



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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## INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, March 28, 2017

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting to order at 7:03 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee Members were present: Trustee Luke Goucher, Trustee Chris Higgins, Trustee JP Dries, Trustee Terry Borg.

Others present: Arnie Schramel, Progressive Energy, Bill McMahon, Progressive Energy, Village Accountant Cheryl Aldridge, Village Clerk Liz Peerboom, and Building Inspector Lou Larson.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- February 28, 2017

Trustee Dries made a motion to approve the meeting minutes from the February 28, 2017 meeting, seconded by Trustee Higgins. Motion carried by voice vote.

### 4. ENERGY PRESENTATION

- Arnie Schramel, Progressive Energy

Mr. Schramel, from Progressive Energy spoke about aggregation. He reviewed the current program and said that in the period between June 2016 and June 2017 the residents will not save any money on their electric bills. He is suggesting that the village do an RFP that would require the supplier to give a price that is always lower than ComEd and to make sure that they allow residents to opt out at any time at no charge.

He also went over the aggregation time line and the key RFP items.

Trustee Borg had questions about Sycamore's rate. Mr. Schramel advised that he expects that ComEd's rate will go up over 7 cents in June of 2017.

Trustee Borg asked how to get a firm that allows for more communications with the village.

Trustee Borg made a motion to approve the proposed Ordinance with a 10 month contract, that is spelled out that the price will be below the ComEd rate and allow residents to opt-out with no fee, seconded by Trustee Dries. Motion carried by voice vote.

Proposed Ordinance will go to the full Board for approval on April 4, 2017.

## **5. PLUMBING INSPECTOR DISCUSSION – PROPOSED HIRE**

Trustee Goucher advised that the village has a state plumbing inspector that can inspect in DeKalb County, but not Kane County. He distributed a hand-out from the J & R Herra from Elburn, for the cost of \$100.00; which would be built into the permit fee.

Lou Larson, Building Inspector explained that in the past he has used the state plumbing inspector from Rockford, but he can't inspect in Kane County. When he called Kane County he was told that they are short inspectors and the village would not be able to rely on the state building inspector from Kane County.

Both Trustee Goucher and Mr. Larson recommended using Brian Herra from J & R Herra from Elburn.

Trustee Borg asked what Elburn does. Trustee Goucher did not know. Trustee Borg recommended that staff find out what other communities do.

Mr. Larson advised that in Kane County they rely on the plumber's license to assume that they are doing it right, and Mr. Larson said that he thinks that is risky.

Trustee Borg asked if that would include where the b-box is located. Mr. Larson advised that all the b-boxes are already installed, but Mike Miller does not want the b-boxes in the driveway. Trustee Borg said that he wants to be very clear about where the b-boxes need to be located.

The committee then discussed pricing and what is included in that price.

Trustee Higgins asked if the state inspector found anything in Heritage Hills. Mr. Larson advised that the inspector did not tell him about any problems. Trustee Higgins said that he would like to see a backup plan in case there is a conflict. Trustee Goucher advised that the state would be the fall back if there was a conflict.

The committee then discussed whether or not to charge the developer the extra fee for the plumbing inspections. It was explained that the 3 homes that are already permitted should not be charged over and above what they have already paid.

Trustees Borg and Higgins did not agree that the 3 homes should get those inspections free.

Trustee Dries made a motion to amend the village code to require a plumbing inspection on the Kane County side, done by a vendor of the village's choosing, seconded by Trustee Borg. Motion carried by voice vote.

An Ordinance will go to the full Board for approval on April 4, 2017 amending the code to require a plumbing inspector on all plumbing projects.

Trustee Borg asked if there needed to be a public hearing to change the code. The Village Clerk advised that there was no need for a public hearing.

The committee then discussed Kaneland School fees.

## **6. DISCUSSION OF GIS PURCHASE**

- 1-year GIS Plan

Trustee Goucher advised that Trustee Harris is available for a phone call if necessary, but he did put together a draft GIS plan, which Trustee Goucher distributed to the committee.

The primary year one goals are outlined as follows:

- Activate new license and account
- Train village GIS administrator and field operator (public works)
- Set up ArcGIS online organizational account and user privileges
- Load and configure ArcGIS online applications (collector for public works)
- Convert existing data to new GIS system
- Collect new data using mobile field application (collector)

Trustee Borg suggested having a timeframe of when each of these items would be completed and by whom. Trustee Goucher suggested allowing the committee to look over the plan and discuss at the next meeting.

Village Accountant Cheryl Aldridge discussed what she would like to see in the plan. Trustee Higgins also discussed what should be in the plan. Trustee Borg asked if maps are currently printed out from the GIS. Ms. Aldridge advised that she does use the GIS to print certain things, but usually just looks at the GIS to find what he is looking for.

## **7. DISCUSSION OF FEES**

Trustee Goucher advised that the plan was to have the discussion of fees on the agenda to discuss ahead of time so that it isn't a rush when it comes time to approve fees. Ms. Aldridge went over the history of certain fees per Title 12, Chapter 17. Trustee Borg also discussed the history of why the fees needed to be charged.

Trustee Goucher said that the village needs to decide which fees need to be charged, and which fees are even relevant. Trustee Borg suggested talking to the school district to re-negotiate the fees, because the school district has excess capacity and there is a new superintendant.

Trustee Goucher asked Ms. Aldridge to find the spreadsheet that outlined different municipalities and what their fees are. He also asked for a spreadsheet that shows the list of permit fees for each subdivision. Ms. Aldridge will have the information for the next Infrastructure Committee meeting on April 25, 2017.

#### **8. DISCUSSION OF MAINTENANCE PLAN**

In the interest of time, and the absence of the Village Engineer, Chairman Goucher postponed this discussion to the next meeting.

#### **9. DISCUSSION OF CAPITAL IMPROVEMENTS PLAN**

In the interest of time, and the absence of the Village Engineer, Chairman Goucher postponed this discussion to the next meeting.

#### **10. OTHER ITEMS**

None

#### **11. ADJOURNMENT**

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at: 8:55 p.m.

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Liz Peerboom, CMC  
Village Clerk

Committee Members:

Trustee Goucher, Chair	Trustee Higgins
Trustee Borg	Trustee Dries