



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

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FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, September 8, 2015

7:00 p.m.

**Maple Park Civic Center
302 Willow Street, Maple Park, IL**

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Borg called the meeting to order at 7:04 p.m.

Chairman Terry Borg called the roll call and the following Committee members were present: Trustee Dalton, Trustee Massa, Trustee Higgins, and Trustee Borg.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. INTRODUCTIONS

Trustee Borg led a discussion of introductions. Each committee member gave a brief summary of their work background and the best way to reach them. There was a brief on upcoming projects for the Committee. The Committee will be focusing on a Civic Center room use policy, Financial Policies manual, the budget, and looking at Communications Costs for the Village. Trustee Higgins mentioned that he had been reviewing the Communications Costs relative to the Kane County 911 Call Center. Trustee Dalton suggested creating a refrigerator magnet to help residents know the best ways to reach the Police Department. The Communications Costs will be reviewed at a later meeting of the Finance Committee. A future meeting will also have an overview of the Village's Accounting processes.

4. DISCUSSION OF CIVIC CENTER RENTAL POLICY

The Committee reviewed a summary of renter types, rental rates, and rental guidelines for Village staff to enforce. Trustee Borg will further organize the consensus of the Committee and present that summary at the next Finance Committee meeting so that it may be reviewed and approved.

5. DISCUSSION OF CIVIC CENTER ROOM USE POLICY

This discussion was combined with the rental policy discussion.

6. DISCUSSION OF FINANCIAL POLICY ON CONTRACT PAYOUTS

Trustee Borg updated the Committee briefly on contract payouts. This and other items within the Financial Policy will be further discussed at a later Committee meeting.

7. DISCUSSION OF OTHER ITEMS

None.

8. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 8:19 p.m.

Committee Members

Trustee Borg Chair

Trustee Dalton

Trustee Higgins

Trustee Massa