



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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**FINANCE AND PR&D COMMITTEE  
MINUTES  
TUESDAY, AUGUST 25, 2020  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 P.M.**

**1. CALL TO ORDER**

Committee Chair Higgins called the meeting to order at 7:00p.m. and asked for a roll call.

**2. ROLL CALL / ESTABLISHMENT OF QUORUM**

Village Clerk D'Amato called the roll and the following members answered present: Trustee Chris Higgins, Trustee Suzanne Fahnstock, Trustee Christian Rebone, Trustee Jen Ward.

Also present were Village Administrator Dawn Wucki-Rossbach, and Village Clerk Terri D'Amato.

**3. PUBLIC COMMENTS** - *Any resident wishing to address the Committee may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None heard.

**4. APPROVAL OF MEETING MINUTES**

- July 28, 2020

Motion by Trustee Fahnstock with 2<sup>nd</sup> by Trustee Ward to approve as read. Motion carried by voice vote.

**5. WASTEWATER TREATMENT PLANT**

- Property Acquisition

Administrator Wucki-Rossbach presented to the committee the background of the WWTP which included the facilities general layout, annexation agreements from the McCaleb-MacLands, Inc agreements, the Theodore and Lauryce Weydert, and John Clare, Ltd agreements, along with suggested recommendations to the full board for consideration.

Discussion that followed included:

- Is the current proposal sufficient?
- Re-evaluate the size of the property to determine if it is still adequate (3.2 acres)

- No new Wastewater Treatment Plant without a new water tower
- Annexation Agreement – amend or renegotiate?

In order to purchase, a letter of intent needs to be sent to the property owners. Administrator Wucki-Rossbach will clarify with village attorney Buick the annexation agreement on the north side of the village to verify if it runs with the land.

Motion by Trustee Ward with 2<sup>nd</sup> by Trustee Fahnestock to send to full board the recommendation to send a letter of intent to purchase the 3.2 acres for a new Wastewater Treatment Plant.

## **6. FINANCE REPORT**

Finance report memo from Treasurer Cheryl Aldridge was presented to the committee to review current financial status of the revenue accounts from 2011-present. Discussion of continued effect of COVID situation on village revenue accounts is still not fully known. Daily operations are carefully monitored, and only spending as necessary. It was suggested to include the Savings Account information in the monthly report.

## **7. CAPITAL IMPROVEMENT PLAN/MAINTENANCE PLAN**

- Maintenance Plan

Administrator Wucki-Rossbach presented memo to the committee with the background and recommendation. Separated Capital Improvement Plan projects to include Maintenance Plan projects. Discussion topics included:

- Utilizing TIF Funds – televising for water and sewer projects
- Pearl Street, Maple Street next street projects
- Would like to see a road project every 2-3 years
- Forward suggestions to Finance committee for review on recommendations

## **8. DEKALB COUNTY COMMUNITY FOUNDATION GRANT**

- Rebranding/Village Signs

Administrator Wucki-Rossbach shared memo with background information to all committee members for review and discussion. Discussion topics included:

- DCCF Grant for rebranding and signage – grant funds are still available.
- Eligible – Kane County: Yes, sign can be placed on the development side of Route 38  
DeKalb County: Have to talk to IDOT for update on restrictions
- Rebranding LOGO – quotes
- New quotes needed for signs

After discussion, committee consensus was to proceed with the grant and acquire new village signs, but leave current village logo in place.

## **9. OTHER**

## **10.ADJOURNMENT**

Having no further business before the committee, motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Ward to adjourn. Meeting adjourned at 8:09p.m.

Respectfully submitted,

Terri D'Amato  
Village Clerk