



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Finance  
Committee on 3-26-19.  
Received & Filed by the  
Board of Trustees on 4/2/19.

## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES

Tuesday, February 26, 2019

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Higgins called the meeting to order at 7:02 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Chairman Chris Higgins, Trustee JP Dries, Trustee Suzanne Fahnestock, Trustee Bart Shaver, and Trustee Kristine Dalton.

Others present: Village President Kathy Curtis, Village Accountant Cheryl Aldridge, Police Chief Dean Stiegemeier, Lou Larson, Public Works Director, and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- January 22, 2019

Trustee Fahnestock made a motion to approve the meeting minutes from the January 22, 2019 meeting, seconded by Trustee Shaver. Motion carried by voice vote.

### 4. DISCUSSION OF ENGINEERING RFP

Trustee Higgins explained the RFP. President Curtis recapped the engineering history. She advised that Jeremy Lin was the designer of the current waste water treatment plant. She said that the engineering firm or the Board will not be doing the village justice with having a split vote.

The committee discussed the pros and cons of each firm. President Curtis said that she would like to finalize the process, adding that the village needs to move forward and can't if we don't have someone with expertise to help us move forward with lack of funding.

Consensus was to wait until after the new Board of Trustees are sworn in to discuss this further.

## **5. DISCUSSION OF FY2020 BUDGET**

Village Accountant Cheryl Aldridge went over the proposed FY2020 Budget. She also talked about the required fund balance being greater this year. Ms. Aldridge advised that there will need to be a budget modification for FY2019, for the resin at least.

Trustee Higgins suggested that the moratorium should continue until the end of the year and take a good look at the fees. Trustee Dalton said that she did not want to extend the moratorium.

The committee discussed different projects to be placed into the budget.

Consensus was to extend the moratorium on Impact Fees through December 31, 2019, and then the committee will have time to discuss the fees that will be charged. The committee then discussed other revenues. When discussing vehicle stickers, the consensus was to keep the same rate, not allow pro-rations, but allow the village clerk to give out the new sticker three months before the due date. Facility rental rates will remain the same.

Ms. Aldridge went over several IT upgrades that were needed. Consensus was to discuss an email upgrade next fiscal year. The committee also agreed on the purchase of panic buttons, and to purchase a new police vehicle, replacement of civic center lighting and the purchase of tasers with training for the officers, and a records management system for the police department. The committee discussed at great length what equipment would be needed by the public works department. Consensus was to purchase a  $\frac{3}{4}$  ton truck with a plow, do a water study and water tower site location study, allow staff to have GIS training, and add heating and air conditioning systems to various areas in the civic center.

The committee then discussed streets. Although they really wanted to all the streets that need to be done, consensus of the committee was to repair Center street from County Line Road to Oak, and then do the storm water upgrade and paving of Pearl in the next budget year.

The committee also decided to budget for a new hydrant on Maple Avenue, replace chains at the lift station and repair a meter and replace a meter at the waste water treatment plant. There will also be \$20,000 budgeted for a new well panel.

Ms. Aldridge presented the committee with three samples of payroll increases of 1%, 2%, 2½%, and 3%. Consensus was to budget for a 2 ½ % pay raise for all employees.

The committee discussed the proceeds of the 2<sup>nd</sup> ½ of the DeKalb County Community Fund Grant, in the amount of \$10,000. Consensus was to use this grant for a new Maple Park sign on Routh 38, and a new logo and letterhead.

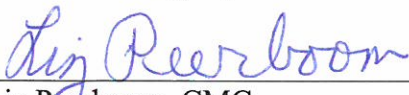
The committee decided against continuing the membership in the DeKalb County Regional Planning Commission.

Ms. Aldridge will plug in all the numbers discussed and present it to the committee at the March Finance Committee meeting.

**6. ADJOURNMENT**

Trustee Fahnestock made a motion to adjourn the meeting, seconded by Trustee Dalton.  
Motion carried by voice vote.

Meeting adjourned at 9:42 p.m.

  
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Liz Peerboom, CMC  
Village Clerk

Committee Members  
Trustee Higgins, Chair  
Trustee Dalton  
Trustee Fahnestock  
Trustee Shaver