



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Infrastructure  
Committee on 8/31/16.  
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## INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, July 26, 2016

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting to order at 7:00 p.m.

Chairman Goucher called the roll call and the following Committee members were present: Trustee Luke Goucher, Trustee Terry Borg, and Trustee Chris Higgins. Absent: Trustee JP Dries.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- June 28, 2016

Trustee Higgins made a motion to approve the meeting minutes from the June 28, 2016 meeting, seconded by Trustee Borg. Motion carried by voice vote.

### 4. OTHER ITEMS

#### SIDEWALK DISCUSSION

Chairman Goucher advised that he would like to move number 10 (Other items) up to number 4 and discuss sidewalks, in an effort to allow the Building Inspector and the Public Works Director to leave early.

Chairman Goucher advised that the village really doesn't have a lot of money to replace sidewalks.

After discussing ways to get the sidewalks replaced at a lower cost, the consensus was to allow the village to replace sidewalks at the village's cost at the discretion of the Public Works Director. Public Works Director Mike Miller advised that he if he 5 yards of sidewalk at a time it would make the contractor happy.

Trustee Higgins was concerned about trip hazards. Trustee Borg was concerned that residents would be complaining that their neighbor got a new sidewalk but they did not. It was agreed that those complaints would go directly to Mr. Miller.

Trustee Borg was also concerned about residents that have paid for their sidewalks in the past. It was agreed that the village would not go back and reimburse residents that paid for their sidewalks in the past.

The committee also talked about the small sidewalks on the east side of Maple Park. Mr. Miller advised that he would make the sidewalks wider than they currently are.

Village Engineer Jeremy Lin advised that he doesn't have enough information to move forward with the Main Street Recapture Ordinance. He is waiting on information from Baxter & Woodman.

Public Works Director Mike Miller said that he had a few things to discuss with the Committee: 1) Mr. Miller advised that he would like to start replacing street lights with LED lights. He said that it is only a little more expensive but it is cheaper in the long run. 2) Mr. Miller then discussed getting a yard waste dumpster from Waste Management. The committee then discussed the problems that the village had when they had a yard waste dumpster. 3) Mr. Miller also advised that he has gotten a bid to pave two small streets in town. He advised that the village has money in the budget to pave these streets. He discussed possibly making Maiden and Kane one way streets. Trustee Borg was concerned that residents may complain that their street didn't get paved. Mr. Miller advised that these are the two worst streets in town. 4) Mr. Miller discussed a resident that has trees that are hanging over the street. He advised the committee that he is going to discuss this with the Village Attorney for the rules concerning this type of situation.

Trustee Goucher asked about offering a mulching day for residents. Mr. Miller said that he could talk to his tree contractor about that.

Trustee Borg advised that the Village probably should be getting burning permits for any burning that we are doing.

Lou Larson, Building Inspector, asked if he could get Waste Management to offer some dumpsters for a cleanup day. After some discussion, it was decided that the village would not move forward with this because Waste Management basically picks up anything. Trustee Goucher suggested putting something like that into a contract when the new contract is negotiated.

Mr. Larson and Mr. Miller then left the meeting.

## **5. DISCUSSION OF WATER AND SEWER RATES**

The committee continued the discussion about water and sewer rates and the escalator that will be placed in the ordinance. The ordinance will include the CPI adjustment Midwest Size Class D.

Trustee Borg asked if the rates would be month to month or year to year. Trustee Goucher advised that it would be year over year starting July 15<sup>th</sup>. Trustee Goucher said that he is comfortable with whatever the committee decides.

Trustee Higgins said he would like to get a breakdown of charges that come in for the water and sewer fund. Mr. Lin advised that it is basically the utility bills and staff. He added that the system is pretty lean. Trustee Higgins doesn't agree with how the staff time is allocated. Trustee Goucher said that he would be very surprised if the Village Accountant isn't very diligent on how she categorizing how the expenditures go.

Trustee Goucher said that he will have a draft ordinance at the next Infrastructure Committee meeting so the committee can review that draft and be more comfortable with the rates. Trustee Borg asked about the breakdown to where the rates will go. Trustee Goucher said that, in his opinion, the village is not collecting enough money to maintain the system as it stands right now. Trustee Borg wants to know if it can be transferred from one account to another. Trustee Goucher said that he can find that information for the next meeting.

Trustee Borg asked where the cap and ceiling came from. Trustee Goucher advised that he did his research and came up with the 2 ½% spread.

Trustee Borg made a motion to draft an ordinance for the water/sewer increase, seconded by Trustee Higgins. Motion carried by voice vote.

## **6. DISCUSSION OF IMPACT FEES**

Trustee Goucher advised that he asked several contractors why they were building in Maple Park and he was told that it is because the building fees are lower and the impact fees have been suspended. He also asked if there was a modest increase or a complete reinstatement would they continue to build. He was told that if there is a modest increase then they would continue to build, but not if there was a complete reinstatement. Trustee Goucher suggested continuing the abatement for one more year. Trustee Higgins agreed and Trustee Goucher suggested putting this money into a fund that could cover the proposed new water tower. Trustee Higgins asked if all the recapture rates are the same no matter what subdivision you build in. Trustee Goucher advised that no matter where in town you build, you will need to pay that amount if you connect to the sewer; the different rates come in where different developers have negotiated different rates for building permits for different subdivisions.

Trustee Borg said that he thought that Akrabawi was getting a portion of water hookup fees and the village was getting some. Trustee Goucher advised that he didn't know anything about that. Trustee Borg had questions about keeping the recapture fee. Trustee Goucher advised that if we take the fee it would not be a sewer recapture fee. Trustee Borg would like clarification from the Village Attorney, but he doesn't think that the village can charge this fee.

Trustee Borg said that he would like to see the abatement continue for six months. Consensus was to have the Village Attorney draft an ordinance to allow the village to

charge the amount equal to the Akrabawi share of the connection fee. Consensus was also to extend the abatement for another six months. It was also agreed to use the same index as used for the water/sewer rate increase.

Trustee Borg made a motion to draft an ordinance to allow the village to charge the fee equal to what Akrabawi is charging at this time, seconded by Trustee Higgins. Motion carried by voice vote.

## **7. DISCUSSION OF MAINTENANCE PLAN**

Village Engineer Jeremy Lin said that he will have crack sealing bids by the middle of next week. Trustee Goucher advised that he will bring the information to the August Committee meeting and then the resolution will go to the Board for approval. Trustee Borg said that he thinks that it doesn't need to be approved by the full Board if it is less than \$20,000.

## **8. DISCUSSION OF CAPITAL IMPROVEMENTS PLAN**

Trustee Goucher said that he doesn't have anything for this at this month.

## **9. DISCUSSION OF GRANT WRITING**

Income Survey – was mailed out to the public. Trustee Higgins asked if there was a minimum that needs to be received in order to use the survey. Trustee Goucher advised that there does need to be a minimum number received.

## **10. DISCUSSION OF WATER & SEWER PLANT OPERATION SERVICES**

- **MGD Water Solutions Agreement**

Mr. Lin advised that this is his standard service agreement that he uses for all his water clients. He advised that MGD is a subsidiary of MGD Water Solutions. He also advised that any items that MGD orders on behalf of the village will be charged a 10% surcharge. He added that MGD has been doing the water services for a couple of months and have modernized the process.

Mr. Lin suggested putting a camera system at the well house and the waste water treatment plant. He added that this system would allow MGD to monitor the system without coming out on the weekends, which would make it cheaper for the village.

Trustee Goucher asked what the cost would be for MGD to come out on the weekend. Trustee Borg advised that the village was paying an employee \$25 per hour to come out on weekends. Trustee Higgins discussed internet hookup. Trustee Goucher asked how long this equipment would last. Mr. Lin advised that it would be at least 10 years. The committee discussed internet connection. Trustee Borg is not happy with Frontier internet service.



Trustee Borg had questions about the agreement, which were answered by Mr. Lin. Trustee Borg also asked about the transition plan. Trustee Goucher advised that both employees know that this is a possibility. Trustee Higgins said that the cost for the camera system seems to be pretty reasonable.


Trustee Borg asked about a monitoring system at the lift station. Mr. Lin said that there is a call out system on the lift station, so you don't need a camera system.

Trustee Goucher made a motion to draft a resolution to approve the MGD Water Solutions agreement, up to \$14,000, including the camera system, seconded by Trustee Borg. Motion carried by voice vote.

#### **11. ADJOURNMENT**

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Borg. Motion carried by voice vote.

Meeting adjourned at

  
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Liz Peerboom, CMC  
Village Clerk