



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES COMMITTEE OF THE WHOLE TUESDAY, AUGUST 17, 2021

**Immediately Following the Board Meeting
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL/QUORUM ESTABLISHED**
- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*
- 5. OTHER BUSINESS**
- 6. VILLAGE ADMINISTRATOR REPORT**
- 7. VILLAGE PRESIDENT REPORT**
- 8. OTHER BUSINESS**
 - A. Fall in the Stix – Block Party and Street Closure Request – Lodi Tap House, LLC
 - B. Police Chief Search – Job Description, Discussion of Process and Timetable
- 9. ADJOURNMENT**



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MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: August 12, 2021

SUBJECT: **RESOLUTION 2021-18 APPROVING THE TEMPORARY STREET CLOSURE OF VILLAGE STREETS FOR “FALL IN THE STIX” FEST**

BACKGROUND

On July 28, 2021, the Village received a request form Lodi Tap House, LLC to hold “Fall in the Stix” Fest on Saturday, October 16, 2021. The written request and Resolution 2021-16 were presented at the August 3, 2021 Village Board Meeting, Resolution 2021-16 failed due to a lack of a second.

In order to provide the Village Board with additional information so they may make an informed decision, on August 11, 2021, Lodi submitted a completed Block Party Form, an explanation of the event and a map. The map illustrates proposed street closures and where parking will be located for the event. Lodi has stated that they contact the property owners regarding parking for the Fest before they promote parking in the identified locations. Lodi is partnering with Solemn Oath Brewery for this event. The event is being promoted by Stay and Play Tri-Cities. Lodi has hosted this type of event, with the exception of 2020, since 2017.

The Fest includes a one (1) stage with four (4) different acts from mid-day on Saturday to 9:30 p.m., with the event closing by 10:00 p.m. Other event stations include Build-A-Bear, henna applications, Touch-A-Truck and a scarecrow building contest, along with Special Olympics participation during the Fest. Main Street will be open by 11:00 p.m. and Pleasant Street will be cleared and open by 11:00 a.m. on Sunday, October 17, 2021. Village Staff will monitor the event to confirm that Lodi opened the streets and cleaned up the area as promised.

With prior Stix events, Lodi has met with the Police Department and Fire District a number of times prior to the event to secure public safety and confirm that emergency vehicle can access the area. The Police Chief has confirmed these prior meetings and stated that Mr. Goucher is very conscious of safety and ensures that emergency vehicle have access to the area should they be needed.

In order to hold Fall in the Stix, Lodi is requesting a street closure from 309 Main Street to Pleasant Street and from Pleasant Street to the railroad crossing. Lodi is responsible for all set up and take down of the event. Lodi will supply the tables, chairs, portable toilets, security and will police the neighborhood after the event is over. Staff is working with Lodi to obtain the Certificate of Insurance for the event.

Resolution 2021-18 authorizes the closure of the requested streets from 12:00 Noon on Friday, October 15, 2021 through take down, which is to be completed by 12:00 Noon on Sunday, October 17, 2021.

RECOMMENDATION

That the Village Board review the request from Lodi Tap House, LLC and consider the street closure requests. If the Board agrees with the event parameters and the street closures, it should motion to approve Resolution 2016-18 Approving the Temporary Street Closure of Village Streets for “Fall in the Stix” Fest.

Attachments

08-11-21 Completed Block Party Form

Request from Lodi Tap House, LLC

Street Closure Map

Resolution 2021-18 Approving the Temporary Street Closure



Village of Maple Park

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Chief Mike F. Acosta

Phone: 815-827-3286

Fax: 815-827-4306

Website: <http://www.villageofmaplepark.com>



Police Department

NEIGHBORHOOD BLOCK PARTY FORM

DATE OF PARTY: 10-16-2021 NUMBER OF BARRICADES NEEDED: ≈ 12

LOCATION: OF PARTY: Lodi Tap, MAIN & Pleasant as indicated on MAP

CONTACT PERSON: Lore Bender

PHONE NUMBER: 815 508 6732 ☐ Cell Phone ☐ Land Line

STARTING TIME: 11am ENDING TIME: 10pm

REASON FOR PARTY: FALL IN THE STIX FEST

PLEASE READ THE FOLLOWING RULES:

- The Village of Maple Park has a noise ordinance that limits the amount of noise. Please be aware of the amount of noise your party is making.
- Alcoholic beverages cannot be consumed on village streets or property.
- The street must be open by 10 p.m.
- Nothing may be placed on the street that cannot be moved quickly in case of an emergency.
- Be a good neighbor; notify the people within a two block radius.
- Vehicles are required to obey all traffic barricades.


Applicant Signature

8-11-2021
Date

Village Use Only:

- ☐ Police Department Approval
- ☐ Fire Department Approval
- ☐ Public Works Approval

Block Party Application and Special Events Permit from Maple Park Liquor Commissioner and State of Illinois.

Insurance

Meeting with Police and fire to ensure adequate Life Safety Measures are in place

EVENT:

Partner with Solemn Oath Brewing Company to Host Fall in the Stix

Single Concert Stage with 4 acts running from mid-day till 9:30pm. Site Cleared out of event goes by 10pm.

Main Street opened by 11pm. Pleasant Street cleared by 11am Sunday.

Promoted by Stay and Play Tri-Cities

Vendors: Build a Bear
 Touch a Truck (Fire and Local Farm Implement)
 Wiltse (Scarecrow Building, Paint a Pumpkin, Corn Roasting) MP
 Sneaker Heartz NFP
 Special Olympics NFP MP
 Crystal Collective MP
 Henna and likekind
 Cream King MP

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Dear President Fahnstock and Village of Maple Park Board Members,

Lodi Tap House would like to hold "Fall in the Stix" on Saturday, October 16th, 2021.

This will be our second year hosting this event. In order to host Fall in the Stix, Lodi Tap House is asking the Village to grant a temporary road closure from 309 Main Street (Lodi Tap House) to Pleasant and from Pleasant Street from Main Street to the Stage. The hours of operation would be between 12:00 Noon on Friday, October 15th and take down ending by 12:00 Noon on Sunday, October 17, 2021. Lodi will be responsible for the set up and tear down of all fencing. Lodi will oversee the subcontractors for garbage, portable toilets, security, EMS, etc. Lodi will conduct a detailed policing of the neighborhood the day of the event and after the event. Lodi will provide a Certificate of Insurance no later one week before the event occurs. Lodi anticipates there will be an estimated 170 guests at this event based on the number of guests from 2019.

Thank you,

Lucas Goucher
Owner; Lodi Tap House
luke@loditaphouse.com

Alysa Barry
General Manager; Lodi Tap House
Alysa@loditaphouse.com

EXHIBIT A



VILLAGE OF MAPLE PARK, ILLINOIS

RESOLUTION 2021-18

A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF VILLAGE STREETS FOR “FALL IN THE STIX” FEST

WHEREAS, the Village of Maple Park, Illinois received a Neighborhood Block Party request from Lodi Tap House, LLC to hold the “Fall in the Stix” Fest on Saturday, October 16, 2021; and,

WHEREAS, Lodi Tap House is partnering with Solemn Oath Brewery Company to host this event and the request includes a request to temporarily close and fence off of Main Street from 309 Main Street (Lodi Tap House) to Pleasant, and Pleasant Street from Main Street to the Stage, from 12:00 Noon Friday, October 15, 2021 to Sunday, October 17, 2021, see Exhibit A; and,

WHEREAS, the business owners or their representative have an estimated guest count of 170 people and that event parking will be available on Center Street; and,

WHEREAS, the logistics of the day will be managed by Lodi Tap House, LLC. Lodi Tap House will secure the subcontractors (garbage, portable toilets, security, etc.), set-up and take-down all event amenities, and will complete a detailed policing of the neighborhood the day after the event to ensure all is clean;

SECTION 1. This closure shall occur at 12:00 Noon on Friday, October 15, 2021 and will be taken down no later than 12:00 Noon on Sunday, October 17, 2021; as in the past, Lodi will work with the Police Department and Fire District to ensure that emergency vehicles have access should an emergency arise; and,

SECTION 2. Lodi has ensured the Village that Main Street will be open by 11:00 p.m. on Saturday, October 16, 2021 and that Pleasant Street will be open by 12:00 Noon on Sunday, October 17, 2021.

SECTION 3. The requestor assumes full responsibility for the direction, protection, and regulation of the traffic during the time of closure.

SECTION 4. To the fullest extent permitted by law, the requester shall be responsible for all injuries, to persons or property, and shall indemnify and hold harmless the Village of Maple Park, its officers, employees, and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys’ fees

and expenses) of every nature or description, arising out of, resulting from, or connected with the exercise of authority granted by the requestor, which is the subject of this resolution. This obligation is binding upon the requestor, regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission, or negligence of the Village of Maple Park or its officers, employees or agents.

SECTION 5. The requestor shall provide a comprehensive general liability policy and an additional named insured endorsement in the amount of \$2,000,000.00 general aggregate, \$1,000,000.00 per person, which has the Village of Maple Park, its officials, employees, and agents as insureds, and which protects them all from claims arising from the requested road closure. A copy of said policy and endorsement shall be provided to the Village of Maple Park before the street is closed.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at the Special Village Board Meeting held on August 17, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED by the Village President on the 17th day of August 2021.

(SEAL)

Suzanne Fahnestock, Village President

ATTEST:

Catherine Miller, Village Clerk

EXHIBIT A





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MEMORANDUM

TO: Village President and Board of Trustees
FROM: Village Administrator Dawn Wucki-Rossbach *DWR*
DATE: August 4, 2021
SUBJECT: CHIEF OF POLICE EXECUTIVE RECRUITMENT PROCESS

BACKGROUND

The Chief of Police position is a very important position within the community. In response to Chief Stiegemeier's August 3, 2021 letter stating that he will retire at the end of 2021, the Village should proactively have a plan and timetable in place for the executive recruitment of a Chief of Police. The goal is to have a new Chief sworn in and in the office prior to December 31, 2021 so that there is an overlap period where the new Chief is able to spend time with Chief Stiegemeier prior to his retirement.

JOB DESCRIPTION

The job description for the Chief of Police has been updated. Additional tasks have been included in the description and are identified by the redline located in the left-hand margin of the description. The Village Board should review and discuss the description and if the Board agrees the description will be is the August 17, 2021 Special Village Board Meeting Agenda for approval; Staff recommends the description as presented.

HIRING PROCESS

The Village has several options on how to proceed with the Chief of Police recruitment process. There are also additional process options that should be considered.

1. **Option 1** – Village conducts the entire recruitment process
 - a. Update Job Description
 - b. Interview Village Board, Staff Members and Business Stakeholders about what they would like to see in a Police Chief
 - c. Conduct Community Survey on Police Chief
 - d. Prepare recruitment flyer for position
 - e. Advertise for position – Illinois Municipal League, LinkedIn, Illinois Association of Chiefs of Police and Village website^
 - f. Village Board Resume review
 - g. Village Board Candidate Interview & Question Response Analysis
 - h. Candidate selection
 - i. Candidate background/credit check^
 - j. Polygraph*^
 - k. Psychological Assessment, optional**^
 - l. Post-Offer Physical/Drug & Alcohol Screen^
 - *Optional
 - **Optional, if Candidate has already served as a Police Chief or held the rank of Lieutenant or higher
 - ^Cost to complete this part of the recruitment process

The estimated cost of this process if all steps are completed, not including Staff time, is estimated at \$2,000.00.

2. **Option 2** – Chief of Police Search Conducted by Recruitment Firm (Long version)
 - a. Interview Village Board, Staff Members and Business Stakeholders about what they would like to see in a Police Chief
 - b. Conduct Community Survey on Police Chief
 - c. Prepare recruitment brochure for position
 - d. Advertise for position – Illinois Municipal League, LinkedIn, Illinois Association of Chiefs of Police and Village website
 - e. Accept/Screen Resumes
 - f. Conduct Assessment Test
 - g. Assist/Coordinate Candidate Interviews
 - h. Conduct a thorough Candidate background check
 - i. Negotiate Hourly Rate/Benefits

The cost to conduct the full recruitment process stated above, not including the polygraph or assessment is \$24,000.00; partial recruitment process is \$20,000.00; and the minimal recruitment process is \$14,500.00. This does not include the cost of a polygraph, assessment or physical and drug/alcohol screen. The Village has not budgeted for this process.

3. **Option 3** – Enter into a Contractual Temporary-to-Hire (TTH) Agreement with Candidate Screened by GovTemps USA^
 - a. Enter into Agreement with GovTemps^
 - b. GovTemps screens Candidates – Includes submitting a writing sample based on Village questions and a thorough background check
 - c. Village Board Interviews Candidates
 - d. Village Board selects Candidate
 - e. Village enters into Agreement with GovTemps for TTH
 - f. Polygraph*^
 - g. Post-offer Physical/Drug & Alcohol Screen^

Steps a. through e. will be conducted by GovTemps. Steps f. and g. will be conducted by Village after Candidate completes the probationary period and the Village wishes to hire the Candidate full-time.

This process does not include the interviews with the Village Board, stakeholders and does not include a community survey.

The cost for this process is \$71.00 to \$95.00 per hour for the Candidate. The hourly rate includes the 40% GovTemps rate. If the candidate is hired full-time, the Village would need to pay GovTemps two-weeks of the Chief's salary. The Chief's hourly rate, with all benefits included is \$34.90. There is currently \$51,422.79 remaining in the salary and benefit line items for the Chief's position for FY 2022.

4. **Option 4** – Enter into a Temporary to Hire (TTH) Agreement with Community Input on Chief of Police position. Staff would obtain community input.
 - a. Enter into an agreement with GovTemps
 - b. Staff to Interview Village Board, Staff Members and Business Stakeholders
 - c. Staff to Conduct Community Survey on Police Chief
 - d. Staff provides GovTemps with Police Chief requirements based on input

- e. GovTemps screens Candidates – Includes submitting a writing sample based on Village questions and a thorough background check
- f. Village Board Interview Candidates
- g. Village Board selects Candidate
- h. Village enters into Agreement with GovTemps for TTH
- i. Polygraph*^
- j. Post-offer Physical/Drug & Alcohol Screen^

Again, the cost for this process is \$71.00 to \$95.00 per hour for the Candidate, plus Staff time to conduct the interviews and the community survey and results tabulation.

The estimated completion for the process (any option) is between 90 – 120 days, depending on the option selected and the steps of the option selected.

COMMUNITY SURVEY

The survey will be conducted via Survey Monkey or Google Docs. If Survey Monkey is used, Staff may opt to use the \$75.00 per month/per user version in order to obtain, if deemed necessary, additional statistical information. The survey will be available on the Village's website and links to the survey will be posted on Facebook. Hard copies of the survey will be available on the front counter at Village Administration. Hard copy submissions will need to be entered by Staff.

A few sample surveys are attached for Village Board review and consideration.

TIMETABLE

Listed below is a timetable, it is subject to the search options approved by the Village Board. Once the options have been selected a revised timetable will be developed and distributed.

Description	Target Completion Date
Update Job Description	08/19/21@
Interview of Village Board, Village Staff and Business Stakeholders	09/03/21
Conduct Police Chief Survey Questions & Tabulate Results to Include in Recruitment Brochure/Job Posting	09/10/21
Prepare Recruitment Brochure/Job Posting Based on Interviews/Survey Results	09/17/21
Advertise in Appropriate Job Posting Locations – IML, IL Assoc. of Police Chiefs, etc.	09/17/21
Deadline for Resumes/Application Submittal	10/17/21
VB Review of Selected Candidates	10/19/21
Conduct Top 3 Candidate Interviews, includes Assessment*/Question Responses	Week of 11/01/21
Select Candidate	Week of 11/01/21
Conduct a Thorough Background Check of Top Candidate	Week of 11/08/21
Conduct Polygraph**	Week of 11/15/21
Negotiate Salary/Benefits	Week of 11/22/21
Post-Offer Physical/Drug and Alcohol Screens	Week of 11/22/21
Start Date	Before December 31, 2021

@Staff completed; Village Board to review and approve updated job description

*Optional

**Optional, if Candidate has already served as a Police Chief or held the rank of Lieutenant or higher

CHIEF OF POLICE – SALARY AND BENEFITS

The current salary and benefits received by the Chief includes the following:

Description	Dollars
Salary	\$56,821.80
Health Insurance Stipend	7,000.00
Emergency Management Stipend	1,200.00
Deferred Compensation – 4%	2,600.87
FICA/Medicare – 7.065%	4,974.17
Total	\$72,596.84
Currently Hourly Rate (Total/2,080 Hours per year)	\$34.90

The salary range for the position would be \$52,000.00 - \$55,000.00 per year, plus benefits. The position currently receives compensatory time, which would be a negotiated item. The position also receives full-time employee benefits such as 10 vacation days, 12 paid holiday, six (6) sick days per year, uniforms and equipment, Village cell phone and Village Police vehicle.

The position benefits also include, professional memberships and State of Illinois required professional development, subject to budget and prior approval of Village Administrator.

RECOMMENDATION

That the Village Board review:

1. The Job Description and if the Board concurs with the description a motion to approve the description at the Special Village Board Meeting on August 17, 2021, immediately following the Committee of the Whole Meeting
2. Select a recruitment process option and motion to approve the option and direct Staff to begin the process at the Special Village Board Meeting on August 17, 2021, immediately following the Committee of the Whole Meeting

Attachment

Job Description

Sample Police Chief Surveys

Sample Polygraph Questionnaire



Maple Park Police Department

Job Description—Title: Chief of Police

Position Status: Full-Time

Position Reports to: Village Administrator

FLSA Status: Non-Exempt

Position Supervises: Police Sergeant, Police Officers and Police Department Volunteers

PURPOSE OF POSITION:

The Chief of Police is the Chief Executive Officer of the Village of Maple Park Police Department and the final departmental authority in all matters of policy, operations and discipline. The Chief of Police is appointed by the Village President with approval of the Village Board and reports to the Village Administrator.

JOB SUMMARY

The Chief of Police participates as a key senior member of the Village's management team, and performs a variety of technical, administrative, and supervisory work in planning, organizing, directing, implementing, and overseeing the complex operations of the Police Department. The Chief of Police directs, oversees, and provides leadership to all law enforcement sworn personnel, develops Police Department policies and direction, oversees Police Department budget preparation, presentation and utilization, and monitors law enforcement trends. The Chief of Police ensures that community needs are addressed, and assists and/or directs law enforcement activities in emergencies and disasters. The Chief of Police also ensures proper coordination and communication between and among the Police and other Village Departments.

The Chief of Police attends Village board meetings and other meetings as required. This position develops and maintains positive working relationships with department heads, community leaders, service providers, law enforcement authorities and ensures that the Police Departments' mission and service obligations are fulfilled in a professional manner.

SUPERVISION

This position receives general direction from and reports to the Village Administrator and supervises the; Police Sergeants, Patrol Officers, and support staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES**PRIMARY DUTIES:** *This list represents the essential functions performed by the position. Employees may be assigned additional duties by management as required.*

Establishes, enforces, and evaluates Police Departments' rules, regulations, policies, procedures, and work methods, in order to implement directives from the Village Administrator, the Village President and the Village Board.

Plans, organizes, directs, implements, oversees, and evaluates all aspects of the Police Department, formulating programs and policies to alleviate deficiencies in the Departments' performance and effectiveness.

Supervises, maintains discipline over, handles grievances from, and provides leadership to Police Departments' personnel.

Oversees preparation and submittal of monthly and other reports as appropriate to the Village Administrator and Village President and Village Board regarding Police Department activities.

Oversees preparation and presentation of the annual budget for the Police Department and directs and monitors implementation.

Develops goals, objectives, and activities for the Police Department and ensures that the public peace and safety are maintained.

Oversees police response at major crime scenes, emergencies, and disasters, as needed.

Oversees community relations and crime prevention programs in a positive, effective fashion.

Works with other municipal, county, state, and federal law enforcement agencies in carrying out law enforcement activities.

Meets with elected and appointed officials, community and business representatives, and members of the public concerning all aspects of the Police Department.

Assesses community crime prevention, traffic safety, and criminal investigation needs and remains current with modern police technology.

Assesses the Police Departments' performance and effectiveness, prepares employee performance evaluations, and determines training requirements for Police Department personnel.

Enforces Police Departments' rules and regulations in administering discipline.

Oversees maintenance of records for all operations within Police.

Manages all Police Departments' facilities and resources.

Acts as Police Departments' spokesperson in the community and with the local media.

Maintains a safe work environment and monitors and addresses work-safety issues, holds Police Department personnel accountable for risk management.

Delegates operational tasks to personnel as appropriate.

Serves as the Village's Emergency Management Agency Director.

Assists the Public Works Director/Building Inspector with code enforcement activities.

May periodically assist Public Works with snow removal operations.

Performs other related duties and special projects as assigned by the Village Administrator, Village President and Village Board members.

MINIMUM QUALIFICATIONS

Graduation from an accredited four-year college or university with a bachelor's degree in criminal justice, public administration, or a related field; a minimum of ten (10) years of law enforcement experience; and a minimum of six (6) years of progressively responsible supervisory and administrative experience in law enforcement, including at least two-five (5) years in a senior management - level position. Past leadership experience must demonstrate the ability to successfully perform the essential duties and responsibilities of an upper-level police manager.

Completion of a professional leadership program such as the Northwestern University School of Police Staff and Command, the F.B.I. National Academy, and/or a related graduate degree.

Holds an Illinois Law Enforcement Officer's certification or be qualified and obtain certification within 12 months of appointment.

Basic Academy Training Program Certificate awarded by the Illinois Law Enforcement Training and Standards Board.

Thorough knowledge of issues confronting urban police departments.

Thorough knowledge of modern law enforcement principles, procedures, techniques, and equipment.

Considerable knowledge of and ability to apply local ordinances and state and federal laws.

Considerable knowledge of and ability to support Police Departments' rules and regulations.

Working knowledge of street locations, geography, and Village demographics.

Considerable knowledge and appreciation of the community's cultural/racial diversity.

Ability to develop community partnerships and work with community, business, and law enforcement leaders.

Ability to develop programs and procedures in response to community needs.

Ability to establish and maintain cooperative working relationships with co-workers, public officials, and the public.

Ability to make arrests, prepare cases for prosecution, and testify in court.

Ability to exercise sound independent judgment and promptly evaluate situations, make decisions, and resolve issues.

Ability to manage financial accounts and prepare budget documents.

Good knowledge of grant reporting and procurement procedures.

Ability to team build and motivate, train, and develop leadership capabilities in subordinates.

Possession of strong management, supervisory, leadership, problem-solving, and time-management skills.

Ability to communicate effectively in English, both verbally and in writing, with the public, public officials, and co-workers.

Ability to make public presentations on short notice and possession of excellent media skills.

Good knowledge of basic computer skills and software programs.

Ability to work independently with minimum of supervision.

Ability to perform work requiring good physical condition.

Ability to pass Village pre-employment screening, including medical and drug examinations and a thorough background investigation, and maintain required physical standards. Must not possess any prior felony convictions or otherwise disqualifying criminal history.

Working knowledge of Administrative Adjudication and required documentation.

Possession of a valid Illinois driver's license.

TOOLS AND EQUIPMENT USED

Computer, including word processing and specialized software and associated hardware; police radios; voice over internet protocol phone system; calculator; fax machine; copy machine; motor vehicles, including squad cars and pickup trucks; pager; first aid equipment; chemical sprays; cameras; video equipment (in-squad, body-worn camera and interview room); drug-testing kits; handguns; shotguns; rifles; TASERs; StarComm radios; handcuffs; etc.

A valid Illinois Firearms Owners Identification Card (FOID) and a valid Illinois Class D Driver's License.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job during a full duty day or shift.

While performing the duties of this job, the employee is frequently required to sit, talk, hear, smell, stand, run, and walk. The employee will use hands to handle or operate objects, tools, and controls; will reach with arms and hands; will climb, balance, stoop, kneel, crouch, and crawl. The employee may occasionally drag or lift over 100 pounds and may push objects such as motor vehicles. Specific vision abilities required for this position include close and distance visual acuity, color vision, peripheral vision, binocular vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The employee will spend part of the working day inside the police station speaking with other employees or meeting with the public. The working conditions are comfortable. The noise level is generally quiet to moderately noisy.

The employee sometimes works outside and drives motor vehicles in all types of weather conditions. As a result, the employee may experience inclement weather for extended periods of time. While assisting sworn personnel, the employee may work under precarious circumstances and near high-speed vehicles or equipment. The employee will be exposed to fumes, chemicals, and bodily fluids such as blood.

~~E. Dean Stiegemeier~~

Printed Name of Employee

Date

Employee Signature

~~Kathleen Curtis~~

Printed Name Village President

Date

Village President Signature

POLICE CHIEF SURVEY QUESTIONS

Galesburg, Illinois – Police Chief Survey Questions

1. Please selected up to 5 of the following leadership qualities that you think are important in selected a Police Chief:
 - a. Understanding community policy
 - b. Vision for the future of the Department
 - c. Develop meaningful solutions
 - d. Communication skills
 - e. Accessible to the community
 - f. Facility open and honest dialogue with all communities
 - g. Practices fair and constitutional policing
 - h. Integrity
 - i. Trustworthy and transparent
 - j. Holds employees accountable

2. Please selected up to 5 of the following qualifications that you think are important when selecting the next Police Chief
 - a. Experience in media skills
 - b. Years of executive-level experience
 - c. Experience in budgeting
 - d. Experience in deploying innovative practices and technology
 - e. Understands politics, but apolitical
 - f. Experience in solving difficult cases
 - g. Crisis management experience
 - h. Experience in implementing change
 - i. Experience in impacting the level of crime
 - j. Record of community involvement
 - k. Experience in engaging with diverse communities

3. The new Chief of Police will need to immediately balance the priorities of the Galesburg Police Department and the community. Please selected up to 5 of the following potential priorities that you deem the “Highest Priority.”
 - a. Traffic enforcement
 - b. Response time to emergency calls for service
 - c. Neighborhood problem-solving
 - d. Building positive relationships with young people
 - e. Combatting opioid or methamphetamine use
 - f. Building positive relationships with diverse communities
 - g. Strengthening police-community partnership and collaboration
 - h. Police accountability
 - i. Crime prevention and reduction

4. What initiatives would you like to be pursued in the Galesburg Police Department under the new Chief of Police?
 - a. Staffing Resources
 - b. Community Involvement
 - c. Fighting Crime
5. Is there anything else that the City of Galesburg should consider when selecting the next Chief of Police?
 - a. Background of Candidates
 - b. Skills of Candidates
6. What race/ethnicity best describes you? (Please choose only one.)
 - a. American Indian or Alaskan Native
 - b. Asian/Pacific Islander
 - c. Black or African American
 - d. Hispanic
 - e. White/Caucasian
 - f. Choose not to answer
 - g. Multiple ethnicity/other
7. Which best describes your age?
 - a. Under 18
 - b. 18-24
 - c. 25-34
 - d. 35-44
 - e. 45-54
 - f. 55-64
 - g. 65+
 - h. Choose not to answer

Peoria, IL – Police Chief Position Profile – Community Survey

1. Which type of leader should Peoria have as its Police Chief? (Please select 5)
 - a. Inspirational
 - b. Approachable
 - c. Visionary
 - d. Courageous
 - e. Empathetic
 - f. Communicative
 - g. Trustworthy
 - h. Collaborative
 - i. Other (please specify)

2. Select three personality qualities or traits below that you feel are the most undesirable for the next Chief of Police for Peoria?
 - a. Inflexibility
 - b. Introversion
 - c. Lack of sense of humor
 - d. Judgmental
 - e. Controlling
 - f. Perfectionist
 - g. Impatience
 - h. Impulsiveness
3. Which five of the following abilities and skills do you believe are the most essential to perform the work of Police Chief?
 - a. Skill in conflict resolution
 - b. Skill in municipal finance and budgeting
 - c. Experience working on racial equity issues
 - d. Ability to work with a Board that has a differing opinion and perspectives
 - e. Ability and desire to really listen
 - f. Ability to recruit and develop a diverse workforce
 - g. Ability to work together and openly with members of the community
 - h. Ability to build diverse teams within the organization
 - i. Ability to remain focused on the City's long-term goals
 - j. Ability to challenge the status quo and view issues through a racial equity lens
 - k. Other (please specify)
4. Do you feel that the Police Department performs effectively? Please rank on a scale of 1 (Not effective) to 5 (Very Effective)
 - a. Not Effective
 - b. Partially Effective
 - c. Neutral
 - d. Mostly Effective
 - e. Very Effective
5. Do you feel the Police Department focuses efforts and resources on community needs and priorities? Please rank on a scale of 1 (Not responsive) to 5 (Extremely responsive)
 - a. Not Responsive
 - b. Partially Responsive
 - c. Neutral
 - d. Highly Responsive
 - e. Extremely Responsive
6. What are the top three challenges you think the new Police Chief will face? List your answers in the order of importance.
7. What are the top three things you hope the new Police Chief will accomplish within the Police Department? List your answers in the order of importance.

8. What are the top three things you hope the new Police Chief will accomplish within the community? List your answers in the order of importance.
9. What is your opinion on the Police Department's efforts at communication and community outreach with residents and other stakeholders of the City of Peoria? Please rank on a scale of 1 (Completely Lacking) to 5 (Positive and effective)
- Completely Lacking
 - Lacking and could be improved
 - Neutral
 - Mostly Positive
 - Positive and Effective
- How can this be improved?
10. How do you feel the community of Peoria views the Police Department and Personnel?
11. Do you feel the community view has changed in the past year? Y/N
12. Please enter your zip code

Phoenix, AZ – Police Chief Community Input Survey

1. In your opinion from the following choices listed below, what are the top 5 most important priorities the Phoenix Police Department should focus on. Please rank you top 5, with "Most Imp" being the most important "2nd Most Imp" being the second most important, and so on.
- Responding to calls for service
 - Crime prevention
 - Crime reduction
 - Maintaining police order
 - Promoting policy-community partnership and collaborations
 - Drug and alcohol enforcement
 - Neighborhood problem-solving
 - Traffic enforcement
 - Working with young people
2. In your opinion, how safe is the City of Phoenix compared to other communities? (Select only one.)
- Much safer
 - Slightly safer
 - About the same
 - Less safe
 - Much less safe
3. Top 5 Attributes:
- Integrity
 - Accountability
 - Leadership
 - Credibility
 - Problem solver

- f. Justice
- g. Professionalism
- h. Diversity
- i. Vigilance
- j. Civic focus
- k. Other (specify below)

4. Top 5 Leadership Qualities:

- a. Communications
- b. Development of staff
- c. Problem-solving
- d. Community oriented policing
- e. Understanding diverse communities

5. Top 5 Priorities:

- a. Connecting with the women and men of the department
- b. Improve police training
- c. Forming partnerships with community groups
- d. Reviewing all the policies of the department
- e. Building relationships with other law enforcement agencies

6. Top 5 Qualities to Review When Selecting the Next Chief:

- a. Staff development/leadership
- b. Track record of reducing crime
- c. Crisis management experience
- d. Years of executive-level experience
- e. Experience working with other jurisdictions

7. Are you a resident of Phoenix?

8. If you are a Phoenix resident, select your zip code, otherwise choose not applicable.

9. Are you employed by a company that is located in the Phoenix City limits?

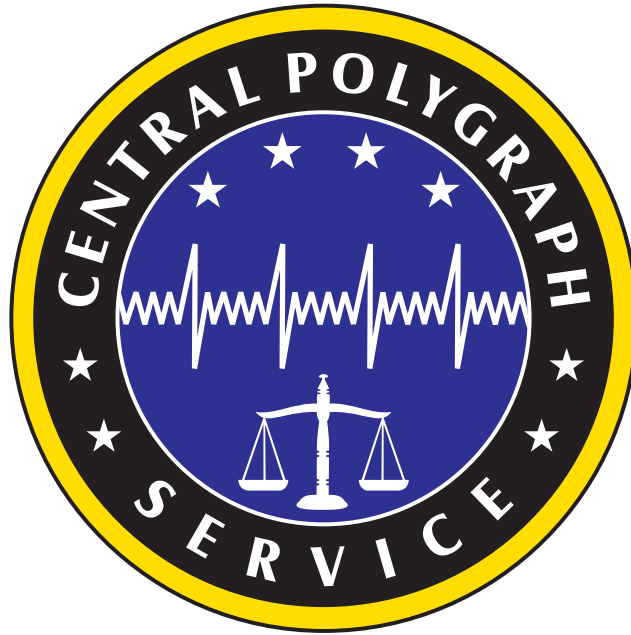
10. Age

11. Ethnicity/Race

12. Gender

13. Are you a student?

14. Is there anything else you think the search committee should consider when hiring the next police Chief?



APPLICANT SCREENING QUESTIONNAIRE

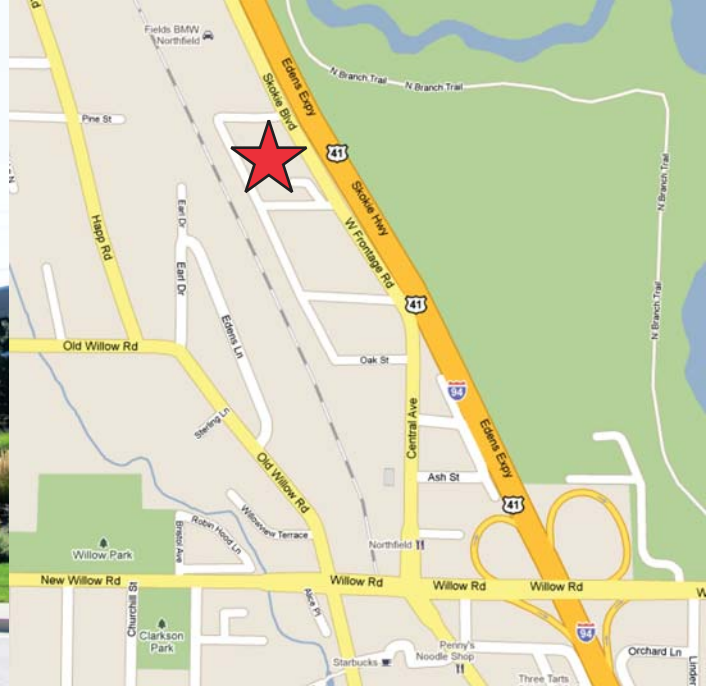
Directions to Central Polygraph Service

One Northfield Plaza - 560 Frontage Road - Northfield, Illinois 60093

Tel 847-919-0027 (Press Option "6" for Automated Driving Directions)

GPS USERS: When entering the address of 560 Frontage Road in Northfield Illinois, please be advised that some GPS systems may show the city as WINNETKA as Northfield and Winnetka both share the same zip code of 60093

APPOINTMENTS ARE REQUIRED



Directions from Chicago Area and Downtown

Take I-94 West. Continue on I-94 passing Dempster Street, Old Orchard and Lake Street until WEST WILLOW ROAD EXIT 33A. Exit at the WEST WILLOW ROAD EXIT 33A. At the stop light, on the corner of CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is, turn right. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left side just prior to the Field's Land Rover and BMW Auto Group Car Dealership. Proceed to the 3rd floor of ONE Northfield Plaza - Suite 300.

Directions from O'Hare Airport Area

Take I-294 North towards Milwaukee. Exit at the WILLOW ROAD EXIT and turn right. Continue driving East on Willow Road until CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is and turn left on CENTRAL AVE. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left side just prior to the Field's Land Rover and BMW Auto Group Car Dealership. Proceed to the 3rd floor of ONE Northfield Plaza - Suite 300.

Directions from Schaumburg

Take IL-53 North towards Rolling Meadows. Take the East Palatine Road Exit. Drive East on Palatine Road which will become Palatine Road Express Lanes. Take the Palatine Road Express Lanes driving East which will become Willow Road. Continue driving East on Willow Road until CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is and turn left on CENTRAL AVE. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left side just prior to the Field's Land Rover and BMW Auto Group Car Dealership. Proceed to the 3rd floor of ONE Northfield Plaza - Suite 300.

Directions from Arlington Heights

Take the Palatine Road Express Lanes driving East which will become Willow Road. Continue driving East on Willow Road until CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is and turn left on CENTRAL AVE. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left side just prior to the Field's Land Rover and BMW Auto Group Car Dealership. Proceed to the 3rd floor of ONE Northfield Plaza - Suite 300.

Directions from Deerfield, Gurnee and Milwaukee

Take US-41 South or I-94 East towards Chicago. Continue on I-94 passing Lake Cook Road and Dundee Road until EAST TOWER ROAD EXIT 31. Exit at the EAST TOWER ROAD EXIT 31. At the stop light, turn left onto FRONTAGE ROAD. Proceed approximately 0.5 miles to ONE NORTHFIELD PLAZA which will be on your right side just after the Field's Land Rover and BMW Auto Group Car Dealership. Proceed to the 3rd floor of ONE Northfield Plaza - Suite 300.

Arrival to Central Polygraph Service - One Northfield Plaza



**One Northfield Plaza
Main Entrance**



**3rd Floor
Reception Area**



**Ground Floor
Cafeteria Waiting Room**

Directions Upon Arrival for Polygraph Test to One Northfield Plaza

When arriving, please proceed to the 3rd floor of One Northfield Plaza (the taller of the two office buildings) and be seated in the reception area to the left of the elevators. An examiner will be with you promptly at your scheduled appointment time. You must arrive on time to your appointment. Appointments begin on time and do not begin earlier than the time scheduled. For confidentiality purposes, individuals are requested not to proceed up to the 3rd floor more than 15 minutes prior to their scheduled test appointment time. Please be advised that if your appointment is scheduled for after 5:00 PM Monday thru Friday, or if your appointment is scheduled on a Saturday, Sunday or on a Holiday, the second set of automatic sliding glass doors in the One Northfield Plaza lobby may be locked by security. A staff member or examiner will arrive downstairs to open the second set of glass doors approximately 5 minutes prior to your appointment time. Please be advised that only the person taking the polygraph test is allowed up on the 3rd floor. All other individuals must remain on the ground floor in the waiting room.

Important: Arriving On-Time

Please be advised that it is the sole responsibility of the examinee and or client to arrive on time to their polygraph test appointment on the date and time scheduled. Examinees and or clients are strongly encouraged to familiarize themselves with the driving directions, road conditions and any other traffic delays prior to departing for their appointment. Staff and examiners are unable to provide live driving directions via telephone to individuals and thus examinees and clients are strongly encouraged to use the resources provided on our web site and in this packet. Clients and or examinees may also obtain automated voice prompted driving directions while driving by calling our office at 1-847-919-0027 and selecting No. 6 from the touch tone menu system. Due to heavily booked testing schedules, no refunds can be given for missed appointments for any reasons, or arriving late for any reasons. Examinees and or clients must be ready to start their appointment at the exact time scheduled. Examinees and or clients are strongly encouraged to use the bathroom facilities prior to their appointment start time.

Public Transportation Serving One Northfield Plaza

Taxi	Tel (847) 303-0303	www.303taxi.com
Pace Bus	Route 421	www.pacebus.com
CTA Train	Purple Line - Linden Stop	www.transitchicago.com
Metra Train	Hubbard Woods or Winnetka	www.metrarail.com

INSTRUCTIONS:

Please print very clearly.

Use a black ink pen only. No Pencils.

Illegible questionnaires will NOT BE accepted.

Take your time and read each section and question carefully.

Answer each question to the best of your knowledge.

If you need assistance, please contact:

**Central Polygraph Service Ltd.
E-mail: info@centralpolygraph.com
www.centralpolygraph.com
Tel 847-919-0027 Ext 707**



APPLICANT SCREENING QUESTIONNAIRE

PLEASE PRINT VERY CLEARLY



SECTION A – BASIC INFORMATION

First Name	Middle Name	Last Name	
Alias/Nickname			
Previous Name Used			
Age	Date of Birth	Social Security No.	
Driver's License No.	State of Issuance		
City of Birth	County	State	Country
Height	Weight	Eye Color	Hair Color
Sex	U.S. Citizen	Other/Previous Citizenship	
<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Marital Status	Number of Children		
<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Separated			

SECTION B – PERSONAL ADDRESS HISTORY

Current Residence Street Address	Apt #	City	State	Zip Code
Area Code & Telephone Number	From Month/Year		To Month/Year	
Previous Residence Street Address	Apt #	City	State	Zip Code
Area Code & Telephone Number	From Month/Year		To Month/Year	
Previous Residence Street Address	Apt #	City	State	Zip Code
Area Code & Telephone Number	From Month/Year		To Month/Year	

SECTION C – EDUCATIONAL HISTORY

High School - Name of School	From Month/Year	To Month/Year	
Street Address	City	State	Country
Total Semesters/Years Completed	Degree Earned		
College/University - Name of School	From Month/Year	To Month/Year	
Street Address	City	State	Country
Total Semesters/Years Completed	Degree Earned		
College/University - Name of School	From Month/Year	To Month/Year	
Street Address	City	State	Country
Total Semesters/Years Completed	Degree Earned		



APPLICANT SCREENING QUESTIONNAIRE

PLEASE PRINT VERY CLEARLY



SECTION C – EDUCATIONAL HISTORY (continued)

Technical/Trade/Other School - Name of School	From Month/Year	To Month/Year	
Street Address	City	State	Country
Total Semesters/Years Completed	Degree Earned		

SECTION D – EMPLOYMENT HISTORY

Have you ever been fired from any place of employment or have you ever quit from any place of employment after being told you were fired? ☐ Yes ☐ No

Details

PLEASE LIST YOUR EMPLOYMENT, BEGINNING WITH THE PRESENT AND WORKING BACK 10 YEARS:

Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			



APPLICANT SCREENING QUESTIONNAIRE
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SECTION D – EMPLOYMENT HISTORY (continued)

From Month/Year		To Month/Year			
Employer/Company Name					
Position(s) Held					
Employer's Street Address		City	State	Zip Code	Country
Supervisor		Area Code & Telephone Number			
From Month/Year		To Month/Year			
Employer/Company Name					
Position(s) Held					
Employer's Street Address		City	State	Zip Code	Country
Supervisor		Area Code & Telephone Number			
From Month/Year		To Month/Year			
Employer/Company Name					
Position(s) Held					
Employer's Street Address		City	State	Zip Code	Country
Supervisor		Area Code & Telephone Number			
From Month/Year		To Month/Year			
Employer/Company Name					
Position(s) Held					
Employer's Street Address		City	State	Zip Code	Country
Supervisor		Area Code & Telephone Number			
From Month/Year		To Month/Year			
Employer/Company Name					
Position(s) Held					
Employer's Street Address		City	State	Zip Code	Country
Supervisor		Area Code & Telephone Number			
From Month/Year		To Month/Year			
Employer/Company Name					
Position(s) Held					
Employer's Street Address		City	State	Zip Code	Country
Supervisor		Area Code & Telephone Number			
From Month/Year		To Month/Year			
Employer/Company Name					



APPLICANT SCREENING QUESTIONNAIRE

PLEASE PRINT VERY CLEARLY



SECTION D – EMPLOYMENT HISTORY (continued)

Position(s) Held

Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			

SECTION E – MILITARY HISTORY

If you are a male born after December 31st, 1959, did you register with the selective service system?

☐ Yes ☐ No

Have you ever served in the United States Military or United States Merchant Marine?

☐ Yes ☐ No

Have you ever served in any Foreign Military outside of the United States?

☐ Yes ☐ No

Branch of Service

☐ Air Force ☐ Army ☐ Navy ☐ Marine Corps ☐ Coast Guard ☐ National Guard ☐ Merchant Marine

Other Service - Details

From Month/Year

To Month/Year

Rank

Current Status:

☐ Active ☐ Active Reserve ☐ Inactive Reserve ☐ National Guard ☐ Other

Discharge Type:

☐ Honorable Discharge ☐ General Discharge ☐ Other Than Honorable Discharge ☐ Bad Conduct Discharge
☐ Dishonorable Discharge ☐ Medical ☐ Hardship

Details

Have you ever received any of the following while in the military?

☐ Article 15 ☐ Court Martial ☐ Office Hours ☐ Captain's Mast ☐ Reduced in Rank ☐ EMI

Details

SECTION F – FINANCIAL

Have you ever declared bankruptcy?

☐ Yes ☐ No

Location – City/County/State

Month/Year

Have you ever had your wages assigned or garnished?

☐ Yes ☐ No



APPLICANT SCREENING QUESTIONNAIRE PLEASE PRINT VERY CLEARLY



SECTION F – FINANCIAL (continued)

Details

How much is your total current savings?

How much does your spouse earn annually?

Do you currently have to pay child support? ☐ Yes ☐ No

Amount

Are you currently delinquent on any debt? ☐ Yes ☐ No

Details

PLEASE LIST YOUR CURRENT FINANCIAL DEBTS (ASIDE FROM UTILITIES)

Company / Bank / Institution

Loan Type (Auto, Educational, Mortgage, Credit Card, etc)

Total balance currently owed

Company / Bank / Institution

Loan Type (Auto, Educational, Mortgage, Credit Card, etc)

Total balance currently owed

Company / Bank / Institution

Loan Type (Auto, Educational, Mortgage, Credit Card, etc)

Total balance currently owed

Company / Bank / Institution

Loan Type (Auto, Educational, Mortgage, Credit Card, etc)

Total balance currently owed

Company / Bank / Institution

Loan Type (Auto, Educational, Mortgage, Credit Card, etc)

Total balance currently owed

Company / Bank / Institution

Loan Type (Auto, Educational, Mortgage, Credit Card, etc)

Total balance currently owed

Company / Bank / Institution

Loan Type (Auto, Educational, Mortgage, Credit Card, etc)

Total balance currently owed

SECTION G – POLICE RECORD

Have you ever been detained by the police or any law enforcement agency in or outside of the U.S.?

☐ Yes

☐ No

Details



APPLICANT SCREENING QUESTIONNAIRE
PLEASE PRINT VERY CLEARLY



SECTION G – POLICE RECORD (continued)

Have you ever been arrested by the police or any law enforcement agency in or outside of the U.S.?

☐ Yes

☐ No

Details

Have you ever been convicted of a misdemeanor anywhere?

☐ Yes

☐ No

Details

Have you ever been convicted of a felony anywhere?

☐ Yes

☐ No

Details

SECTION H – DRIVING RECORD

Have you ever been arrested or convicted of a DUI?

☐ Yes

☐ No

Details

Have you ever had your driver's license suspended or revoked?

☐ Yes

☐ No

Details

Please list all moving violations you were ticketed for (regardless of court ruling) in the past 5 years:

Violation (Speeding, Stop Sign, etc)

Month/Year

City/State

Location

Issuing Agency

Court Ruling

Fine Paid/Traffic School

Violation (Speeding, Stop Sign, etc)

Month/Year

City/State

Location

Issuing Agency

Court Ruling

Fine Paid/Traffic School



APPLICANT SCREENING QUESTIONNAIRE

PLEASE PRINT VERY CLEARLY



SECTION H – DRIVING RECORD (continued)

Violation (Speeding, Stop Sign, etc)

Month/Year

City/State

Location

Issuing Agency

Court Ruling

Fine Paid/Traffic School

SECTION I – DRUG USE AND NARCOTICS HISTORY

When was the last time you tried or used marijuana? Month/Year ☐ I have never tried or used marijuana in my entire life

When was the first time you tried or used marijuana? Month/Year ☐ I have never tried or used marijuana in my entire life

How many times total have you tried or used marijuana in your lifetime?

Have you ever taken prescription medication that was not prescribed to you? ☐ Yes ☐ No

Details

Have you ever taken any animal medications? ☐ Yes ☐ No

Details

Have you ever sold or transferred marijuana or any other type of drug or narcotic to someone else for profit or not-for-profit? ☐ Yes ☐ No

Quantity No. of Times

Details

PLEASE INDICATE THE TOTAL NUMBER OF TIMES AS WELL AS THE LAST TIME (MONTH AND YEAR) YOU TRIED OR USED ANY OF THE FOLLOWING DRUGS OR NARCOTICS:

<input type="text"/>	Month/Year	<input type="text"/>	Month/Year
<input type="text"/> Cocaine	<input type="text"/>	<input type="text"/> Crack	<input type="text"/>
<input type="text"/> Rock	<input type="text"/>	<input type="text"/> Heroin	<input type="text"/>
<input type="text"/> Opium	<input type="text"/>	<input type="text"/> Rush	<input type="text"/>
<input type="text"/> Crystal Meth	<input type="text"/>	<input type="text"/> Acid/LSD	<input type="text"/>
<input type="text"/> Hashish	<input type="text"/>	<input type="text"/> TIC/THC	<input type="text"/>
<input type="text"/> Mushroom	<input type="text"/>	<input type="text"/> Speed/Amphetamines	<input type="text"/>



APPLICANT SCREENING QUESTIONNAIRE

PLEASE PRINT VERY CLEARLY



SECTION I – DRUG USE AND NARCOTICS HISTORY (continued)

	Month/Year		Month/Year
_____ Downers/Barbiturates		_____ Morphine	
_____ Angel Dust		_____ PCP	
_____ Steroids		_____ Whip Cream Inhaling/Sniffing	
_____ Glue Inhaling/Sniffing		_____ Free Base	
_____ Special K		_____ Nitrous Oxide	
_____ Ecstasy		_____ GHB/Liquid "G"	
_____ Non-Prescribed Vicodin		_____ Non-Prescribed Valium/Librium	
_____ Other/Details _____			

SECTION J – ALCOHOL USE HISTORY

When you drink alcohol, what type and brand do you drink?

	Per Week	Per Month	Per Year	
How many times per week, month or year do you consume alcohol?				<input type="checkbox"/> I never consume any alcohol
Have you ever consumed alcohol while working?				<input type="checkbox"/> Yes <input type="checkbox"/> No
Details _____				

How many times have you been intoxicated in the last 2 years? _____ When was the very last time you were intoxicated? _____

How many times have you driven a vehicle beyond the legal limit, while intoxicated? _____

When was the very last time you drove a vehicle beyond the legal limit, while intoxicated? _____

SECTION K – DOMESTIC DISPUTE HISTORY

Have you ever been involved in any type of domestic dispute where the police were called? ☐ Yes ☐ No

Details _____

Have you ever perpetrated physical violence against someone you were in a relationship with? ☐ Yes ☐ No

Details _____



APPLICANT SCREENING QUESTIONNAIRE
PLEASE PRINT VERY CLEARLY



SECTION L – GENERAL BEHAVIORAL HISTORY

Have you ever shoplifted anything in your entire life?

☐ Yes

☐ No

Details

Have you ever stolen any money?

☐ Yes

☐ No

Details

Have you ever stolen any merchandise or property?

☐ Yes

☐ No

Details

Have you ever vandalized any property or building?

☐ Yes

☐ No

Details

Have you ever engaged in any type of identity theft?

☐ Yes

☐ No

Details

Have you ever forged any government, military, educational institution, or any other official document?

☐ Yes

☐ No

Details

Have you ever had any past or present affiliations with any gang, mafia or organized crime group?

☐ Yes

☐ No

Details

Have you ever had any past or present affiliations with any terrorist organization?

☐ Yes

☐ No

Details

Have you ever impersonated a police officer or any law enforcement agent?

☐ Yes

☐ No

Details



APPLICANT SCREENING QUESTIONNAIRE
PLEASE PRINT VERY CLEARLY



SECTION L – GENERAL BEHAVIORAL HISTORY (continued)

Have you ever smuggled any prohibited items through U.S. customs at any port of entry or border crossing?

☐ Yes

☐ No

Details

Have you ever engaged in any child pornography over the internet involving minors below the age of 18?

☐ Yes

☐ No

Details

Have you ever engaged in any type of physical fight with another individual in the past 5 years?

☐ Yes

☐ No

Details

Have you ever carried a weapon, knife or a gun for protection?

☐ Yes

☐ No

Details

Have you ever engaged in any type of credit card or check fraud?

☐ Yes

☐ No

Details

Have you ever made or used a false ID?

☐ Yes

☐ No

Details

Have you ever engaged in any type of counterfeiting?

☐ Yes

☐ No

Details

Have you ever purchased or received any stolen property?

☐ Yes

☐ No

Details

Have you ever committed any serious undetected crime?

☐ Yes

☐ No

Details



APPLICANT SCREENING QUESTIONNAIRE
PLEASE PRINT VERY CLEARLY



SECTION L – GENERAL BEHAVIORAL HISTORY (continued)

Have you ever engaged in any type of gambling?

☐ Yes

☐ No

Details

SECTION M – PAST OR PRESENT LAW ENFORCEMENT PERSONNEL OR SECURITY GUARDS ONLY

Have you ever solicited or accepted a bribe?

☐ Yes

☐ No

Details

Have you ever used excessive force while performing your duties?

☐ Yes

☐ No

Details

Have you ever been suspended or reprimanded?

☐ Yes

☐ No

Details

Have you ever been sued or are you currently involved in any lawsuit?

☐ Yes

☐ No

Details

SECTION N – PAST OR PRESENT FIRE DEPARTMENT PERSONNEL OR MEDICS ONLY

Have you ever started an illegal fire besides a demo or drill?

☐ Yes

☐ No

Details

Have you ever stolen anything from a fire or accident scene?

☐ Yes

☐ No

Details

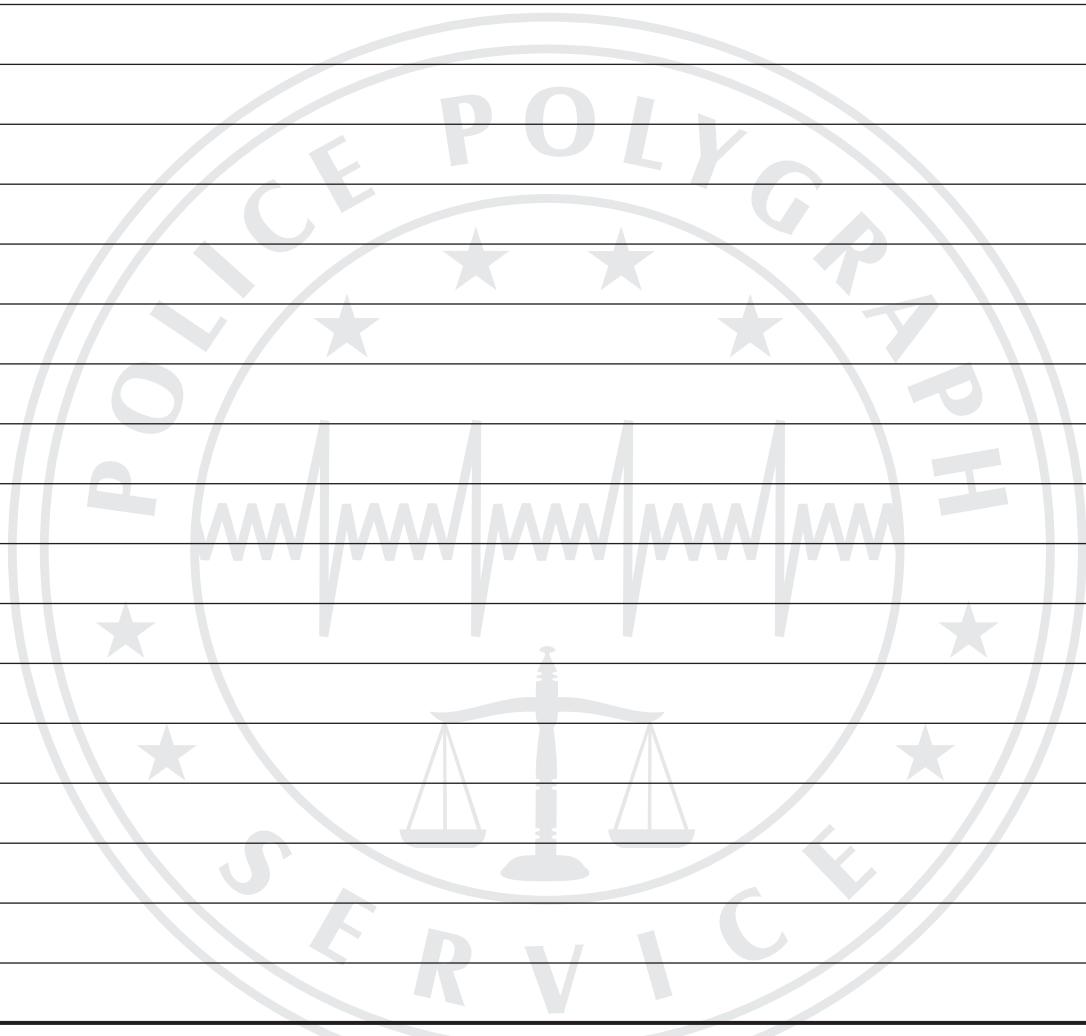
Have you ever collected any items taken from a fire or accident scene?

☐ Yes

☐ No

Details

ADDITIONAL APPLICANT COMMENTS & INFORMATION



CERTIFYING SIGNATURE

I certify that all statements and answers made by me inside this applicant screening questionnaire are true and correct to the best of my knowledge.

Signature

Date