



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, February 21, 2017

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Terry Borg called the meeting to order at 7:20 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee Kristine Dalton, Trustee Terry Borg,

Others present: Trustee JP Dries, Public Works Director Mike Miller, Police Chief Tony Ayala, Village Accountant Cheryl Aldridge, and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- November 29, 2016
- January 17, 2017

Trustee Higgins made a motion to approve the meeting minutes from November 29, 2016 and January 17, 2017, seconded by Trustee Dalton. Motion carried by voice vote.

### 4. DISCUSSION OF FY18 BUDGET

*The committee will review and discuss the tentative budget for FY18, which is to be approved at the April Board of Trustees meeting.*

Village Accountant Cheryl Aldridge went over the following items:

- Preliminary Budget
- Water & Sewer rates (with backup) and water/sewer impact fee
- Ordinance 2016-09—temporarily suspending certain provisions of Chapter 17, Fees and Penalties in Title 12 – to be extended 3 months while the Infrastructure Committee researches the issue.

- Ordinance 2016-10 – modifying certain provisions of Title 9, utilities, water/sewer connection fees. Consensus was to extend the suspension for 3 months while the Infrastructure Committee researches the issue.
- CMJ Quote for backup system – \$100 per month
- CMJ quote for admin computers – Shifting this purchase to FY17
- Employee pay rate history – will wait until later in the process to decide on this
  - Payroll rates – 1%, 2%, 2.5%, and 3%

Assumptions used on budget:

- Building permits
  - FY17 – 1 Squires Crossing permit (currently in the office for approval)
  - FY18 – 4 Heritage Hills, 1 Squires
 Cheryl will layer in 2 for squires and 3 for heritage

Decisions

- Rent changes (decision needs to be made by 3/21/17)
  - Library – Expires 10/31/17 – Currently \$400/month
  - Exercise Room
  - Old Virgil Township Room
  - Gym
  - Kitchen
  - Parks

The committee will discuss this more at next month's meeting. The Village Clerk will get information from previous discussions to help the committee with these decisions.

The committee also discussed replacement of street lights with LED lights. Public Works Director Mike Miller advised that he has been replacing all street lights with LED lights.

- Permit fees (Needs to be decided tonight)
  - Impact fees – currently suspended until 3/7/17
  - Hook-up fees – currently suspended until 3/7/17

Consensus was to extend this suspension for 3 months in order to give the Infrastructure Committee time to research the issue.

- 2017-2018 Budget List from Board Room
  - Overlay Ashton / DeKalb (Heritage)
  - GIS License
  - Vehicle Replacement Plan – Cheryl is layering in \$7,500 for a new purchase or lease
  - Copier / Postage Meter
    - Copier Lease – Expires 12/28/17
    - Postage Meter – Expires May 2017 – currently waiting for updated lease
  - Gym for Youth
- Full budget approval at next budget meeting on 3/21/17, at Finance Committee meeting.

- Including any projects
  - Cloud backup
  - New admin computers
  - Light at Maple Avenue park – working on pricing
- Payroll rates

Mr. Miller said that he would like to run water to the McAdams pavilion and he would like to upgrade the storm sewer in the ball fields to alleviate some flooding. He also discussed sidewalks and curbs.

## **5. DISCUSSION OF OTHER ITEMS**

None

## **6. ADJOURNMENT**

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 9:14 p.m.

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Liz Peerboom, CMC  
Village Clerk

### Committee Members

Trustee Borg Chair  
Trustee Dalton  
Trustee Higgins  
Trustee Harris