



Village of Maple Park

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Approved by the Infrastructure
Committee on 10-30-18.

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INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, July 24, 2018

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Brandon Harris called the meeting to order at 7:03 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee JP Dries, Trustee Brandon Harris, and Trustee Chris Higgins. Absent: Trustee Luke Goucher (arrived late).

Others present: Public Works Director Mike Miller and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MEETING MINUTES

- April 10, 2018
- May 8, 2018

Trustee Higgins made a motion to approve the meeting minutes from April 10, 2018, and May 8, 2018, seconded by Trustee Dries. Motion carried by voice vote.

4. SMALL CELL ORDINANCE / DOWNTOWN BUSINESS DISTRICT

Trustee Harris said that Trustee Higgins has an idea about aesthetics for small cell towers and the implementation and designation of a business district. The committee then discussed the logistics of this issue going to the planning commission. Consensus was that this could go from the Infrastructure Committee to the Planning Commission and then to the Board for full approval.

Trustee Higgins said that he has done some research and spoke to the Mayor of St. Charles. He also discussed possible requirements for the installation of new light poles. He also discussed sidewalk requirements for residential and commercial.

Trustee Dries questioned whether or not the village could place requirements on roads that are not within the village's jurisdiction.

Trustee Goucher arrived at 7:24 p.m.

5. SNOW PLOW – PUBLIC WORKS

Trustee Harris said that he would like to recommend that Trustee Shaver take the snow plow truck out for a test drive and look it over to make sure that it is in good shape for the village to purchase it.

Consensus was to allow Trustee Shaver to test drive and inspect the truck. Mr. Miller will let the seller know that it will be on the August Board agenda for approval.

Trustee Dries advised that Village Accountant Cheryl Aldridge is working on the loan for the vehicle, but the village will pay for the vehicle outright and then get reimbursed with the loan.

6. GIS UPDATES – INITIATIVES

Trustee Harris said that staff is having trouble loading the GIS and so he will be in the office within the next week or so to help her with that, possibly re-loading the software.

The committee then discussed logistics of getting information loaded into the GIS. Public Works Director Mike Miller said that he is willing to help get information loaded, even after he retires.

The committee also discussed the use of the GIS for grant information.

7. WAYSIDE HORN UPDATES

Trustee Harris advised that he doesn't have much of an update. He has been playing phone tag with the quiet zone representative.

Trustee Goucher advised that he has been discussing this issue with President Curtis and they would like to suspend the decision on this until they can get through the grant process.

The committee then discussed individual meetings with NIU's Center for Governmental studies for the Strategic Plan. Village Clerk Liz Peerboom will facilitate the scheduling of these meetings.

8. ENGINEERING UPDATES

The committee discussed engineering firms and the expiration of the Lintech Engineering contract, or MDG Water Solutions contract.

Mr. Miller discussed golf carts and a good route for residents to take to get to Casey's. He also discussed the use of Liberty Street to cross the tracks. He also advised that he is meeting with a representative from KDOT to talk about the intersection of Main and Pleasant Street. He is hoping to get a red flashing light for the stop sign there. The

committee also discussed downtown parking.


9. ADDITIONAL BUSINESS

None.

10. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Goucher.
Motion carried by voice vote.

Meeting adjourned at 7:55 p.m.



Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee Harris, Chair
Trustee Goucher
Trustee Higgins
Trustee Dries