



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Maple  
Park Board of Trustees  
on 6-4-19.

## Village of Maple Park Committee of the Whole Meeting Minutes Tuesday, May 7, 2019 Immediately Following the Board Meeting

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

President Kathy Curtis called the meeting to order at 7:47 pm.

Trustee Dries made a motion to allow Trustee Brandon Harris call into the meeting, seconded by Trustee Ward. Motion carried by roll call vote.

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Bart Shaver, Trustee Chris Higgins, Trustee JP Dries, Trustee Kristine Dalton and Trustee Brandon Harris. Absent: Trustee Suzanne Fahnestock.

Others present: Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Public Works Director Lou Larson, Police Chief Dean Stiegemeier and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. PRESIDENT COMMENTS

President Curtis thanked the Trustees for taking their time to get on the Board and help the Community. She went over Maple Park's strengths: MetroWest Council of Government, an Employee Handbook with policies and procedures, a balanced budget and a clean audit, a comprehensive plan, and a strategic plan.

President Curtis also spoke about the village's weaknesses: Employees that are self-directed and are paid lower wages with no benefits, and have limited equipment; the village has vintage infrastructure; and has legacy debt service.

President Curtis said that the village will need to work on an Emergency Management Plan, a TIF policy, and finalize the engineering RFP. She then discussed the results from the strategic plan.

The Board discussed the Village Administrator position, and President Curtis said that the Engineering RFP needs to go back on the Finance Committee agenda.

#### **4. COMMITTEE ASSIGNMENTS**

President Curtis formally assigned the following committees:

Personnel & Communications – Suzanne Fahnestock, chair. Critical Issues/Projects will be Village Administrator/Planner position, Strategic Plan Implantation. Committee members are Trustee Dries, Trustee Harris and Trustee Ward.

Finance and PR&D – Chris Higgins, chair. Critical Issues/Projects will be Financial Plan TIF Policy, and Zoning Review. Committee members are Trustee Fahnestock, Trustee Rebone, and Trustee Ward.

Infrastructure – Trustee Dries, chair. Critical Issues/Projects will be overseeing infrastructure projects. Water tower site selection and Center Street paving.

#### **5. DISCUSS ISSUES**

The Board then discussed the issues that the village is facing.

#### **6. PROJECT FOCUS**

President Curtis discussed the state's capital plan and advised that she has submitted projects to the state in hopes of a grant to get some projects done. President Curtis said that she would like to have the engineering RFP closed out by August 31, 2019.

Trustee Dries asked if he could get a copy of the notes from the strategic plan meeting, adding that he would like to get a Village Administrator on board to help figure out some of the things that the village needs.

Trustee Higgins said that he is going to add the engineering RFP to the Finance Committee list. The Board then had a lengthy discussion about the engineering RFP, the benefits of both the firms and they also discussed possibly hiring a Village Administrator that is also a planner.


Trustees then discussed possibly retaining Lintech Engineering and using specialty engineering firms to compliment his services.

#### **7. ADJOURNMENT**

Trustee Ward made a motion to adjourn the meeting, seconded by Trustee Fahnestock. Motion carried by voice vote.

Meeting adjourned at 9:10 p.m.

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Cheryl Aldridge  
Deputy Clerk