



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved at 12-19-19 Meeting

Received and Filed: 1-7-20

PLANNING COMMISSION MEETING MINUTES

Thursday, October 17, 2019
Maple Park Civic Center
302 Willow Street, Maple Park
7:00 P.M.

1. CALL TO ORDER

Chairman Chuck Miller called the meeting to order at 7:05 p.m.

2. ROLL CALL

Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Commissioner Kimberly Sutherland, Commissioner Nick Davidson, Commissioner Jeff Ramirez, Commissioner Lorenzo Catanag, and Commissioner Kyle Foster. Absent: Chairman Chuck Miller* (arrived late), and Commissioner Bob Rowlett.

Others present: Trustee Chris Higgins, Village Administrator Dawn Wucki-Rossbach, and Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

Tracy Spillman and Chris Simon from Neighborhood Watch spoke about putting up signs for Neighborhood Watch.

Ronald Blum spoke about parking, driveways, RVs, and street parking.

Chairman Chuck Miller arrive at 7:10 p.m.

4. APPROVAL OF MEETING MINUTES

- October 3, 2019

Commissioner Davidson made a motion to approve the minutes from the October 3, 2019, seconded by Commissioner Sutherland. Motion carried by voice vote.

5. DISCUSSION OF LIGHTING REGULATIONS

Chairman Miller advised that this discussion would cover lighting designs, and lumens. He added that, in previous meetings, Trustee Higgins had discussed this item. Trustee Higgins then recapped the “Dark Sky” program and pole design for street lights.

Chairman Miller asked if there is a benefit to be Dark Sky certified. Trustee Higgins advised that he hasn’t heard of any benefits. Trustee Higgins said that he would like the Planning Commission to discuss whether or not this regulation would be added to residential. Commissioner Davidson asked about the expectation from the Commission. Trustee Higgins advised that step one would be to go over the sample ordinance, have the Commission give suggestions, then have a public hearing and send the ordinance to the Board for approval.

6. DISCUSSION OF SIGN REGULATIONS

Chairman Miller advised that there is information in the packet about changing the sign code.

Trustee Higgins distributed Cortland’s sign code. Trustee Higgins advised that the village does not define most of the sign types. He also discussed several types of signs that are not allowed in Maple Park, but are allowed in other communities. Chairman Miller said that the goal is to take the existing code and incorporate items that we like from other communities. Village Administrator Wucki-Rossbach discussed doing a sign inventory before this item is discussed. Trustee Higgins advised that this is meant to be more of a clean-up, then adding more restrictions.

Commissioner Ramirez advised that chairman that, before he arrived, the neighborhood watch asked to be able to add signs to their yard. Village Administrator Wucki-Rossbach advised that currently, they could apply for a temporary sign permit, but they would only be able to be left up for 30 days.

Chairman Miller advised that this item will carry forward to future meetings.

7. DISCUSSION OF POOLS

Chairman Miller advised that when the code was originally written, there was no consideration given to inflatable pools. Chairman Miller asked Trustee Higgins and the Commissioners to look for examples from other communities. Trustee Higgins advised that he would like to clarify what is required on pools.

8. DISCUSSION OF PARKING REGULATIONS

Chairman Miller advised that this comes from the public comment from tonight. He asked Trustee Higgins what he would like to focus on. Trustee Higgins advised that this is becoming an issue because it is starting to be enforced. He added that he would like to tweak this regulation to be clearer for residents. The Commission then discussed flyers for the most popular building permits applied for. Chairman Miller asked the Village

Clerk to ask the Police Chief to provide the different types of citations/warnings that are being issued. The Commission then discussed Home Owners Associations (HOA) and the requires and liability on the village. Village Clerk Peerboom advised that the village does not enforce covenants from a subdivision's HOA. Trustee Higgins discussed possible changes in the zoning code for parking spot size, and number of parking spots required. The Commission also discussed the width of streets requirement.

9. DISCUSSION OF MISC ZONING REGULATIONS

Trustee Higgins advised that originally, he had pools in this item, but pools need their own section. He also said that he would like to clean up the section of the code that talks about dumpster enclosures.

10. OTHER ITEMS

None.

11. NEXT MEETING NOVEMBER 21, 2019

Chairman Miller advised that the next meeting is scheduled for Thursday, November 21, 2019. Commissioner Davidson asked if that was Thanksgiving. Chairman Miller advised that it is the week before Thanksgiving.

12. ADJOURNMENT

Commissioner Sutherland made a motion to adjourn the meeting, seconded by Commissioner Davidson. Motion carried by voice vote.

Meeting adjourned at 8:01 p.m.

Liz Peerboom, CMC
Village Clerk

Planning Commission Members:
Chuck Miller, Chair
Lorenzo Catanag
George (Nick) Davidson
Robert Rowlett
Jeff Ramirez
Kimberly Sutherland
Kyle Foster
Chris Higgins (ex-officio member)