

Village Hall: 815-827-3309 Fax: 815-827-4040

Website: http://www.villageofmaplepark.com

FINANCE AND PR&D COMMITTEE
AGENDA
TUESDAY, NOVEMBER 26, 2019
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK
7:00 P.M.

- 1. CALL TO ORDER
- 2. ROLL CALL / ESTBLISHMENT OF QUORUM
- **3. PUBLIC COMMENTS** Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.
- 4. APPROVAL OF MEETING MINUTES
  - October 22, 2019
- 5. DISCUSSION OF ORDINANCE 2019-22

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020

### 6. FISCAL YEAR 2021 BUDGET ITEMS

- a.) Upcoming Budget Meeting Dates February 25, 2020 – March 24, 2020
- b.) Vehicle Sticker Fee
- 7. OTHER ITEMS
- 8. ADJOURNMENT



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309 Fax: 815-827-4040

Website: http://www.villageofmaplepark.com

FINANCE AND PR&D COMMITTEE MINUTES
TUESDAY, OCTOBER 22, 2019
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK 7:00 P.M.

### 1. CALL TO ORDER

Chairman Chris Higgins called the meeting to order at 7:09 p.m.

### 2. ROLL CALL / ESTBLISHMENT OF QUORUM

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Chris Higgins, Chair, Trustee Suzanne Fahnestock, Trustee Jen Ward. Absent: Trustee Chris Rebone.

Others present: Village Administrator Dawn Wucki-Rossbach, and Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS - Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.

None.

### 4. APPROVAL OF MEETING MINUTES

• August 27, 2019

Trustee Higgins advised that he was not able to look at the minutes before the meeting, so they would be approved October Finance Committee meeting.

### 5. NEW BUSINESS

- a. Zoning review
  - i. Sidewalk width requirements new development/permits
  - ii. Signs free standing and on building
  - iii. Lighting

Trustee Higgins discussed three items for the zoning update.

### • Sidewalk widths:

The first item was sidewalk widths. He advised that the goal for the sidewalks in the business districts is eight-foot wide. Trustee Fahnestock made a motion to change the width of the sidewalk to eight-foot in the business districts and authorized the village

MINUTES
Finance Committee Meeting
Tuesday, September 24, 2019
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clerk to write the ordinance to put forth to the full Board for approval, seconded by Trustee Higgins. Motion carried by voice vote.

### • Signs:

The second item discussed was signs – freestanding and on the building. The committee discussed different types of signs that are allowed in the code. After some discussion, Trustee Higgins said that he would work with the Village Administrator on this item and report back to the committee in October.

### • Lighting:

The third item was lighting. Trustee Higgins said he would like to see the village adopt the dark skies lighting standard. Trustee Higgins will put something together for the committee to discuss at the next meeting. The committee then discussed different ways to replace the existing lighting.

The committee then discussed design. No action was taken on this item.

#### 6. FOLLOW UP ITEMS

- a. GIS Training Priorities
- b. Solar Ordinance
- c. Small Cell Wireless

Trustee Higgins updated the committee on the above items. He advised that the GIS training agreement has been approved by the county. He advised that the solar ordinance is in the final stages. He then advised that the solar ordinance is still in the Planning Commission.

Trustee Higgins advised that there would be more zoning topics on the Finance Committee agenda for next month. After some discussion, consensus was to move the lead on the GIS back to the Infrastructure Committee.

### 7. STRATEGIC PLAN ITEMS

- a. Short Term
  - i. Zoning Review
  - ii. 5-Year Capital Plan
  - iii. TIF Plan

The committee had a brief conversation about TIF. No action was taken.

- b. Long Term
  - i. Downtown Development Plan
  - ii. Financing Major Infrastructure projects
    - 1. Water Tower
    - 2. Water Treatment Plant
    - 3. Village Hall

No discussion on this item.

**MINUTES** Finance Committee Meeting Tuesday, September 24, 2019 Page 3 of 3

## 8. OTHER ITEMS

None.

## 9. ADJOURNMENT

Trustee Fahnestock made a motion to adjourn the meeting, seconded by Trustee Ward. Motion carried by voice vote.

Meeting adjourned at 8:38 p.m.

Liz Peerboom, CMC Village Clerk

<u>Committee Members</u>: Trustee Chris Higgins, Chair Trustee Suzanne Fahnestock Trustee Chris Rebone Trustee Jen Ward

ASSESSED VALUATIONS		2010		2011		2012		2013		2014		2015		2016		2017		2018	2019 Est
Total Kane County A V	\$	16,739,393	\$	15,043,548	\$	13,546,280	\$	12,286,261	\$	11,138,942	\$	11,549,624	\$	12,413,532	\$	13,059,473	\$	13,881,172	\$ 14,748,29
Total DeKalb County A V		17,589,096		15,924,377		14,313,585		12,757,164		11,971,536		12,668,664		13,387,796		14,736,646		15,564,844	17,150,50
Total A V	\$	34,328,489	\$	30,967,925	\$	27,859,865	\$	25,043,425	\$	23,110,478	\$	24,218,288	\$	25,801,328	\$	27,796,119	\$	29,446,016	\$ 31,898,80
Percentage Change		-5.19%		-9.79%		-10.04%		-10.11%		-7.72%		4.79%		6.54%		7.73%		5.94%	8.33
Less New Growth - Kane County		(16,090)		(13,639)		(11,158)		-		-		-		(7,379)		-		-	
Less New Growth - DeKalb County	3	-		(8,226)		-		-		(52,784)		-		(22,747)		(366,738)		(151,879)	(86,70
Total New Growth		(16,090)		(21,865)		(11,158)		-		(52,784)		-		(30,126)		(366,738)		(151,879)	(86,70
Base A V	\$	34,312,399	\$	30,946,060	\$	27,848,707	\$	25,043,425	\$	23,057,694	\$	24,218,288	\$	25,771,202	\$	27,429,381	\$	29,294,137	\$ 31,812,09
TAX RATE LIMITATION		2010		2011		2012		2013		2014		2015		2016		2017		2018	2019 Est
Prior Year Exten (W/O B & I)	\$	184,431	\$	190,002	\$	192,987	\$	199,692	\$	203,513	\$	207.385	s	210.982	s	214,513	s	2016 215.945	\$ 221,62
X Current Year CPI	Φ	2.7%	φ	1,5%	Φ	3.0%	φ	1,7%	Ф	1.5%	Φ	0.8%	φ	0.7%	Φ	2.1%	Φ	213,943	3 221,02
Base Extension	_	189,411		192,852		198,777		203,087		206,565		209,044	_	212,458	_	219,018		220,480	225,83
Divide Base A V / 100		343,124		309,461		278,487		250,434		230,577		242,183		257,712		274,294		292,941	318,12
Limiting Tax Rate	\$	0.5547	\$	0.6232	\$	0.7168	\$	0.8126	\$	0.9109	\$	0.8712	\$	0.8314	\$	0.8055	\$	0.7526	\$ 0.709
TAX LEVY EXTENSION LIMITAT	TIO	iN.																	
Liniting Rate X (Total A V / 100)	110	190,426		192,988		199,692		203,513		210,505		210.982		214,513		223,892		221.623	226,45
Add Bonds & Interest		86,538		172,766		177,072		203,313		210,303		210,762		214,515		223,072		221,023	220,4.
Add Dollas & Hiterest		00,550		-		-										-		-	
Maximum Extension		276,964		192,988		199,692		203,513		210,505		210,982		214,513		223,892		221,623	226,45
Maximum Extension		276,964		192,988		199,692		203,513		210,505		210,982		214,513		223,892		221,623	226,45
Maximum Extension  TAX LEVY EXTENSIONS		276,964		192,988 2011		199,692 2012		203,513		210,505		210,982		214,513	20	223,892 017 Total Ext		221,623	226,45 2019 Est
	\$		\$		\$		\$		\$		\$		\$		20 \$		<b>\$</b>		
TAX LEVY EXTENSIONS	\$	2010	\$	2011	\$	2012	\$	2013	\$	2014	\$	<u>2015</u>	\$	2016		017 Total Ext	\$	2018	2019 Est
TAX LEVY EXTENSIONS General Corporate	\$	2010 85,000	\$	2011 87,987	\$	2012 94,692	\$	2013 98,513	\$	2014 102,385	s	2015 105,982	\$	2016 109,513		017 Total Ext 115,886	\$	2018 116,623	2019 Est \$ 121,45
TAX LEVY EXTENSIONS General Corporate Police Protection	s	2010 85,000 75,000	\$	2011 87,987 75,000	\$	2012 94,692 75,000	\$	2013 98,513 75,000	\$	2014 102,385 75,000	s	2015 105,982 75,000	\$	2016 109,513 75,000		017 Total Ext 115,886 71,471	\$	2018 116,623 75,000	2019 Est \$ 121,45 75,00
TAX LEVY EXTENSIONS General Corporate Police Protection Audit	\$	2010 85,000 75,000 10,000	\$	2011 87,987 75,000 10,000	\$	2012 94,692 75,000 10,000	\$	2013 98,513 75,000 10,000	\$	2014 102,385 75,000 10,000	\$	2015 105,982 75,000 10,000	\$	2016 109,513 75,000 10,000		017 Total Ext 115,886 71,471 9,529	\$	2018 116,623 75,000 10,000	2019 Est \$ 121,42 75,00 10,00
TAX LEVY EXTENSIONS General Corporate Police Protection Audit Liability Insurance	\$	2010 85,000 75,000 10,000 20,002	\$	2011 87,987 75,000 10,000 20,000	\$	2012 94,692 75,000 10,000 20,000	\$	2013 98,513 75,000 10,000 20,000	\$	2014 102,385 75,000 10,000 20,000	\$	2015 105,982 75,000 10,000 20,000	\$	2016 109,513 75,000 10,000 20,000		017 Total Ext 115,886 71,471 9,529 19,059	\$	2018 116,623 75,000 10,000 20,000	2019 Est \$ 121,42 75,00 10,00 20,00
TAX LEVY EXTENSIONS General Corporate Police Protection Audit Liability Insurance Totals	\$	2010 85,000 75,000 10,000 20,002 190,002	\$	2011 87,987 75,000 10,000 20,000 192,987	\$	2012 94,692 75,000 10,000 20,000	\$	2013 98,513 75,000 10,000 20,000 203,513	\$	2014 102,385 75,000 10,000 20,000	s	2015 105,982 75,000 10,000 20,000	\$	2016 109,513 75,000 10,000 20,000		017 Total Ext 115,886 71,471 9,529 19,059	\$	2018 116,623 75,000 10,000 20,000 221,623	2019 Est \$ 121,42 75,00 10,00 20,00
TAX LEVY EXTENSIONS General Corporate Police Protection Audit Liability Insurance Totals Bonds and Interest (1)	\$	2010 85,000 75,000 10,000 20,002 190,002 86,538	\$	2011 87,987 75,000 10,000 20,000 192,987	\$	2012 94,692 75,000 10,000 20,000 199,692	\$	2013 98,513 75,000 10,000 20,000 203,513	\$	2014 102,385 75,000 10,000 20,000 207,385	\$	2015 105,982 75,000 10,000 20,000 210,982	\$	2016 109,513 75,000 10,000 20,000 214,513		017 Total Ext 115,886 71,471 9,529 19,059 215,945	\$	2018 116,623 75,000 10,000 20,000 221,623	\$\frac{2019 \text{ Est}}{121,42}\$ \frac{75,00}{10,00}\$ \frac{20,00}{226,42}\$
TAX LEVY EXTENSIONS General Corporate Police Protection Audit Liability Insurance Totals Bonds and Interest Total Extension	_	2010 85,000 75,000 10,000 20,002 190,002 86,538 276,540 0.04%		2011 87,987 75,000 10,000 20,000 192,987 - 192,987 -30,21%		2012 94,692 75,000 10,000 20,000 199,692 - 199,692 3.47%	\$	2013 98,513 75,000 10,000 20,000 203,513	\$	2014 102,385 75,000 10,000 20,000 207,385	s	2015 105,982 75,000 10,000 20,000 210,982	\$	2016 109,513 75,000 10,000 20,000 214,513	\$	017 Total Ext 115,886 71,471 9,529 19,059 215,945	\$	2018 116,623 75,000 10,000 20,000 221,623	\$\frac{2019 \text{ Est}}{5} \text{ 121,4:} \\ \frac{75,00}{10,00} \\ \frac{20,00}{226,4:} \\ \frac{226,4:}{226,4:} \end{array}
TAX LEVY EXTENSIONS General Corporate Police Protection Audit Liability Insurance Totals Bonds and Interest Total Extension Percentage Change	_	2010 85,000 75,000 10,000 20,002 190,002 86,538 276,540 0.04%		2011 87,987 75,000 10,000 20,000 192,987 - 192,987 -30,21%		2012 94,692 75,000 10,000 20,000 199,692 - 199,692 3.47%	\$	2013 98,513 75,000 10,000 20,000 203,513	\$	2014 102,385 75,000 10,000 20,000 207,385	\$	2015 105,982 75,000 10,000 20,000 210,982	\$	2016 109,513 75,000 10,000 20,000 214,513	\$	017 Total Ext 115,886 71,471 9,529 19,059 215,945 	\$	2018 116,623 75,000 10,000 20,000 221,623	\$\frac{2019 \text{ Est}}{5} \text{ 121,4:} \\ \frac{75,00}{10,00} \\ \frac{20,00}{226,4:} \\ \frac{226,4:}{226,4:} \end{array}
TAX LEVY EXTENSIONS  General Corporate Police Protection Audit Liability Insurance Totals  Bonds and Interest (1) Total Extension  Percentage Change  (1) Bonds & Interest Tax Levy in	_	2010 85,000 75,000 10,000 20,002 190,002 86,538 276,540 0.04%		2011 87,987 75,000 10,000 20,000 192,987 - 192,987 -30,21%		2012 94,692 75,000 10,000 20,000 199,692 - 199,692 3.47%	\$	2013 98,513 75,000 10,000 20,000 203,513	\$	2014 102,385 75,000 10,000 20,000 207,385	\$	2015 105,982 75,000 10,000 20,000 210,982	\$	2016 109,513 75,000 10,000 20,000 214,513	\$	017 Total Ext 115,886 71,471 9,529 19,059 215,945 	\$	2018 116,623 75,000 10,000 20,000 221,623	\$\frac{2019 \text{ Est}}{5} \text{ 121,4:} \\ \frac{75,00}{10,00} \\ \frac{20,00}{226,4:} \\ \frac{226,4:}{226,4:} \end{array}
TAX LEVY EXTENSIONS  General Corporate Police Protection Audit Liability Insurance Totals  Bonds and Interest (1) Total Extension  Percentage Change  (1) Bonds & Interest Tax Levy in	_	2010 85,000 75,000 10,000 20,002 190,002 86,538 276,540 0.04%		2011 87,987 75,000 10,000 20,000 192,987 -30.21% al and interest rec		2012 94,692 75,000 10,000 20,000 199,692 - 199,692 3.47%	\$	2013 98,513 75,000 10,000 20,000 203,513 - 203,513 1.91%	\$	2014 102,385 75,000 10,000 20,000 207,385 207,385 1.90%	\$	2015 105,982 75,000 10,000 20,000 210,982 210,982 1.73%	\$	2016 109,513 75,000 10,000 20,000 214,513 - 214,513 1.67%	\$	115,886 71,471 9,529 19,059 215,945 215,945 0.67% adjusted for Actuals	\$ 	2018 116,623 75,000 10,000 20,000 221,623 221,623 2.63%	\$\frac{2019 \text{ Est}}{121,4\text{.}}\$ \$\frac{121,4\text{.}}{75,0\text{.}}\$ \$\frac{10,00}{20,0\text{.}}\$ \$\frac{226,4\text{.}}{2.18}\$
TAX LEVY EXTENSIONS General Corporate Police Protection Audit Liability Insurance Totals Bonds and Interest (1) Total Extension Percentage Change (1) Bonds & Interest Tax Levy in  TAX RATES Tax Rate W/O Bonds & Interest	is ba	2010 85,000 75,000 10,000 20,002 190,002 86,538 276,540 0.04% ssed on actual pr	incipa	2011 87,987 75,000 10,000 20,000 192,987 -30.21% al and interest rec	quirer	2012 94,692 75,000 10,000 20,000 199,692 		2013 98,513 75,000 10,000 20,000 203,513 		2014 102,385 75,000 10,000 20,000 207,385 207,385 1.90%		2015 105,982 75,000 10,000 20,000 210,982 1.73%	_	2016 109,513 75,000 10,000 20,000 214,513 1.67%	\$ A	017 Total Ext 115,886 71,471 9,529 19,059 215,945 215,945 0.67% adjusted for Actuals		2018 116,623 75,000 10,000 20,000 221,623 221,623 2.63%	\$\frac{2019 \text{ Est}}{5} \text{ 121.4:} \\ \frac{75.00}{10.00} \\ \frac{200.00}{226.4:} \\ \frac{226.4:}{2.18}

#### Village of Maple Park Selected Tax Levy Data (Information Only)

	Kane	DeKalb	Total
2019 Total Est A V	14,748,295	17,150,566	31,898,861
Less 2019 New Growth	-	(86,768)	(86,768)
Total A V W/O New Growth	14,748,295	17,063,798	31,812,093
2018 Total A V	13,881,172	15,564,844	29,446,016
Percentage Change			
Without New Growth	6.25%	9.63%	8 04%

#### Reconciliation of Tax Levy Increase:

Max 2019 Tax Levy	226,450
Less Actual 2018 Extention	(221,623)
2018 Tax Levy Increase	4,827
Amount Paid By New Growth:	
(151,879/100 X \$0.7526)	616
Amount Paid By Existing Properties	4,211

#### Example of 2017 and 2018 Tax Levies

	<u>2018</u>	<u>2019</u>	
\$64,500 A V In 2017; 8.04% Increase For 2019	\$ 64,500	\$ 69,683	8.04%
Total Village Tax Rate per \$100 A V	\$ 0.7526	\$ 0.7099	-5.68%
Village Portion Of Taxes W/O Bonds & Interest	\$ 485	\$ 495	1.90%
Village Portion Of Bonds & Interest Taxes	-	-	
Total Village Portion Of Taxes	\$ 485	\$ 495	1.90%

## **ORDINANCE NO. 2019-22**

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020

ADOPTED BY
THE PRESIDENT AND
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK, ILLINOIS

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this \_\_ day of <u>December</u>, <u>2019</u>.

### VILLAGE OF MAPLE PARK, ILLINOIS ORDINANCE 2019-22

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020

**WHEREAS**, the President and the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, have determined that it is in the best interests of said Village and its residents to authorize a levy of Village property taxes for \$226,450.

**NOW THEREFORE, BE IT ORDAINED** by the President and the Board of Trustees of the Village of Maple Park at a Regular Board Meeting assembled **December 3, 2019**.

**SECTION 1.** That there be, and is hereby levied upon all the taxable property within the corporate limits of the Village of Maple Park subject to tax, for \$226,450.

FUND	AMOUNT LEVIED
Corporate	\$121,450
Police	\$75,000
Audit	\$10,000
Liability Insurance	\$20,000
TOTAL	<u>\$226,450</u>

**SECTION 2.** That each of the aforesaid sums and the aggregate thereof are deemed necessary by the Board of Trustees of the Village of Maple Park to defray the expenses and liabilities of the said.

**SECTION 3.** That the Village Clerk of the Village of Maple Park be and is hereby directed to file a certified copy of this Ordinance with the County Clerk of Kane and DeKalb Counties, Illinois, as required by law.

**SECTION 4.** That, if any part of parts of this Ordinance shall be held to be unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect the validity of the remaining parts of this Ordinance. The Village Board of the Village of Maple Park hereby declares that it would have passed the remaining parts of this Ordinance if it had known that such part or parts would be declared unconstitutional or otherwise invalid.

**SECTION 5.** That this Ordinance shall be known as Ordinance No. 2019-22 Tax Levy, and shall be in full force and effect from and after its passage and publication in accordance with law.

**PASSED** this  $3^{rd}$  day of <u>December, 2019</u>, pursuant to a roll call vote as follows:

AYES:	
NAYS:	
ABSTAIN:	
ABSENT:	
Kathleen Curt Village of Ma	
ATTEST:	
Village of Ma	mato, Village Clerk uple Park Kalb Counties, Illinois

## **CERTIFICATION**

STATE OF ILLINOIS COUNTIES OF KANE AND DEKALB

I, Theresa D'Amato, do hereby certify that I am the Village Clerk of Maple Park, Illinois, and keeper of the records of said Village, and that the foregoing is a true and correct copy of Ordinance 2019-22 "AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020," as adopted by the President and Board of Trustees of the Village of Maple Park, Illinois, at their Regular Meeting commencing at 7:00 P.M. on <u>December 3, 2019</u>.

Dated this 3<sup>rd</sup>day of December, 2019.

By:			
	Theresa D'Amato, Vi	llage Clerk	

# TRUTH IN TAXATION CERTIFICATE VILLAGE OF MAPLE PARK

I, the undersigned, hereby certify that I am the Chief Presiding officer of the Village of Maple Park, and as such Presiding Officer I hereby certify that the levy ordinance, a copy of which is appended hereto, was adopted pursuant to, and in all respects in compliance with, the provisions of Section 4 through 7 of the "Truth in Taxation act."

The notice and hearing requirements of Section 7 of the Act are:

Applicable or Inapplicable

The notice requirement of Section is:

Applicable or Inapplicable

Kathleen Curtis, Village President	Date
Elizabeth Peerboom, Village Clerk	Date

Village Seal



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309 Fax: 815-827-4040

Website: http://www.villageofmaplepark.com

## **MEMORANDUM**

**TO:** Finance Committee

FROM: Village Administrator Dawn Wucki-Rossbach

Vinage / Kaministrator Dawn Wacki Rossbach 6

**DATE:** November 21, 2019

SUBJECT: VEHICLE STICKER ANALYSIS

At the October 22, 2019 Finance Committee Meeting, the Committee discussed examining the vehicle sticker fee. Attachment A is a copy of the existing Fee Ordinance establishing the fee for the vehicles prior to June 1.

Based on the current list of vehicle sticker purchases, Attachment B, completes an analysis of the stickers purchased Year-to-Date 2019. There appear to be only 529 cars registered, no trucks and no motor homes. Reviewing the sticker list there does appear to be one truck over 16,000 that was not classified correctly and should have paid \$50 rather than \$25.

The Police Chief is in the process of contacting the Secretary of State's Office to obtain the list of vehicles that are registered as being housed in the Village of Maple Park. If we obtain the list, a comparison between the existing vehicle sticker list and the State list will be completed. Residents that have not obtained their sticker will be contacted and asked to comply. They will also be informed, per the Fee Ordinance, that they will be required to pay the penalty, in addition to purchasing their sticker(s.)

Based on year-to-date sticker purchases and \$170 in late fees paid, the Village has received a total of \$13,395.00 out of the \$20,000.00 budgeted for FY20. The funds received from vehicle stickers sales, per 7-2-7 Disposition of Fee Revenues shall be placed in the Road & Bridge Fund, Account #15-00-4100. These funds are used to improve, pave, repair or maintain streets and other roadways in the Village. The analysis anticipates only a 2% increase in vehicle sticker count due to the audit.

The analysis calculates two (2) methods of increase, the first is a 2% increase per year on each sticker and the 2% is calculated through FY22. The second, is a flat \$5.00 increase per sticker in FY20 only.

If the cost of the vehicle sticker fee was increased by 2% in FY20 would result in an increase of \$264.50 for cars alone. Projecting this out to FY22, the Village would see a total increase of \$809.48. The advantage to this type of increase is that residents only see a slight increase per year; however, the revenue needed to repair, replace and maintain streets remains low despite the high volume of work that needs to be completed on the streets of Maple Park.

Another disadvantage to this method is that when residents come in for their stickers, especially if cash is involved, it is not a clean transaction, change will most likely have to be given in the form of coin. At vehicle sticker time in the Village Hall, ease of accepting payment is a great time saver for residents and staff.

If the cost of the vehicle sticker fee was increased by a flat rate of \$5.00 per sticker, the Village would see an increase in revenue of \$2,645.00 for cars, for a total increase in revenue received through FY22 of \$7,935.00 or \$7,125.52 greater than the 2% increase over the same three-year period.

It should be noted that there is a cost of generating the stickers and the staff time spent mailing out the renewal applications and accepting and processing payment. If there is a thought about not requiring vehicle stickers a couple of factors come to mind. Because Maple Park is a non-home rule community the challenge of implementing an increase in the gasoline tax to cover the loss in revenue generated by the stickers is difficult to overcome. The loss \$20,000.00 to the Road & Bridge Fund is detrimental and would further place Maple Park behind in making road repairs or replacement.

Staff is recommending the flat rate increase of \$5.00 per vehicle for FY20, this will generate revenue needed to repair, replace and maintain existing roadways slight faster rate than Maple Park is currently able. The Committee should consider recommending the \$5.00 per vehicle increase and, if comfortable recommend that the next \$5.00 per vehicle increase take place in FY24. The implementation of this possible increase will then be included in the FY21 Budget discussions as part of the overall revenue discussion.

If they pay after July 1, they pay an additional \$25. After August 1, it requires prosecution and the Village seeks to have the Village owner pay for the sticker, plus late fees plus all court and attorney costs. Based on the time needed to prepare and prosecute these matters and knowing the sticker cost is only \$25 or \$50 dollars based on the current ordinance this seems excessive. Staff is recommending that if the sticker is purchased by June 1 the \$10 penalty be applied, if the sticker is still not purchased by July 1 the \$25 penalty be applied. If the sticker is still not purchased by August 1, the vehicle owner pays an additional \$50 for a car/motor home and \$100 for a truck.

If the Village implements administrative adjudication and a vehicle owner fails to obtain vehicle stickers by the next renewal application period, or contains to refuse to obtain a sticker over a number of years, may be cited and processed through the adjudication process.

Attachment A: Existing Ordinance

Attachment B: Vehicle Sticker Information

# 7-2-2: LICENSE FEES: 🗣 🖃

A. Fees Imposed; Payment Before June 1:

1. The annual fee to be paid for vehicle licenses shall be as follows:

<u>Vehicle</u>	Fees Before June 1
Dealer plates (per plate) (maximum of \$150.00 regardless of number of vehicles)	\$25.00
Motor homes	25.00
Motor vehicles for hire (limit 7 passengers)	25.00
Motorcycles, motorbikes, motor scooters	-0-
Passenger vehicle	25.00
Transfer sticker	-0-
Trucks:	
Classes B through F (0 to 16,000 pounds)	25.00
Classes G through Z (over 16,000 pounds)	50.00
Semitractors	50.00

<sup>2.</sup> Notwithstanding the foregoing, businesses that have their principal business location within the village shall not be required to pay more than two hundred dollars (\$200.00) regardless of the number of vehicles owned and/or operated. This does not include personal use vehicles. Vehicles of the business that display a current motor vehicle tax sticker issued by another village or city shall be exempt from this chapter. (Ord. 2005-1, 1-4-2005)

### B. Payment After June 1:

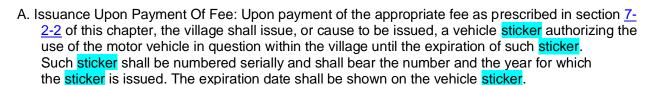
- 1. If the fee is not paid by June 1 of each year, a late charge of ten dollars (\$10.00) per vehicle shall be added to the fees charged.
- 2. If the fee is not paid by July 1 of each year, the late charge shall be increased to twenty five dollars (\$25.00) per vehicle and shall be added to the fees charged.
- 3. If the fee is not paid by August 1 of each year, the village shall initiate legal proceedings to collect said fee and late charges, in which event the offender shall be obligated to pay the village's costs of suit and reasonable attorney fees. (Ord. 2013-09, 7-2-2013)
  - C. New Residents: New residents of the village shall be given a sixty (60) day grace period in which to purchase a village sticker without incurring a late fee.
  - D. Refund Not Given, Certain Conditions: No refunds of fees paid shall be given on account of a person or business moving out of the village or on account of the resident or business disposing of the vehicle before year's end. (Ord. 2005-1, 1-4-2005)

## 7-2-3: LICENSE APPLICATIONS: 🗣 🖃



Every owner of a motor vehicle for which a village vehicle license is required shall file an application for a vehicle sticker with the village clerk, or any other official or employee as the village president and the village board may appoint, upon a form provided, setting forth the registration number assigned by the state of Illinois, and a description of the vehicle. The president and the board of trustees may also designate a local bank to issue said vehicle stickers. (Ord. 1997-03, 2-3-1997)

## 7-2-4: VEHICLE STICKERS: © =



- B. Attach To Vehicle: Each vehicle sticker shall be attached to the vehicle for which it is issued on the lower left quadrant (driver's side) of the front windshield, so as to be readily readable at all times. (Ord. 1997-03. 2-3-1997)
- C. Due Date: Vehicle stickers shall be due on June 1 of every year. (Ord. 2013-09, 7-2-2013)

# 7-2-5: TIME OF PAYMENT; LICENSE YEAR: 🔮 🖃

A. Annual Payment: The license fee herein required shall be paid annually, before June 1, and the sticker displayed no later than June 1.

B. Acquisition Of Vehicle: The owner or operator of any motor vehicle acquired after May 31 shall pay the license fee and display the **sticker** for such motor vehicle within thirty (30) days of acquisition of said vehicle. (Ord. 1997-03, 2-3-1997)

# 7-2-6: TRANSFER OF STICKERS: 🌯 🖃

A. Vehicle Owners:

- 1. Vehicle stickers acquired by an owner may be transferred from a vehicle no longer owned or operated and housed within the village, or which vehicle is disposed of or transferred out of the village, to another vehicle acquired by said owner.
- 2. Stickers are not transferable from one owner to another.
- 3. There shall be no charge for transfers.
  - B. Dealer's License: The vehicle sticker issued to dealers of motor vehicles held for sale or used only for demonstration may be transferred to any vehicle so held or used by said dealer. (Ord. 2005-1, 1-4-2005)

## 7-2-7: DISPOSITION OF FEE REVENUES: 🍨 🖃

All revenue derived from the payment of license fees shall be kept in a separate fund and used for the purpose of improving, paving, repairing or maintaining the streets and other public roadways within the village. (Ord. 1997-03, 2-3-1997)

## 7-2-8: PENALTY: 🗣 🖃

See section 1-4-1 of this code. (Ord. 1997-03, 2-3-1997)

1-4-1: GENERAL PENALTY:

1-4-2: APPLICATION OF PROVISIONS:

1-4-3: LIABILITY OF OFFICERS:

## 1-4-1: GENERAL PENALTY1: 1-4-1:

Whenever in this code or in any ordinance of the village any act is prohibited or is made or declared to be unlawful or a misdemeanor or a violation of this code, or whenever in such code or ordinance the doing of any act is required or the failure to do any act is declared to be unlawful or a misdemeanor or a violation of this code, where no specific penalty is provided therefor, the violation of any such provision of this code or any ordinance shall be punishable by a fine of not more than seven hundred fifty dollars (\$750.00). Each day any violation of any provision of this code or of any ordinance shall continue shall constitute a separate offense. (1982 Code § 1-28; amd. Ord. 1996-01, 1-2-1996)

## 1-4-2: APPLICATION OF PROVISIONS: © =

- A. Application Of Penalty: The penalty provided in this chapter shall be applicable to every section of this village code the same as though it were a part of each and every separate section.
- B. Acts Punishable Under Different Sections: In all cases where the same offense is made punishable or is created by different clauses or sections of this village code, the prosecuting officer may elect under which to proceed, but not more than one recovery shall be had against the same person for the same offense; provided, that the revocation of a license or permit shall not be considered a recovery or penalty so as to bar any other penalty being enforced.
- C. Breach Of Provisions: Whenever the doing of any act or the omission to do any act constitutes a breach of any section or provision of this village code and there shall be no fine or penalty specifically declared for such breach, the provisions of this chapter shall apply. (2004 Code)

# 1-4-3: LIABILITY OF OFFICERS: Total



No provision of this village code designating the duties of any officer or employee shall be so construed as to make such officer or employee liable for any fine or penalty provided for a failure to perform such duty, unless the intention of the village board of trustees to impose such fine or penalty on such officer or employee is specifically and clearly expressed in the section creating the duty. (2004 Code)

**Footnotes** - Click any footnote link to go back to its reference. Footnote 1: 65 ILCS 5/1-2-1 and 5/1-2-1.1.



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309 Fax: 815-827-4040

Website: http://www.villageofmaplepark.com

# VEHICLE STICKERS

## **DUE MAY 31**ST

FEES		
Type of Vehicle	Price	Comment
Passenger Vehicle, Motor Homes, Motor Vehicle for Hire, Trucks Class B-F	\$25.00 per vehicle	Limit 7 passengers; Class B-F over 16,000 lbs.
Trucks Class G through Z and Semi Tractors	\$50.00 per vehicle	(Over 16,000 lbs.)
Transfer Sticker	\$0.00	
Dealer Plates	\$25.00 per plate	(No more than \$200 regardless of number of vehicles)
Motorcycles, Motorbikes, Motor Scooters	\$0.00	No sticker required
Vehicles with antique plates	\$0.00	No sticker required
Vehicles with permanent handicap placard or plate	\$0.00	We will still issue you a sticker

Businesses that have their principal business location within the village shall not be required to pay more than \$200.00 regardless of the number of vehicles owner and/or operated. This does not include personal vehicles.

Vehicle sticker(s) may be purchased from the Village Clerk at 302 Willow Street by cash, check, credit or debit card in the office, but also can be purchased by mail, online via the E-Pay system (with and e-check, a debit or credit card). Completed applications, along with the appropriate fee, may also be placed in the Village Drop Box located at the entrance of the Civic Center.

Vehicle stickers must be displayed on the left quadrant (driver's side) of the front windshield, to be visible at all times. Failure to display the current sticker by June 1 will result in the purchase of another sticker plus the late fee per ordinance, and could result in the issuance of a ticket from the Maple Park Police Department.

Late fees are assessed as follows: After June 1 – add late fee of \$10.00 per vehicle; after July 1 – add a late fee of \$25.00 per vehicle; after August 1 – the Village of Maple Park will initiate legal proceedings to collect said fee and late charges. The Maple Park Police Department has been instructed to pursue violators to the fullest extent. You can find information on vehicles sticker in the village code on our website. Please feel free to visit <a href="https://www.villageofmaplepark.com">www.villageofmaplepark.com</a> or you can view the code in the village office. The Village Board meets the first Tuesday of every month at 7:00 p.m.

If you have no vehicles that require a sticker, please complete the top portion of the form and check the box stating that you have no vehicles that are required to be registered and return to the village office.

Return the form to: 302 Willow Street, P.O. Box 220, Maple Park, IL 60151 Please make checks payable to "Village of Maple Park"

VEHICLE STICKER APPLICATION \$25 PER VEHICLE DUE MAY 31, \$35 PER VEHICLE AFTER JUNE 1, \$50 PER VEHICLE AFTER JULY 1								
Owner'	's Name:							
Addres	s:	,					P.O. Box	:
	1		Maple Park			IL	60	0151
Phone 1	1:			☐ Cell Phone ☐ Land Line	Phone 2:			☐ Cell Phone ☐ Land Line
Check al	ll that appl	y: No V	Vehicles registered to a	Maple Park mail	ling address	☐ I am a New Resid	lent of Maple Park	
				VEHICLE	Informati	ON		
	Handicapped License or Placard	Year of Vehicle	Make of (Chevy, Fo		_	Model of Vehicle Trailblazer, Focus, Etc.)	Ve	hicle License #
Village to Assign								
Village to Assign								
Village to Assign								
Village to Assign								
Village to Assign								
Village to Assign								
Pay by C	Credit Card	l <b>:</b>	Credit Card Number		_	Expiration	CVV	
			Signature of Card Holder			Billing Zip Code	_	
			44	DO NOT WRI	TE IN THI	SAREA 🔱		
For Office Use Only Check  Cash  E-Pay  Credit  Staff Initials:					E-Pay □ Credit Car	d	For Office Use Only	
			<b>A</b> A	DO NOT WRI	TE IN THI	SAREA 🗥		

## YTD 2019 VEHICLE STICKER PURCHASES

	Number of					
	Stickers	Current		YTD \$10 Late	YTD \$25	
	Purchased in YTD	Cost of	YTD Fee	Fees	Late Fees	<b>Total Fees</b>
Type of Vehicle	2019	Sticker	Collected	Collected	Collected	Collected
Cars	529	25.00	13,225.00	120.00	50.00	13,395.00
Trucks	0	50.00	0.00	0.00	0.00	0.00
TOTAL			13,225.00	120.00	50.00	13,395.00

INCREASE VEHICLE STICKER BY 2%						
	Number of Stickers Purchased in	Increase Sticker by	Estimated Fee	2020 Increase in Annual	2021 Increase in Annual	2022 Increase in Annual
Type of Vehicle	YTD 2019	2%	Collected	Revenue	Revenue	Revenue
Cars	529	25.50	13,489.50	264.50	269.79	275.19
		= 4 00	0.00	0.00	0.00	0.00
Trucks	0	51.00	0.00	0.00	0.00	0.00

INCREASE VEHICLE STICKER BY FLAT DOLLAR AMOUNT FROM \$25 TO \$30							
	Number of Stickers Purchased in	Increase Sticker by	Estimated Fee	2020 Increase in Annual			
Type of Vehicle	YTD 2019	\$5	Collected	Revenue			
Cars	529	30.00	15,870.00	2,645.00			
Cars Trucks		·		2,645.00 0.00			

## ANTICIPATED 2019 VEHICLE STICKER PURCHASES - AUDIT 2% VEHICLE COUNT INCREASE

	Number of					
	Stickers	Current		YTD \$10 Late	YTD \$25	
	Purchased in YTD	Cost of	YTD Fee	Fees	Late Fees	<b>Total Fees</b>
Type of Vehicle	2019	Sticker	Collected	Collected	Collected	Collected
Cars	539.58	25.00	13,489.50	120.00	50.00	13,659.50
Trucks	5	50.00	250.00	0.00	0.00	250.00
TOTAL			13,739.50	120.00	50.00	13,909.50

INCREASE VEHICLE STICKER BY 2%						
	Number of Stickers Purchased in	Increase Sticker by	Estimated Fee	2020 Increase in Annual	2021 Increase in Annual	2022 Increase in Annual
Type of Vehicle	YTD 2019	2%	Collected	Revenue	Revenue	Revenue
Cars	539.58	25.50	13,759.29	269.79	275.19	280.69
Trucks	5	51.00	255.00	5.00	5.10	5.20
TOTAL			14,014.29	274.79	280.29	285.89

INCREASE VEHICLE STICKER BY FLAT DOLLAR AMOUNT FROM \$25 TO \$30						
	Number of Stickers Purchased in	Increase Sticker by	Estimated Fee	Increase in Annual		
Type of Vehicle	YTD 2019	<b>\$</b> 5	Collected	Revenue		
Cars	539.58	30.00	16,187.40	2,697.90		
				25.00		
Trucks	5	55.00	275.00	25.00		