



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Website: <http://www.villageofmaplepark.org>

Approved by the Board of
Trustees on 5/2/2023

**BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING MINUTES
TUESDAY, APRIL 18, 2023
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK
7:00 P.M.**

1. CALL TO ORDER

Village President Suzanne Fahnestock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Village President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

Village Deputy Clerk Caryn Minor called the roll call and the following Board members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee JT Peloso, Trustee Chris Simon, Trustee Cliffe Speare, and Trustee Jen Ward.

Also present: Police Chief Dave Krull, Village Administrator Cheryl Aldridge, Public Works Director Lou Larson, Village Engineer Jeremy Lin, Village Attorney Kevin Buick and Village Deputy Clerk Caryn Minor.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

None

5. UPDATE ON THE PROPERTY BEHIND DEKALB AVENUE TOWNHOMES

Village President Fahnestock began the discussion updating the Board and confirmed the Village had intentions to clear the property behind the DeKalb Avenue Townhomes. President Fahnestock and Administrator Aldridge assured the Board there had been a plan in place to begin clearing the vegetation and trees starting on the left side but the weather had not cooperated. Discussion ensued by the Board. Public Work’s Director Lou Larson confirmed the HOA for the townhomes supported this project and had contributed resources originally

working with the Village to clear the area. Larson added the contractor for this project had already been selected and would begin as soon as the weather permitted. Village Engineer Jeremy Lin stated removing the vegetation in this area would allow the detention pond behind the townhomes to operate properly.

6. 2023 ZONING MAP

President Fahnestock acknowledged the 2023 zoning map had been updated and sent to Village Engineer Lin for review. Administrator Aldridge briefly discussed the few modifications. No questions were heard. This item would move to before the Board in May for approval.

7. STORMWATER REVIEW INCLUDING THE TELEVISIONING REPORT

Village President Fahnestock introduced Village Engineer Lin to discuss the result of the televising recently done. A report was distributed to the Board members for review during the discussion. Engineer Lin reported the highlighted areas identified in the report were locations that needed to be attended to first. Lin briefly reviewed options and modifications that could be done to the system that would improve the drainage in these areas and enable the system to work more efficiently.

Village Engineer Lin reported a storm water plan and design had been previously created in 2010 for Ashton Street. He discussed the removal of berms that had originally been designed in. Those berms had been removed by residents for personal reasons and the result was an altered storm water flow. Discussion ensued. Village President Fahnestock confirmed the Village would work closely with Engineer Lin prioritizing and creating a timeline to bring back to the Board for review and approval.

Engineer Lin acknowledged there had been some funding included for stormwater projects in the FY 2024 budget.

Engineer Lin left at 7:32 p.m.

8. DISCUSSION OF EMPLOYEE HANDBOOK

Village Administrator Aldridge distributed a copy of the current employee hand book with modifications. President Fahnestock discussed specific modifications and requested the Board's opinion on whether to proceed with these changes and move this item before the Board in May for approval. Review and Discussion ensued. Specifically, regarding a cdl license classification requirement for public work's employees, modifications to sections including an alcohol and drug free workplace, concealed and carry, punctuality and attendance. Discussion ensued regarding the cdl classification and on call requirements inclusion for public works. Director Larson confirmed that one employee already had this license class and could operate the Village owned 1998 Ford L850 dump truck. After further discussion it was deemed that it was not currently necessary for all public work's employees to be required to obtain their cdl classification and the Village should consider selling the vehicle this requirement would apply to. The Board reached a consensus to sell the Village's 1998 L850 Truck and not make it a requirement for the Village's public work employees to have a cdl class license.

Discussion ensued regarding if the Village should incorporate an active call policy for the public works department. President Fahnestock confirmed if a village employee had been instructed by their supervisor, the expectation was they may have to work for any reason on a scheduled day off the drug and alcohol policy would be in effect for that time period.

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Attorney Buick acknowledged the discussion regarding these handbook changes had been good. Buick discussed the importance of having certain policies in place where other things could be handled under the reign of the Village's management. Buick reported his partner, Cassandra Gottschalk was familiar with employee policy law and he had already requested she review these modifications. After her review is complete it would be represented to the Board in May for approval.

Village President Fahnestock added that after the review was complete and an updated handbook was approved it would individually be reviewed with each of the Village's employees by the Village Administrator Cheryl Aldridge.

9. OTHER BUSINESS

Village President Fahnestock reported the Village had received a request from a resident wanting to provide a summer camp that would allow residents to drop off their children for short periods of time to do activities for an undisclosed fee. Administrator Aldridge explained the resident would like to utilize a park on Village property for this purpose. Discussion ensued about the State's recommendations, requirements and licensure needed for this type of childcare. Village Attorney Kevin Buick suggested the Village instruct this resident to research and comply with all the requirements prior to Board discussion or approval.


Village President Fahnestock announced that there would be a scheduled Planning Zoning Commission Meeting on May 17, 2023 to discuss a solar development application received and to provide a recommendation.

10. ADJOURNMENT

Trustee Simon made a motion to adjourn the meeting, seconded by Trustee Speare Motion was carried by voice vote.

Meeting adjourned at 8:27 p.m.

Respectfully Submitted,


Caryn Minor, Deputy Village Clerk