



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Finance  
Committee on 3/27/28.

## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, February 27, 2018

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting to order at 7:05 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Luke Goucher, Trustee Bart Shaver, Trustee Kristine Dalton, and Trustee Chris Higgins.

Others present: Village President Kathy Curtis, Trustee JP Dries, Public Works Director Mike Miller, Police Chief, Dean Stiegemeier, Village Accountant Liz Peerboom, and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- January 23, 2018

Trustee Higgins made a motion to approve the meeting minutes from January 23, 2018, seconded by Trustee Shaver. Motion carried by voice vote.

### 4. DISCUSSION OF FY19 BUDGET

Village Accountant Cheryl Aldridge advised that this is a preliminary budget and it will not be voted on tonight, it will be voted on at the April Board of Trustees meeting.

Ms. Aldridge went over the following items:

#### Preliminary Budget

- Used 2 Squire's permits to complete FY18 – These permits have been reviewed but have not been picked up as of 02/13/18
- Budgeted 4 additional Squire's permits for FY19

Project List

Public Works

- Truck – 2002 to 2006, \$40,000
- Park – after adding water, sink and stove to McAdams Shed
- New Garage Doors for the shop with openers – 3 Doors
- Civic Center Improvements – Gutters, Heat Systems – Approximately \$10,000 per area, Gym Door Lock – \$2,926, GIS System
- Handheld GPS (Trimble Unit) – approximately \$2,500

Streets

- Center and Pearl Street Repaving (Possibly MFT / Road & Bridge in FY2020)
- Washington/Pearl Storm Sewer Project (\$50,000 varies based on scope of improvements) - CDBG inquiry was started and income survey completed for eligibility. Infrastructure Committee decided not to pursue at the time.
- WWTP Blower Replacement (\$85,000) - Replacement of one or both blowers with dissolved oxygen control for energy efficiency - Dept of Energy Grant eligible, previously discussed at Infrastructure Committee.
- Dredge Pond for approximately \$100,000 for the small pond
- Paving Projects per Capital Improvement Plan
- Seal Coating – Ashton / DeKalb - \$35,000 to \$40,000

Village Administrator

Police Department

- Would like to begin paying holiday pay at time and a half for the following holidays – it would increase our current amount by \$927.84 (2 shifts of 8 hours would add 48 hours at \$19.33). Consensus was to give the police department 4 holidays, instead of 6 and let the Chief decide which holidays are paid.
- Bike events need to be reviewed as part of the time and a half policy
- Breathalyzer – FY2018 Cost 100% covered
- Records Management System - Upfront Cost - \$4,250, Annual Fee - \$900
- In Car Video Systems - 80% covered- \$9,640 – 20% cost to Village (\$1,928) plus installation of \$800 – Total Village cost \$2,728

Computers

- 2 replacements – Estimate of \$3,959.98, Board Room (1 monitor), Sergeant Computer (2 monitors). Consensus was to replace only the Board room computer this year.

Camera System

To get working again – \$1,516.00, Upgrading for additional 3 cameras - \$4,950.00  
Other options much lower – possibly around \$1,000 but would need installation assistance from CMJ.

TIF Wish List

- Park enhancement
- Lift station Beautification
- Signage – Façade grant
- Train horns
- Storm Water
- Business District Plan
- Kennebec
- Downtown Parking
- Continuity from Countyline and Main – sidewalks / lighting
- Water Tower

Economic Development Grant (Total budgeted amount - \$2,000)

- Branding
- Village Signage – welcome to Maple Park sign, Attractions sign
- Historic Downtown / Brown Signs
- Marketing Plan – Flyer / Ad
- Economic Development Plan - \$6-8K – Comprehensive Use Plan 2015
- Strategic Plan - \$10,000 – Public Meetings with Board & Staff, \$500 – Paid by Village; Public Meetings with residents and business, \$500 – Paid by Village; Implementation - \$10,000, Implementation - \$1,000 – Paid by Village

Board Decisions

- Board Pay – for future years
- Pay rates – Employees
- Projects

The Board discussed different options and Trustee Goucher advised that they will continue the budget discussion at the next Finance Committee meeting.


**5. DISCUSSION OF OTHER ITEMS**

None.

**6. ADJOURNMENT**

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Shaver.  
Motion carried by voice vote.

Meeting adjourned at 9:28 p.m.

  
Liz Peerboom, CMC  
Village Clerk

Committee Members  
Trustee Goucher, Chair  
Trustee Dalton  
Trustee Higgins  
Trustee Shaver