



Village of Maple Park

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Approved by the Finance Committee
on 8/11/15.

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, July 21, 2015

7:30 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Terry Borg called the meeting to order at 7:54 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee Terry Borg, Trustee Kristine Dalton, Trustee Valerie Massa, and Trustee Chris Higgins.

Others present: Trustee Luke Goucher, Trustee JP Dries and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

Trustee Borg advised that he had discussed the rules of public comment with Village Attorney Kevin Buick before the meeting. He added that he would like all the Trustees to feel comfortable to speak during the committee meeting.

3. MOTION TO APPROVE RULES FOR PUBLIC COMMENT

Trustee Massa made a motion to approve the Rules for Public Comment, seconded by Trustee Higgins.

Motion carried by voice vote.

Trustee Borg and Trustee Higgins advised that they didn't understand that they were voting to approve the Rules for Public Comment.

The committee discussed the rules and Trustee Borg advised that he would like to exercise flexibility in implementing the rules. Clerk Peerboom advised that the committee had already approved the rules and they could not be changed at this point.

Trustee Borg said that it was not intended to be a vote to approve the rules. Clerk Peerboom advised that whether or not it was intended, that was what happened. Trustee Borg said that he did not want to get wrapped up in Roberts Rules of Order and he said that as chairman he is going to ask for another vote.

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After a short discussion, Trustee Massa made a motion to approve the Rules for Public Comment, seconded by Trustee Higgins.

Trustee Borg talked about exercising discretion and flexibility in implementing the rules. After discussing it with the committee, Chairman Borg asked for a vote without any changes.

Motion carried on voice vote. Trustee Borg asked if there were any abstentions, and Trustee Dalton advised that she was abstaining, but did not give a reason why.

4. DISCUSSION OF CIVIC CENTER RENTAL POLICY

Trustee Borg went over rental rates and who rents space free of charge. He also discussed which utilities the village pays and what costs are affiliated with rental of any space in the Civic Center.

Trustee Higgins discussed different types of leases and the difference between leasing and renting. He also discussed the cost of property taxes if portions of the building are rented. He suggested charging \$6.00/square foot, with language in the lease that states that if property tax is charged the renter will be charged a fee, and giving a discount to not for profits.

Trustee Massa questioned having a discount for not for profits. She also said that she would agree that Fun Fest and the baseball and basketball leagues should pay to rent the facilities.

The committee discussed Fun Fest and the cost to the village. Trustee Borg said that Fun Fest does cost the village, but it also brings tax dollars and an identity to the village. The committee also discussed insurance and liability.

Trustee Dalton said that there should be time limits on rental. She suggested controlling the length of the rental. She added that if a birthday party was more than 3 hours, the cost should be more.

Trustee Higgins suggested categorizing different types of rental. Consensus was that rental is short-term term and leasing is a term that means that they have control of the area at all times.

The committee discussed different types of groups that would be charged and which would not be charged. Trustee Dalton suggested requiring that the groups that are not charged have some sort of benefit to the village. The committee also suggested waiving fees for a certain number of hours for local non profits that serve the welfare of the community and are made up of Maple Park residents.

Trustee Borg advised that he is interested in renting a room at no charge to have a community meeting. Clerk Peerboom asked if that is why he brought up this issue was because he wanted free room rental. He said that that is how this all came about.

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Trustee Massa said she feels that since it is not a village issue he should have to pay to rent a room in the Civic Center.

The committee also discussed meeting room rental and what type of rent could be charged. The committee talked about either moving tables back and forth or purchasing tables for meetings in the rooms.

Trustee Borg summarized the conversation of the committee.

5. DISCUSSION OF CIVIC CENTER USE POLICY

This item was discussed along with item number 4.

6. OTHER ITEMS

Trustee Higgins said that he feels that there needs to be a limit to how often the Blackboard Connect system is used.

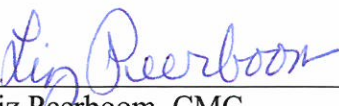
Trustee Borg advised that that item is going to be discussed at the Personnel and Communications Committee.

Trustee Borg also said that he has asked Village Accountant Cheryl Aldridge for an annotated budget for each committee member.

7. ADJOURNMENT

Trustee Massa made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 9:08 p.m.



Liz Peerboom, CMC
Village Clerk