



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Received & Filed by the Village of
Maple Park Board of Trustees on
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**FINANCE AND PR&D COMMITTEE
MEETING MINUTES
TUESDAY, FEBRUARY 25, 2020
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK
7:00 P.M.**

1. CALL TO ORDER

Chairman Higgins called the meeting to order at 7:02 pm and asked for a roll call.

2. ROLL CALL / ESTABLISHMENT OF QUORUM

Clerk D'Amato called the roll and the following trustees answered present: Trustee Higgins, Trustee Fahnestock, Trustee Rebone. Trustee Ward arrived at 7:08pm.

Also present were Village President Kathleen Curtis, Trustee JP Dries, Trustee Brandon Harris, Village Administrator Dawn Wucki-Rossbach, Village Treasurer Cheryl Aldridge, Public Works Superintendent Lou Larson, Police Chief Dean Stiegemeier, and Village Clerk Terri D'Amato.

3. PUBLIC COMMENTS - *Any resident wishing to address the Committee may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None heard.

4. APPROVAL OF MEETING MINUTES

- January 28, 2020

Motion by Trustee Fahnestock with 2nd by Trustee Rebone to approve as read. Motion carried on a voice vote.

5. FISCAL YEAR 2021 BUDGET

Treasurer Aldridge reviewed the current proposed fiscal year 2021 budget by each department and fund, including specific line item expenses with the members of the committee.

Treasurer Aldridge asked the committee what items they would like to consider adding to the budget. Discussion and consensus of committee was to add vehicle sticker fee from \$25.00 to \$30.00, as long as an informational letter was drafted and sent to the residents to explain.

Discussion and consensus of committee was to make the Village Administrator position a full-time position.

Discussion and consensus of committee was to suggest 3% pay increases for village employees, with a review of the policy regarding annual employee performance and development assessment.

President Curtis requested the following items to be on the committee agendas:

- Civic Center evaluation
- Staffing Study/Salary ranges and benefit packages

6. OTHER ITEMS

A. Disposal of Surplus Property

- Police Squad 103 – 2008 Ford Expedition
- Snow Plow and Harness

Chairman Higgins asked for questions or concerns regarding the recommendation to dispose of the property in question. Motion by Trustee Fahnestock with 2nd by Trustee Rebone to send the items to auction. Motion carried by voice vote.

B. Kane County Grand Victoria Riverboat Fund Grant for \$20,000

- Risk and Resilience Assessment (RRA)
- Emergency Response Plan Forum (ERP)

Administrator Wucki-Rossbach explained the form and how the grant would qualify under the environmental aspect of the request. This grant request is strictly for the sewer portion of public works. Motion by Trustee Fahnestock with 2nd by Trustee Rebone to move forward with the grant process. Motion carried by voice vote.

C. AAA Traffic Safety Equipment Contribution

- Request for a Radar Speed Trailer

Chief Stiegemeier indicated that this is a free grant and the village just has to accept the grant. Motion by Trustee Fahnestock with 2nd by Trustee Rebone to accept the grant. Motion carried by voice vote.

D. Bailment Agreement – BMO Harris

Treasurer Aldridge explained that with the TIF funds growing, leaves little room for operating funds under \$250,000. This agreement needs to be place so that collateral is available for account funds over \$250,000. Motion by Trustee Fahnestock with 2nd by Trustee Rebone to send the agreement to the full board for signature approval.

7. ADJOURNMENT

Having no further business before the committee, motion by Trustee Rebone with 2nd by Trustee Rebone to adjourn. Motion carried by voice vote.

Meeting adjourned at 9:02 p.m.

Respectfully submitted,

Terri D'Amato
Village Clerk