

Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309 Fax: 815-827-4040

Website: http://www.villageofmaplepark.com

PERSONNEL & COMMUNICATIONS COMMITTEE MEETING AGENDA Tuesday, January 17, 2017 7:00 p.m. Village of Maple Park 302 Willow Street, Maple Park, IL, 60151

- 1. MEETING CALL TO ORDER AND ROLL CALL
- **2. PUBLIC COMMENTS** Any resident wishing to address the Committee may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.
- 3. APPROVAL OF MEETING MINUTES
 - November 15, 2016
 - December 13, 2016
- 4. DISCUSSION OF EMPLOYEE PERFORMANCE REVIEWS
- 5. DISCUSSION OF TRAVEL EXPENSE POLICY
- 6. VEHICLES POLICE / PUBLIC WORKS
- 7. DISCUSSION OF IT ITEMS FOR 2017
- 8. UPDATE TO THE EMPLOYEE HANDBOOK
- 9. ADJOURNMENT

Committee Members:

Trustee JP Dries, Chair

Trustee Kristine Dalton

Trustee Luke Goucher

Trustee Brandon Harris