



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.org>

INFRASTRUCTURE COMMITTEE MEETING AGENDA

Tuesday, May 14, 2019

Maple Park Civic Center

302 Willow Street, Maple Park, IL

7 p.m.

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

3. APPROVAL OF MEETING MINUTES

- April 11, 2019

4. Village Operations Status Update: Both Public Works / Lintech

- Waste Water Capacity / 70% Threshold – Current Reading –
 - Current operations – Water Tower –
 - New panel – status?
 - New heaters- status?
 - Old/Outstanding items
 - Anticipated maintenance
 - Current operations – Waste Water Plant –
 - Capacity
 - Flow meter?
 - Sludge test
 - Anticipated maintenance
 - Lift Stations
 - Status
 - Storm water
 - Status
 - Status of mains
 - Valve replacement
 - Hydrant replacement
 - Any breaks or leaks
 - New Concerns / Problems
 - Old/Outstanding Items

5. Lintech Projects:

- Water Tower – Site selection and testing
 - Process
 - Anticipated timeline?
 - Outstanding needs
- Center Street Construction
 - Status – MFT Prep
 - Timeline
 - Bid process
 - Goal deadline – mid to late August
- Open discussion / Other topics

6. Public Works Department

- Well House status / property up keep
- Street Lighting mapping project – Resolution 2019-11
 - Timeline / status
- Road conditions
 - Patching and repair
 - Status of Peral / Maple
 - Solutions/Options?
 - Other others of concern focus
 - Curb repair
- Status of the gym roof – Proposal #219016 – Wooden Roof Structures
 - Timeline
- Village hall
 - Outstanding projects
 - Heat
 - Maintenance
 - Boiler status
- Property Maintenance Issues
 - Open items
 - House fire Green Street
 - Maiden
 - Main Street
 - Other
- Parking space striping – Kennebec Street
- New fleet truck
 - Need
 - Equipment
 - Bid process
- Summer work
- Discussion Items
 - Sidewalk repair

7. Committee Projects

- GIS Project
- Engineering contract review and operation review – by September 2019

8. Strategic Plan Items – Are we on task?

• **Short Term**

- Explore water tower site selection for needed water system functionality and capacity
- Proactively evaluate and develop 5-year capital improvement plan (CIP) that focuses on short- and long-term prioritized infrastructure improvements including:
 - Water tower, sewage plan, Village hall maintenance/replacement, broadband connectivity and open space usage.

• **Long Term**

- Address facility needs and structure issues
 - Plan for our 100-year-old building / Village Hall
 - Implement an ongoing Civic Center Maintenance / Replacement Plan

9. ADJOURNMENT

Committee Members:

Trustee Dries, Chair
Trustee Harris
Trustee Higgins
Trustee Rebore



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Thursday, April 11, 2019

Maple Park Civic Center

302 Willow Street, Maple Park, IL

7 p.m.

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Harris called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Brandon Harris, Trustee Suzanne Fahnestock, and Trustee JP Dries. Absent: Trustee Chris Higgins.

Others present: Trustee-Elect Chris Rebone, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- February 21, 2019
- March 12, 2019
- April 9, 2019

Trustee Fahnestock made a motion to approve the meeting minutes from February 21, 2019, March 12, 2019, and April 9, 2019, seconded by Trustee Dries. Motion carried by voice vote.

4. NEXT BUDGET WISH LIST – PRIORITIZE NEXT INITIATIVES

Chairman Harris said that he would like the committee to discuss and prioritize projects for FY2021. The committee discussed several roads that need to be paved, and they also discussed some sidewalk improvements. The committee briefly discussed the flow test and the site plan for a new water tower.

Out to bid possibly by the second week in July and possibly start the project in September.

Trustee Dries made a motion to move the work order for the flow test and the water tower site plan to the Board agenda for approval, seconded by Trustee Fahnestock. Motion carried by voice vote.

Trustee-elect Rebone said that he would estimate about 6 weeks to complete this project.

5. UPDATE ON GRANTS AND FUNDS

Trustee Harris discussed authorization for the Village Clerk to do an income study for the Kane County Development Grant Block Grant.

Trustee Fahnestock made a motion to allow the Village Clerk to put the DeKalb County Community Fund grant (2nd half) on the Board agenda for approval, seconded by Trustee Dries. Motion carried by voice vote.

6. ENGINEERING STATUS AND DIRECTION

Trustee Harris advised that Village Engineer Jeremy Lin was not able to make the meeting, but said that there would be a discussion about the engineering RFP at the Committee of the Whole meeting on May 7th, but he would like to discuss this item. There was as brief discussion.

7. DISCUSSION OF GIS TRAINING UPDATES

Trustee Harris said that Trustee Higgins was getting training prices and he is hoping that this is not going to be held up because there isn't a decision with the engineering RFP. Consensus was to wait for Trustee Higgins to bring in the bids to move forward with this item.

8. IMPLEMENT CENTER STREET PAVING TIMELINE

Trustee Harris advised that the committee had already discussed this item. Trustee Dries suggested asking the Village Engineer to present a map of the project, and possibly a before and after picture. The committee then briefly discussed the Center Street Paving Project.

9. DISCUSSION SIDEWALK IMPROVEMENTS

The committee discussed sidewalk improvement. Trustee Dries had a concern about asking the homeowner to pay for half of the cost of the replacement of the sidewalk.

Clerk Peerboom suggested having the Public Works Director identify sidewalks that need to be replaced and send a letter to residents asking if they are interested in the 50/50 sidewalk program. Then, this could be put in the FY2021 budget.

10. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Fahnestock.
Motion carried by voice vote.

Meeting adjourned at 7:37 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee Harris, Chair
Trustee Fahnestock
Trustee Higgins
Trustee Dries

DRAFT