Village of Maple Park
302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: http://www.villageofmaplepark.org

PERSONNEL COMMITTEE MEETING MINUTES

Tuesday, August 20, 2019

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

The Personnel Committee meeting scheduled for Tuesday, August 20, 2019, was rescheduled to Tuesday, August 13, 2019.

DRAFT

Committee Members:
Trustee JP Dries, Chair
Trustee Kristine Dalton
Trustee Brandon Harris
Trustee Bart Shaver

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PERSONNEL COMMITTEE MINUTES
Tuesday, August 13, 2019
7:00 p.m.
Maple Park Civic Center
302 Willow Street, Maple Park, Illinois

There was no quorum for this meeting. This meeting was rescheduled from August 20, 2019.

DRAFT

Committee Members:
Suzanne Fahnestock, Chair
Trustee JP Dries
Trustee Brandon Harris
Trustee Jen Ward

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PERSONNEL COMMITTEE MINUTES
Tuesday, July 16, 2019
6:30 p.m.
Maple Park Civic Center
302 Willow Street, Maple Park, Illinois

DRAFT

1. **CALL TO ORDER / ESTABLISHMENT OF QUORUM**

Chairman Suzanne Fahnestock called the meeting to order at 6:30 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Chairman Suzanne Fahnestock, Trustee JP Dries, and Trustee Jen Ward. Absent: Brandon Harris* (arrived late).

Others present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee Chris Rebone, and Village Clerk Liz Peerboom.

2. **PUBLIC COMMENT** – *Any resident wishing to address the Board may do so according to the guidelines set for in the "Rules for Public Comments at Public Meetings," handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

3. **APPROVAL OF MEETING MINUTES**

- June 18, 2019

Trustee Dries made a motion to approve the minutes from the June 18, 2019 meeting, seconded by Trustee Ward. Motion carried by roll call vote. Aye: Fahnestock, Dries, Ward. Nay: None. Absent: Harris* (arrived late).

4. **VILLAGE ADMINISTRATOR INTERVIEWS**

Committee members and trustees carried out three interviews for the Village Administrator position. President Curtis advised that, for transparency, she wanted the Committee members to know that she knows one of the applicants.

Trustee Fahnestock advised that she was allowing 30 minutes for each interview.

The first interviewee was brought in. Trustee Fahnestock started out with introductions and went over information about the village. She then asked questions, and opened it up to the committee for questions.

Trustee Brandon Harris arrived at 6:44 p.m.

The seconded interviewee was brought in. Trustee Fahnestock advised that the interview would be 30 minutes and she started out with introductions and went over information about the village. She then asked questions, and opened it up to the committee for questions.

The last interviewee. Trustee Fahnestock advised that she had designated 30 minutes per interview, but committee has been going over; she then started out with introductions and went over information about the village. She then asked questions, and opened it up to the committee for questions.

The committee then went over the pros and cons of each applicant. After some discussion, Trustee Harris made a motion to move this item to the full Board for approval of Dawn Wucki Rossbach as Village Administrator through GovTemps, seconded by Trustee Dries. Motion carried by voice vote.

DRAFT

5. OTHER ITEMS

None.

6. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Harris. Motion carried by voice vote.

Meeting adjourned at 9:36 p.m.

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Liz Peerboom, CMC
Village Clerk

Committee Members:
Suzanne Fahnestock, Chair
Trustee JP Dries
Trustee Brandon Harris
Trustee Jen Ward