



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Infrastructure Committee
on November 22, 2016.

Received & Filed by the Board of Trustees
on 12/6/16.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, October 25, 2016

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee JP Dries, Trustee Chris Higgins, Trustee Luke Goucher, Trustee Brandon Harris and Trustee Terry Borg.

Others present: Trustee Brandon Harris, Village Engineer Jeremy Lin, Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- August 31, 2016

Trustee Borg made a motion to approve the meeting minutes from August 31, 2016, seconded by Trustee Dries. Motion carried by voice vote.

4. DISCUSSION OF GIS UPDATES

Trustee Goucher advised that staff would like to update the GIS. Village Engineer Jeremy Lin said that he can help with updates, but he is not an expert with GIS. Trustee Goucher advised that Trustee Harris does GIS for a living and can help. Trustee Harris said that he can look at the GIS and tell us what is needed for the updates and point us to a company that can work on this project. He advised that his company will not be bidding on the project.

Trustee Borg advised what the expectations were from Baxter & Woodman when the system was originally purchased. The committee discussed different expectations of the GIS.

Trustee Harris said that there is a lot that can be done with the system without paying for additional licensing.

Trustee Borg asked what is done with the data. Trustee Harris said that there is a lot that can be done with the GIS, like analysis. Trustee Goucher advised that Public Works Director Mike Miller would like an up to date catalog of all structures within the village. Village Clerk Liz Peerboom said that she would like to see all properties assigned an address in the system for easy lookup.

Trustee Harris said he would like to know what version is being used and if the licensing has been kept up. Trustee Goucher would like to do a "GIS for Dummies" at the next meeting. At the next meeting, the Committee will find out what version is being used, what the fee is that is being paid (if any), and how complex the data gathering might be.

The committee then discussed some of the things that GIS could do for the village.

Trustee Borg asked Mr. Lin if he used the GIS to do the fire flow model. Mr. Lin advised that he did not; he used a water flow model.

The Village Clerk will get the following information: What version; any fees; a summary of what the Public Works Director would like to see in the system; how many licenses.

Trustee Brandon Harris left at 7:21 p.m.

5. DISCUSSION OF MAINTENANCE PLAN

- Review Crack Seal Quotes

Jeremy advised that the crack sealing began this week. Trustee Borg asked about a crack that was left in front of his house. Mr. Lin will find out why they left that crack. Trustee Goucher asked if Waste Management could bring in a street sweeper. Village Clerk Liz Peerboom said that she would ask Cheryl to contact Waste Management.

Trustee Goucher asked about a possible overlay project and the committee discussed paving projects.

Trustee Goucher asked the Village Clerk to get a copy of the letter to the owner of the Squire's Crossing Subdivision so that the committee can notify them of what the village expects from them. The committee discussed the bridge in Squire's Crossing. Trustee Borg asked if a bridge inspection can be done.

Trustee Higgins asked if staff can report to the committee what items have been completed in the Heritage Hills Subdivision. Trustee Goucher asked for a quote for an overlay of certain streets.

Trustee Goucher asked about getting a bridge inspection. Mr. Lin advised that the bridge inspection can be done by the developer before the village accepts the subdivision.

6. DISCUSSION OF CAPITAL IMPROVEMENTS PLAN

No discussion.

7. DISCUSSION OF GRANT WRITING

- Status update on Income Survey

Trustee Goucher advised that the DeKalb County side does not qualify for a grant, but the Kane County side does qualify. Trustee Goucher said that he doesn't think that the village will be ready for this year to submit the grant application. Mr. Lin advised that he could be ready by the deadline.

The Committee discussed different types of projects that could qualify. Mr. Lin advised that the village's MFT funds could be leveraged for a road project and the storm sewer could be replaced as part of the road project. Trustee Goucher said he would like to get the application ready for next year's grant deadline.

Trustee Borg said that he would like to be sure that this project is the most important project that needs to be done. He feels that the water tower is the most important project. Trustee Goucher said that the DeKalb County side does not qualify and he doesn't think that that project will get the support of the residents.

Consensus was to wait until the next grant year and put together a really good grant application.

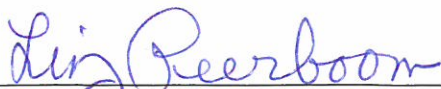
8. OTHER ITEMS

Trustee Borg received a complaint from a resident regarding parking. Trustee Borg said that this is a matter of enforcement and a matter of infrastructure. He would like to see a sign that says "no parking here to corner." He will follow up with the Police Chief and the Public Works Director.

9. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 7:45 p.m.



Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee Goucher, Chair
Trustee Borg

Trustee Higgins
Trustee Dries