



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Personnel Committee on
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PERSONNEL & COMMUNICATIONS COMMITTEE MEETING AGENDA

Tuesday, November 15, 2016

7:00 p.m.

Village of Maple Park

302 Willow Street, Maple Park, IL, 60151

1. MEETING CALL TO ORDER AND ROLL CALL

Chairman JP Dries called the meeting to order at 7:03 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee JP Dries, Trustee Kristine Dalton, and Trustee Luke Goucher. Absent: Trustee Brandon Harris.

Others present: Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MEETING MINUTES

- October 11, 2016

Trustee Dalton made a motion to approve the minutes from the October 11, 2016 meeting, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton. Nay: None. Absent: Harris. (3-0-1)

4. DISCUSSION OF PERFORMANCE REVIEWS

Trustee Dries said that he wanted to get the reviews done, and he apologized for pushing the meeting back a week. Village Clerk Liz Peerboom advised that the Police Chief would like to see a separate review form for the Police Department. Trustee Dries said that he had spoken to the Police Chief and is okay with that. Trustee Dalton gave some suggestions on things to add to the Police Department review form. Trustee Dalton also suggested using a number system, 0-3. The committee also discussed the range that would allow an employee to get a pay raise. The committee then discussed scoring for the village as a whole, each department and each person. The committee agreed that that type of scoring would not work for the village. The committee then discussed team goals.

Trustee Dries said that he would re-work the form and bring it back to the committee. After some discussion, the committee agreed that it would be good to add a section for the employee to review themselves. Trustee Dalton suggested adding where the Village President and/or the

Board can override a review. Trustee Dries advised that the handbook states that it would be the Village President.

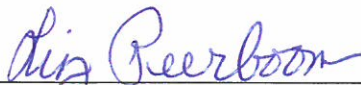
5. DISCUSSION OF PAY INCREASES FOR FY18

The committee discussed pay increases and how the reviews would affect a possible pay raise. Trustee Dalton will send more suggestions to Trustee Dries.

6. ADJOURNMENT

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Goucher. Motion carried by voice vote.

Meeting adjourned at 7:35 p.m.



Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee JP Dries, Chair
Trustee Kristine Dalton
Trustee Luke Goucher
Trustee Brandon Harris