



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.org>

## INFRASTRUCTURE COMMITTEE MEETING MINUTES

TUESDAY, JULY 30, 2019

Maple Park Civic Center

302 Willow Street, Maple Park, IL

7 p.m.

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman JP Dries called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee JP Dries, Trustee Chris Higgins, Trustee Chris Rebone. Absent: Trustee Brandon Harris\* (arrived late).

Others present: Village Engineer Jeremy Lin, and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

Pat Lunardon was present discuss the property behind her townhouse on DeKalb Drive. Trustee Dries advised that he and the Public Works director had surveyed the property and notice that there are maintenance issues. He added that the area is in a flood plain and is very wet, therefore staff is having a hard time getting it mowed.

Trustee Brandon Harris arrived at 7:03 p.m.

The committee discussed options to fix the drainage issues. Consensus was to have the Village Engineer give options to fix the drainage issue and then have the Village Attorney discuss the issue with the property owner.

### 3. APPROVAL OF MEETING MINUTES

- June 11, 2019
- July 9, 2019
- July 11, 2019

Trustee Higgins made a motion to approve the minutes from the June 11, 2019, July 9, 2019, and July 11, 2019 meetings, seconded by Trustee Rebone. Motion carried by voice vote.

**4. Village Operations Status Update: Both Public Works / Lintech**

- Wastewater Capacity – Status Update
- Wastewater – Status Update
- Lift Stations – Status Update
- Stormwater – Status Update
- Water Mains – Status Update
- Lintech Projects – Status Update
- Public Works Projects
- Public Works Property Maintenance Issues
- Village Hall Projects
- Committee Items
  - GIS Project
  - Engineering Contract

Village Engineer Jeremy Lin gave an update on the meters that were to be installed at the wastewater treatment plant, adding that capacity is holding steady. Trustee Higgins wanted to know what the low water line was. Mr. Lin advised that there isn't much range, but if it gets below the low water line, the pumps will kick in and there is no way to change the low water line.

Mr. Lin said that the sludge check went fine, and there is no need to dredge the ponds at the Wastewater treatment plant. Mr. Lin also said that his employee, Ed Foxx, made recommendations on the landscaping at the Wastewater treatment plant.

Trustee Dries advised that there was a watermain break in front of the Civic Center and the Village President will be getting more information for the Board in the near future.

Trustee Dries advised that the MFT application has been submitted to the state for the Center Street project, and Mr. Lin said that he has not heard back yet. He will distribute the bid packet by email through the village clerk to the Board. He advised that approximately \$41,800 would be separate from MFT, and the MFT portion would be approximately \$183,436. The total project would be approximately \$225,236. Mr. Lin advised that the project start date would be either late August or early September. Trustee Harris asked for the end date of the project. Mr. Lin advised that IDOT does the bid and will be out for bid for two weeks, then the Board would select the company that is awarded the bid.

Trustee Dries asked about including a small section of Center that extends to Broadway. Mr. Lin said that since the plans are already submitted, this could be an add on to the project that is not MFT. Trustee Higgins asked about the final width of the road. Mr. Lin advised that the road will be the same all the way down. Trustee Higgins then had other questions.

The committee then discussed the future water tank sizing. Mr. Lin distributed a document that showed the village's water system calculations, the village's existing population, water storage tank calculations (which included fire protection storage, equalizing storage, and reserve storage), types of storage tanks, including ground storage tanks. He advised that the village cannot meet fire flow standards now, based on these

numbers. Trustee Harris asked about cost implications to go higher. Mr. Lin said that it is significant. Trustee Harris also asked about cost differences between elevated and ground storage tanks. Trustee Rebone said that each type of system will have different costs. Mr. Lin said that he could provide approximate costs, but decisions would need to be made first. Trustee Rebone recommended getting a tank inspection in the budget for next year, adding that it has been too long since the current tank has been inspected.

Trustee Dries asked Mr. Lin to give the committee engineering costs for the Pearl Street project. Trustee Higgins asked him to give engineering costs for the storm sewer around the water tower.

Trustee Dries also asked Mr. Lin to look at a storm drainage issue in the Squires Subdivision to see if the issue is the village's or not. He also asked if Mr. Lin could talk to Shodeen about the maintenance of their silt fences. Trustee Higgins mentioned chipping sidewalks in the Squires Subdivision. Trustee Dries advised that those sidewalks will be replaced.

Trustee Dries also gave updates on the street light mapping, the gym roof and other public works projects.

## **5. DISCUSSION OF USIC UTILITY LOCATING SERVICES PROPOSAL**

Trustee Dries discussed the possibility of using USIC to do the JULIE locates in the village.

## **6. OTHER ITEMS**

Trustee Higgins asked if the Infrastructure Committee is taking over property maintenance. Trustee Dries advised that the Public Works Director and the Police Chief are working on property maintenance and that if that is changed the Village Administrator can work on a plan.

## **7. ADJOURNMENT**

Trustee Rebone made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 8:06 p.m.

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Liz Peerboom, CMC  
Village Clerk





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## **INFRASTRUCTURE COMMITTEE MEETING MINUTES**

**TUESDAY, AUGUST 13, 2019**

**RESCHEDULED TO AUGUST 20, 2019**

**Maple Park Civic Center**

**302 Willow Street, Maple Park, IL**

**7 p.m.**

The Infrastructure Committee meeting scheduled for Tuesday, August 13, 2019, was rescheduled to Tuesday, August 20, 2019.

DRAFT

### Committee Members:

Trustee Dries, Chair

Trustee Harris

Trustee Higgins

Trustee Rebone



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## MEMORANDUM

**TO:** Infrastructure Committee

**FROM:** Village Administrator Dawn Wucki-Rossbach  
Public Works Director Lou Larson 

**DATE:** August 16, 2019

**SUBJECT:** 2019 BUDGET PURCHASE – REPLACEMENT OF A 1-TON DUMP TRUCK AND SNOW PLOW

The information regarding the 1-Ton Dump purchase will be distributed at Tuesday's meeting.



### Village of Maple Park - Infrastructure Project List

Current Operations			
Date	Item	Status	Comments
7/19	Waste Water Capacity	43.60%	70% level - 45.03% in May

Water Tower - Open			
5/19	Painting of the tower	Timeline - Budget Item	When was the tower last painted and when will it need to be painted again for budget reasons. Pending Jeremy/Inspection cost
8/19	Ongoing issues	Review	What are the issues? Resolve?

Waste Water - Open			
Annual	Sludge Check	Maintenance	Last completed - 06/19
5/19	In Flow Meter	Installed	Pending final electrical work
6/19	Grounds / Property Maintenance	Discussion	Landscaping needs / Discussed with Lou and Ed
5/19	Anticipated Maintenance	Timeline - Budget	Out flow meter DOE probe and blower replacement (Energy reduction/end of life)

Lift Stations - Open		
5/19	Annual Maintenance	Pending Weather Replace chains at WWP, Pump and clean out tanks

Storm Water - Open		
5/19	Open Item	Timeline - Budget item Storm drains in Kennebec before black top.
6/19	Union Ditch #2	Pending Two beaver dams in ditch between County Line and E Ashton, causing ponds and ditch back-up into storm drains. Ditch Board notified

Water Mains - Open		
5/19	Valve replacement	Pending weather Countyline and Washington - Budgeted item
5/19	Hydrant replacement	Pending timeline Maple and Broadway - Budgeted item
7/19	Water main break	Repaired Final cost and cause? Willow outside Village Hall



Lintech Projects - Open				
5/19	Center Street - Rebuild (budgeted)	9/19	MFT submitted to state and pending approval	
			Letter to residents on Center Street	
5/19	Water Tower - Site Selection and needs (budgeted)	Pending Center St	Budget numbers shared with Cheryl	
			Size of tower discussed 07/19	
			Infrastructure needs and timeline to replace	
5/19	Pearl Street	Pending	What short term repair can be done until rebuild?	
			Engineering to be done next with storm water needs (for budget)	

Public Works Projects - Open				
5/19	Old well house on Main	Pending	Recommendation to tear it down / Pending budget numbers	
5/19	Street Lighting Mapping	Approved / Pending	Notification has been made to USIC, possible start in 2 to 3 weeks	
			Need the GIS documents	
5/19	Street Repairs	Ongoing	Pothole repair / Basket ball court / Maple	
5/19	Gym Roof	Approved / Pending	Contractor is finished, pending electrical finish up work	
5/19	Curb repair	Pending	Needs to be reviewed	
5/19	Sidewalk repair	Pending	Needs to be reviewed	
5/19	Parking space stripping	Pending weather	Plan has been approved - Kennebec	
5/19	New 1 ton plow/dump	Budgeted	Pending bid process, currently reviewing equipment specs / lighting and branding	
6/19	Trees	Discussion	Blvd trees, dead and missing, replacement plan?	
6/19	Park - Settlements	Follow-up	ComEd damaged park area driving through	
6/19	Memorial Park	Timeline - Budget item	Gravel replacement for path	

Public Works - Property Maintenance Issues - Open				
5/19	Maiden	Code violations	Currently meeting timeline	
5/19	County Line	Demo/Repair	Pending walk through of house, demo permits soon for barns, exterior of property needs cleaned, fence falling down and tree	
5/19	Main Street	Old Village Hall	Notice sent / Permit for roof repair	
6/19	Pheasant Street	Code violations	Garage roof hole and garage door hanging, tall grass	
6/19	Heritage Hills	Property Maintenance	Drainage issues / Work needed and survey	
6/19	Shodeen	Concern	Not maintaining slit fences / Swif reports submitted?	



Village Hall - Open			
5/19	Heating	Pending	Need a proper zone plan for future needs / replace/remove boiler. Lou will reach out to vendor and walk building with JP and Lou
5/19	Maintenance	Pending	Identify needs
5/19	Lighting replacement	Discussion	ComEd rebate - Need further information
6/19	Lintel repairs	Timeline - Budget item	West side of the building needs to be completed.

Committee Items - Open			
5/19	GIS Project	Ongoing	Chris Higgins is working on pricing/training and set up
5/19	Engineering Contract	19-Sep	Contract and Operation review
Water Tower - Closed			
5/19	New heaters	Completed	4 new heaters installed in the well house
5/19	New Control Panel	Completed	Working normal, alarm notification repaired also. Wiring damaged by birds and squirrels. Alarms received by 4 people
7/19	Control Valves	Completed	Replaced and tested
Waste Water - Closed			
6/19	Preventive Maintenance	Completed	Oil change in blowers / pipe replacement
7/19	Sludge Check	Completed	Sludge check was completed - 06/19. About 2 feet, dredging would be needed at 4 feet, 12 feet total depth. Annual inspection
Lift Stations - Closed			
Storm Water - Closed			
Water Mains - Closed			
Lintech Projects - Closed			
Public Works Projects - Closed			
7/19	USIC Locating Services	Completed	Approved August 2019 Board Meeting / Service agreement



Public Works - Property Maintenance Issues - Closed				
5/19	Squires Crossing	Grass	Property is currently being maintained now	
5/19	Green Street	House fire	Demo complete 06/01	
6/19	Village	Garbage cans	Weekly schedule	
Village Hall - Closed				