

Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Personnel Committee on
June 20, 2017.

PERSONNEL & COMMUNICATIONS COMMITTEE MEETING MINUTES

Tuesday, May 16, 2017

7:00 p.m.

Village of Maple Park

302 Willow Street, Maple Park, IL, 60151

1. MEETING CALL TO ORDER AND ROLL CALL

Chairman JP Dries called the meeting to order at 7:00 p.m.

Deputy Clerk Cheryl Aldridge called the roll call and the following committee members were present: Trustee JP Dries, Trustee Brandon Harris, and Trustee Kristine Dalton.

Also present: Village President Kathy Curtis, Trustee Chris Higgins, Police Chief Tony Ayala, Building Inspector Lou Larson, and Deputy Clerk Cheryl Aldridge.

2. PUBLIC COMMENTS – *Any resident wishing to address the Committee may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

Kathy Curtis read her comments. “As a resident, I am tired of personal property being stored in drive ways. I feel it is negatively impacting my property value. As a Village President, I am embarrassed over the appearance of our community. The gateway to our Village is not attractive. I receive complaints on a regular basis. For the conditions to change, we need code improvements. As a Board, it is our role to govern the Village. I feel it is time to make some hard decisions about what is in the best interest of the town.”

Chris Higgins questioned the enforcement of the current code, and also gave examples of current violations. Wanted to see current codes be enforced and not have to wait for code changes for enforcement.

3. APPROVAL OF MEETING MINUTES

- March 14, 2017

Trustee Harris made a motion to approve the Personnel Committee meeting minutes from March 14, 2017, seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Dries, Dalton, Harris. Nay: None. Absent: None (3-0-0)

Decision was made to move up purchase of village computers and a computer back up system on the agenda.

4. DISCUSSION OF PURCHASING VILLAGE COMPUTERS AND A COMPUTER BACKUP SYSTEM

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Trustee Dalton made a motion to approve the purchase of village computers and a computer backup system, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Dries, Dalton, Harris. Nay: None. Absent: None (3-0-0)

5. DISCUSSION OF PARKING / NUISANCE ISSUES – REVIEW OF THE VILLAGE CODE

JP Dries submitted a village survey he had completed with several examples of violations of improperly stored vehicles and equipment. Question regarding responsibility and current process for notifying residents of violation. Chief of Police red tags vehicle and/or equipment and gives the resident a 7-day grace period to comply or make arrangements to comply. If upon the 7-day grace period the situation is still not rectified, a village ticket is then issued and a letter is sent to the resident to inform them they have another 7-days to comply before the vehicle/equipment will be towed/removed. No response or reply after the letter is sent, then the police department can remove or tow the vehicle/equipment. The process begins all over if the resident complies with the first notice of violation, and then returns the vehicle/equipment after compliance. Chief Ayala indicated that is the frustration with the current code. Additional efforts are made to contact/assist handicapped and/or “snowbird” residents who might not be able to immediately comply. JP Dries submitted a copy of Village of Huntley code as an example to utilize:

“...Vehicles shall be parked or stored completely on an impervious surface (concrete, black top, brick pavers, etc.) to be approved by the village authority having jurisdiction over these regulations. Gravel, wood chips, grass, etc. are not approved surfaces.”

The following changes/updates to the village code was discussed and suggested:

11-9-3: Additional Parking Regulations (Also listed in 5-3-4 – Abandoned inoperable vehicles prohibited)

#4

Current wording:

- ☐ Vehicles which are no longer in use or operational shall not be parked in any yard's accessory to a residential use and must be stored in closed garages.

New wording:

- ☐ To store, cause to be stored, or permit to remain in public view on any premises within the village, inoperable motor vehicles, not located within a garage. For the purpose of this section, “inoperable motor vehicle” means any motor vehicle from which, for a period of at least 7 days, the engine, wheels or other parts have been removed or on which the engine, wheels or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own power or one that for any period of time has been rendered inoperable because it does not have evidence of registration as required by 625 ILCS 5/3-701 et seq., or one that does not display a current license as required.

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11-2-3: Accessory Buildings and Uses

#5

Current wording -

- ☐ The parking of a trailer, recreational vehicle, or similar vehicle is allowed. The parking area must be paved.

New wording –

- ☐ Need to update the definition of the of Recreation vehicles
 - o For the purpose of this section, recreational vehicles shall include campers, motor homes, boats (and other watercraft), pop-up campers, utility trailers, trailers to haul snowmobiles, snow mobiles, All terrain vehicles (ATV's), 4-wheel ATV's (Quads) and golf carts.
- ☐ Need to update the definition of approved surface to read as suggested previously.
- ☐ In regards to the parking of recreational vehicles:
 - o No recreational vehicles shall be parked or stored on property in any zoning district that is not located in a fully enclosed permanent structure, except for one recreational vehicle not located in a fully enclosed permanent structure may be parked in the side or rear of a residential lot and must be at least 5 feet from the property line. Temporary storage tents for recreational vehicles will shall not be considered such a structure.
 - o All parking and storing of recreational vehicles shall be on a hard surface as identified. Owners of recreational vehicles will have one year from the approval of this ordinance to be in compliance with the rule.
 - o Parking of recreational vehicles for the purpose of loading and unloading may be permitted in the driveway. The recreational vehicle may not be parked for more than seven consecutive days in a driveway in any zoning districts.
 - o All recreational vehicles that are required to be properly licensed, must have current registration posted on the vehicle parked within the village
 - o No recreational vehicle shall be parked on private property in such a manner as to impair the safety of pedestrian or vehicular traffic, for example, by obstructing visibility in such a manner that could impair the safe entrance and exit of a vehicle from and upon adjacent properties, or the safety of pedestrians in the public right of way or on private property.
 - o Recreational vehicles will be limited to no longer than 30 feet in a driveway and may not impede a sidewalk.
- ☐ You have the policy for pods and shipping containers.

Portable Storage Units

Suggested wording was discussed and suggested as follows:

PORTABLE STORAGE UNIT shall mean any container, storage unit, shed-like container or other portable structure that can be or is used for the storage of personal property of any kind and which is located for such purposes outside an enclosed building. Specifically excluded from this definition are accessory buildings or sheds complying with all building codes and land use requirements.

Portable storage units shall be permitted in any zoning district subject to compliance with the following:

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- Portable storage units shall not be placed on city owned property or public right-of-way.
 - Portable storage units shall only be placed upon driveways or other hard surfaces, as approved by village staff in all zoning districts.
 - The number of days the portable storage unit shall remain on the lot would be for a minimum of (1) day and a maximum of forty-five (45) days.
 - Shipping containers are strictly prohibited.
- Any person found in violation of this ordinance may be fined an amount not to exceed seven hundred and fifty (\$750.00) dollars. Each day that a violation is permitted to exist after notification thereof shall constitute a separate offense.
- That each section and part hereof of this Ordinance is deemed to be severable and should any section or part thereof be held invalid or unconstitutional by any court of competent jurisdiction, such ruling shall not affect the validity or the constitutionality of the remaining portions of this Ordinance.
- All ordinances, resolutions or orders or parts thereof, which conflict with the provisions of this ordinance, are to the extent of such conflict hereby repealed.
- This Ordinance shall be in full force and effect upon its passage and publication according to law

Fences

Suggested change to village code as follows:

- ☐ Planning Commission – Subdivision Ordinance?
 - Fences –
 - ☐ Corner Lots
 - ☐ A corner lot shall be considered to have two front yards, example – the yards that face the public roadway
 - ☐ A fence on a corner lot may only place a fence that is 3 feet solid board or 4 feet with 50% open slotting in the front yards
 - ☐ A 6-foot fence is not to exceed past the most exterior wall of the house on either yard.

Yield and Stop Signs

Discussion regarding installation of additional Yield and Stop Signs within village. Stop signs would require change/update to current village code; however, yield signs do not and will be installed in the areas needed.

6. DISCUSSION OF GOLF CART ORDINANCE

Review and discussion of current code and changes/amendments that would need to be made. Chief Ayala to put together a checklist of items he would like to see updated, which include the following:

- Definitions
- Requirements
- Compliance with Traffic Laws

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- Operation Within Village
- Change from Penalty to Permits
- Enforcement and Penalty

7. ADJOURNMENT

Trustee Harris made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 9:34 p.m.



Cheryl Aldridge
Deputy Clerk

Committee Members:

Trustee JP Dries, Chair

Trustee Kristine Dalton

Trustee Brandon Harris