



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

PLAN COMMISSION MEETING AGENDA

Thursday, December 17, 2020
7:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/85869740428?pwd=Uis3U0VkVWZkcVRDV0E5MlFFVGladz09>

Meeting ID: 858 6974 0428

Passcode: 269415

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- 1. CALL TO ORDER THE REGULAR MEETING OF THE PLAN COMMISSION**
- 2. ROLL CALL**
- 3. APPROVAL OF MEETING MINUTES**
 - November 18, 2020
- 4. ADDITIONAL TRAILER PARKING RESTRICTIONS**
- 5. ADDITIONAL RV PARKING RESTRICTIONS**
- 6. NEXT MEETING – To be determined**
- 7. ADJOURNMENT**



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MEETING MINUTES PUBLIC HEARING

**FOR THE PURPOSE OF PUBLIC DISCUSSION OF THE PROPOSED
TEXT AMENDMENTS TO TITLE 7-4-3 TRAILER PARKING
PROHIBITED AND TITLE 11 OF THE VILLAGE CODE (ZONING
ORDINANCE), AS REGULATED IN 11-9-3 (ADDITIONAL PARKING
REGULATIONS) IN THE VILLAGE OF MAPLE PARK, ILLINOIS**

PLAN COMMISSION MEETING IMMEDIATELY FOLLOWING THE PUBLIC HEARING

**Wednesday, November 18, 2020
7:00 P.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/83065660376?pwd=R2N6MmVZV0NtaDIrQzFqYXhMdXJuQT09>

Meeting ID: 830 6566 0376

Passcode: 601517

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1. CALL TO ORDER PUBLIC HEARING

Chairman Miller called the Public Hearing to order at 7:05p.m. and asked for a roll call.

2. ROLL CALL

Village Clerk D'Amato called the roll and the following members answered present: Commissioner Hillary Joy, Commissioner Kyle Foster, Commissioner Kimberly Sutherland, and Chairman Chuck Miller. Commissioner Lorenzo Catanag logged in at 7:10p.m.

Absent were Commissioner Robert Rowlett, and Ex-Officio Christopher Higgins.

Also present were Village Administrator Dawn Wucki-Rossbach, Police Chief Dean Stiegemeier, and Village Clerk Terri D'Amato.

3. OPEN PUBLIC HEARING

Chairman Miller asked for a motion to open the Public Hearing.

Motion by Commissioner Sutherland with a 2nd by Commissioner Joy to open the Public Hearing. On a roll call vote Chairman Miller, Commissioner Joy, Commissioner Foster, Commissioner Sutherland voted yes. Public hearing opened at 7:05p.m.

Administrator Wucki-Rossbach stated that the Public Hearing Notice was properly posted in the paper on October 31, 2020 in accordance with Illinois State Statutes.

Resident Alan White

Felt that the ordinance is a good thing if it's enforced correctly. Indicated that he sees differences in communities that do not have these types of ordinances restricting the parking of trailers and RV's.

Resident Kathy Curtis

Village Clerk Terri D'Amato read the following email to all members:

“Thank you for allowing me to respectfully submit my comments for consideration. Maple Park is a beautiful community that is growing. We need to co-habitat with respect for each other, which is why I believe ordinances are established. Ordinances define boundaries.

Maple Park has narrow streets and front driveways are short and, in some cases, non-existent. Image a community where residents are allowed to store campers, boats, and utility vehicles with no boundaries.

The current ordinance was established to improve the safety and the appearance of our community. Unfortunately, the ordinance has a loop hole that makes it challenging for the Village to enforce.

I am hopeful the Commission sees the value in the established ordinance and works to improve the language to assist the Chief and Inspector in the enforcement challenges that they encounter.

I fully support residents who can properly store their personal property at their residence, However, I am hopeful that we maintain the ordinance that restricts the storage of personal property in front driveways.”

4. CLOSE PUBLIC HEARING

Having no further comments for the Public Hearing, Chairman Miller asked for a motion to close the Public Hearing.

Motion by Commissioner Sutherland with 2nd by Commissioner Joy to close the Public Hearing. On a roll call vote Chairman Miller, Commissioner Catanag, Commissioner Joy, Commissioner Foster, Commissioner Sutherland voted yes. Motion carried. Public Hearing closed at 7:13p.m.

5. CALL TO ORDER THE REGULAR MEETING OF THE PLAN COMMISSION

Chairman Miller called the regular meeting of the Plan Commission to order at 7:13p.m. and asked for a roll call.

6. ROLL CALL

Village Clerk D'Amato called the roll and the following members answered present: Commissioner Catanag, Commissioner Joy, Commissioner Foster, Commissioner Sutherland, Chairman Miller. Commissioner Rowlett and Ex-Officio member Higgins were absent.

Also present were Village Administrator Dawn Wucki-Rossbach, Chief Dean Stiegemeier, and Village Clerk Terri D'Amato.

7. APPROVAL OF MEETING MINUTES

- September 23, 2020

Chairman Miller asked if there were any corrections or amendments to the minutes.

Hearing none, asked for a motion to approve the minutes from the September 23, 2020 Plan Commission meeting.

Motion by Commissioner Sutherland with 2nd by Commissioner Catanag to approve the minutes from the September 23, 2020 Plan Commission meeting. On a roll call vote Chairman Miller, Commissioner Catanag, Commissioner Joy, Commissioner Foster, Commissioner Sutherland voted yes. Motion carried.

8. TRAILER PARKING RESTRICTIONS/ADDITIONAL RV PARKING RESTRICTIONS

Trailer Parking Restrictions – Village Code Section 7-4-3 Trailer Parking Prohibited
Discussion included:

- Exceptions for work/trade trailers that are parked on owner's property for the evening.
- Trailer does not leave mud or other debris on roadways or driveways.
- No overnight parking in the street.

Consensus of members was to forward on to the Village Board all of the above suggestions.

RV Parking Restrictions – Village Code 11-9-3 (3) (a)

Discussion included:

- Felt this may just be an enforcement issue
- 7-day limit same vehicle, different properties
- 7-day rolling calendar – felt it was too restrictive
- Remove “consecutive” language from existing language
- Add “Recreational Trailer” to verbiage
- Limit parking to loading and unloading only
- Storage of RV trailer on residential property is prohibited if not on approved surface.

Consensus of members was to forward on the following suggested changes:

- Remove “consecutive” language from existing language
- Add “Recreational Trailer” to verbiage
- Limit parking to loading and unloading only

- Storage of RV trailer on residential property is prohibited if not on approved surface.

9. STATE REQUIRED SEXUAL HARASSMENT TRAINING

All attendees viewed the pre-taped Power Point presentation on Sexual Harassment put together and presented by Jess Harrill of Foster & Buick Law firm. All attendees will complete the Certificate of Participation and Acknowledgement of Receipt and forward them to Village Clerk D'Amato for filing.

10. NEXT MEETING – Next meeting scheduled for December 17, 2020 at 7:00p.m. via Zoom conference call.

11. ADJOURNMENT

Having no further business before the commission, motion by Commissioner Sutherland with 2nd by Commissioner Catanag to adjourn meeting. Motion carried by voice vote.

Meeting adjourned at 8:41p.m.

Respectfully submitted,

Terri D'Amato
Village Clerk

Plan Commission Members:

Chuck Miller, Chair
Lorenzo Catanag
Hillary Joy
Open
Bob Rowlett
Kimberly Sutherland
Kyle Foster
Chris Higgins (ex-officio member)



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MEMORANDUM

TO: Plan Commission

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: December 7, 2020

SUBJECT: **TEXT AMENDMENTS – 7-4-30 “TRAILER PARKING PROHIBITED,” AND 11-9-3 “ADDITIONAL PARKING REQUIREMENTS”**

BACKGROUND

At the November 18, 2020 Plan Commission Meeting the Plan Commission discussed the following items:

1. Section 7-4-3: Trailer Parking – Work Trailers – The Plan Commission discussed that:
 - a. Prohibiting the ability of residents to park their work trailers overnight in their driveways would cause a hardship on the residents that work in the trades.
 - b. The Chief had raised a question there may be a 24-hour overnight parking capability in the Municipal Code, see blue text. After additional review, the Chief determined that Section 7-4-3.B. was the section of the Code he was recalling. Section 7-4-3.B. prohibits parking on the street or parkway for more than 48-hours without permission from the Village. Staff is proposing that trailer owners must first obtain permission from the Village in order to park a trailer overnight on the street or parkway. Notification of the ability to park overnight will then allow the Village to track the amount of time the vehicle/trailer combination is parked and puts the Village on alert where a street blockage might be if an emergency should arise and both lanes of the street must be open in order to address a safety situation.

Staff has developed a form that can be completed by Village Staff when a call requesting the ability to park is received by the Village. See attached.

- c. That Section 7-4-3.C. Work Trailers correct the contradiction of whether or not work trailer parking overnight is prohibited. The language has been changed to reflect that work trailers can be parked on approved surfaces overnight, and cannot park on the street or parkway.
- d. That work trailers coming into and leaving Maple Park must not deposit dangerous materials on the roadway. The section has been modified to state that trailers must not deposit dangerous materials on the roadway, per Section 7-1-7 Dangerous Materials on the Roadway (Page 6 of 6 of the proposed language changes); if a trailer deposits dangerous material on the roadway the driver is responsible for materials removal.

The Village Attorney has concurred that the above listed changes would not create difficulties for the Village should a work trailer citation appear in court. Staff also supports these changes.

As a reminder, Section 7-4-3 does not require the Plan Commission to issue Findings of Fact; the Commission need to only provide a recommendation to the Village Board on Section 7-4-3.

2. Section 11-9-3: Additional Parking Regulations

- a. That the Code states that parking recreational vehicles or trailers shall not be stored on any property in any zoning district unless in a fully enclosed permanent structure or on an approved surface in the side or rear yard of a residential lot. The Code already states this, see red text.
- b. That the word “recreational” be added in front of trailer though out Section 11-9-3. Staff has consulted this with the Village Attorney. The Village Attorney does not recommend this change because it would require the Village to draft a new definition. Because we have all-terrain vehicles, boats and snowmobiles classified as recreational vehicles, these recreational vehicles can use a variety of transportation trailers to move these items to and from their destination. The Village does not want to try and encompass all the different types of transport devices in one definition; therefore, “recreational” has not been added to the text.
- c. That the ordinance should state that a recreational vehicle may be parked in the front driveway only for the purpose of loading/unloading. The Code already states this in 11-9-3(d), see green text.
- d. That the proposed language is too restrictive with allowing only seven (7) twenty-four-hour days per calendar year to load/unload a recreational vehicle. Commission members noted that it usually takes two (2) days to load and two (2) days to unload the recreational vehicle per trip, especially if there is a couple of days of rain. This would mean that a resident would reach the maximum number of permitted days in only two and one-half (2.5) trips. Most recreational vehicle owners take more than two (2) trips per recreational vehicle season. The Commission also discussed not having a limit on the number of days and only have a 48-hour window to load/unload a vehicle. The Village Attorney was consulted on changing to the 48-hour language and stated that enforcement would be a problem and may create defense issues in court based on the Village’s current complaint-based system of code enforcement.

The Commission also discussed going back to the original language and removing the word “consecutive” for the existing ordinance. Staff consulted with the Village Attorney on this change. If the word “consecutive” is removed it changes the item from a nuisance activity to a proscribed bank of days. This creates an additional enforcement burden on the Village since the Village would then have to keep track of the number of days a recreational vehicle or trailer was parked in a driveway. If that is not done consistently between all properties, this could be difficult to defend in court.

RECOMMENDATION

That the Plan Commission review and provide a recommendation to the Village Board on:

7-4-3.B. as presented – Requires that trailer owners first obtain permission from the Village in order to park a trailer overnight on the street or parkway.

This is a recommendation because this is not part of the Zoning Ordinance; and, therefore, does not require that a Findings of Fact be issued.

That the Plan Commission review and approve the following Findings of Fact on the proposed text amendment for 11-9-3.(d), as the text amendment met the following objectives:

1. To encourage the development of buildings and uses on appropriate sites in order to maximize community wide social and economic benefits while accommodating the particular needs of all residents, and to discourage development on inappropriate sites:
That Zoning regulations currently allows recreational vehicle or trailer owners the ability to temporarily utilize their driveway for loading and unloading or to store the recreational vehicle or trailer on an approved surface at the proper setback; and that the proposed text amendment prevents and discourages recreational vehicle and trailer owners from moving the same recreational vehicle and/or trailer between two (2) properties in order to restart the code enforcement time clock in order to prevent code enforcement regarding the improper storage of the recreational vehicle or trailer on a driveway for a prolonged period of time.
2. To protect and enhance the character and stability of existing residential, commercial and industrial areas, and to gradually eliminate nonconforming uses and structures:
That by amending the text, the change in language will prevent a recreational vehicle or trailer owner from avoiding code enforcement by improperly storing their vehicle or trailer on more than one (1) driveway for a prolonged period of time, thus eliminating any nonconforming uses and preventing the neighborhood from looking like a commercial storage facility for recreational vehicles or trailers rather than a residential subdivision.
3. To conserve and increase the value of taxable property throughout this municipality.
That through the existing Zoning regulations, this text amendment and code enforcement, the neighborhood will not look like a commercial storage facility and will prevent the possible decrease in the property value of a home or the homes adjacent to the site where the recreational vehicle or trailer is temporarily parked to load and unload after each use or stored on an approved surface.
4. To provide for efficient administration and fair enforcement of all regulations set forth in the Title 11 Zoning Regulations.
That proper enforcement of the Code prevents a public nuisance by only permitting a recreational vehicle or trailer from being parked on a property no more than seven (7) consecutive days; and, that recreational vehicles or trailers shall only be parked in driveways for loading and unloading, unless it is parked on an approved surface at the proper setback, and by adding text that states that a recreational vehicle or trailer may not be stored on another property in the Village in order to reset the enforcement time clock, allows for an efficient administration and fair enforcement of the Zoning Regulations regarding recreational vehicles and trailers.

Attachment
Proposed Ordinance changes for 7-4-3. B. and 11-9-3(d)
Overnight Parking Permission Request Form

Language to be removed has been ~~struck through~~. Language to be added is in **bold text and underlined**.

7-4-3: TRAILER PARKING PROHIBITED:

A. Definitions:

SURFACE:

Approved Surface: Approved surfaces include:

1. Concrete - four inches (4") minimum of concrete over a four inch (4") compacted gravel base.
2. Asphalt - two inches (2") minimum over six inch (6") compacted base.
3. Paving bricks, cobblestone, or bricks designed for motor vehicle traffic, installed in accordance with manufacturer's installation instructions for the expected load.

Non-Approved Surface: Non-approved surfaces include: stone, crushed stone, gravel, or any other stone product, tar and chip, mulch or any other such loose material.

With Special Use Permit: When parking surface is over two thousand (2,000) square feet, property owner may use semi-permeable pavers designed for motor vehicle traffic. Property owner must submit manufacturer's installation instructions, as well as drainage plans. Property owner must further obtain a special use permit in accordance with section 11-11-8 of this Code.

TRAILER: For the sake of this chapter is defined as:

Camping Trailer: A trailer, not used commercially, constructed with partial side walls which fold for towing and unfold to provide temporary living quarters for recreational camping or travel use and of a size or weight not requiring an over dimension permit when towed on a highway.

Implement Of Husbandry: Every vehicle designed and adapted exclusively for agricultural, horticultural, or livestock raising operations, including farm wagons, wagon trailers or like vehicles used in connection therewith, or for lifting or carrying an implement of husbandry provided that no farm wagon, wagon trailer or like vehicle having a gross weight of more than thirty six thousand (36,000) pounds, shall be included hereunder.

Pole Vehicle: Every vehicle without motive power designed to be drawn by another vehicle and attached to the towing vehicle by means of a reach or pole, or by being boomed or otherwise secured to the towing vehicle, and ordinarily used for transporting long or irregularly shaped loads such as poles, pipes or structural members capable, generally, of sustaining themselves as beams between the supporting connections.

Recreational Trailer: Every vehicle without motive power in operation, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle.

Recreational Vehicle: Every camping trailer, motor home, mini motor home, travel trailer, truck camper or van camper used primarily for recreational purposes and not used commercially nor owned by a commercial business.

Tank Vehicle: Any commercial motor vehicle that is designed to transport any liquid or gaseous material within a tank or tanks having an individual rated capacity of more than one hundred nineteen (119) gallons and an aggregate rated capacity of one thousand (1,000) gallons or more that is either permanently or temporarily attached to the vehicle or the chassis. A commercial motor vehicle transporting an empty storage container tank, not designed for transportation, with a rated capacity of one thousand (1,000) gallons or more that is temporarily attached to a flatbed trailer is not considered a tank vehicle.

Travel Trailer: A trailer, not used commercially, designed to provide living quarters for recreational, camping or travel use, and of a size or weight not requiring an over dimension permit when towed on a highway. (Ord. 2019-02, 2-5-2019)

B. **Parking Prohibited:** It shall be unlawful to park any "trailer" as defined above on any public street or parkway in the Village at any time for more than forty-eight (48) hours without **first obtaining** permission from the Village of Maple Park.

C. **Work Trailers:** Work trailers that are used during the day and parked at night ~~are also prohibited. These trailers must be parked on an approved surface on the owner's property;~~ **work trailers are prohibited from parking on the** ~~not in the street or on the parkway~~ **overnight. Work trailers must not deposit dangerous materials on the roadway per Section 7-1-7.A.; if a work trailer deposits dangerous materials on the roadway, the trailer driver is responsible for removing said materials as required by Section 7-1-7.B.**

D. **Penalty:** Any person, firm, partnership, corporation or association found violating the provisions of this section shall be subject to a fine for each violation of this section and may be subject to towing of said trailer. The cost of said towing shall be the obligation and the expense of the vehicle owner. (Ord. 2014-01, 3-4-2014)

11-9-3: ADDITIONAL PARKING REGULATIONS:

A. Use of Parking Facilities:

1. Off street parking facilities accessory to residential uses and developed in any residential district in accordance with requirements of this title shall be used solely for the parking of passenger vehicles (vehicles designated as Class B - 8,000 pounds' gross vehicle weight, and vehicles designated as Class D - 8,001 pounds' to 12,000 pounds' gross vehicle weight) according to Illinois vehicle registration, and passenger vehicle/trailer combination with length not to exceed twenty five feet (25'). Such parking facilities shall be used for the parking of permitted vehicles by the occupants of the dwelling structures to which such facilities are accessory or by guests of said occupants.

2. Under no circumstances shall required parking facilities accessory to residential structures be used for the storage of commercial vehicles or for the parking of automobiles

belonging to the employees, owners, tenants, visitors or customers of business or manufacturing establishments. (Ord. 2014-13, 7-1-2014)

3. Parking of recreational vehicles and trailers as defined in section 7-4-3 of this Code:

a. For the purposes of this section, recreational vehicles shall include snowmobiles as defined in 625 Illinois Compiled Statutes 40/1-2.15, boats and other watercraft as defined in 625 Illinois Compiled Statutes 45/1-2 and all-terrain vehicles as defined in 625 Illinois Compiled Statutes 5/1-101.8.

b. **No recreational vehicle or trailer shall be parked or stored on property in any zoning district if that recreational vehicle or trailer is not located in a fully enclosed permanent structure, except that any recreational vehicle not located in a fully enclosed structure may be parked in the side or rear of a residential lot provided they are located at least five feet (5') from the property line.** (Ord. 2017-09, 8-1-2017)

c. Recreational vehicles and trailers may only be parked or stored upon an approved surface as identified herein.

(1) Terms: "Approved surface" is defined as follows:

(A) Approved Surface: Approved surfaces include:

(i) Concrete - four inches (4") minimum of concrete over a four inch (4") compacted gravel base.

(ii) Asphalt - two inches (2") minimum over six inch (6") compacted base.

(iii) Paving bricks, cobblestone, or bricks designed for motor vehicle traffic, installed in accordance with manufacturer's installation instructions for the expected load.

(B) Non-Approved Surfaces: Non-approved surfaces include: stone, crushed stone, gravel, or any other stone product, tar and chip, mulch or any other such loose material.

(2) With Special Use Permit: When parking surface is over two thousand (2,000) square feet, property owner may use semi-permeable pavers designed for motor vehicle traffic. Property owner must submit manufacturer's installation instructions, as well as drainage plans. Property owner must further obtain a special use permit in accordance with section 11-11-8 of this title. (Ord. 2019-02, 2-5-2019)

d. Parking of recreational vehicles or trailers for the **purpose of loading and unloading shall be permitted in the front driveway.** Any recreational vehicle or trailer shall not be parked for more than seven (7) consecutive days in any zoning district. **This total may not be extended by the temporary parking of the same vehicle on other properties within the Village.**

e. All recreational vehicles and trailers which require proper licensing, must have current registration displayed on the recreational vehicle or trailer.

f. No recreational vehicle or trailer shall be parked on private property in a manner which impairs the safety of pedestrian or vehicular traffic such as by obstructing visibility impairing the safe entry and exit from a vehicle impacting adjacent properties, or threatening the safety of pedestrians or vehicles in the public rights-of-way or on private property.

g. No recreational vehicles or trailers exceeding thirty feet (30') in length may be parked in a driveway and no recreational vehicle or trailer may impede traffic on the sidewalk.

h. Notwithstanding the regulations imposed by this section, the following existing storage location areas for recreational vehicles shall be permitted to continue in their existing form:

572 Elizabeth Street

Discontinuation of use for the purpose of storing recreational vehicles in these locations for a period of six (6) months shall extinguish any further right to use such location for storage of recreational vehicles as defined by this section. (Ord. 2017-09, 8-1-2017)

4. Vehicles which are no longer in use or operational shall not be parked in any yards accessory to a residential use and must be stored in closed garages.

5. No motor vehicle repair work or sale of gasoline and motor oil of any kind shall be permitted in parking lots.

B. Joint Parking Facilities: Off street parking facilities for different buildings, structures or uses, or for mixed uses, may be provided collectively in any zoning district in which separate parking facilities for each constituent use would be permitted, provided that the total number of spaces so located together shall not be less than the sum of the separate requirements for each.

C. Access: Each required off street parking space shall open directly upon an aisle or driveway of such width and design as to provide safe and efficient means of vehicular access to such parking space. All off street parking facilities shall be designed with appropriate means of vehicular access to a street or alley in a manner which will least interfere with traffic movements. Residential lots shall have a minimum driveway width of nine feet (9') except in the case of lots having two (2) car garages in which case the driveway shall have a minimum width of eighteen feet (18'). All driveways shall extend to the curb cut and shall not exceed a width of twenty-four feet (24') for residential areas.

D. Location In Yards: Off street parking spaces may be located in any yard except required front yards, and required corner side yards, but shall not be closer than five feet (5') to the lot line except that for a single-family dwelling if one of the required parking spaces is provided within a garage, the other required parking space may be located in the garage access driveway and may intrude onto a required front yard, provided further, that if no garage exists on the lot and if rear or side yard parking is unavailable or inaccessible, no more than two (2) parking spaces located side by side in a paved area not exceeding sixteen feet (16') in width are permitted in a required front yard or corner side yard.

E. Wheel Guards: Parking spaces shall be provided with wheel guards or bumper guards where necessary so that no part of parked vehicles will extend beyond the property line or encroach upon an adjacent sidewalk.

F. Lighting: Any lighting used to illuminate off street parking areas shall be directed away from the residential properties in such a way as not to create a nuisance.

G. Striping: Striping of the pavement surface to define each parking space is required for lots having three (3) or more spaces and shall be a minimum of four inches (4") in width for the length of each space.

H. Screening and Landscaping: Parking lots of four (4) parking spaces or more shall be screened and/or landscaped in accordance with the following requirements:

1. Setback Areas: Landscaping in required front yards and the ten foot (10') corner side yard setback shall consist of a minimum of a three foot (3') high barrier using berms, shrubs and trees distributed across at least eighty percent (80%) of the entire front yard and setback areas excluding driveways, provided that no trees, berms or shrubs over thirty inches (30") in height shall be located within the sight distance triangle at street intersections as required for fences in chapter 2 of this title or within ten feet (10') of the corner formed by the intersection of the edge of a driveway and a right of way line.

2. Buffer Yards: Parking areas shall be effectively screened on each side or rear yard adjoining any property in a residential district or any institutional premises by a wall, solid fence or densely planted compact hedge not less than five feet (5') nor more than seven feet (7') in height.

3. Interior Landscape Areas: In all parking facilities open to the sky having a paved area greater than ten thousand (10,000) square feet, a minimum of five percent (5%) of such area shall be landscaped to create visual relief. This landscaping shall be required in addition to any other landscaping required under this title. Interior landscaped areas shall be a minimum of one hundred fifty (150) square feet each distributed throughout the parking lot in a design satisfactory to the plan commission. Each area must contain at least fifty percent (50%) live ground cover and at least one tree with a minimum diameter of two inches (2") or shrub cluster as approved by the zoning code official.

I. Schedule of Parking Requirements: For the following uses, accessory off street parking spaces shall be provided as required hereinafter. Parking spaces required on a per employee basis shall be based on the maximum number of employees on duty on the premises at any one time.

SCHEDULE OF PARKING REQUIREMENTS

Use	Number of Parking Spaces Required
Assembly	1 per 300 gross square feet
Dwelling units	4 per dwelling unit (2 covered and 2 uncovered), more than 10 adjoining dwellings shall require 5 parking spaces per dwelling unit
Hotels/motels	1 per guestroom plus 1 per 500 square feet of common area
Industrial	1 per 500 gross square feet
Medical office	1 per 200 gross square feet
Office	1 per 300 gross square feet
Restaurant	1 per 100 gross square feet

Retail	1 per 200 gross square feet
Schools	1 per 3.5 seats in assembly rooms plus 1 per 500 square feet of common area
Warehouse	1 per 1,000 gross square feet

(Ord. 2014-13, 7-1-2014)

7-1-7: DANGEROUS MATERIALS ON ROADWAYS:

A. Prohibition: No person shall throw or deposit upon any highway any glass bottle, glass, nails, tacks, wire, cans, or any other substance likely to injure any person, animal or vehicle upon such highway.

B. Removal Of Materials: Any person who drops or permits to be dropped or thrown upon any highway any destructive, dangerous, hazardous or injurious material shall immediately remove the same or cause it to be removed.

C. Moving Wrecked Vehicle: Any person removing a wrecked or damaged vehicle from a highway shall remove any glass or other injurious substance dropped upon the highway from such vehicle. (1982 Code § 10-40)



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MEMORANDUM

TO: Police Department

FROM: Village Administration

DATE: _____

SUBJECT: OVERNIGHT VEHICLE/TRAILER PARKING ON STREET OR PARKWAY PARKING REQUEST

Resident, _____, at _____, has
Resident Name Street Address

requested permission* to park a vehicle and trailer on the street beginning on _____, 20____
Date
until _____, 20____.
Date

The vehicle and trailer belong to: _____
Vehicle and Trailer Owners Name

Owners Address

City, State and Zip Code

Phone Number**

*Vehicle and trailer parking must not exceed 48-hours

**In case of emergency and the vehicle and trailer need to be moved

OFFICE USE ONLY

Staff receiving request: _____

Date request received: _____, 20____

Copy to Police Department: _____, 20____