



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE

### MEETING MINUTES

Tuesday, January 23, 2018

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

#### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting to order at 7:05 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee Luke Goucher, Trustee Kristine Dalton, Trustee Chris Higgins, Trustee Bart Shaver.

Others present: Village Clerk Liz Peerboom.

#### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

#### 3. APPROVAL OF MEETING MINUTES

December 27, 2017

Trustee Higgins made a motion to approve the December 27, 2017 minutes, seconded by Trustee Shaver. Motion carried by voice vote.

#### 4. DISCUSSION OF ENGINEERING SERVICES RFP

Village Clerk Liz Peerboom distributed a draft of the Engineering Services RFP. After a brief discussion, Trustee Higgins made a motion to move the approval of the RFP to the Board agenda, seconded by Trustee Shaver. Motion carried by voice vote.

#### 5. DISCUSSION OF THE POSSIBLE REPEAL OF ANIMAL TAGS

Village Clerk Liz Peerboom distributed a draft ordinance covering the possible repeal of animal tags. Trustee Dalton had concerns about repealing the ordinance, because she was under the impression that the DeKalb County Community Fund grant would cover the cost of a dog park. Trustee Goucher advised that this grant is an economic development grant, and would not cover the cost of a dog park.

After a brief discussion, Trustee Dalton made a motion to send the ordinance to the full Board for approval, seconded by Trustee Shaver. Motion carried by voice vote.

## **6. UP APPLICATION DISCUSSION**

Village Clerk Liz Peerboom distributed a draft of a letter that would service as an application to begin the process with Union Pacific to bring wayside horns to Maple Park.

Trustee Higgins made a motion to send this application to the full Board for approval, seconded by Trustee Dalton. Motion carried by voice vote.

## **7. DISCUSSION OF FORECASTING FOR TIF**

- Revenue
- Programs / Projects

Trustee Goucher and the committee discussed a TIF Funds “wish list,” and put some ideas down on paper. They included:

1. Park Enhancement, which includes beautification of the lift station with the planting of trees.
  - a. Signage/Façade Grant
    - \$10,000 cap the first year
    - Continuity on County Line Road from Route 38 to Main Street
      - Sidewalks
      - Lighting
2. Wayside Horns
3. Stormwater improvements
  - a. Business District Plan
  - b. Pave Kennebec Street behind the downtown businesses
4. Downtown Parking
5. Water tower

## **8. DISCUSSION OF WATER / SEWER IMPACT FEE**

- Forecasting

Clerk Peerboom distributed draft ordinances that would extend the moratorium on impact fees. Trustee Goucher advised that he would like to see the Board discontinue the fees permanently.

After a brief discussion, Trustee Higgins made a motion to extend the moratorium for impact fees until December 31, 2018, and send the ordinances to the full Board for approval, seconded by Trustee Shaver. Motion carried by voice vote.

**9. DISCUSSION OF DEKALB COUNTY COMMUNITY ECONOMIC DEVELOPMENT GRANT**

The committee discussed what the grant might be spend on and made a list of possible things that it could be spent on. Consensus was that the first thing would need to be a Strategic Plan, which would cost approximately \$10,000. The, the remaining \$10,000 would be for implementation of that plan.

Trustee Higgins made a motion to send this to the full Board for approval, seconded by Trustee Dalton. Motion carried by voice vote.

**10. DISCUSSION OF OTHER ITEMS**

None.

**11. ADJOURNMENT**

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 9:00 p.m.

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Liz Peerboom, CMC  
Village Clerk

Committee Members  
Trustee Goucher Chair  
Trustee Dalton  
Trustee Higgins  
Trustee Shaver