



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.org>

**INFRASTRUCTURE COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 14, 2020
Maple Park Civic Center
302 Willow Street, Maple Park, IL
7:00 p.m.**

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Dries called the meeting to order at 7:00pm and asked for a roll call.

Acting Village Clerk Terri D'Amato called the roll and the following trustees answered present: Trustee Dries, Trustee Harris, Trustee Rebone, Trustee Higgins.

Also present were Village Administrator Dawn Wucki-Rossbach, Public Works Superintendent Lou Larson, Village Engineer Jeremy Lin, and acting village clerk Terri D'Amato.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None heard.

3. APPROVAL OF MEETING MINUTES

- December 10, 2019

Motion by Trustee Higgins with 2nd by Trustee Rebone to approve as read. Motion carried by a voice vote.

4. REVIEW OF CURRENT OPERATIONS

PW Superintendent Larson indicated that the building has been torn down, they are prepared for the winter storm predicted for this weekend, they dealt with a water main leak on South street which was repaired the same day, the fire hydrant is in place.

Engineer Lin stated that the Waste Water Plant is fine, the calibrated flows are correct.

5. VILLAGE WORK AREAS

- Revised Map and Area Definition

Administrator Wucki-Rossbach shared the revised work area map with the board showing the areas that have been identified as those in the most urgent need of attention.

- Discussion of Work to be Completed in FY21
Area 1 on the revised work area map will be the first area of concentrated attention. Trustee Higgins wanted to ensure that if there are any additional revisions or suggestions that need to be addressed in area 1 they will be considered even after moving on to other areas. Trustee Dries indicated that in year 1 the Infrastructure committee will be identifying and fixing those issues, and will always review previous areas if necessary. Trustee Rebone stated that he feels cleaning, inspecting, and sanitary sewer jetting is his biggest priority.

6. WATER TOWER(S)

- Tank Inspection
Engineer Lin stated that the water tower is due for an inspection in 5 years.
- Tank Type and Tank Location
Discussion regarding elevated tank versus ground storage tank. Water Storage Tank Sizing Requirements document was distributed to the committee for reference. Engineer Lin prefers elevated tank for the village and that the Heritage Hills location makes the most sense since there is already a 12-inch water main at that location. Trustee Higgins suggested utilizing TIF funding for the project, but that would require the TIF to be modified. Engineer Lin indicated that the project would be IEPA program eligible. It would, however, require an engineering report and a loan document be submitted.

7. PROJECT LIST STATUS

- Review List
PW Superintendent Larson will be meeting with plumber to discuss repairs to one of the bathrooms at village hall, along with obtaining hot water for the building.
Discussion regarding the Village Hall facility cost to maintain versus a new building was held by committee members. Administrator Wucki-Rossbach will put together a cost analysis for the committee to review.

8. FIVE-YEAR CAPITAL IMPROVEMENT PLAN AND FY21 BUDGET

- Review CIP
- Discuss FY21 Budget and Work Orders for Washington/Pearl/Charles
Engineer Lin distributed work orders for Pearl Street and Center Street paving improvements, along with 2020 Stormwater Improvements (Washington-Pearl-Charles) to the board for consideration, along with costs for topography surveys for the Charles and Washington streets project, and Pearl and Center streets project.
Committee was good with Engineer Lin's suggestions.

9. OTHER ITEMS FOR DISCUSSION

- Vendor Response Issues
Administrator Wucki-Rossbach shared her concerns about the lack of response time with some village vendors. Suggested stepping up expected response time for service, getting completion times in writing, and getting additional vendors involved in any upcoming village projects.

- Follow-Up on Village Hall Concerns
Item addressed under Project List Status/Review List

10. ADJOURNMENT

Having no further business before the committee, motion by Trustee Higgins with 2nd by Trustee Harris to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:21pm.

Terri D'Amato
Acting Village Clerk

Committee Members:

Trustee Dries, Chair
Trustee Harris
Trustee Higgins
Trustee Rebone