



Village of Maple Park

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Approved by the Village of Maple
Park Board of Trustees on 3/3/15.

Village of Maple Park Committee of the Whole Meeting Minutes Tuesday, February 17, 2015 7:00 p.m.

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

President Kathy Curtis called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee JP Dries, Trustee Pat Lunardon, Trustee Debra Armstrong, and Trustee Luke Goucher. Absent: Trustee Terry Borg (arrived late).

Others present: Village Accountant Cheryl Aldridge, Police Chief Mike Acosta, Village Attorney Kevin Buick, Public Works Director Mike Miller and Village Clerk Liz Peerboom

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the “Rules of Comment,” and should register with the Clerk before addressing the Board.*

None.

3. DISCUSSION OF FY16 BUDGET

President Curtis advised that she would like to discuss the building permit fee moratorium first so that Village Attorney Kevin Buick can leave when that discussion is over. Village Accountant Cheryl Aldridge went over the impact fees that were temporarily suspended. They were Park District Land / Cash – \$2,000; Library District – \$869.77; Fire Protection District – \$869.77; Roads – \$1,050; Police – \$787.50; Facility – \$1,683.15; and Community Development – \$1,050.

Mr. Buick discussed an issue with Chapter 2 of the village code, but said the more important issue is what the Board feels is important to the village.

Ms. Aldridge advised that, although there have been inquiries, there have not been any new construction permits, therefore there have been no fees waived.

Trustee Goucher asked when the recapture fee would expire. President Curtis advised that it expires in 2016, but this is not part of the moratorium.

Trustee Goucher made a motion to extend the moratorium (Ordinance 2014-02) for one year, seconded by Trustee Armstrong. Trustee Borg arrived at 7:09 p.m. Trustee

Borg had questions about issues with the code. Ms. Aldridge advised that she will discuss that shortly. Motion carried by roll call vote. Aye: Dries, Lunardon, Armstrong, Goucher, Borg. Nay: None (5-0-0)

Trustee Goucher made a motion to extend the moratorium (Ordinance 2014-03) for one year, seconded by Trustee Armstrong. Motion carried by roll call vote. Aye: Lunardon, Armstrong, Goucher, Borg, Dries. Nay: None (5-0-0)

Ms. Aldridge discussed a need for clarification of plan review fees in the code, and she also discussed a need to remove ICCI from the code.

Ms. Aldridge noted some changes that were needed to be made to the code. Changes were to add the Plan Review of \$25 per trade and to remove a paragraph that referred to the agreement with ICCI.

Trustee Dries made a motion to direct staff to amend 10-1A-3: Building Permit and Plan Review Fees, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Armstrong, Goucher, Borg, Dries, Lunardon. Nay: None. (5-0-0)

Ms. Aldridge advised the Board that the new Building Inspector had been reviewing the code and found that Energy Conservation Code needed to be updated to the 2012 edition. Trustee Goucher made a motion to direct staff update this section of code and place on the March agenda for approval, seconded by Trustee Armstrong. Trustee Borg said he would like to abstain. Mr. Buick advised him that he should not abstain just because he doesn't want to vote. After a brief discussion, motion carried by voice vote. Aye: Goucher, Dries, Lunardon, Armstrong. Nay: Borg. (4-1-0)

Ms. Aldridge discussed the preliminary budget. She discussed ending fund balances compared to the budget. She added that the General Fund is better than budgeted by \$109,000 and that sales tax has increased quite a bit, estimating approximately \$35,000. She explained that there seems to be a correlation between an increase in video gambling amounts and sales tax amounts. Mr. Aldridge anticipated that the TIF District Fund will break even this year, road and bridge has come in under budget.

President Curtis advised that in the future the Illinois Department of Revenue will give a better breakdown by business of the sales tax paid to the municipalities. A reciprocal agreement will be on the March agenda between the IL Department of Revenue and the Village of Maple Park to allow the village to receive this information without giving it to the general public. Village Attorney Kevin Buick discussed the fact that this agreement and the report could be FOIA'd. The Village Clerk will forward the agreement and the Resolution to the Village Attorney for review before the March Board meeting.

Ms. Aldridge also advised that they have not had to replace the resin, so staff will move \$30,000 to the water improvement fund in FY2015 and FY2016 to cover the resin for when it actually needs to be replaced.

Trustee Borg asked where the money would be moved from. Ms. Aldridge advised that it would be taken from the water and sewer operating fund. Public Works Director Mike Miller discussed resin removal and storage. He advised that he spoke with staff from Coal City, which is a little smaller than Maple Park, and their removal and storage was about \$58,000.

Ms. Aldridge moved on to the FY2016 Budget. She advised in the preliminary budget there would be no changes in rents. She also discussed General Fund Expenditures. All wages are listed at current rates with some changes to hours. She added that Building Inspector wages have been added in to Administration & Finance Expenditures and patrol hours have been increased to 65 hours per week and training hours are increased and Investigation hours have been added.

The Board discussed Blackboard Connect and the consensus was to continue with the present system. Trustee Armstrong asked if an article can be written about Blackboard Connect and sent to the Elburn Herald. The Village Clerk will work on that.

Ms. Aldridge discussed upgrading the parks and the Civic Center. Ms. Aldridge advised that salt is costing more, so that line item has been increased. She also discussed equipment replacement.

Ms. Aldridge moved on to sidewalk replacement and suggested creating sidewalk replacement policy. She has tried to allocate funds so Public Works staff can do some of the work.

Ms. Aldridge also advised that this budget meets the fund balance policy. She included \$22,000 from the road and bridge fund for the work on Pearl and she included \$20,000 for paving in Heritage Hills, but added that there will be no new MFT project for FY2016.

Ms. Aldridge discussed the water/sewer rate increase and the increases slated for FY2016 and FY2017.

Ms. Aldridge moved on to decisions that need to be made by the Board, which include the following:

- Impact Fees (currently suspended) – Continue or any changes
- Hook-up fees (currently suspended) – Continue or any changes
- Permit fees (small changes) – Make small changes or any other changes
- Energy Conservation Code (small changes) – Make small changes
- Rent changes if desired
- Continue with Blackboard Connect
- Payroll Rates – Any increases
- Tuckpointing project
- Sidewalk direction
- Final Budget Approval.

Trustee Armstrong had questions about the Police Budget. Chief Acosta said that there are 4 different choices and the corresponding dollar amount for each is in the backup. She asked why the increase to 65 hours. Chief Acosta advised that the village needs more police coverage, adding that ideally 24 hours/day is what he would like to have and he hopes to have that eventually.

The Board discussed vehicle replacement and starting a capital improvement fund.

Trustee Borg needed clarification on why the FY2015 budget started out with a large deficit and ended with a smaller deficit. Ms. Aldridge advised that the FY2015 budget estimated a \$250,000 deficit. But, the actual was a \$47,000 deficit because of different items, like more sales tax being received and some projects not being done. FY2016 has an estimated \$85,000 deficit, with no salary increase for employees.

Trustee Borg said that he doesn't want to raise any rents. Trustee Armstrong said that she wants to raise the rent for St. Vincent's since it is only \$50/month. President Curtis said that she would support a rate increase. Trustee Armstrong suggested raising St. Vincent's rent to \$100/month. After a brief discussion, the consensus was to raise the rent to \$100/month.

The Board discussed Blackboard Connect and the consensus was to continue with the service.

Trustee Goucher said he supports the increase in police hours. Trustee Dries asked about what happens when there is no police coverage. Chief Acosta said that Kane County gives mutual aid to Maple Park. Trustee Dries suggested increasing patrol hours in the summer only. Chief Acosta said that they have done that in the past. After some discussion, the consensus was to allow the police budget in the amount of \$224,017, which is a 2% increase.

The Board discussed merit increases, but the Village does not have a policy to give raises based on merit. Trustee Armstrong suggested a 3% raise. Trustee Lunardon suggested giving a 2% raise and leaving the police hours the same. Trustee Goucher said that he doesn't like the idea of tying the two together. He feels that increasing police hours is for the benefit of the residents. He would like to see the Police Budget enacted and giving a 2% raise. Board consensus was to increase wages by 2%.

The Board then discussed the tuckpointing project. Board consensus was to do one project in FY2016. Mr. Miller advised that they have stopped most of the leaks. Ms. Aldridge advised that the FY2016 budget includes funding for the North Elevation-Center Section / Area between entrance ways, which includes replacing 8 lintels, and spot tuckpoint and brick replacement, in the amount of \$26,000. Trustee Lunardon advised that a formal bid will need to be done in order to do a project over \$20,000.

Mr. Miller said that there about 20 bad sidewalks in town. The Board discussed a policy. Trustee Goucher suggested opening up the ordinance and requiring a resident to replace their sidewalk. Trustee Borg suggested getting the Village Attorney's

opinion on this issue. Trustee Goucher suggested grinding down the bad sidewalk to avoid liability. Trustee Borg suggested allocating a certain amount for sidewalk repair, but Trustee Goucher said that it is unfair to the residents and the Public Works Director to not have a policy for sidewalk repair. Ms. Aldridge said that \$15,000 is allocated for sidewalk repair.

Trustee Borg asked about repairs in Heritage Hills repairs. Ms. Aldridge advised that \$20,000 has been allocated for Heritage Hills repairs, which includes seal coating and catch basin maintenance; and \$35,000 for smaller roads, with Mr. Miller doing some of the work. The Board consensus was to allocate \$28,000 for engineering a street paving project.

With the changes discussed, Ms. Aldridge advised that the final numbers would be:

Revenue:	\$1,280,076
Expenses:	<u>1,377,566</u>
Deficit of:	(\$97,490)

Board consensus was to direct staff to place the budget on the April Board agenda for Public Hearing and Approval.

4. OTHER

• TRUSTEE REPORTS

Trustee Borg said that he had a few points he wanted to make:

- 1) He wanted to clarify why he voted against the Energy Conservation Code. He had heard that with this ordinance a homeowner can't replace a light switch without having a licensed electrician and paying for an inspection. He added that he would like the Building Inspector to give the Board the high points of energy conservation code and to clarify if what he heard was true.
- 2) He also said that the Planning Commission meeting is Thursday at 7 p.m., but at 6 p.m. will be the School Board Candidates Information Session.
- 3) He also discussed Committee Meetings. He said that he wants to wait until after the elections or until the new Board convenes. President Curtis said that the Committees can meet and if there aren't relevant projects then they can be taken off the list. After a brief discussion, the consensus was to continue with the meetings. Trustee Borg volunteered to become Interim Chair of the Finance Committee. Trustee Goucher said that he will be having an Infrastructure Committee meeting on February 24th and asked the Village Clerk to follow-up with the Village Engineering about the list of maintenance projects for Heritage Hills.

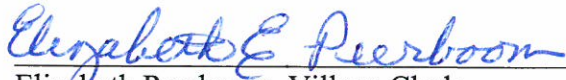
• VILLAGE PRESIDENT REPORTS

None.

5. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Armstrong. Motion carried by voice vote.

Meeting adjourned at 9:20 p.m.


Elizabeth Peerboom, Village Clerk

