



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING AGENDA

**Tuesday, May 31, 2016**

**7:00 p.m.**

**Maple Park Civic Center  
302 Willow Street, Maple Park, IL**

- 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM**
- 2. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*
- 3. APPROVAL OF FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES**
  - March 15, 2015
- 4. DISCUSSION OF PURCHASE OF CREDIT CARD MACHINE**
- 5. DISCUSSION OF MAIN STREET WATERMAIN RECAPTURE**
- 6. DISCUSSION OF SOLICITOR BAN**
- 7. DISCUSSION OF OTHER ITEMS**
- 8. ADJOURNMENT**

### Committee Members

Trustee Borg Chair

Trustee Dalton

Trustee Higgins

Trustee Massa



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## #3 - Approval of Minutes

### FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, March 15, 2016

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

#### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Terry Borg called the meeting to order at 7:01 p.m.

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Trustee Terry Borg, Trustee Chris Higgins, Trustee Valerie Massa, and Trustee Kristine Dalton. Absent: None.

Others present: Trustee JP Dries, Trustee Luke Goucher, Public Works Director Mike Miller, Police Chief Mike Acosta, Police Sergeant Tony Ayala, and Deputy Clerk Cheryl Aldridge.

#### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

#### 3. APPROVAL OF FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES

- February 16, 2016

Trustee Higgins made a motion to approve the minutes of February 16, 2016, seconded by Trustee Massa. Motion carried by voice vote.

#### 4. DISCUSSION OF A RESOLUTION SUPPORTING THE ABILITY OF MUNICIPALITIES TO SHARE LOCAL SALES TAX INFORMATION WITH OUTSIDE PROFESSIONALS INCLUDING AZAVAR

Chairman Terry Borg explained that this resolution would allow Azavar Auditing to view tax information so that they can better audit our accounts. Village Accountant Cheryl Aldridge advised that at this time she and the Village Clerk cannot share this information with anyone, including the Board of Trustees or the Village President.

After a short discussion, Trustee Dalton made a motion to move this item to the Board agenda on April 5, 2016, seconded by Trustee Borg. Motion carried by roll call vote.

## #3 - Approval of Minutes

Aye: Dalton, Higgins, Massa, Borg. Nay: None. Absent: None. (4-0-0)

### 5. DISCUSSION OF FY17 BUDGET

The committee reviewed and discussed the tentative budget for FY17, which is to be approved at the April Board of Trustees meeting.

Village Accountant Cheryl Aldridge advised that the Committee had two decisions to make, which were:

- Raise percentage for employees
- Tuckpointing / Civic Center Improvement Project amount to be budgeted

Ms. Aldridge advised that most funds are ending up better than were budgeted.

Ms. Aldridge also advised that approximately \$1,000 was budgeted for email marking, and more money was budgeted to maintain the parks. She also talked about expenditures, and advised that the police department budget will stay the same.

Ms. Aldridge advised that this budget meets the fund balance requirement.

Public Works Director Mike Miller discussed a possible bathroom project in the police department.

Ms. Aldridge discussed a transfer from one fund to another for future vehicle purchases.

Ms. Aldridge then spoke about TIF. She thinks there may be some revenue this year, but won't know for sure until the property taxes are finished up.

Ms. Aldridge advised that money has been budgeted for road paving.

Trustee Borg asked about an alternative means to maintain roads. Mr. Miller advised that he is looking into a "K" coat as an alternative.

Trustee Borg then had a question about utility tax. Ms. Aldridge advised that the money is coming from the fund balance. They then discussed the fund balance requirement.

Ms. Aldridge advised that the MFT ending balance of the fiscal year will be \$79,000, which will not be enough to do a project.

Ms. Aldridge advised that the FY2016 budget will be negative \$19,000. President Curtis asked what that could be attributed to. Ms. Aldridge advised that whittling down the fund balance in utility tax would be it.

Ms. Aldridge advised that the water bill rates need to be increased and proposed layering automatic water bill increases.



## #3 - Approval of Minutes

Trustee Higgins had questions about water expenses. Ms. Aldridge advised that this includes power for the well and power for the lift station. Trustee Higgins also asked about the debt service. Ms. Aldridge advised that this is to pay off four watermain loans. She added that when these loans are paid off this debt service on your water bill will go away. She advised that the loans will be paid off in 2018, 2020, 2023, and 2032. Only one is attributed to the debt service.

Trustee Borg asked about the \$17,000 deficit, he asked if the enterprise accounts should be included in the final numbers. Ms. Aldridge advised that this figure can be found on the first page. Trustee Borg said that he feels that these numbers give the illusion that the village is better off than we actually are. Ms. Aldridge then went over how to read each line item in the budget.

Trustee Dalton asked about merit raises. Ms. Aldridge said that merit raises will not be a part of this budget. Trustee Dalton asked about pre-employee physicals and drug tests. Ms. Aldridge advised that \$5,000 is budgeted for that and she didn't feel that there are enough employees to be concerned.

Trustee Borg said that the village staff is small and works very hard. He feels that they all deserve an increase. He added that it is always difficult to have these conversations with staff in attendance, but he feels that Ms. Aldridge deserves a bonus for all the work that she did when the Village Clerk was out. Trustee Dalton said that the Board needs to consider merit raises, adding that the village is lucky to have these employees. Ms. Aldridge advised the Board that the CPI increase is about 1.8%.

The Committee discussed the longevity of the staff, and who would get the raises. President Curtis advised that it would be current employees only. The committee then discussed police officer pay rates.

After some discussion, consensus was to give Ms. Aldridge a \$1,000 bonus, 2.5% raises to employees, and to do the Civic Center Improvement Project in the amount of \$30,000.

After a short discussion, Trustee Dalton made a motion to move the Appropriation Ordinance to the April Board agenda for a vote of the full Board, seconded by Trustee Higgins. Motion carried by voice vote.

### **6. DISCUSSION OF OTHER ITEMS**

None.

### **7. ADJOURNMENT**

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Massa. Motion carried by voice vote.

Meeting adjourned at 8:29 p.m.



## **#3 - Approval of Minutes**

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Liz Peerboom, CMC  
Village Clerk

### Committee Members

Trustee Borg Chair  
Trustee Dalton  
Trustee Higgins  
Trustee Massa

## #4 - Credit Card Machine

KeyCite Yellow Flag - Negative Treatment  
Proposed Legislation

West's Smith-Hurd Illinois Compiled Statutes Annotated  
Chapter 50. Local Government  
Finances  
Act 345. Local Governmental Acceptance of Credit Cards Act (Refs & Annos)

50 ILCS 345/1

345/1. Short title

Currentness

§ 1. Short title. This Act may be cited as the Local Governmental Acceptance of Credit Cards Act.

### Credits

P.A. 90-518, § 1, eff. Aug. 22, 1997.

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50 IL.C.S. 345/1, IL ST CH 50 § 345/1  
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## #4 - Credit Card Machine

West's Smith-Hurd Illinois Compiled Statutes Annotated

Chapter 50. Local Government

Finances

Act 345. Local Governmental Acceptance of Credit Cards Act (Refs & Annos)

50 ILCS 345/10

345/10. Definitions

Currentness

### § 10. Definitions.

“Authorized obligation” means, in connection with a county, city, town, or other similar form of local municipal government, any fine, fee, charge, tax, or cost imposed by, owing to, or collected by or on behalf of a unit of local government. In connection with a community college district, “authorized obligation” means tuition costs, books, charges for meals, and other education or college-related fines, fees, charges, or costs imposed upon or incurred by students or pupils.

“Credit card” means an instrument or device, whether known as a credit card, bank card, charge card, debit card, automated teller machine card, secured credit card, smart card, electronic purse, prepaid card, affinity card, or by any other name, issued with or without fee by an issuer for the use of the holder to obtain credit, money, goods, services, or anything else of value.

### Credits

P.A. 90-518, § 10, eff. Aug. 22, 1997.

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## #4 - Credit Card Machine

West's Smith-Hurd Illinois Compiled Statutes Annotated

Chapter 50. Local Government

Finances

Act 345. Local Governmental Acceptance of Credit Cards Act (Refs & Annos)

50 ILCS 345/15

345/15. Local government credit card acceptance program

Currentness

§ 15. Local government credit card acceptance program.

(a) Any unit of local government and any community college district that has the authority to accept the payment of funds for any purpose is authorized, but not required, to accept payment by credit card.

(b) This Act shall be broadly construed to authorize, but not require, acceptance of credit card payments by all units of local government and community college districts.

(c) This Act authorizes the acceptance of credit card payments for all types of authorized obligations.

(d) This Act does not limit the authority of clerks of court to accept payment by credit card pursuant to the Clerks of Court Act<sup>1</sup> or the Unified Code of Corrections.<sup>2</sup>

(e) A local governmental entity may not receive and retain, directly or indirectly, any convenience fee, surcharge, or other fee in excess of the amount paid in connection with the credit card transaction. In addition, a financial institution or service provider may not pay, refund, rebate, or return, directly or indirectly, to a local governmental entity for final retention any portion of a surcharge, convenience fee, or other fee paid in connection with a credit card transaction.

### Credits

P.A. 90-518, § 15, eff. Aug. 22, 1997.

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### Footnotes

1 705 ILCS 105/0.01 et seq.

2 730 ILCS 5/1-1-1 et seq.

50 I.L.C.S. 345/15, IL ST CH 50 § 345/15

Current through P.A. 99-502 of the 2016 Reg. Sess.

## #4 - Credit Card Machine

West's Smith-Hurd Illinois Compiled Statutes Annotated

Chapter 50. Local Government

Finances

Act 345. Local Governmental Acceptance of Credit Cards Act (Refs & Annos)

50 ILCS 345/20

345/20. Election by local governmental entities to accept credit cards

Effective: July 23, 2010

Currentness

§ 20. Election by local governmental entities to accept credit cards.

(a) The decision whether to accept credit card payments for any particular type of obligation shall be made by the governing body of the local governmental entity that has general discretionary authority over the manner of acceptance of payments. The governing body may adopt reasonable rules governing the manner of acceptance of payments by credit card. Except as provided in subsection (b) of Section 20-25 of the Property Tax Code, no decision to accept credit card payments under this Act shall be made until the governing body has determined, following a public hearing held not sooner than 10 nor later than 30 days following public notice of the hearing, that the acceptance of credit card payments for the types of authorized obligations specified in the public notice is in the best interests of the citizens and governmental administration of the local governmental entity or community college and of the students and taxpayers thereof.

(b) The governing body of the entity accepting payment by credit card may enter into agreements with one or more financial institutions or other service providers to facilitate the acceptance and processing of credit card payments. Such agreements shall identify the specific services to be provided, an itemized list of the fees charged, and the means by which each such fee shall be paid. Such agreements may include a discount fee to cover the costs of interchange, assessments and authorizations, a per item processing fee for the service provider, and any other fee, including a payment of a surcharge or convenience fee, that may be applicable to specific circumstances. Any agreement for acceptance of payments by credit cards may be canceled by the governmental entity upon giving reasonable notice of intent to cancel.

(c) An entity accepting payments by credit card may pay amounts due a financial institution or other service provider by (i) paying the financial institution or other service provider upon presentation of an invoice or (ii) allowing the financial institution or other service provider to withhold the amount of the fees from the credit card payment. A discount or processing fee may be authorized whenever the governing body of the entity determines that any reduction of revenue resulting from the discount or processing fee will be in the best interest of the entity. Items that may be considered in making a determination to authorize the payment of fees or the acceptance of a discount include, but are not limited to, improved governmental cash flows, reduction of governmental overhead, improved governmental financial security, a combination of these items, and the benefit of increased public convenience. No payment to or withheld by a financial institution or other service provider may exceed the amounts authorized under subsection (b) of Section 25.

(d) Unless specifically prohibited by an ordinance or rule adopted by the governing body of the local governmental entity, a person may pay multiple tax bills in a single transaction.

## #4 - Credit Card Machine

West's Smith-Hurd Illinois Compiled Statutes Annotated

Chapter 50. Local Government

Finances

Act 345. Local Governmental Acceptance of Credit Cards Act (Refs & Annos)

50 ILCS 345/25

345/25. Payment of fees by cardholders

Effective: January 1, 2002

Currentness

§ 25. Payment of fees by cardholders.

(a) The governing body of a local governmental entity authorizing acceptance of payment by credit card may, but is not required to, impose a convenience fee or surcharge upon a cardholder making payment by credit card in an amount to wholly or partially offset, but in no event exceed, the amount of any discount or processing fee incurred by the local governmental entity. This convenience fee or surcharge may be applied only when allowed under the operating rules and regulations of the credit card involved. When a cardholder elects to make a payment by credit card to a local governmental entity and a convenience fee or surcharge is imposed, the payment of the convenience fee or surcharge shall be deemed voluntary by the person and shall not be refundable.

(b) No fee, or accumulation of fees, that exceeds the lesser of \$20 or 5% of the principal amount charged may be imposed in connection with the issuance of any license, sticker, or permit, or with respect to any other similar transaction. No fee, or accumulation of fees, that exceeds the lesser of \$5 or 5% of the transaction involved may be imposed in connection with the payment of any fine. No fee, or accumulation of fees, in excess of the lesser of \$40 or 3% of the principal amount charged may be imposed in connection with the payment of any real estate or other tax.

(c) Notwithstanding the provisions of subsection (b), a minimum fee of \$1 may be imposed with respect to any transaction.

Notwithstanding the provisions of subsection (b), a fee in excess of the limits in subsection (b) may be imposed by a local governmental entity on a transaction if (i) the fee imposed by the local governmental entity is no greater than a fee charged by the financial institution or service provider accepting and processing credit card payments on behalf of the local governmental entity; (ii) the financial institution or service provider accepting and processing the credit card payments was selected by competitive bid and, when applicable, in accordance with the provisions of the Illinois Procurement Code;<sup>1</sup> and (iii) the local governmental entity fully discloses the amount of the fee to the cardholder.

### Credits

P.A. 90-518, § 25, eff. Aug. 22, 1997. Amended by P.A. 92-114, § 3, eff. Jan. 1, 2002.

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### Footnotes



## #4 - Credit Card Machine

West's Smith-Hurd Illinois Compiled Statutes Annotated

Chapter 50. Local Government

Finances

Act 345. Local Governmental Acceptance of Credit Cards Act (Refs & Annos)

50 ILCS 345/30

345/30. Relief from underlying obligation

Currentness

§ 30. Relief from underlying obligation. A person who makes a payment by credit card to a local governmental entity shall not be relieved from liability for the underlying obligation except to the extent that the local governmental entity realizes final payment of the underlying obligation in cash or the equivalent. If final payment is not made by the credit card issuer or other guarantor of payment in the credit card transaction, then the underlying obligation shall survive and the local governmental entity shall retain all remedies for enforcement that would have applied if the credit card transaction had not occurred. A person making payment by credit card is not liable for any discount or fee paid to a credit card issuer or other party by a local governmental entity.

### Credits

P.A. 90-518, § 30, eff. Aug. 22, 1997.

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## #4 - Credit Card Machine

West's Smith-Hurd Illinois Compiled Statutes Annotated

Chapter 50. Local Government

Finances

Act 345. Local Governmental Acceptance of Credit Cards Act (Refs & Annos)

50 ILCS 345/35

345/35. Liability of local governmental employees

Currentness

§ 35. Liability of local governmental employees. A local governmental employee who accepts payment by credit card in accordance with this Act and any applicable rules shall not incur personal liability for the final collection of the payment.

### Credits

P.A. 90-518, § 35, eff. Aug. 22, 1997.

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**Merchant Services Proposal Prepared for Village of Maple Park**

March 23, 2016

MERCHANT INFORMATION			
Merchant DBA:	Village of Maple Park	Banking Relationship	Old Second Bank
Merchant Contact Name:	Cheryl Aldridge	Merchant Category Code:	9399
Merchant Contact Phone:	815-827-3309	Merchant Industry:	Services_Government
Number of Locations:	1	Merchant Category:	Government Services-Not Elsewhere Classified

MONTHLY SALES INFORMATION			
	Card Sales	Average Ticket	
Visa Credit	\$ 600	\$ 100.00	
Visa Debit	\$ 400	\$ 100.00	
MasterCard Credit	\$ 420	\$ 100.00	
MasterCard Debit	\$ 280	\$ 100.00	
Discover Credit	\$ 120	\$ 100.00	
Discover Debit	\$ 80	\$ 100.00	
AmEx OptBlue	\$ 100	\$ 100.00	
Total Sales Volume	\$ 2,000	\$ 100.00	

PRODUCT SUMMARY			
1 Tiered discount rates with per item fee as noted below. All Visa, Master Card, Discover, and AMEX OptBlue assessments will be billed separately at cost.			

**PRICING SUMMARY**

**Visa/MasterCard/Discover Credit & Check Card Pricing**

Tiered Rates	Old Second Bank Pricing Rate (%)	Per Item	% of Sales
Qualified Check Cards	2.25%	\$0.00	30%
Qualified Credit Cards	2.25%	\$0.00	13%
Qualified Rewards Cards	2.28%	\$0.00	27%
Mid-Qualified Cards	2.32%	\$0.00	13%
Commercial Non-Qualified Car	2.33%	\$0.00	3%
Non-Qualified Cards	2.33%	\$0.00	14%

Visa/MC/Discover Auth Fee	\$0.25
Est. Annual Assessments	\$57
Est. Annual Discount & Auth Charges	\$636
Effective Cost	2.79%

**American Express OptBlue**

Tiered Rates	Rate %	Per Item		
Qualified	2.30%	\$0.20	0.00%	\$0.00
Mid-Qualified				
Non-Qualified	3.10%	\$0.20		
Est. Annual Assessments	\$2			
Key-Entered Transaction Fee	0.30%	\$0.00	0.00%	\$0.00
Effective Cost	3.11%		0.00%	

**Fees**

One-Time Fees			
Application Fee	\$ 50.00		
Gateway Fee	\$ -		
Monthly Fees			
PCI Compliance Fee	\$ 7.00		
Support	\$ 7.00		
Per Occurrence Fees			
Visa/MC/Discover Auth Fee	\$ 0.250		
Total Savings		\$0	\$0
Total % Savings		0%	0%

**COMMENTS**

Representative Name / Signature: John S Annis Date: March 23, 2016  
 Representative Phone: 630-906-2009 Email: jannis@oldsecond.com

This quote is exclusively prepared for Village of Maple Park. This quote does not represent a contract (see actual contract for rights and obligations). Actual savings may be higher or lower based on how closely actual data varies from estimations used above.





**First Midwest Bank**

520 North Cass Avenue  
Westmont, Illinois 60559

## #4 - Credit Card Machine

### The Village of Maple Park Proposed Rates/Fees & Equipment Friday, May 20, 2016

#### Merchant Services Program Rates and Fees:

Program Type:	Interchange Plus (aka Pass-through Plus)
· Visa/MasterCard/Discover & American Express:	Actual Interchange Costs Passed-Through Actual Assessments Costs Passed-Through Actual Association Fees Costs Passed-Through Actual Visa FANF Cost Passed-Through
First Midwest Bank Fee:	0.50% (50 basis points on gross credit card sales volume)
Authorization Fee:	\$0.10 per authorization
PCI Compliance:	\$6.26 per month (billed quarterly at \$18.80 per quarter) With non-compliance fee is \$58.80 per quarter
Optional Breach Coverage:	\$11.95 per month
Annual Fee:	\$59.95 - waive
Monthly Statement Fee:	\$10.00

#### Virtual Terminal and Equipment Fee:

TransAction Express Module	\$ 15.00 per month
One Time Set-up Fee	\$ 100.00
VeriFone Vx520 EMV Compatible	\$ 319.00 per terminal
Ingenico iCT250 EMV / Contactless Compatible	\$ 386.00 per terminal

# Virtual Terminal

## #4 - Credit Card Machine



A virtual terminal — sometimes referred to as a payment gateway — can be used to accept credit card, debit card and ACH payments through any computer with an Internet connection. It typically also allows merchants to perform a number of additional functions, including transaction verification and running reports.

A reliable and secure virtual terminal is critical for e-commerce merchants, who should be sure to choose one that can be integrated with their virtual shopping cart of choice. A virtual shopping cart functions like its traditional retail counterpart, giving online shoppers a place to store their selections for purchase. It also enables web merchants to collect billing and shipping information, including addresses and payment information.

## Internet Merchant Account

An Internet merchant account from TransFirst® gives you access to Transaction Express®, our virtual terminal that delivers a comprehensive list of functions in addition to payment processing that are tailored to the needs of all types of merchants and service providers.

For example, traditional retail merchants can process swiped, card-present transactions that are processed in seconds. MOTO merchants are able to manually enter mail order/telephone order credit card transactions. And merchants doing business online can count on Transaction Express to integrate seamlessly with several popular virtual shopping carts, including SEO Cart, Zen Cart, Shopsyte and OS commerce carts.

## Comprehensive Functionality

Besides payment processing, Transaction Express offers comprehensive functionality ranging from receiving authorizations responses and generating receipts to issuing refunds to customers' credit, debit or ACH accounts.

Additionally, you can capture previously authorized transactions, confirm the status of a transaction, store credit card or ACH payment information in a customer wallet for future billing, establish automatic customer billing for recurring charges like membership dues and subscriptions, create and access standard and customizable reports, and upload batch files at the end of the business day.

## Versatile Features

Virtual terminal electronic payment systems can be a workhorse for merchants, providing features that simplify and keep secure the transactions they process each day.

One important feature appreciated by busy, diversified business owners is system support for a multi-user environment, which means that additional users can be registered in the virtual terminal by the merchant account administrator. Another handy option that helps to streamline operations is the ability to grant access to related merchant accounts to a single user.

## #4 - Credit Card Machine

Transaction Express provides these important features and more. Its multi-merchant environment groups related merchant accounts and access to them through a single login at no extra charge. If you operate out of more than one location or have expansion plans, this feature can greatly simplify your day-to-day operations. Seasonal merchants appreciate the fact that Transaction Express can be switched to an inactive state during the off-season, reducing their operating costs.

### Secure Processing

As always, security is the backbone of credit card processing. Transaction Express is a fully PCI-compliant and PA-DSS-certified payment application that helps protect you, your business and your customers from the ever-present threat of data breach and identity theft.

Virtual terminals have elevated payment processing to 21st century standards, and Transaction Express from TransFirst is helping to lead the way. When you're ready to experience superior electronic payment processing with a virtual terminal, call us or complete the form on this page.

TransFirst is standing by with answers to your questions and an Internet merchant account that can make the virtual processing experience a reality for your business.



# Advanced Payment Processing Power

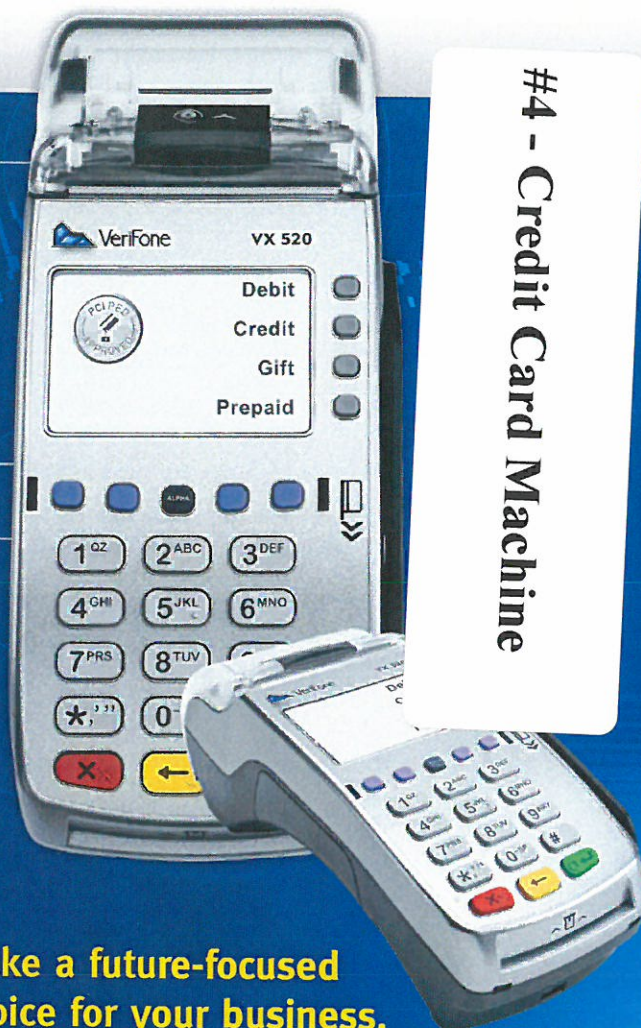


**The VX 520 terminal from VeriFone® provides the flexibility and security your business needs.**

The VeriFone VX 520 is one of the strongest, fastest and most reliable processing terminals on the market, with cutting-edge technology and easy-to-use features that you and your customers will appreciate.

## VX 520 Features and Benefits

- › EMV and contactless card capability — accept a wider variety of cards as customers switch to new technology
- › High-speed Internet connection (dial-up backup) — complete your transactions fast
- › Easy-to-read white backlit display — offers high visibility even in lower light conditions
- › Ergonomic, slim design — takes up little counter space, passes easily to customers
- › PCI PED 2.0 security standard — exceeds industry requirements for customer data security
- › 500MB standard memory — allows support of value-added applications like check services
- › Built-in printer — provide customer receipts without additional equipment
- › Quick-release, transparent printer paper door — load paper quickly and efficiently to keep transactions moving



## Make a future-focused choice for your business.

The VX 520 countertop terminal offers next-generation processing power, with the speed, security and flexibility to fit the needs of any business. Take the next step toward business success — make the VX 520 your first choice for payment processing equipment.

**For more information about using the VX 520 in your business, contact your merchant services representative today!**



[www.TransFirst.com](http://www.TransFirst.com)

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TF1966a

**Trust. Innovation. Collaboration. - TransFirst.**  
[www.TransFirst.com](http://www.TransFirst.com)

 **TRANSFIRST®**  
First In Secure Electronic Payments



# Compact Credit Card Processing —

## #4 - Credit Card Machine



### The iCT250 terminal from Ingenico® provides powerful, secure transaction processing.

The Ingenico iCT250 countertop terminal offers fast, reliable payment processing in a self-contained unit that doesn't require connecting to a separate point-of-sale system. It's a sophisticated solution for all of your business's electronic payments, with security your customers can count on.

#### iCT250 Features and Benefits

- › EMV and contactless card capability — accept more types of payments as customers upgrade to new technology
- › Bright, high-contrast color display — high visibility for customers and staff, plus screensaver capability for your messaging
- › Supports high-speed Internet connection (dial-up backup) — complete customer transactions quickly
- › 512MB memory capacity — can host numerous processing applications
- › Built-in printer — provide customer receipts without additional equipment
- › PCI PED 3.0 security standard — exceeds industry requirements for data security



### Plus ... Accept American Express® Card transactions at the same rate as other payment cards† —

American Express Cards can potentially bring in new business and help boost your bottom line. And it's all through TransFirst, all your processing information with one statement, one point of contact and one great price!

**For more information about using the iCT250 in your business, contact your merchant services representative today!**



[www.TransFirst.com](http://www.TransFirst.com)

†Merchants eligible to accept American Express Cards directly through TransFirst are those that process less than \$1,000,000 in American Express annual charge volume. Certain restrictions and exclusions may apply. Trademarks are the property of their registered owners and are not necessarily affiliated with TransFirst.

TransFirst, LLC is a registered ISO/MSP of: Wells Fargo Bank, N.A., Walnut Creek, CA, and Synovus Bank, Columbus, GA, for Visa® and MasterCard® transactions only.

TF2430b

**Trust. Innovation. Collaboration. - TransFirst.**

[www.TransFirst.com](http://www.TransFirst.com)

**TRANSFIRST®**

First In Secure Electronic Payments



## #4 - Credit Card Machine

### vantiv

is at **888-971-9538**

on ET

## Credit Card Processing as Low as 2.25%\* per Transaction

Easy payments used by 800,000+ business locations. No hidden fees. Apply Now!

- One flat rate\* on all transactions
- No long-term contracts, no early termination fees
- No set-up or monthly fees
- Safer, more secure payments—chip card reader ready
- 24/7/365 customer service

### START HERE:

Your privacy is important to us.

### Affordable credit card payment processing made clear and simple

You have a business to run. You don't have time to worry about payments. You don't want confusing contracts or terms and conditions with bundles of extra fees. No worries. We've taken care of that. Peace of mind payments start with transparency—spelled out right here. You get payments for as low as 2.25%\* per transaction, plus an available all-in-one bundle of protection to fight fraud and its chargebacks and to help protect customer card data.

- One flat-rate\* for all credit and debit cards, always.
- No set-up, cancellation or monthly fees
- No long-term contracts, no early termination fees



Safer, more secure payments. A safer you.



## #4 - Credit Card Machine

What's better than affordable payment processing? Credit card payment processing that protects you too. Your one flat rate\* is available with the ultimate security blanket. It's our all-in-one suite of fraud and card data security protection—whether your customers dip, swipe or tap. Available chip card-ready terminals help you avoid accepting fraudulent cards and the chargebacks that come with them. The terminals are also NFC-ready—so you can accept mobile wallet payments like Android Pay, Apple Pay and Samsung Pay.

- Accept chip cards to help reduce fraudulent card use and chargebacks
- Secure card data when the card is swiped or dipped
- Simplify PCI compliance with PCI Assist
- Get peace of mind with added protection for your business if you're ever breached

**At your service, always.**

We work day-and-night on payments, so you can run your business. And we're here night-and-day when you need help—24/7/365.

\* Merchant must be approved to process with Vantiv to qualify. This offer may be amended or discontinued at any time without notice. Rates apply only to credit card processing transaction fees. The rate you are quoted will be based on annual processing volume and is valid for one year after signing. There is no long-term contract (only month-to-month) and no early termination fee. Additional terms and conditions may apply.

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<https://www.costcopaymentprocessi>

## #4 - Credit Card Machine



<http://www.costco.com>



- [Payment Solutions \(https://www.costcopaymentprocessing.com:443/merchant-account-solutions\)](https://www.costcopaymentprocessing.com:443/merchant-account-solutions)
- [Terminals & Software \(https://www.costcopaymentprocessing.com:443/merchant-account-credit-card-terminal\)](https://www.costcopaymentprocessing.com:443/merchant-account-credit-card-terminal)
- [Security \(https://www.costcopaymentprocessing.com:443/merchant-account-security\)](https://www.costcopaymentprocessing.com:443/merchant-account-security)
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- [About Elavon \(https://www.costcopaymentprocessing.com:443/about-elavon\)](https://www.costcopaymentprocessing.com:443/about-elavon)
- [FAQs \(https://www.costcopaymentprocessing.com:443/merchant-account-faqs\)](https://www.costcopaymentprocessing.com:443/merchant-account-faqs)

•

### Call Us

USA: 800-551-0951 (tel:+1-800-551-0951)

CAN: 866-325-3281 (tel:+1-866-325-3281)

M-F, 9am-8pm EST



•

**Chat Live**

M-F, 10am-8pm EST  
(excluding holidays)

**Allow Pop-Ups**

## #4 - Credit Card Machine

Each year, we help more than 1 million customers process more than 3 billion transactions. And no matter what business you operate, you'll receive the same superior payment processing, hands-on and helpful customer support and transparent pricing that will never have a hidden fee.

Discover how flexible and affordable your payment processing system can be—on site, online, and on the go.

**• On Site & In Store****Retail Acceptance for Costco Executive Members**

/ingenico-ict250.pdf

**1.22%<sup>1</sup>**

Plus 12¢ per card-swiped transaction

**\$459<sup>2</sup>**

for an Ingenico iCT250

[Learn More » \(https://www.costcopaymentprocessing.com:443/~media/file](https://www.costcopaymentprocessing.com:443/~media/file)

Before starting, please be sure to have the following information available:

- Federal Employer Identification Number (EIN) or Social Security Number.
- Bank routing and account numbers.
- Your Costco Membership Number.

**APPLY NOW**

Click the button below according to the membership you have with Costco.  
This will open the online application for you in a new window. You must be a Costco member with a valid membership number to complete the application process.

**Executive Members**

<https://us.agreementexpress.net/elavon/welcome.jsp?theme=Costco&CardAcceptanceMethod=offering1&offering=QCCOSTC005>

**Non-Executive Members**

(<https://us.agreementexpress.net/elavon/welcome.jsp?theme=Costco&CardAcceptanceMethod=offering1&offering=QCCOSTC006>)

**#4 - Credit Card Machine**

**Or Call Now to Get Started**  
**1-800-551-0951 (tel:1-800-551-0951)**

<sup>1</sup> Visa/MasterCard/Discover service is sponsored through Elavon. Rates listed are for qualified transactions. A monthly minimum charge applies when total transaction fees and per-item charges are less than \$20 per month. \$25 Application Fee and \$4.95 Monthly Statement Fee apply for Non-Executive Members. Rates and fees may change without notice. Rate and acceptance are subject to underwriting. Call Elavon at 1-800-551-0951 for terms and conditions.

This promotional offer is valid for a limited time. Pricing and terms reflected in this promotional offer are subject to the terms of the application and agreement for processing services that you must complete to accept transactions. Additional fees may apply in certain circumstances, as reflected in the terms and conditions of the application.

<sup>2</sup> Rates listed are for qualified transactions.

- **Online**

**Digital Payment Acceptance**

**1.99%<sup>1</sup>**

Plus 25¢ per transaction.

**Call Now to Get Started**  
**1-800-551-0951 (tel:1-800-551-0951)**

## #4 - Credit Card Machine

<sup>1</sup> Visa/MasterCard/Discover service is sponsored through Elavon. Rates listed are for qualified transact monthly minimum charge applies when total transaction fees and per-item charges are less than \$20 per \$25 Application Fee and \$4.95 Monthly Statement Fee apply for Non-Executive Members. Rates and fee change without notice. Rate and acceptance are subject to underwriting. Call Elavon at 1-800-551-0951 terms and conditions.

This promotional offer is valid for a limited time. Pricing and terms reflected in this promotional offer c to the terms of the application and agreement for processing services that you must complete to accept t Additional fees may apply in certain circumstances, as reflected in the terms and conditions of the appli

- **On-the-Go**

### Mobile Acceptance for Costco Executive Members



**1.22%<sup>1</sup>**

Plus 12¢ per card-swiped transaction.

Before starting, please be sure to have the following information available:

- Federal Employer Identification Number (EIN) or Social Security Number.
- Bank routing and account numbers.
- Your Costco Membership Number.

Converge Software is \$149 for purchase and \$5 per month.

#### **APPLY NOW**

Click the button below according to the membership you have with Costco.

This will open the online application for you in a new window.

You must be a Costco member with a valid Costco membership number to complete the application p

#### **Executive Members**

<https://us.agreementexpress.net/elavon/welcome.jsp?theme=CostcoCardAcceptanceMethod=offering1&offering=QCCOSTC007>

#### **Non-Executive Members**

<https://us.agreementexpress.net/elavon/welcome.jsp?theme=CostcoCardAcceptanceMethod=offering1&offering=QCCOSTC008>

## Call Now to Get Started

### **1-800-551-0951 (tel:1-800-551-0951)**

<sup>1</sup> Visa/MasterCard/Discover service is sponsored through Elavon. Rates listed are for qualified transactions. A monthly minimum charge applies when total transaction fees and per-item charges are less than \$20 per month. \$25 Application Fee and \$4.95 Monthly Statement Fee apply for Non-Executive Members. Rates and fees change without notice. Rate and acceptance are subject to underwriting. Call Elavon at 1-800-551-0951 for terms and conditions.

This promotional offer is valid for a limited time. Pricing and terms reflected in this promotional offer are subject to the terms of the application and agreement for processing services that you must complete to accept the offer. Additional fees may apply in certain circumstances, as reflected in the terms and conditions of the application.

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“We need a merchant services solution that is reliable, accurate and economical...Elavon’s arrangement with Costco Payment Processing fits our needs perfectly.”

~ Read More (<http://costcopaymentprocessing.com/landing-pages/testimonials#t1>)

**Steven J. Fontana, DDS, MD, President, Gulfshore Oral Surgery, PA**

“Credit card processing is a real cost to all businesses, and by being smart and choosing the right processor, a business can easily make an instant impact on profitability – we certainly did.”

~ Read More (<http://costcopaymentprocessing.com/landing-pages/testimonials#t2>)

**Michael J. Bryan, Managing Partner, Vino Venue & Atlanta Wine School**

“Since Costco has such a great reputation, we decided to look into Elavon and made the switch to virtual merchant services in 2005. The experience has been worry-free from the beginning.”

~ Read More (<http://costcopaymentprocessing.com/landing-pages/testimonials#t3>)

**Abie Flaster, Owner, In Style Custom Cheer and Dance**

“Our experience with Elavon has been refreshing. They have taken out all of the guesswork and make everything so easy. We know exactly what the cost for every transaction is going to be, and there have been no surprises.”

~ Read More (<http://costcopaymentprocessing.com/landing-pages/testimonials#t4>)

**Candy Naumann, Office Manager, Freedom Fence and Home**



: RE: Sams Club Merchant Services









From: Tuwanna.Whatley@firstdata.com

To: epeerboom@villageofmaplepark.com

Cc:

Sent: 5/23/2016 4:41:06 PM

## #4 - Credit Card Machine

Attachments:  [image001.jpg](#)  [image002.jpg](#)  [image003.png](#)  [image004.png](#)  [image005.png](#)  [image006.png](#)  
 [image007.jpg](#)  [sbc generic data form \(2\).docx](#)

Hello,

It was a pleasure speaking with you and I thank you for your time. I am your Business Consultant with **First Data** Merchant Processing and I am following up with your request for information about accepting credit cards at your new business with our Clover system. I look forward to speaking with you again and working together to grow your business. Please don't hesitate to contact me with any questions you may have, I am here to help.

I have attached some additional information on Clover and also the Data Form to collect the information to prepare your merchant application. Please complete this form and email back to me.

### Clover Mini Pricing (per station)

- <https://www.youtube.com/watch?v=HFIMe7YiF9A>
- <https://www.youtube.com/watch?v=tKxtRnyqB6c>
- 36 month lease for **\$48.22** per month (3 year warranty, and TransArmor Security protection)
- Purchase for **\$699** (1 year warranty)
- Cash drawer **\$50** (optional)

Best Regards,

**Tuwanna Whatley/** Business Consultant

**First Data:** 2240 Newmarket Parkway, Marietta, GA 30067

**Office:** 770-303-1551

[tuwanna.whatley@firstdata.com](mailto:tuwanna.whatley@firstdata.com) | firstdata.com

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## #4 - Credit Card Machine

# Support

Search support for a specific question, answer or topic

Search

Common searches: registration, documentation, and what should I do?

## Support

(/help)

Buyer help

Pay with Amazon

Creating & Managing Your Account

Signing up for Login and Pay with Amazon (/help/201212200)

Using Seller Central (/help/201212210)

Creating & Editing Your Profile (/help/201212220)

Adding & Managing a Bank Account (/help/201212230)

Adding & Managing Credit Cards (/help/201212240)

Managing Passwords (/help/201212250)

Account User Permissions (/help/201212260)

Your Seller Performance (/help/201212270)

Amazon Payments Fees (/help/201212280)

## Pay with Amazon Fees

### Transaction Fees

Pay with Amazon fees are transaction-based and have a processing and authorization component. The Transaction fee is composed of a domestic processing fee of 2.9% and an authorization fee of \$0.30, plus tax where applicable, charged when the purchase is successfully authorized and processed.

For example, if a \$10 transaction is made on your website, your total transaction fee would be \$.59, according to our standard rate:

Transaction Amount	Domestic Processing Fee: 2.9%	Authorization Fee: \$.30	Total Transaction Fee
\$10	\$.29	\$.30	\$.59

### Authorization Fee

The \$0.30 authorization fee, included in the total transaction fee described above, will be collected when the transaction is successfully processed or when a successful authorization that

#4 - Credit Card Machine

Closing Your Account (/help/201595110)
Getting Paid ▾
Resolving Disputes ▾
Technical Resources ▾
Security Advisories (/help/202025050)
User Agreement & Policies (/help/201212190)
Promotional Terms ▾
Checkout by Amazon
E-commerce plugins

has not been captured is closed or expires.

## Cross-Border Processing Fee

If you receive payment from a payment method issued outside of the U.S., we will collect a 3.9% cross-border processing fee and the authorization fee described above, plus tax where applicable. The 3.9% cross-border processing fee is charged only when the transaction is captured. For example, if the customer's credit card was issued outside of the U.S., the cross-border fee will be applied to your transaction.

For example, if a \$10 cross-border transaction is made on your website, your total transaction fee would be \$.69, according to our standard rate:

Transaction Amount	Cross-Border Processing Fee: 3.9%	Authorization Fee: \$.30	Total Transaction Fee
\$10	\$.39	\$.30	\$.69

## Disputed Chargeback Fee

If you request to dispute a chargeback claim that is not covered under our Payment Protection Policy (see section B6 of the Amazon Payments User Agreement (<https://payments.amazon.com/help/201212430>)), we will assess a fee of \$20.00 plus tax where applicable. For more information on chargebacks, see Handling Chargebacks (<https://payments.amazon.com/help/201749650>).

## Refunds of Transaction Fees

If a refund takes place, you will also be refunded the following transaction fees, as applicable:

- The domestic processing fee (for example, the 2.9% fee)
- The cross-border processing fee (for example, the 3.9% fee)

Please note that the Authorization Fee and Disputed Chargeback Fee are non-refundable.

## #5-Main St Recapture

### Liz Peerboom

---

**From:** Kathleen Curtis [kcurtis@villageofmaplepark.com]  
**Sent:** Wednesday, May 11, 2016 7:17 AM  
**To:** Terry Borg  
**Cc:** Liz Peerboom  
**Subject:** Fwd: FW: Main Street Watermain  
**Attachments:** Watermain.pdf

Hi Terry

Attached, please find the last status on the Main Street water main recapture should the Finance Committee decide to follow through.

Thank You

Kathy

----- Original Message -----

**From:**  
"Cheryl Aldridge" <caldridge@villageofmaplepark.com>  
  
**To:**  
"Terry Borg" <mptrusteeborg@gmail.com>, "Jeremy Lin" <jlin@litechengineering.com>  
**Sent:**  
Wed, 4 Mar 2015 11:10:34 -0600  
**Subject:**  
FW: Main Street Watermain

Terry & Jeremy,

Attached is an email regarding the main street watermain.

Thanks,

Cheryl Aldridge

Village Accountant

Village of Maple Park

302 Willow Street

P.O. Box 220

Maple Park, IL 60151

(815) 827-3309

---

**From:** Cheryl Aldridge [<mailto:calldridge@villageofmaplepark.com>]  
**Sent:** Wednesday, June 15, 2011 10:23 AM  
**To:** [KCurtis@villageofmaplepark.com](mailto:KCurtis@villageofmaplepark.com)  
**Cc:** Terry Borg  
**Subject:** Re: Main Street Watermain

## #5-Main St Recapture

Good Morning,

Attached is a file that contains my information on the Watermain Project. The items that are in the file are:

- 1 - An email from Kevin Buick regarding where the Dempsey issues stood as of 06/08/10
- 2 - An email that contains information regarding setting up a Recapture Agreement Ordinance dated 04/15/10
- 3 - Costs to date for this project - \$304,620.37
- 4 - Detail on Dempsey, all invoices that were paid have been offsetting the retainage. This also includes the most recent invoice from Foster & Buick.
- 5 - Baxter & Woodman's status on the Watermain project as of 08/09/10

Please let me know if you need anything further from me on this

Thanks,  
Cheryl

On 6/14/2011 3:02 PM, Kathleen Curtis wrote:

Cheryl

If you recall, the Village was attempting to adopt "recapture resolution" for the cost of the Main Street Watermain project to be collected from future developers who would benefit from the Village's investment. At your convenience, please forward the last communication you have on this subject matter? At this time, we will attempt to implement this resolution that was previously foregone.

Thank You

## #5-Main St Recapture

**Subject:** Fw: Dempsey Ing - Main Street Water Main  
**From:** Kathy Curtis <rkcurtis58@yahoo.com>  
**Date:** Wed, 9 Jun 2010 03:42:47 -0700 (PDT)  
**To:** Cheryl Aldridge <CAldridge@villageofmaplepark.com>

Do you have the attorney/engineering invoices compiled for the water main project?

— Forwarded Message —

**From:** Kevin Buick <kbuick@fosterbuick.com>  
**To:** Kathy Curtis <rkcurtis58@yahoo.com>; Keith Foster <Kfoster@fosterbuick.com>  
**Sent:** Tue, June 8, 2010 6:21:52 PM  
**Subject:** RE: Dempsey Ing - Main Street Water Main

I pulled the Bond Dickson file last August on this. There had been some communications back and forth between Bond Dickson and a Hinshaw Culbertson attorney by the name of John Sebastian over the claim. This attorney had made demands for documentation and apparently Keith Letsche had not given him precisely what he wanted. Following up, Jim Sparber gathered up some documents responsive to the situation, and I sent them along. After receiving the documents, Attorney Sebastian e-mailed me back asserting that there were yet more things that he wanted, identifying "all lien claims received by Maple Park, general or supplementary conditions, correspondence between the parties, an accounting of the contract funds, all documentation supporting deductions made by Maple Park for attorney's fees and engineering fees." Jim expressed his puzzlement over why they needed some of the things, and sent over the general and supplementary conditions. We can talk further about how to produce the additional documents, but I am holding the general/supplementary conditions document pending collection of the other items. I believe that B&W felt like the Village would have all of this, but I'm not really certain that's the case.

Kevin E. Buick  
Attorney at Law  
The Foster & Buick Law Group, LLC  
2040 Aberdeen Court  
Sycamore, Illinois 60178  
(815) 758-6616 (Voice)  
(815) 756-9506 (Fax)  
<http://www.fosterbuick.com>

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— Original Message —

**To:** Keith Foster <Kfoster@fosterbuick.com>  
**Cc:** Kevin Buick <kbuick@fosterbuick.com>  
**From:** Kathy Curtis <rkcurtis58@yahoo.com>  
**Sent:** 6/08/2010 12:57PM  
**Subject:** Dempsey Ing - Main Street Water Main

>> Dempsey Ing was our one follow up point from the June Board Meeting. We paid



Re: Escrows

## #5-Main St Recapture

**Subject:** Re: Escrows  
**From:** Kathy Curtis <rkcurtis58@yahoo.com>  
**Date:** Tue, 11 May 2010 13:35:12 -0700 (PDT)  
**To:** Cheryl Aldridge <caldridge@villageofmaplepark.com>

Baxter Woodman said isn't wasn't closed. They are suppose to get us a status. I will ask again next month.

---

**From:** Cheryl Aldridge <caldridge@villageofmaplepark.com>  
**To:** Kathy Curtis <rkcurtis58@yahoo.com>  
**Sent:** Tue, May 11, 2010 3:31:18 PM  
**Subject:** Re: Escrows

Did you find anything out on Dempsey at last week's meeting?

Thanks,  
Cheryl

On 4/15/2010 2:48 PM, Kathy Curtis wrote:

I will ask at May's Board meeting about Dempsey Ing. I will also ask Jim if he has a cost estimate for the Recapture Agreement Ordinance for Main Street Watermain project.

Thank you for refreshing my memory on this topic, we don't want to lose site of it.

---

**From:** Cheryl Aldridge <caldridge@villageofmaplepark.com>  
**To:** Kathy Curtis <rkcurtis58@yahoo.com>  
**Sent:** Thu, April 15, 2010 2:42:58 PM  
**Subject:** Re: Escrows

I rehashed the Main Street Watermain project with Dave. He said that we are not needing a receivable, but we need a Recapture Agreement Ordinance to be established. Typically the engineers determine the value and the specific parcels that will benefit from this and an ordinance is put into place that show that if anyone develops parcels x,y, and z they will need to pay a specific amount of money plus interest at a reasonable rate. A receivable is not set up because you do not have a person that it is for. While Dave said the engineers typically determine the value, we certainly have all of the payments made. I will pull all of the information that was put together for the audits. Dave does also remember that Ralph was still waiting on all of the invoices. I am venturing a guess that this was put on hold with the progress of Dempsey. Do you know where we stand with them? I have not heard any final resolution.

Thanks,  
Cheryl

On 4/15/2010 7:31 AM, Kathy Curtis wrote:

I changed my mind over night. I agree with leaving Grand Pointe and Olsen as receivables in the escrow account. When the properties change ownership those balances go with the properties. It is the same methodology that we used for the Settlement and will hopefully apply to Squire Crossings. No further action is needed except budget approval at the May meeting.

However, I would still like resolution "Main street watermain project recap receivable" that was supposed to be established.

Thank you for attending last night's meeting, I appreciate your time.

# #5-Main St Recapture

VILLAGE OF MAPLE PARK, ILLINOIS  
NEW CAPITALIZED EQUIPMENT  
APRIL 30, 2010

3

	Date Purchased	Account Number	Purchase Amount	
<b>Sidewalk Project</b>				
Prior Year Construction in Progress		12-00-8204	20,484.77	
Current Year	08/05/09	12-00-8204	114,304.82	
				134,789.59
<b>Water Main</b>				
Prior Year Value		54-00-5200	225,976.78	
Prior Year Value		54-00-5320.01	69,135.09	
Prior Year Value		54-00-5330.01	7,976.00	
Current Year		54-00-5320.01	420.50	
Current Year	05/23/08	54-00-5330.01	1,039.50	
				304,547.87
<b>Water Tower Project</b>				
Prior Year Construction in Progress		54-00-5320.02	7,475.60	
Prior Year Construction in Progress		54-00-5325	11,684.18	
Current Year		54-00-5325	111,589.73	
Current Year		54-00-5330.02	495.00	
Current Year	06/05/09	54-00-5425	13,318.22	
				144,562.73
				583,900.19

Watermain

\$ 304,547.87

72.50 FY 2010/2011

304,620.37

Total through 4/30/11

# #5-Main St Recapture

4

Village of Maple Park  
Dempsey Ing.

Description	Date	Invoice #	Amount	
Retainage			11,123.03	
Bond, Dickson & Associates, P.C.	10/06/08	10876	750.00	10,373.03
Bond, Dickson & Associates, P.C.	11/10/08	10939	315.00	10,058.03
Bond, Dickson & Associates, P.C.	12/09/08	11012	495.00	9,563.03
Bond, Dickson & Associates, P.C.	01/08/09	11056	585.00	8,978.03
Bond, Dickson & Associates, P.C.	02/06/09	11137	555.00	8,423.03
Baxter & Woodman	02/19/09	141972	1,081.00	7,342.03
Bond, Dickson & Associates, P.C.	03/09/09	11194	675.00	6,667.03
Baxter & Woodman	03/19/09	142542	165.00	6,502.03
Bond, Dickson & Associates, P.C.	04/07/09	11231	660.00	5,842.03
Baxter & Woodman	04/23/09	143256	55.00	5,787.03
Bond, Dickson & Associates, P.C.	05/05/09	11305	210.00	5,577.03
Baxter & Woodman	05/21/09	143927	344.00	5,233.03
Bond, Dickson & Associates, P.C.	06/05/09	11317	60.00	5,173.03
Bond, Dickson & Associates, P.C.	06/05/09	11320	495.00	4,678.03
Baxter & Woodman	06/18/09	144565	55.00	4,623.03
Bond, Dickson & Associates, P.C.	07/09/09	11381	90.00	4,533.03
Bond, Dickson & Associates, P.C.	08/06/10	11478	90.00	4,443.03
Baxter & Woodman	08/20/09	145910	275.00	4,168.03
Foster & Buick	09/08/09	28729	261.00	3,907.03
Baxter & Woodman	09/24/09	146557	90.50	3,816.53
Foster & Buick	10/16/09	29089	43.50	3,773.03
Foster & Buick	07/20/10	32800	72.50	3,700.53
Retainage Balance			3,700.53	
Baxter 54-00-5320.01				
Legal 54-00-5330.01				

# #5-Main St Recapture

Page No.: 3

Regarding: Vil of Maple Park/Dempsey Ing  
Invoice No: 32800

## Professional Services Rendered

Date	Staff	Description	Hours	Rate	Charges
6/24/2010	KEB	Receipt and review of various correspondence from Baxter Woodman and Nafisco, Inc. to Village regarding contract values for various construction	0.50	\$145.00	\$72.50

## Total Professional Services Rendered

\$72.50

Previous Balance

\$43.50

11/06/2009 Thank you!

\$-43.50

Total Payments and Credits

\$-43.50

Balance Due

\$72.50

## Aged Balances

Current	30 Days	60 Days	90 Days	120 and Over	--	Total
\$72.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.50

Thank you very much for your business. Please call with any questions you may have.

54-00-5330.01

# #5-Main St Recapture

5

## VILLAGE OF MAPLE PARK ACTIVE PROJECTS 08-09-10

Project Number	Project Name	Notes
040354	General Municipal Services	No further B&W action req'd
040370.60	Heritage Hills Estates 2003 Phase III - Construction Services	Current punch list was provided - no further B&W action req'd
040610.60	The Settlement Construction - Construction Services	Improvements installed - LOC reductions req'd - no further B&W action req'd
040610.61	Settlement - Driveway/Sidewalk Pre-Pour Inspections	No further B&W action req'd
040613.80	Meadowbrook Subdivision Review	Waiting for submittal - no B&W action req'd
040728	General Operating Assistance for the Potable Water System	No further B&W action req'd
041505.22	Flood Study - Addendum 3	Waiting for final approvals - B&W will see this through completion with FEMA/IDNR per contract
061483.90	LGS General Administrative	No further B&W action req'd
070761.60	Water Main Improvements GCA/RPR	Final close out not yet completed due to legal issues. No further B&W action req'd
081073.60	Elevated Tank Repaint	Final close out not yet completed. B&W to see project through close out paperwork according to contract.
090334.49	Loan Application and Preparation Assistance	All materials have been provided to Village. No further B&W action req'd
090781.90	Budget Assistance and Preparation	No further B&W action req'd
090785.90	Annual Audit	No further B&W action req'd
090786.90	Annual Tax Levy	No further B&W action req'd
100033.00	BWCSI Support Services	No further B&W action req'd



Village of  
Hampshire

## #6-Solicitor Ban

No. 16 - 07

### AN ORDINANCE AMENDING THE REGULATIONS OF THE VILLAGE CODE REGARDING SOLICITORS AND PEDDLERS

WHEREAS, the Village has previously adopted various regulations governing the licensing and the activities of solicitors and peddlers in the Village; and

WHEREAS, the Corporate Authorities deem it necessary and advisable to modify said regulations at this time.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The Hampshire Municipal Code of 1985, as amended, shall be and is hereby further amended to modify the regulations governing the licensing and the activities of peddlers in the Village, in words and figures as follows:

#### CHAPTER

#### POLICE REGULATIONS

#### ARTICLE IV

#### SOLICITORS

##### 4-3-1: DEFINITION:

"Solicitor" shall mean any person, firm or business entity, who for itself, or by its agents, employees, or servants, without any prior appointment or pre-arrangement with the customer, offers, asks for and/or takes orders for future delivery at retail of any merchandise or other article or thing whatsoever, or any service, not ordered by telephone, computer link, or other remote communication.

The term "solicitor" shall include any person, firm or business entity, who for itself or by its agents, employees, or servants, from a fixed location or by going from place to place, without any prior appointment or pre-arrangement with the customer, asks for donations of money or tangible personal property for any commercial, educational, political, patriotic, philanthropic, religious, or other not-for-profit entity or enterprise.

##### 4-3-2: EXEMPTION FROM DEFINITION.

The definition of solicitor shall not include those persons who distribute religious or political literature or materials, and/or who seek to engage in discussion of religious or political topics or issues, and/or who ask



for donations or contributions for religious or political causes, from a fixed location or by going door-to-door or place-to-place or street-to-street; provided, except for the prohibition of Section 4-3-3(A), the prohibitions otherwise set forth in Section 4-3-3 below shall apply to such persons.

#### 4-3-3: PROHIBITED CONDUCT:

A. It shall be unlawful for any solicitor to go from house to house, place to place or street to street in the village.

B. It shall be unlawful for any solicitor to cheat or deceive any person in the village; or to fraudulently misrepresent the quality, price or amount of any goods, wares, merchandise, article or thing, or service, for which orders are taken in the village; or to fraudulently misrepresent the purpose of any solicitation, or the person, firm or entity to be benefited thereby; or to misrepresent that a donor will be eligible for a tax deduction for any donation or contribution solicited.

C. Any solicitor, upon arriving at any private property on which has conspicuously posted a sign, "No Solicitors", or a substantially similar sign, shall immediately and peacefully depart from the premises, and it shall be unlawful for such solicitor to remain on the property.

D. Any solicitor who has entered onto any private property, whether invited thereon or not, shall immediately and peacefully depart therefrom when requested to do so by the occupant, and it shall be unlawful for such solicitor to remain on the property after such request.

E. No person shall engage in the business of solicitor prior to nine o'clock (9:00) A.M. and later than eight o'clock (8:00) P.M.

F. Any solicitor shall at all times conduct himself or herself in accordance with this code, local ordinances, state and federal laws and regulations, and no solicitor shall violate any such code, ordinances, laws or regulations.

#### 4-3-4: PENALTY:

Any person who violates any provision of this article shall be subject to penalty as provided in section 12-1-13 of this code. Each day that any offense shall continue shall constitute a separate offense

## #6-Solicitor Ban

Section 2: The Hampshire Municipal Code of 1985, as amended, shall be and is hereby further amended to modify the regulations governing the licensing and the activities of peddlers in the Village, in words and figures as follows:

### CHAPTER 2

### POLICE REGULATIONS

### ARTICLE V

### PEDDLERS

#### 4-5-1: DEFINITION:

"Peddler" shall mean any person, firm, or business entity who, for itself, or by its agents, employees, or servants, with only a temporary location for doing business and not intending to establish a permanent place for such business in the Village, sells at retail, offers for sale, sells and delivers, barter or exchanges any goods, wares, merchandise, or any other article or thing whatsoever, or any service not ordered by telephone, computer link, or other remote communication.

The term "peddler" shall include persons who will engage in the activities described in this section during any festival, fair, trade show, exposition, flea market, or like event to be held within the Village.

#### 4-5-2: PROHIBITED CONDUCT:

A. It shall be unlawful for any peddler to go from house to house, place to place, or street to street in the village, provided, this prohibition shall not apply to persons who make regular sales or deliveries of goods or services by prior agreement with the occupant of any property, house or other place in the Village.

B. It shall be unlawful for any peddler to cheat or deceive any person in the village, or to fraudulently misrepresent the quality, price or amount of the goods, wares, merchandise, article or thing, or service sold, offered for sale, sold and delivered, bartered or exchanged, including promise of any refund without providing a written statement of the refund terms and conditions.

C. Any peddler, upon arriving upon any private property on which has conspicuously posted a sign, "No Peddlers", or substantially similar sign, shall refrain from entering and/or immediately and peacefully depart from the premises, and it shall be unlawful for such peddler to remain on the property.

## #6-Solicitor Ban

D. Any peddler who has entered onto any private property, whether invited thereon or not, shall immediately and peacefully depart therefrom when requested to do so by the occupant, and it shall be unlawful for such peddler to remain on the property after such request.

E. No person shall engage in the business of peddler prior to eight o'clock (8:00) A.M. and later than midnight (12:00) A.M. on any day or outside the hours of peddling activities allowed by his or her peddler's license, if different.

F. Any peddler shall at all times conduct himself or herself in accordance with this code, local ordinances, state and federal laws and regulations, and no peddler shall violate any such code, ordinances, laws or regulations.

### 4-5-3: PENALTY:

Any person who violates any provision of this article shall be subject to penalty as provided in section 12-1-3 of this code. Each day that any offense shall exist or continue shall constitute a separate offense.

Section 3. Any and all ordinances, resolutions, motions, or parts thereof, in conflict with this Ordinance, are to the extent of such conflict hereby superseded and waived.

Section 4. If any section, sentence, subdivision, or phrase of this Ordinance, shall be held to be void, invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, according to law.

ADOPTED THIS 21 DAY OF January, 2016.

AYES: Armato, Brust, Ebert, Kraus, Reid

NAYS: Koth

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

## #6-Solicitor Ban

APPROVED THIS 21 DAY OF January, 2016.

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Jeffrey R. Magnussen  
Village President

ATTEST:

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Linda Vasquez  
Village Clerk

**CERTIFICATE OF PUBLICATION**  
(Pamphlet Form)

I, Linda Vasquez, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane County, Illinois.

I further certify that on January 21, 2016, the Corporate Authorities of the Village of Hampshire passed and approved Ordinance No. 16 - 07, entitled:

**AN ORDINANCE  
AMENDING THE REGULATIONS OF THE VILLAGE  
CODE REGARDING SOLICITORS AND PEDDLERS**

Said Ordinance provided by its terms that it should be published in pamphlet form, in accordance with law.

The pamphlet form of Ordinance No. 16 - 07, was prepared in the office of the Village Clerk, and a copy of same was posted in the Village Hall, commencing on January 21, 2016, and continuing for at least ten days thereafter.

Copies of the Ordinance were also available from and after said date for inspection by members of the public, upon request, in the Office of the Village Clerk.

This Certificate dated this 22 day of January, 2016.

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Linda Vasquez  
Village Clerk

**#6-Solicitor Ban**



Maple Park  
Current

## #6-Solicitor Ban

# Chapter 4 PEDDLERS, SOLICITORS AND ITINERANT MERCHANTS

### 4-4-1: DEFINITIONS:

For the purposes of this chapter, the following words, as used herein, shall be construed to have the meanings herein ascribed thereto:

**ITINERANT VENDOR:** Any person who transports tangible personal property for retail sale within the village who does not maintain in the state an established office, distribution house, sales house, warehouse, service center or residence from which such business is conducted; provided, however, this term shall not include any person who delivers tangible personal property within the village who is fulfilling an order for such property which was solicited or placed by mail or other means. It shall be prima facie evidence that a person is an "itinerant vendor" if the person does not transact business from a fixed location or if the person does not own, or lease for a term of at least six (6) months, the property from which business is conducted.

**PEDDLING:** Selling or offering for sale, barter or exchange at retail any goods, wares, merchandise or services of any kind whatsoever by traveling from place to place along the streets of the village or from residence to residence therein, but shall not include solicitation or canvassing for future delivery. "Peddling" may, in some instances, include the activities of an "itinerant vendor" or "transient merchant", as defined herein. If a peddler is also an "itinerant vendor" or "transient merchant", as defined herein, then those provisions shall also be applicable. To the extent that the provisions of this chapter relative to "peddling" are inconsistent with those relating to "itinerant vendors" and/or "transient merchants", the more restrictive provisions shall apply.

**REGISTERED SOLICITOR AND REGISTERED PEDDLER:** Means and includes any person who has obtained a valid certificate of registration as herein provided, where such certificate is in the possession of, and on the person of, the one soliciting or peddling during all soliciting or peddling.

**REGISTERED TRANSIENT MERCHANT AND REGISTERED ITINERANT VENDOR:** Any person who is a "transient merchant" or "itinerant vendor" as defined herein and who has obtained and has in his possession a valid certificate of registration.

**RESIDENCE:** Means and includes every separate living unit occupied for residential purposes by one or more persons, contained within any type of building or structure.

**SOLICITING:** Means and includes any one or more of the following activities:

- A. Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, insurance, or services of any kind, character or description whatever, for any kind of consideration whatever, all for future delivery; provided, however, that seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication shall not be deemed to be soliciting, and such activities are not regulated by this chapter.
- B. Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any charitable or nonprofit association, organization, corporation, or project.

**TRANSIENT MERCHANT:** Any person who is engaged temporarily in the retail sale of goods, wares or merchandise in the village and who, for the purpose of conducting such business, occupies any building, room, vehicle, structure of any kind, or vacant lot; provided, however, this term does not include any person selling goods, wares or merchandise which are raised, produced or manufactured by him, to any person selling vegetables, fruit or perishable farm products at an established village market, to any person operating a store or refreshment stand at a resort, or to any person operating a stand or booth on or adjacent to property owned by him or upon which he resides. It shall be prima facie evidence that a person is a "transient merchant" if the person does not transact business from a fixed location or if the person does not own, or lease for a term of at least six (6) months, the property from which business is conducted. (2004 Code)

## **#6-Solicitor Ban**

### **4-4-2: CERTIFICATE OF REGISTRATION:**

- A. **Certificate Required:** A written application for a certificate of registration as herein provided shall be secured by every person desiring to engage in "soliciting" or "peddling", as herein defined, from persons in residences within the village and, in addition, by every person desiring to engage in soliciting from any business, office or manufacturing facility within the village for gifts or contributions of money, clothing or other valuable thing for the support or benefit of any charitable or nonprofit association, organization, corporation or project.
- B. **Application For Certificate:**
  - 1. **Application Form; Oath:** Application for a certificate of registration shall be made upon a form provided by and filed with the village clerk. The applicant shall state, under oath, such information requested on the application form as is required by the provisions of this chapter and such other relevant information as determined by the village clerk.
  - 2. **Fingerprints And Photographs:** The village clerk shall require every applicant to submit to fingerprinting in connection with the application for certificate, and the applicant will

## #6-Solicitor Ban

submit to identification photographing conducted by the village clerk, and such identification photograph shall be affixed to the certificate of registration.

**Criminal History:** Each applicant shall also apply to the office of the police chief for a certified copy of his or her personal criminal history, and such applicant shall provide such information and fees to the police chief as required by the police chief to obtain such certified copy, and the applicant shall further request that the police chief also directly provide to the village for review by the village president a certified copy of the applicant's personal criminal history prior to the approval of such certificate for such applicant.

**Prohibited Registrants:** No certificate of registration shall be issued: 1) to anyone seeking to solicit for a charitable or nonprofit association, organization, corporation or project unless such charity or nonprofit group is specifically approved in advance by the village board of trustees which may waive requirement of individual registration and fees if a list of names and addresses of individuals to be involved are supplied to the village clerk; or 2) to any person who has been convicted of the commission of a felony under the laws of the state of Illinois or any other state or federal law of the United States, within five (5) years of the date of the application; or 3) to any person who has been convicted of a violation of any of the provisions of this chapter or to any person whose certificate of registration issued hereunder has previously been revoked as herein provided unless specifically approved by the village board.

#### D. Fees:

1. Fees Established: A fee shall be paid at the time of filing the application, as follows:

<u>Certificate Requested</u>	<u>Fee</u>
One day	\$ 5 .00
More than one day and not more than one week	25 .00
More than one week	50 .00

2. Waiver Of Fees: The village president may waive such fee in his or her discretion, but all fee waivers shall be reported to the village board.

#### E. Issuance Or Denial Of Certificate; Contents:

1. Denial: The village president, after consideration of the application and all information obtained relative thereto, shall deny the application if the applicant does not possess the qualifications for such certificate as herein required. Endorsement shall be made by the



village president upon the application of the denial of the application.

2. Issuance: When the applicant is found to be fully qualified, the certificate of registration shall be issued by the village president or his or her designee.
3. Time Limit For Action: All applications shall be acted upon by the village president within seven (7) days after receipt of a completed application.
4. Contents: Each certificate of registration shall state the expiration date thereof.

F. Revocation Of Certificate: Any certificate of registration issued hereunder may be revoked by the village president if the holder of the certificate is convicted of a violation of any of the provisions of this chapter, or has made a false material statement in the application, or otherwise becomes disqualified for the issuance of a certificate of registration under the terms of this chapter. Immediately upon such revocation, written notice thereof shall be given by the village president to the holder of the certificate in person or by certified U.S. mail addressed to his or her address set forth in the application. Immediately upon the giving of such notice of revocation, the certificate of registration shall become null and void.

G. Records Kept: The village clerk shall cause to be kept in his or her office an accurate record of every application received and acted upon together with all other information and data pertaining thereto and of all certificates of registration issued under the provisions of this chapter, and of the denial of applications. Applications for certificates shall be numbered in consecutive order as filed, and every certificate issued, and any renewal thereof, shall be identified with the duplicate number of the application upon which it was issued. (2004 Code)

#### **4-4-3: NOTICE REGULATING PEDDLERS AND SOLICITORS:**

A. Notice Requirements: The owner or occupant of any residence who desires to forbid trespasses by solicitors or peddlers, or unlicensed solicitors and peddlers, may attach or exhibit upon or near the main front door, and the main rear or side door (if any and if to be protected), a card or plaque stating such of the following as may be appropriate, in letters at least one-third inch ( $\frac{1}{3}$ " ) in height:

*SOLICITORS AND PEDDLERS NOT INVITED*

or

*SOLICITORS AND PEDDLERS NOT INVITED*

**#6-Solicitor Ban**

## ***UNLESS REGISTERED WITH THE VILLAGE* #6-Solicitor Ban**

- B. Nonexclusive Notice Provided By Village: For the convenience of residents of the village and for purposes of uniformity, cards or plaques containing the foregoing legend shall be made available by the village. The form of card or plaque provided for in this section shall not be deemed to be an exclusive form of notice. Such card or plaque so exhibited shall constitute sufficient notice to any solicitor of the determination by the occupant of the residence of the information contained thereon. (2004 Code)

### **4-4-4: DUTIES OF SOLICITORS AND PEDDLERS:**

- A. Entry Prohibited Upon Notice: It shall be unlawful for any person to enter upon any property of another in the village after receiving, immediately prior to such entry, notice from the owner or occupant that such entry is forbidden, or to remain upon the property of another after receiving notice from the owner or occupant to depart.
- B. Notice To Leave Premises: A person shall be deemed to have received notice from the owner or occupant within the meaning of this chapter if he has been notified personally, either orally or in writing, or if a printed or written notice forbidding such entry has been conspicuously posted at the main entrance to said property or the forbidden part thereof.
- C. Depart Premises Upon Request: Any solicitor who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant. (2004 Code)

### **4-4-5: UNINVITED SOLICITING OR PEDDLING:**

- A. Uninvited Soliciting Or Peddling Prohibited: Any person soliciting or peddling who is forbidden entry by notice given in compliance with this chapter shall be deemed guilty of remaining on the property after receiving notice to depart if he shall remain on the property, or if he shall ring the doorbell or knock or create any sound calculated to attract the attention of the occupant.
- B. Exemptions: Notices exhibited pursuant to this chapter shall not be deemed applicable to



and shall not prevent access to residential property by a solicitor or peddler who has received prior invitation, written or oral, from the owner or occupant thereof. (2004 Code)

#### **4-4-6: TIME LIMIT ON SOLICITING AND PEDDLING:**

It is hereby declared to be unlawful and shall constitute a nuisance for any person, whether registered under this chapter or not, to go upon any premises and ring the doorbell upon or near any door of a residence located thereon, or rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of securing an audience with the occupant thereof and engage in "soliciting" as herein defined prior to nine o'clock (9:00) A.M. or after nine o'clock (9:00) P.M. (2004 Code)

#### **4-4-7: VIOLATION; PENALTIES:**

- A. Violation; Penalty: Any person, firm or corporation who shall be found guilty by a court of competent jurisdiction of violating any provision of this chapter or of failing to comply with any requirement hereof, or of violating any permit, any approval, or any directive issued under the provisions of this chapter, shall be punishable as provided in section [1-4-1](#) of this code, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.
- B. Reimbursement Of Costs: Any person, firm or corporation who shall be found guilty by a court of competent jurisdiction of violating a provision of this chapter or of failing to comply with any requirement hereof, or of violating any certificate, any approval, or any directive issued under the provisions of this chapter, shall, in addition to the fines provided, be obligated to reimburse the village for its attorney fees, court costs, court reporter costs, and expert witness fees, and all other out of pocket costs incurred by the village in the prosecution of the said violation or violations.
- C. Injunctive Relief: The village may make application to the circuit court for an injunction requiring conformance with this chapter or make such other order as the court deems necessary to secure compliance with this chapter. (2004 Code)

#### **4-4-8: CONSTITUTIONAL RIGHTS:      #6-Solicitor Ban**

Nothing in this chapter shall be interpreted or enforced to deprive any person of any rights guaranteed under the constitutions of the state or the United States. (2004 Code)

## **#6-Solicitor Ban**