



Village of Maple Park

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Approved by the Finance and PR&D
on 2/21/17.

Approved by the Board of Trustees
on 3-7-17.

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, November 29, 2016

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Terry Borg called the meeting to order at 7:00 p.m.

Deputy Clerk Cheryl Aldridge called the roll call and the following Committee members were present: Chairman Terry Borg, Trustee Kristine Dalton, and Trustee Brandon Harris, and Trustee Chris Higgins.

Others present: Village President Kathleen Curtis, Trustee Lucas Goucher, Trustee JP Dries, Police Chief Tony Ayala, Village Attorney Kevin Buick, Public Works Director Michael Miller, Village Engineer Jeremy Lin, Building Inspector Lou Larson, Shodeen Homes representative Dave Patzelt, Turnstone Group representative David Edwards, and Deputy Clerk Cheryl Aldridge.

2. PUBLIC COMMENTS – *Any resident wishing to address the Committee may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES

- August 16, 2016
- September 20, 2016

Trustee Dalton made a motion to approve the minutes from the August 16, 2016 and September 20, 2016 meetings, seconded by Trustee Higgins. Motion carried by voice vote.

4. DISCUSSION OF SQUIRES CROSSING

Chairman Borg went around the room to make introductions of all the attendees of the meeting. After introductions Dave Patzelt, Shodeen Homes, addressed the Board regarding the Squires Crossing subdivision.

Mr. Patzelt explained that Shodeen Homes is under contract to purchase vacant lots in the Squire's Crossing subdivision. He has provided a list of questions that he is wanting answers on. He also discussed the cable television and cabling needs for the subdivision.

The questions that he had are as follows.

1. Are we required to have Covenants and Restrictions?
 - a. If yes
 - i. How do we get the existing home and lot owners to comply? From a purely legal standpoint, we cannot. We can ask them to voluntarily comply, but there is no way to force them to comply.
 - b. If no
 - i. Will the Village take ownership and maintenance of the vacant parcels?
 - ii. Will the SSA fund these spaces and do we really want the SSA to fund anything? Having the SSA fund small tasks can be cumbersome. The SSA was potentially established as a back-up or a supplement to stormwater maintenance obligations. In a functional subdivision, I would absolutely prefer that the SSA not fund anything if possible. With the small size of open spaces and the limited work for stormwater maintenance, it makes sense for the Village to take the responsibility. The LOC/REO should theoretically cover tree removal and stump spraying around the existing ponds
 - iii. Village needs to pass an ordinance removing the requirement for recorded CCR from the Development Agreement
2. Release of the requirement for the LOMR for lot 1 on the plat
3. Allow Shodeen to build on lots with the pending improvements to be completed at some point when weather permits.
4. Should the Village have their engineering conduct an inspection to see what if any improvements can be fully accepted now that the warranty period has elapsed? Perhaps create a punchlist.
5. Will the Village offer a rebate on building permits for the watermain oversizing per the Development Agreement?
6. Will the Village agree to dollars in the letter of credit to be used for the b-box replacement?

7. Will the Village offer any other rebates or discounts on impact fees?

The list of questions was discussed and the decision was made to further discuss these items at the Village Board meeting scheduled for Tuesday, December 6, 2016.

5. TAX LEVY DISCUSSION

The Committee was presented with the tax levy and Cheryl Aldridge, Village Accountant, explained the levy and the process by which she calculated the levy.

- The Total Extension is \$214,513
- Previous Year was \$210,982
- The Tax Rate is 0.8314
- Previous Year was 0.8712
- The largest factor of the decrease in the rate is the increase in the EAV (Equalized Assessed Value).
- This year the EAV increased by 6.54%. Last year the increase was 4.79%, but the previous 5 years had been large decreases (2 years more than 10%).
- In the example that is on page two of the levy, a home with an assessed value of \$64,500 last year (estimated value of \$193,500) would pay approximately \$9 more in Village Property Taxes this year than last year.

The board will have the Tax Levy on the December agenda for approval.

6. COLLECTION AGENCY DISCUSSION

The Committee will discuss acquiring the services of a new collection agency.

Trustee Dalton made a motion to send the Collection Agency Agreement to the Village Board Agenda for Board consideration at the December meeting, seconded by Trustee Higgins.

After discussion of the agreement, it was determined that Village Accountant Cheryl Aldridge would forward the agreement to the committee to review and contact the vendor for references.

The motion failed by voice vote.

7. BUDGET DISCUSSION

- Timeline
- Process
- Funding Ideas

Village Accountant Cheryl Aldridge updated the committee on the FY 2018 process. It was determined that the committee will work on the revenue portions of the budget at the

February 2017 committee meeting. The final budget will be discussed at the March 2017 committee meeting.

8. OTHER ITEMS

Village Accountant Cheryl Aldridge updated the committee on the closing of the bank in town. They discussed the changes that will occur with the Village's banking needs.

9. ADJOURNMENT

Trustee Harris made a motion to adjourn the meeting, seconded by Trustee Higgins.
Motion carried by voice vote.

Meeting adjourned at 9:25 p.m.


Cheryl Aldridge
Deputy Clerk

Committee Members

Trustee Borg Chair
Trustee Dalton
Trustee Higgins
Trustee Harris