Village of Maple Park
302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Infrastructure Committee on May 8, 2018.

Received and Filed by the Board of Trustees on June 5, 2018.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Monday, March 12, 2018
7:00 p.m.
Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Brandon Harris called the meeting to order at 7:24 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Chairman Brandon Harris, Trustee Bart Shaver, Trustee Luke Goucher. Absent: Trustee JP Dries.

Others present: Trustee Bart Shaver, Village Engineer Jeremy Lin, Police Chief Dean Stiegemeier, Public Works Director Mike Miller and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MEETING MINUTES

- February 13, 2018
- March 13, 2018

Trustee Higgins made a motion to approve the meeting minutes from February 13, 2018, and March 13, 2018, seconded by Trustee Goucher. Motion carried by voice vote.

4. REVIEW OF INFRASTRUCTURE PROJECTS

- Center and Pearl Street Repaving (Possibly MFT / Road & Bridge FY20)

  Village Engineer Jeremy Lin advised that this cost would be approximately $5,000-$7,000. The committee discussed the possibility of using MFT Funds for this project.

- Washington/Pearl Storm Sewer Project – CDBG inquiry was started, and income survey completed for eligibility

  Trustee Goucher asked about the CDBG grant. Mr. Lin advised that the process was started for a storm sewer process but there wasn't money in the budget. Trustee Goucher advised that it wouldn't make the budget this year, either. Village Clerk Liz Peerboom advised that the income survey that was completed is good for ten years.

- Waste Water Treatment Plant Blower Replacement – Replacement of one or both blowers with dissolved oxygen control for energy efficiency – Department of Energy Grant available

  The committee discussed this possible project and Mr. Lin advised that this could be eligible for the Department of Energy grant. He explained the process of the replacement and why they would need to be replaced.

- Dredge pond

  Trustee Goucher asked whether this project should be done or the blower replacement. Public Works Director Mike Miller advised that Lintech has not inspected the pond and Mr. Lin advised that this project may be able to wait. He recommended doing the first lagoon first. Mr. Lin also advised that the blower is much more important if it goes down. He recommended doing the blower instead of dredging the pond, adding that replacing the blower will save the village money.

- Paving Projects per Capital Improvement Plan

  Mr. Miller advised that he will work on the paving of Heritage Hills to save the village money. Mr. Lin advised that Willow will need to be crack filled at the end of the street. Mr. Lin said that the crack filling for Willow would be less than $5,000.

- Seal Coating – Ashton / DeKalb

  The committee agreed to skip the seal coating this year.

- Wayside Horns

  Trustee Harris said that this project is just in the Engineering stage. Trustee Goucher advised that they would know more after the TIF meeting.

- Handheld GPS

  Trustee Harris said that he got a quote for $2,500 for the handheld GPS. Trustee Goucher asked if the village could still be productive if this was not purchased this year. Trustee Harris advised that as long as the village has a pretty good located on where the mains are he can enter that into the GPS. Trustee Goucher asked if it makes sense to purchase this tool or can it wait. Trustee Harris said that it would be nice to have the tool, but it could wait until there is more money in the budget. Trustee Higgins agreed that the handheld GPS could wait. Consensus was to wait on the handheld GPS unit.

- New Public Works Truck

  Mr. Miller advised that he could get a quote for about $30,000 to $35,000.

- Park – after adding water, sink and stove to McAdams Shed

  Trustee Goucher asked how much more would need to be put into McAdams Shed. Mr. Miller advised that he doesn't think he will need any more money.

- Civic Center Improvements – Gutters, Heat Systems, Gym Door Lock

  The committee discussed the garage door quotes received, the lowest being $3,130 for two doors. Mr. Miller also said that he got a quote for the gutters of about $1,500.

  Mr. Miller also discussed the possibility of putting in zone heating in the police department and eventually taking the boiler off line completely.

  Village Clerk asked about the gym door key pad and the status. Trustee Higgins went over the quotes that he received. After some discussion, consensus was to not put this item in the budget this year. Trustee Goucher volunteered to purchase the equipment that was purchased so far if the village would like him to.

5. ENGINEERING REPORT

Village Engineer Jeremy Lin distributed a work order for the Engineering for a new elevated storage tank. The committee discussed the work order. Mr. Lin advised that his company would recommend three sites for a new elevated water tower, but this would not include the soil borings.

6. PUBLIC WORKS REPORT

None.

7. FINANCE COMMITTEE:

- **TIF Wish List**
  - Park Enhancement
  - Lift station beautification
  - Signage/Façade Grant
  - Wayside Horns
  - Storm Water
  - Business District Plan
  - Kennebec

- **Administration**

  Chief Stiegemeier distributed a quote for the records management system of $4,250; and said he would rather do that instead of the cameras. After some discussion, it was decided that Chief Stiegemeier would apply for a grant for the cameras and if the grant is not approved, he will not get the system.

  Trustee Higgins had questions about storage for the cameras. Chief Stiegemeier

advised that they will either use the current server the village has or purchase new storage equipment.

Trustee JP Dries arrived at 8:12 p.m.

The committee discussed the computer purchase for the Board room. The quote came back at $1,748.00.

Trustee Goucher asked about the status of the civic center camera quote. Trustee Higgins said that he hasn't had a chance to come look at the cameras, but he thinks it can be done for lower than $1,000. Consensus was to budget to get the cameras working again and look at the other cameras at a later date.

8. OTHER ITEMS

None.

9. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Goucher. Motion carried by voice vote.

Meeting adjourned at 8:18 p.m.

Liz Peerboom

Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee Brandon Harris, Chair
Trustee Goucher
Trustee Higgins
Trustee Dries