



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Approved by the Finance  
Committee on December 27, 2017.

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## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, November 28, 2017

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Goucher called the meeting to order at 7:04 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Chairman Luke Goucher, Trustee Chris Higgins, Trustee Kristine Dalton and Trustee Bart Shaver.

Others present: Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- September 26, 2017
- October 31, 2017

Trustee Shaver made a motion to approve the meeting minutes from September 26, 2017 and October 31, 2017, seconded by Trustee Higgins. Motion carried by voice vote.

### 4. DISCUSSION OF RATES FOR CIVIC CENTER

- Office Space

The committee discussed rental rates for office space and agreed on the following rates to be approved by the Board of Trustees:

Northwest Office \$275.00 per month

Exercise Room - \$60.00 for six-week exercise course or \$242.67 per month for a lease

They also discussed the rent rate for the library and consensus was that the library rent rate would stay the same.

#### **5. DISCUSSION OF GYM RENTAL**

- Looking at who's renting
- Proof of insurance for renters
- Logistics
- Lock / Keypad

The committee discussed gym rental and agreed that if leagues do not pay they do not get to rent the gym. The committee also discussed the possible purchase of a smart lock, enabling staff to issue codes to renters and remove those codes when necessary.

Trustee Shaver made a motion to ask the Board of Trustees to approve the purchase of smart lock set and hub in the not to exceed amount of \$260.00, seconded by Trustee Higgins. Motion carried by voice vote.

The committee also discussed the Wednesday night league and their lack of payment. Consensus was to send a certified letter to the group's leader asking for a payment arrangement. The Village Clerk will also require all leagues to provide insurance and waivers each year to participate in the use of the gym.

The committee then discussed security cameras. Trustee Higgins made a motion to ask the full Board to approve the purchase of Arlo Pro security cameras in the not to exceed amount of \$500.00, seconded by Trustee Shaver. Motion carried by voice vote.

#### **6. DISCUSSION OF SALES TAX REFERENDUM**

- Market Study in surrounding areas

The committee discussed the possibility of putting a question on the ballot to raise the sales tax for Maple Park. Village Clerk Liz Peerboom advised that the sales tax rate for DeKalb County is 6.25%, while Kane County is 7%.

Trustee Goucher advised that this tax makes more sense than raising the real estate tax, because sales tax is paid by customers from other areas also, not just Maple Park residents. He coined the phrase "other people's money." After some discussion, Trustee Higgins made a motion to ask the full Board to put a question on the ballot for the 2018 General Primary Election to raise the sales tax by 1%, seconded by Trustee Shaver. Motion carried by voice vote.

Clerk Peerboom will work with the Village Attorney to draft a resolution.

#### **7. DISCUSSION OF FORECASTING FOR TIF**

- Revenue
- Programs / Projects

Trustee Goucher advised that he will have information for the Committee at the next Finance Committee meeting.

#### **8. DISCUSSION OF PUBLIC RELATIONS**

- Promotion
- Media

Trustee Higgins advised that he would be willing to help with public relations for the referendum. Clerk Peerboom reminded the committee that the village cannot spend public funds to promote the referendum.

#### **9. DISCUSSION OF NEW GOLF CART POLICY**

Trustee Goucher said that he would like to hold off on fees until the Personnel committee discusses the issue.

#### **10. DISCUSSION OF REFUSE CONTRACT**

Trustee Goucher advised that it is too early to begin discussions on a Request for Proposals for the refuse contract. He added that the Waste Management contract expires January 31, 2019.

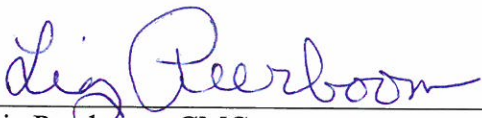
#### **11. DISCUSSION OF OTHER ITEMS**

None.

#### **12. ADJOURNMENT**

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 8:45 p.m.



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Liz Peerboom, CMC  
Village Clerk

#### Committee Members

Trustee Goucher Chair  
Trustee Dalton  
Trustee Higgins  
Trustee Shaver