



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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**INFRASTRUCTURE COMMITTEE MEETING MINUTES
TUESDAY, DECEMBER 10, 2019
Maple Park Civic Center
302 Willow Street, Maple Park, IL
7:00 p.m.**

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Dries called the meeting to order at 7:00pm.

Acting Village Clerk Terri D'Amato called roll and the following committee members were present: Trustee Harris, Trustee Higgins, Trustee Rebone, Chairman Dries.

Also present were Village Administrator Dawn Wucki-Rossbach, and Public Works Director Lou Larson.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None heard.

3. APPROVAL OF MEETING MINUTES

- October 8, 2019
- November 12, 2019

Motion by Trustee Higgins with 2nd by Trustee Rebone to approve the minutes from October 8, 2019 and the minutes from November 12, 2019. Motion carried by voice vote.

4. AREA MAP – REVIEW AND DISCUSS PROPOSED AREA DEFINITION MAP

Village Administrator Wucki-Rossbach presented proposed map that breaks down the Village into five (5) infrastructure work areas that aids and assists in scheduling annual maintenance and capital improvement projects. Committee consensus was to move forward with the proposed map when scheduling capital improvements.

5. PROJECT LIST

Administrator Wucki-Rossbach distributed an updated Infrastructure Project List to all committee members. Discussion regarding the specific items listed below:

- Status of Valve, Fire Hydrant and Water Heater Replacements
New fire hydrant to be installed at Maple and Broadway hopefully by Monday, December 16th.
- Status of Well House Demolition
PW Director Larson still hopeful that demolition will still be completed this year. All permits have been issued and ComEd and Nicor have also cleared demolition.
- Status of Village Hall HVAC
PW Director Larson has yet to hear back from J and R Herra. Hopes to have a response by Friday, December 13th. Discussion about also possibly updating windows, bathrooms, and possibly electrical service.
- Review Dixon Engineering, Incorporated Inspection Report on Elevated Water Storage Tank
Administrator Wucki-Rossbach listed all the recommendations, prioritized accordingly, and included them to the Capital Improvement Plan. Trustee Rebone also requested safety recommendations be included in project plan.

6. FIVE-YEAR CAPITAL IMPROVEMENT PLAN AND FY2021 BUDGET

- Review List
- Discuss Five-Year Capital Items for FY2021
- Public Works Budget Needs for FY2021

Administrator Wucki-Rossbach reviewed the Capital Improvement Project list with the committee, and classified identified projects as annual and long-term projects.

Priority projects were identified as Water Tower repairs, Pearl Street repairs, and scoping the system in Zone 1.

Trustee Higgins expressed concern about additional road projects that also need to be included in the next budget talks. Administrator Wucki-Rossbach will obtain the list of streets to be scheduled for repair from Village Engineer Jeremy Lin. Pearl Street is next on the project list, but no deadline has been received. Trustee Dries requested deadline to be prior to next Infrastructure meeting, as well as ensuring that MFT funds are principally utilized for road projects.

7. REVIEW MUNICIPAL CODE:

- 12-3-21 – Maintenance of Stormwater Management Systems – Homeowners Associations and Detention Pond Maintenance

Administrator Wucki-Rossbach reviewed memo prepared for committee regarding stormwater management systems, and reviewing the Stormwater Management Review Checklist.

8. OTHER ITEMS FOR DISCUSSION

9. ADJOURNMENT

Having no further business before the committee, Chairman Dries asked for a motion to adjourn. Motion by Trustee Higgins with 2nd by Trustee Rebone. Motion carried with a voice vote.

Meeting adjourned at 8:38 pm.

Terri D'Amato
Acting Village Clerk

Committee Members:
Trustee Dries, Chair
Trustee Harris
Trustee Higgins
Trustee Rebone