Street (check, cash, debit, credit)
- Pay by mail to P.O. Box 220, Maple Park, 60151
- Pay online using our E-Pay system on our website (debit, credit, e-check)
- Drop the payment in our drop box
- Auto Debit No charge for this service, but the amount due is taken directly from your account on the due date.

The Board of Trustees meets on the first Tuesday of each month at 7:00 p.m. You can find a lot of information on our website at www.villageofmaplepark.org. If you can't find what you are looking for be sure to give us a call at (815) 827-3309.

We're glad you're here!

Sincerely,

VILLAGE OF MAPLE PARK

Suzanne Fahnestock Village President



CONVENIENT

ways to pay your water bills, vehicle stickers, ordinance violations (e.g. parking ticket)

E-Pay: Go to www.villageofmaplepark.org to pay your water bill by credit/debit card or e-check. E-pay charges a percentage to use a credit/debit card, but using an e-check only costs 50 cents. The village does not receive any of this fee.

Auto Debit: Auto Debit is a free service where the village charges your bank account on the due date. You still receive a bill, but it tells you what day it will come out of your account. Complete enclosed Auto Debit form, and return to the village office with a voided check.

Mail your payment: You may mail your payment to P.O. Box 220, Maple Park, IL, 60151. However, the village does not account for mail received after the due date even if you mailed it very early.

<u>In-Person</u>: You can pay your bill at the village office located at 302 Willow Street, Maple Park. Office hours are Monday – Friday 8:30 a.m. to 4:30 p.m., and the 1st and 3rd Tuesdays until 7:00 p.m.

Drop Box: We have a drop box next to the front door at village hall. The drop box is emptied Monday through Friday. We suggest that you do not leave cash in the drop box.



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Authorization Agreement for Pre-Authorized Payments

I hereby authorize the Village of Maple Park (hereinafter called BUSINESS) and the financial institution (hereinafter called DEPOSITORY) listed below to initiate debit entries to my checking account or savings account (and the reversal of like debit) in the amount of my Village of Maple Park Water and Sewer bill on or before the due date of each bill.

Customer Name:

Custoffier 1 (united	
Utility Bill Account Number:	
Customer Phone Number:	
Service Address:	
Bank Name & Branch:	
Bank City, State, and Zip Code:	
Transit Routing Number:	
Account Number:	
Account Listed as (Check or Savings):	
Please Attach a Cancelled/Voided Che	ck Here:
	fect until BUSINESS and DEPOSITORY has received 30 days written mination in such time and in such manner as to afford BUSINESS and on it.
Name(s):	
(Please Print)	
	Data
Signed:	Date:



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GOLF CART PERMITS

<u>Due by May 31st</u>, at a cost of \$15.00 each New Residents – You Have 30 Days to Purchase Your Sticker

- Please complete the enclosed application and return it to the village office with a copy of your insurance coverage card and payment of \$15 per golf cart by May 31st, to avoid the late fee of \$10.00 per golf cart.
- **Change as of 06/06/23 Every golf cart in the Village of Maple Park will need to pass an inspection initially, and again every three years.**
- Golf carts will be inspected and approved by the Police Chief, or a Police Department designee, at the time of application.
- A late fee of \$10 is assessed after June 1st. After August 1st, the Village of Maple Park will initiate legal proceedings to collect said fee and late charge, in which event the offender shall be obligated to pay the Village's costs of suit and reasonable attorney fees.

All persons operating a golf cart or a utility terrain vehicle on the streets under the jurisdiction of the Village of Maple Park must ensure compliance with the following requirements:

- A. Proof of Liability Insurance. Driver must carry it with the vehicle at all times.
- B. Driver's License: Driver must have a current valid government issued driver's license.
- C. Age Requirement: Driver must be age 18 or older.
- D. All golf carts and utility terrain vehicles must be registered with the Village of Maple Park and proof of such registration shall be displayed and visible on the rear of the vehicle.
- E. Required Equipment (See inspection sheet attached)
- F. Occupants: The maximum number of occupants in such vehicles shall be deemed to correspond with the total number of seats available on the particular vehicle.
- G. Golf Carts and Utility Terrain Vehicles require the following seating requirements. All children under the age of 13 must be securely fastened with a seat belt while the vehicle is in operation. Children that are unable to sit up on their own with a seat belt, must be secured in a proper child safety seat.
- H. If the vehicle is not equipped with a turn signal, the operator of the vehicle will use current accepted hand signals to signal turning.

A copy of the complete Ordinance is available on the village website at www.villageofmaplepark.org or from the Village Clerk.

◆ Pay in Person at the Village Office Using Cash, Check, Credit or Debit Card ◆ Pay by Mail Using Check, Credit or Debit Card ◆
 ◆ Schedule an Inspection with the Maple Park Police Department if needed ◆

QUESTIONS? CALL (815) 827-3309

Ow	vner's Name:						
YE	AR:						
MA	KE:						
Mo	DDEL:						
SEI	RIAL#:						
			VILLAGE OF MAPLE PARK				
			GOLF CART INSPECTION				
	To Be Comp	LET	ED BY THE MAPLE PARK POLICE DEPARTMENT DESIGNATED OFFICER ONLY				
	Brakes and brake lights		Approved "slow moving vehicle" emblem on rear of vehicle				
	A steering apparatus		Headlight that emits a white light visible from a distance of at least five hundred (500) feet to the front, which must be illuminated when in operation				
	Seat belts for children		Tail lamp that emits a red light visible from a distance of one hundred (100) feet from the rear, which must be illuminated when in operation				
	Tires		Proof of liability insurance				
	□ Rearview mirror □						
The a	above-described vehicle was in	spect	ed and is incompliance with the regulations set forth in the Village Code of Maple Park, Illinois.				
Date	and Time of Inspection:		□ AM □ PM □ NEW □ RENEWAL □ PASS □ FAIL				
Inspe	ecting Officer:						

A SEPARATE INSPECTION FORM MUST BE COMPLETED FOR EACH GOLF CART

Return this form to: 302 Willow Street, P.O. Box 220, Maple Park, IL 60151

PLEASE MAKE CHECKS PAYABLE TO "VILLAGE OF MAPLE PARK"

GOLF CART PERMIT APPLICATION \$15 PER GOLF CART – DUE MAY 31ST BEGINNING JUNE 1ST INCREASES TO \$25 (TO INCLUDE \$10 LATE FEE) Owner's Name: Address: P.O. Box: Maple Park Π 60151 ☐ Cell Phone ☐ Cell Phone Phone 1: Phone 2: ☐ Land Line ☐ Land Line CHECK ALL THAT APPLY: ☐ I do not have a golf cart ♦ ☐ New golf cart(s) ♦ ☐ I am a new resident **GOLF CART INFORMATION** Serial# Year Make Model Village to Assign Village to Assign

I understand that Section 7-11-1 through 7-11-6 of the Maple Park village code govern the use of qualified golf carts on village streets and hereby agree to conform with all requirements of the village code and the traffic laws of the State of Illinois at all times.

I, THEREFORE, AGREE TO ASSUME AND TAKE ON MYSELF ALL OF THE RISKS AND RESPONSIBILITIES IN ANY WAY ASSOCIATED WITH THIS ACTIVITY. IN CONSIDERATION OF AND RETURN THE OPPORTUNITY TO OPERATE A GOLF CART ON VILLAGE STREETS, I RELEASE THE VILLAGE AND ITS ELECTED AND APPOINTED OFFICERS, ITS EMPLOYEES, AND ITS AGENTS, FROM ANY AND ALL LIABILITY, CLAIMS AND ACTIONS, THAT MAY ARISE FROM INJURY OR HARM TO OTHERS IN CONNECTION WITH THIS ACTIVITY. THIS RELEASE ALSO COVERS LIABILITY, CLAIMS AND ACTIONS CAUSED ENTIRELY OR IN PART BY ANY ACTS OR FAILURES TO ACT, INCLUDING BUT NOT LIMITED TO NEGLIGENCE, MISTAKE, OR FAILURE TO ENFORCE, SUPERVISE OR MAINTAIN, AND INCLUDING THE OPERATION OF MY VEHICLE BY ANY OTHER PERSON OTHER THAN MYSELF.

assure the village that I have as participation in this activity, an up, among other things, the ri- understand that the Release bin	ASSURE THE VILLAGE that there dequate health and liability insurance and I will indemnify and hold the village ght to sue the Village, its Board of ands my heirs, executors, administrators and code, and agree to abide thereby.	e necessary to provide for ge harmless for any such Trustees, employees, an	or any pay and medic h medical costs or pro nd agents for injuries	cal costs or property doperty damage. I under s (including death), day	lamage directly or erstand that this I amages, or losse	or indirectly resulting from my Release means that I am giving s I may incur or cause. I also
	Signature		Date			
Pay By Credit Card:	Credit Card Number			xpiration	CVV Code	
	Signature of Card Holder			Billing Zip Code		
	↓↓ D	O NOT WRITE	E IN THIS AR	EA 🔱		
For Office Use Only	Amount: Check #:	☐ Check ☐ C		ay □ Credit Ca ge Card Include		or Office Use Only
Last Inspection Date			Staff l	Initials:		22 0 22 0 0 22 0 22 0
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Website: http://www.villageofmaplepark.org

VEHICLE STICKERS

DUE MAY 31ST

FEES		
Type of Vehicle	Price	Comment
Passenger Vehicle, Motor Homes, Motor Vehicle for Hire, Trucks Class B-F	\$30.00 per vehicle	Limit 7 passengers; Class B-F, 0 to 16,000 lbs.
Trucks Class G through Z and Semi Tractors	\$50.00 per vehicle	(Over 16,000 lbs.)
Transfer Sticker	\$0.00	
Dealer Plates	\$30.00 per plate	(No more than \$150 regardless of number of vehicles)
Motorcycles, Motorbikes, Motor Scooters	\$0.00	No sticker required
Vehicles with antique plates	\$0.00	Sticker Required
Vehicles with permanent handicap placard or plate	\$0.00	Sticker Required

Businesses that have their principal business location within the village shall not be required to pay more than \$200.00 regardless of the number of vehicles owner and/or operated. This does not include personal vehicles.

Vehicle sticker(s) may be purchased from the Village Clerk at 302 Willow Street by cash, check, credit, or debit card in the office, but also can be purchased by mail, online via the E-Pay system (with an e-check, a debit or credit card). Completed applications, along with the appropriate fee, may also be placed in the Village Drop Box located at the entrance of the Civic Center.

Vehicle stickers must be displayed on the bottom right quadrant (passenger's side) of the front windshield, to be visible at all times. Failure to display the current sticker by June 1st will result in the purchase of a sticker plus the late fee per ordinance and could result in the issuance of a ticket from the Maple Park Police Department.

<u>Late fees are assessed as follows</u>: After June 1 – add late fee of \$10.00 per vehicle; after July 1 – add a late fee of \$25.00 per vehicle; after August 1 – the Village of Maple Park will initiate legal proceedings to collect said fee and late charges, in which event the offender shall be obligated to pay the Village's costs of suit and reasonable attorney fees. You can find information on vehicles stickers in the village code on our website. Please feel free to visit www.villageofmaplepark.org or you can view the code in the village office. The Village Board meets the first Tuesday of every month at 7:00 p.m.

If you have no vehicles that require a sticker, please complete the top portion of the form and check the box stating that you have no vehicles that are required to be registered and return to the village office.

Return the form to: 302 Willow Street, P.O. Box 220, Maple Park, IL 60151 Please make checks payable to "Village of Maple Park"

VEHICLE STICKER APPLICATION \$30 PER VEHICLE DUE MAY 31 ST, \$40 PER VEHICLE BEGINNING JUNE 1ST, \$55 PER VEHICLE BEGINNING JULY 1ST									
Owner'	Owner's Name:								
Addres	s:		P.O. Box:						
			Maple Park			IL	601	151	
Phone 1	1:			☐ Cell Phone ☐ Land Line	Phone 2:	2: □ Cell Phone □ Land Line			
Check al	l that appl	y: No V	Vehicles registered to a	a Maple Park mail	ing address	☐ I am a New Reside	ent of Maple Park		
				VEHICLE	Information	ON			
	Antique Plate, Handicapped Plate or Placard	Year of Vehicle	Make of (Chevrolet,			Model of Vehicle railblazer, Focus, Etc.)			
Village to Assign									
Village to Assign									
Village to Assign									
Village to Assign									
Pay by C	Pay by Credit Card: Credit Card Number Expiration CVV								
Credit Card Number Expiration CVV									
Signature of Card Holder Bi			Billing Zip Code						
*Please Note – All Credit Card / Debit Card payments are charged a convenience fee. This fee is not charged by (nor received by) the Village of Maple Park.									
			44	DO NOT WRI	TE IN THIS	S AREA $\Psi\Psi$			
For Office Use Check Can C				C-Pay □ Credit Card]	For Office Use Only			



Schedule a home collection of your unwanted household materials



For more information:

Go to WWW.WMATYOURDOOR.COM

Call **1-800-449-7587**



Automotive Products

Antifreeze, batteries, fluids, motor oil, oil filters, fuels



Garden Chemicals

Fertilizers, insect sprays, herbicides, pesticides and weed killers



Paint Products

Paint, caulk, glue, stain, thinner, spray paint and wood preservative



Household Cleaners

Ammonia, tile/shower/toilet cleaner, carpet/upholstery cleaner, rust remover and floor stripper



Electronics

Laptop, MP3 player, TV, DVD/CD/tape player, cell phone, computer, VCR, keyboard, printer, microwave, monitor and related cords

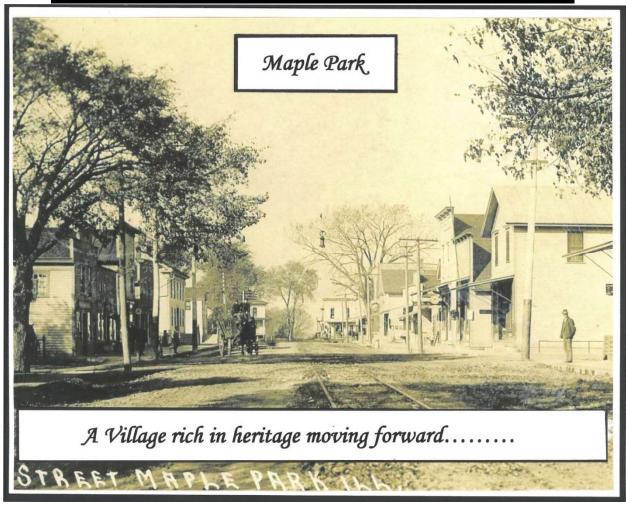


Household items

Household batteries, compact fluorescent lamps, straight fluorescent tubes, Thermometers & More

Program Guidelines: We do not collect ammunition, EV batteries, explosives, asbestos, tires, or any materials in unlabeled or leaking containers. For further information please contact the WM's At Your Door Special Collection program. There maybe additional, unacceptable materials based on local or state laws. This is a residential only program. At Your Door Special Collection is a service of WM ©2023

MAPLE PARK RESIDENT GUIDE



VILLAGE OF MAPLE PARK 302 WILLOW STREET, P.O. BOX 220 MAPLE PARK, IL 60151 (815) 827-3309

Website: www.villageofmaplepark.org
Facebook: https://www.facebook.com/MapleParkIL

Updated: April 2024

Local Government

The Village of Maple Park is a non-home-rule community that has a Trustee-Village form of government. The Board of Trustees meets the first Tuesday of each month. The meetings are held in the Board room at the Civic Center, located at 302 Willow Street, Maple Park. The village office is also located at the Civic Center and is open Monday through Friday 8:30 a.m. to 4:30 p.m. and 8:30 a.m. to 7:00 p.m. on the first and third Tuesdays. We are closed from 12:00 p.m. to 1:00 p.m. for lunch. Other times by appointment.

Please visit the village's website at www.villageofmaplepark.org and on Facebook.

VILLAGE OF MAPLE PARK

Village Officials Mailing Address: P.O. Box 220, Maple Park, IL, 60151

NAME/TITLE	Term Exp.		
Fahnestock, Suzanne Village President (224) 575-1960	April 30, 2025 (4-year term)		
Ward, Jennifer Trustee (847) 508-3398	April 30, 2027 (4-year term)		
Speare, Cliff Trustee (630) 281-0872	April 30, 2027 (4-year term)		
Groezinger, Tonia Trustee (630) 202-2636	April 30, 2025 (4-year term)		
Peloso, JT <u>Trustee</u> (630) 386-5938	April 30, 2025 (4-year term)		
Simon, David C. <u>Trustee</u> (630) 878-3149	April 30, 2025 (4-year term)		
Joy, Hillary Trustee (847) 489-1652	April 30, 2027 (4-year term)		

Village Departments

VILLAGE ADMINISTRATOR

Cheryl Aldridge, Village Administrator 302 Willow Street, P.O. Box 220 (815) 827-3309 caldridge@villageofmaplepark.com

PUBLIC WORKS DEPARTMENT

Scot Johnson, Director of Public Works 302 Willow Street, P.O. Box 220 (815) 693-2778 sjohnson@villageofmaplepark.com

VILLAGE ENGINEER

Lintech Engineering, LLC Jeremy Lin Village Engineer

UTILITY BILLING/ACCOUNTING

Shannon Warford, Village Treasurer 302 Willow Street, P.O. Box 220 (815) 827-3309 swarford@villageofmaplepark.com

POLICE DEPARTMENT

Randy Endean, Police Chief 306 Willow Street, P.O. Box 148 (815) 827-3286 (815) 827-4386 (fax) rendean@villageofmaplepark.com

BUILDING INSPECTOR

Lou Larson, Building Inspector 302 Willow Street, P.O. Box 220 (815) 901-4980 llarson@villageofmaplepark.com

FIRE DEPARTMENT

Maple Park & Countryside Fire Protection District

Ted Peterson, Fire Chief 305 S. County Line Rd, P.O. Box 10 (815) 827-3500 (815) 827-3746 (fax) ted.peterson@mapleparkfpd.org

VILLAGE CLERK

Caryn Minor, Village Clerk 302 Willow Street, P.O. Box 220 (815) 827-3309 ext. 402 villageclerk@villageofmaplepark.com



County, State, and Federal Government Information

COUNTY GOVERNMENT

DEKALB COUNTY

DeKalb County Administration Bldg. DeKalb County Courthouse

 110 East Sycamore Street
 133 West State Street

 Sycamore, IL 60178
 Sycamore, IL 60178

 (815) 895-7189
 (815) 895-7189

KANE COUNTY

Kane County Administration Bldg. Kane County Courthouse 719 Batavia Avenue 540 S. Randall Road Geneva, IL 60134 St. Charles, IL 60174 (630) 232-3400 (630) 232-3413

STATE SENATOR AND REPRESENTATIVE

Senator Dave Syverson (R)

Representative Jeff Keicher (R)

35th District 70th District

Rockford Office: Sycamore Office:

State of Illinois Building 2600 DeKalb Avenue, Suite C

200 S. Wyman, Suite 302 Sycamore, IL 60178 Rockford, IL 61101 (815) 748-3494

(815) 987-1755

U.S. SENATORS

Senator Richard J. Durbin (D-Illinois)

Senator Tammy Duckworth (D-Illinois)

D.C. Office: D.C. Office:

309 Hart Senate Bldg. 524 Hart Senate Office Building

Washington, DC 20510 Washington, DC 20510

(202) 224-2152 (202) 224-2854

Chicago Office: Chicago Office:

230 S. Dearborn St., Suite 3892 230 S. Dearborn, Suite 3900

Chicago, IL 60604 Chicago, IL 60604 (312) 353-4952 (312) 886-3506

U.S. REPRESENTATIVE

Representative Lauren Underwood (D-Illinois)

14th District

D.C. Office: Chicago Office

1118 Longworth HOB 490 E. Roosevelt Road, Suite 202

Washington, DC 20515 West Chicago, IL 60185

(202) 225-2976 (630) 549-2190

Utility Information

ELECTRIC SERVICE

Commonwealth Edison (ComEd) (800) Edison-1 (800-334-7661) www.comed.com

CABLE SERVICE

Mediacom (800) 479-2085 www.mediacomcable.com

WATER/SEWER

Village of Maple Park (815) 827-3309 www.villageofmaplepark.com

NATURAL GAS SERVICE

NICOR (800) NICOR4U (888-642-6748) www.nicorgas.com

TELEPHONE SERVICE

Frontier (800) 921-8101 www.frontier.com

GARBAGE/RECYCLING

Waste Management (800) 964-8988



Schools, Hospitals, Library

KANELAND SCHOOL DISTRICT #302 - (630) 365-8421

Blackberry Creek Elementary 1122 S. Anderson Road Elburn, IL 60119 (630) 466-8400

Kaneland High School 47W326 Keslinger Road Maple Park, IL 60151 (630) 365-5100

John Shields Elementary 85 S. Main Street Sugar Grove, IL 60554 (630) 466-8500 Harter Middle School 1601 Esker Drive Sugar Grove, IL 60554 (630) 466-8400

McDole Elementary 2901 Foxmoor Drive Montgomery, IL 60538 (630) 897-1961

John Stewart Elementary 817 Prairie Valley Street Elburn, IL 60119 (630) 365-8170

HIGHER EDUCATION INSTITUTIONS

Fox Valley Career Center 47W326 Keslinger Road Maple Park, IL 60151 (630) 365-5113

Kishwaukee College 21193 Malta Road Malta, IL 60150 (815) 825-2086 www.kishwaukeecollege.edu Waubonsee Community College Route 47 at Waubonsee Drive Sugar Grove, IL 60554-9454 (630) 466-7900 www.waubonsee.edu

Northern Illinois University DeKalb, IL 60115 (815) 753-1000 www.niu.edu

HOSPITALS

Delnor Hospital 300 Randall Road Geneva, IL 60134 (630) 208-3000 Kishwaukee Hospital 1 Kish Hospital Drive DeKalb, IL 60115 (815) 756-1521

LIBRARY

Maple Park Library District 302 Willow Street, P.O. Box 159 Maple Park, IL 60151 (815) 827-3362



MUSEUMS

Ellwood House Museum 509 N. 1st Street DeKalb, IL 60115 (815) 756-4609 www.ellwoodhouse.org

Midwest Museum of Natural History 425 W. State Street Sycamore, IL 60178 (815) 895-9777 www.mmnh.org NIU Art Museum 116 Altgeld Hall, NIU DeKalb, IL 60115 (815) 753-1936 www.niu.edu/artmuseum/

Sycamore Historical Society & Museum 1730 N. Main Street
Sycamore, IL 60178
(8150 895-5762
www.sycamorehistory.org

POST OFFICE

U.S. Post Office 321 Main Street Maple Park, IL 60151 (815) 827-3525

www.uspspostoffices.com/il/maple-park/maple-park



Utility Bills

Utility bills (water/sewer) go out every other month. Bills are due on the last day of the month (see table). If you are a new resident, please call the Village Office at (815) 827-3309 and give us your billing information.

Billing Period	Sent by	Date Due	Penalty Date
01/01 - 02/28	03/05	03/31	04/01
03/01 - 04/30	05/05	05/31	06/01
05/01 - 06/30	07/05	07/31	08/01
07/01 - 08/31	09/05	09/30	10/01
09/01 - 10/31	11/05	11/30	12/01
11/01 - 12/31	01/05	01/31	02/01

Garbage Pickup

Garbage Day is Wednesday. One garbage rolling bin and one recycling rolling bin is provided for each household. You will be billed for garbage and recycling pickup directly from Waste Management. If you are missing one or both bins, please contact Waste Management at (800) 964-8988.

Vehicle Stickers

Each year, residents must purchase a vehicle sticker for each vehicle registered at their address. Vehicle stickers are \$30.00 per vehicle. The due date is May 31st of each year. New residents have thirty (30) days to purchase their vehicle sticker(s) or pay a late fee.

Golf Carts

Each year, residents that own a golf cart(s) must purchase a sticker for each golf cart at their address. The golf cart will be inspected by the police department and then issued a sticker. Golf cart stickers are \$15.00 per golf cart. The due date is May 31st of each year. New residents have thirty (30) days to purchase their vehicle sticker(s) or pay a late fee.

Building Permits

Building permits are required in the Village of Maple Park. You can find the building permit application on the village's website. For building or zoning questions, you can call the Village Office at (815) 827-3309.

Blackboard Connect

The Village of Maple Park has a resident notification system. This system notifies residents of upcoming events going on in town, or in the case of an emergency. You can sign up for the Blackboard Connect System by clicking on the link on the village's website. If you need help or if you have any questions, please call Village Office at (815) 827-3309.

E-Pay

You can now pay for utility bills, vehicle stickers, animal tags, and police tickets online. Go to the village's website and click on the Maple Park E-Pay link on the top left side of the screen. You can also find the link at the very bottom right-hand side. We also take credit/debit cards for payment in the office.

Facebook

We are also on Facebook. Several times per week, we post information about events, meetings, and information on Facebook. Like us on Facebook to get the up to the minute information from the village.

Questions?

If you have any questions, please call the Village Office at (815) 827-3309. Office hours are Monday through Friday 8:30 a.m. to 4:30 p.m., and the first and third Tuesdays of each month, 8:30 a.m. to 7:00 p.m. Closed from 12:00 p.m. to 1:00 p.m. for lunch. Other hours by appointment.

You can also go to the village's website and click on "Contact the Village" on the upper right-hand side. Complete and submit the form. There is also a Frequently Asked Questions section on the website.