



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING AGENDA

Tuesday, January 23, 2018

7:00 p.m.

**Maple Park Civic Center
302 Willow Street, Maple Park, IL**

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

3. APPROVAL OF MEETING MINUTES

December 27, 2017

4. DISCUSSION OF ENGINEERING SERVICES RFP

5. DISCUSSION OF THE POSSIBLE REPEAL OF ANIMAL TAGS

6. UP APPLICATION DISCUSSION

7. DISCUSSION OF FORECASTING FOR TIF

- Revenue
- Programs / Projects

8. DISCUSSION OF WATER / SEWER IMPACT FEE

- Forecasting

9. DISCUSSION OF DEKALB COUNTY COMMUNITY ECONOMIC DEVELOPMENT GRANT

10.DISCUSSION OF OTHER ITEMS

11.ADJOURNMENT

Committee Members
Trustee Goucher Chair
Trustee Dalton
Trustee Higgins
Trustee Shaver



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FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Wednesday, December 27, 2017

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting order at 7:04 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Luke Goucher, Trustee Bart Shaver, Trustee Kristine Dalton, and Trustee Chris Higgins.

Others present: Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- November 28, 2017
- December 26, 2017

Trustee Higgins made a motion to approve the meeting minutes from the November 28, 2017 meeting and the December 26, 2017 meeting seconded by Trustee Dalton. Motion carried by voice vote.

4. DISCUSSION OF FORECASTING FOR TIF

- TIF Forecasting
- Use of TIF Proceeds

Trustee Goucher advised that there have been a few inquiries about receiving TIF money. He said that the village needs to decide what is going to happen with the TIF proceeds. He added that the plan says that the proceeds will be used for infrastructure, but that could mean different things to different people.

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Trustee Goucher advised that the balance in the TIF fund is currently \$37,889.62 and with an estimate of \$47,379.56 for FY2018, the total could possibly rise to more than \$106,000.

Trustee Goucher briefly went over the concept of the TIF. He then went over some ideas for the use of TIF funds, which other communities are doing. Some of the ideas mentioned were:

- paving of the downtown alley way
- decorative street lighting
- downtown façade program
- signage
- purchasing of abandoned property

Trustee Goucher recommended that the committee read the TIF documents so that they can make an informed decision on what the funds will be used for.

5. DISCUSSION OF PUBLIC RELATIONS

- Promotion
- Media

Trustee Goucher advised that this item remains on the agenda because committee members agree that it is pretty important.

Trustee Higgins had some ideas on how to bring the attention back to Maple Park from developers that were lost during the recession.

Trustee Goucher asked Trustee Higgins to take on the marketing plan as his project.

The committee discussed a possible “I am Maple Park” initiative.

Clerk Peerboom will get the logo to Trustee Higgins and speak to the village attorney about the list of communities that have had referendums that have passed and find out what the village can do to market the tax increase.

6. DISCUSSION OF REFUSE CONTRACT

Trustee Goucher said that there isn't anything to talk about yet on the refuse contract because it doesn't expire until 2019, but this item will remain on the agenda so that it doesn't get forgotten.

Consensus was to put the refuse contract out for bid to get cheaper rates. He added that in early 2018 an RFP will be written and sent out to several companies.

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7. DISCUSSION OF OTHER ITEMS

Trustee Dalton discussed the possibility of hiring a village administrator. The committee discussed the pros of having a full-time administrator to advance the community. The committee agreed that a village administrator would really help propel the community, but the budget does not allow for a village administrator position.

Trustee Goucher suggested that Trustee Dalton sit down with the Village Accountant to come up with a plan, but if the budget can't sustain the salary there isn't any reason to discuss the topic.

8. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 9:05 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members
Trustee Goucher Chair
Trustee Dalton
Trustee Higgins
Trustee Shaver

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2018-02

**AN ORDINANCE AMENDING TITLE 6, OF THE MUNICIPAL CODE OF THE
VILLAGE OF MAPLE PARK, CHAPTER 2, ANIMAL CONTROL, 6-2-3,
SUBSECTION E., "LICENSE FEES; REQUIREMENTS"**

DRAFT

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

ORDINANCE NO. 2018-02

**AN ORDINANCE AMENDING TITLE 6, OF
THE MUNICIPAL CODE OF THE VILLAGE
OF MAPLE PARK, CHAPTER 2, ANIMAL
CONTROL, 6-2-3, SUBSECTION E., "LICENSE
FEES; REQUIREMENTS"**

WHEREAS, the Board of Trustees of the Village of Maple Park, Illinois has determined that it is in the best interest and welfare of the citizens of the Village of Maple Park to regulate animals within the village; and

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Maple Park Kane and DeKalb Counties, Illinois, in a regular session duly assembled, as follows:

SECTION 1. That Title 6, POLICE REGULATIONS, Chapter 2, 6-2-3, ANIMAL CONTROL, Subsection E. "License Fees; Requirements" is hereby amended to read as follows:

6-2-3: VACCINATION AND LICENSING:

- A. Every dog or cat within the Village of Maple Park will need to be registered with the county in which they live. Proof of vaccination will be required.
- B. Vaccination Required; Immunization Periods:
 - 1. All dogs or cats four (4) months of age and older shall be vaccinated against rabies with an approved rabies vaccine.
 - 2. Animals required to be inoculated against rabies as specified in this chapter shall be revaccinated within the time period specified for the particular vaccine used, except as provided above in regard to dogs under one year of age. The certificate of vaccinations issued shall specify the duration of immunity.
- C. Each residence is limited to no more than three (3) animals total.

Nothing in this subsection shall be construed as to exempt any dog from having a current rabies vaccination.

SECTION 2. VALIDITY

- A. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they conflict with this ordinance, or any part of this Ordinance.
- B. If any provision contained in this ordinance is found to be invalid, such provision shall be deemed to be severable and shall not affect the validity of any of the remaining provision of the ordinance.

SECTION 3. ORDINANCE IN FORCE

- A. This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as provided by law.

PASSED this _____, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2018.

SEAL

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I further certify that on the ____ day of _____, 2018, the Board of Trustees of the Village of Maple Park passed and approved ORDINANCE NO. 2018-02, AN ORDINANCE AMENDING TITLE 6, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, ANIMAL CONTROL, 6-2-3, SUBSECTION E., “LICENSE FEES; REQUIREMENTS”.

Dated at Maple Park, Illinois, this _____, 2018.

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