



# Village of Maple Park

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Approved by the Infrastructure  
Committee on 7/11/17.  
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## INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, June 13, 2017

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Harris called the meeting to order at 7:02 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Chairman Brandon Harris, Trustee Chris Higgins, Trustee Dries. Absent: Luke Goucher (arrived late).

Others present: Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- May 9, 2017

Trustee Dries made a motion to approve the meeting minutes from May 9, 2017, seconded by Trustee Higgins. Motion carried by voice vote.

### 4. APPROVAL OF GIS PLAN

The Village Clerk distributed the updated GIS plan. Trustee Dries made a motion to approve the updated GIS plan, seconded by Trustee Higgins. Motion carried by voice vote.

### 5. DISCUSSION OF WATER TOWER INTERNET PROPOSAL

Trustee Higgins started his presentation and Village Clerk Liz Peerboom voiced her concern about conflict of interest. She advised that at some point, Mr. Higgins would need to either be a Trustee or a business partner, but he cannot do both. Mr. Higgins insisted that it was not a conflict of interest.

Trustee Goucher said that he was also concerned about the conflict of interest.

Trustee Higgins went on with his presentation and said that he will not discuss or vote on this item if it is moved to the Board for full approval.

Mr. Higgins also discussed what Future Link would need from the village in order to get the antenna onto the water tower. He advised that the biggest problem is trees. He also talked about putting an antenna called a subscriber end on to the Civic Center roof, but added that this would not be practical for the entire village. He advised that there would be a small cabinet inside the base of the water tower. Mr. Higgins advised that Future Link would require one 15-amp circuit.

Mr. Higgins also discussed the instillation of the antenna on top of the residents' roof. He advised that Future Link doesn't like to take on the liability of attaching it to the roof, so they do try to put it on the soffit.

Mr. Higgins also said that there will be no welding on the tower. Trustee Harris asked about the cost to the village if the tower were to be struck by lightning. Mr. Higgins advised that Future Link is fully insured.

Trustee Goucher said that he is comfortable with the installation, but he is concerned about rental rate, insurance protection and the plan.

Trustee Harris asked what the antenna looks like visually. Mr. Higgins pointed to the picture in the document included in the agenda. He also discussed lights on the water tower. He said that there won't be an additional light because it won't be higher than the light that is currently there.

Trustee Goucher said that there are other revenue opportunities for the water tower.

Mr. Higgins advised that the first 3 years, Future Link will lose money, adding that the equipment will cost approximately \$35,000. He added that a typical agreement is for 5 years. He advised that Future Link's offer is \$100 per month and would cover the subscriber end fees for the police department, the Civic Center, and the water treatment plant. He advised that the installation fee is \$199. They would even be willing to put in a motion sensitive camera in the water tower.

## **6. DISCUSSION OF WATER TOWER ACCESS (CRITICAL INFRASTRUCTURE) POLICY**

Mr. Higgins then discussed tower access. He gave three options: having a staff member be with the Future Link employee the entire time they are in the water tower; opening the door for the Future Link employee when they arrive and locking the door when the employee leaves; or giving the Future Link employee a key to the water tower.

Trustee Goucher advised that he would like to see a policy in place before this happens.

Mr. Higgins will provide the committee with the policies that they have for the other municipalities. Trustee Harris asked for a copy of Future Link's insurance policy.

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Trustee Goucher said he would like an opportunity to discuss this without Mr. Higgins present, so the committee can speak freely. Mr. Higgins advised that he would be happy to not be present for discussions on this topic.

Trustee Harris advised that he is not happy with the current internet provider, but would like to have a policy in place.

Mr. Higgins will provide more information at the next meeting and then the committee will further discuss this item without Mr. Higgins present. Mr. Higgins advised again that he is perfectly fine to not be present. Mr. Higgins also advised that some things will not be in the agreement, like changing of light bulbs, so they don't have the liability.

Trustee Dries would also like to get input from Mike Miller, Public Works Director and Jeremy Lin, Village Engineer. Trustee Dries also asked if Future Link's equipment would limit space for Kanecomm. Mr. Higgins advised that there is enough room for three providers and then there would be a need for a handrail. Trustee Dries also asked how many subscribers would be needed to keep the antenna on the tower. Mr. Higgins said that 12 customers would be a break even, but business customers would make that number lower. Trustee Dries asked how long of a commitment Future Link needs. Mr. Higgins advised that the agreement is for 5 years, but they would pay rent for the entire 5 years even if they don't have enough customers and they remove the antenna from the water tower.

Trustee Harris asked about average outages. Mr. Higgins advised that most are hours at the most, but the most recent significant outage was two days and only affected a portion of Future Link's customers. Trustee Harris also asked about backup. Mr. Higgins advised that the longest outage they had in Elburn was 4 hours in a 15 year period, adding that most outages are from customers' equipment.

Trustee Harris said that he would like to see a customer agreement. Mr. Higgins said that he could provide that.

Mr. Higgins will get more information and a draft agreement to the committee and Trustee Harris will follow up with Mr. Miller and Mr. Lin before the next meeting.

## 7. OTHER ITEMS

Trustee Dries asked about a price on the crack sealing. Trustee Harris will follow up with Mr. Lin.

Trustee Dries advised that there were two more building permits pulled for new houses.

Trustee Higgins said that he will be working with Lou Larson, Building Inspector to get the boats and trailers portion of the code enforced.

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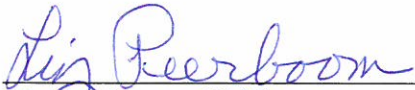
Trustee Dries asked about landscaping quotes for the waste water treatment plant. Trustee Harris will follow up with Mr. Lin.

Trustee Dries asked about getting information about the quiet zone. Village Clerk Liz Peerboom advised that she hasn't gotten to that, but she will have that information for the next meeting. The committee discussed the possibility of bringing this discussion back.

## 8. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 8:10 p.m.



Liz Peerboom, CMC  
Village Clerk

#### Committee Members:

Trustee Harris, Chair  
Trustee Higgins

Trustee Goucher  
Trustee Dries