



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Finance Committee  
on September 20, 2016.

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Trustees on October 4, 2016.

## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, June 21, 2016

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Terry Borg called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Terry Borg, Trustee Chris Higgins, and Trustee Kristine Dalton.

Others present: Police Chief Ayala and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES

#### • May 31, 2016

Trustee Higgins made a motion to approve the minutes from the May 31, 2016 meeting, seconded by Trustee Borg. Motion carried by voice vote.

### 4. DISCUSSION OF SOLICITOR BAN

Trustee Borg said that he spoke to the Village Attorney and got the recommendation to have the Police Chief attend the meeting to discuss changes he needs to ensure proper enforcement. The police chief provided changes that he recommended to the ordinance.

The committee discussed different types of background checks, and the possibility of including the FBI background check. The committee agreed that the police chief should have discretion to approve or deny a permit based on the background check; and no report needs to be given to the Board. Trustee Higgins suggested charging for producing a report.

Trustee Borg discussed changing the solicitor times. Consensus was to change the time to 7 p.m.

Chief Ayala talked about the application period and requested that language be changed to 20 business days after the background check.

Chief Ayala will look into the fees for the FBI background check, the Village Clerk will look at administrative costs, and Trustee Borg will get back to the Village Attorney about language about prohibited registrants and religious organization.

## **5. DISCUSSION OF MAIN STREET WATERMAIN RECAPTURE**

Trustee Borg advised that he spoke to the Village Attorney and got three options that the Committee needs to consider.

- 1) Informal memo – this would cause low risk to the village;
- 2) Formal Resolution – this would cause medium risk to the village;
- 3) Formal Resolution filed with the County Clerk – this would cause high risk to the village.

Village Clerk Liz Peerboom advised that anything that the village memorializes can be added to the Clerk's expiration list. Trustee Borg advised that the Village Attorney recommends going with the informal memo. Trustee Higgins agreed that the Village Engineer should provide the cost schedule, but he is not a fan of a formal resolution being filed with the County Clerk. Trustee Dalton said she thinks it needs to be on the Clerk's expiration list, and she agrees that a resolution would be the best route.

## **6. UPDATE ON GRANT WRITING SEMINAR**

Village Clerk Liz Peerboom updated the committee on the grant writing seminar that she attended in Springfield. Consensus was that the village would start with an income survey of the targeted area. Clerk Peerboom will get the survey out and then the application would be submitted sometime after September 1<sup>st</sup>.

## **7. DISCUSSION OF OTHER ITEMS**

Trustee Dalton asked about a charge for the pond in Heritage Hills.

Trustee Higgins discussed the noise ordinance.

Trustee Higgins also discussed putting information items on the website and Facebook. Chief Ayala will help write some items.

Chief Ayala discussed voice messages being delayed on their cell phones. Trustee Dalton suggested that the police department land line be forwarded to the officer's cell phone each day. Trustee Higgins gave some suggestions on how to change the phones to be able to make things easier.

**8. ADJOURNMENT**

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Dalton.  
Motion carried by voice vote.

Meeting adjourned at 8:22 p.m.



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Liz Peerboom, CMC  
Village Clerk

Committee Members

Trustee Borg Chair

Trustee Dalton

Trustee Higgins