



Village of Maple Park

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PUBLIC HEARING MEETING MINUTES

FOR THE PURPOSE OF PUBLIC DISCUSSION OF THE PROPOSED CHANGES TO VILLAGE OF MAPLE PARK MUNICIPAL CODE

PLAN COMMISSION MEETING IMMEDIATELY FOLLOWING THE PUBLIC HEARING

**Thursday, June 18, 2020
7:00 P.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/89748479333?pwd=QWJJEZVJJRFXZzJUVG5IUEdNY1dzUT09>

Meeting ID: 897 4847 9333

Password: 518414

Mobile Call-in Option:

1-312-626-6799

1. CALL TO ORDER PUBLIC HEARING

Plan Commission Chairman Chuck Miller called to order the Public Hearing and asked for a roll call to establish a quorum.

2. ROLL CALL

Members answering present were Hillary Joy, Kyle Fuller, Jeff Ramirez, and Chairman Miller, creating a quorum of the Plan Commission. Absent were Members Lorenzo Catanag and Kimberly Sutherland.

Also present were Ex-Officio member Chris Higgins, Village Administrator Dawn Wucki-Rossbach, Public Works Administrator Lou Larson, and Village Clerk Terri D'Amato.

Village Clerk Terri D'Amato advised the Plan Commission that the Public Hearing for this matter had been properly noticed in the Daily Chronicle on May 30, 2020, as required by Section 11-11-4 (a) of the Maple Park Municipal Code.

3. OPEN PUBLIC HEARING

- Title 11, "Community Purpose Signs", Text Amendments for:

- i. 11-10-11 (c)
- Title 12, “Subdivision Regulations”, Commercial Lighting
- Title 11, “Accessory Buildings and Uses; 11-2-4 Additional Regulations for Unique Uses; 10-1A-3 Building Permit and Plan Review Fees for Swimming Pools

Motion by Member Ramirez with a 2nd by Member Joy to open the Public Hearing. On a roll call vote Members Miller, Joy, Ramirez, Foster voted yes. Public Hearing opened at 7:19p.m.

4. CLOSE PUBLIC HEARING

Having no comments for the Public Hearing, Chairman Miller asked for a motion to close the Public Hearing.

Motion by Member Fuller with 2nd by Member Ramirez to close the Public Hearing. On a roll call vote Members Miller, Joy, Ramirez, Foster voted yes. Motion carried. Public Hearing closed at 7:19p.m.

5. CALL TO ORDER THE REGULAR MEETING OF THE PLAN COMMISSION

Chairman Miller called the regular meeting of the Plan Commission to order at 7:20p.m. and asked for a roll call.

6. ROLL CALL

Members answering present were Hillary Joy, Kyle Fuller, Jeff Ramirez, and Chairman Miller, creating a quorum of the Plan Commission. Absent were Members Lorenzo Catanag, and Kimberly Sutherland.

Also present were Ex-Officio member Chris Higgins, Village Administrator Dawn Wucki-Rossbach, Public Works Administrator Lou Larson, and Village Clerk Terri D’Amato.

7. APPROVAL OF MEETING MINUTES

- January 16, 2020
- February 20, 2020
- March 19, 2020

Motion by Member Joy with 2nd by Member Foster to approve the minutes. On a roll call vote Members Miller, Joy, Ramirez, Foster voted yes. Motion carried.

8. TITLE 11, “COMMUNITY PURPOSE SIGNS,” TEXT AMENDMENTS FOR:

- 11-10-11 (c) Community Purpose Signs (Containing a message for noncommercial purposes)

Motion by Member Joy with 2nd by Member Ramirez to approve as written and send to Village Board for recommendation and approval. On a roll vote Chairman Miller, Members Joy, Ramirez, Foster voted yes. Motion carried.

9. TITLE 12, “SUBDIVISION REGULATIONS”, COMMERCIAL LIGHTING

- Amending Title 11 “Zoning Regulations” by Adding Chapter 14 “Outdoor Lighting”

Administrator Wucki-Rossbach explained that this will be a new section in the village code for non-residential, commercial properties, and will be applicable to new construction affecting outdoor lighting.

Discussion and suggestions for changes on this topic included:

- Including rehab and new construction in verbiage
- Indicating Commercial Sign Lighting
- Effective date of 1/1/21

Motion by Member Ramirez with 2nd by Member Joy to approve as amended and send to Village Board for recommendation and approval. On a roll call vote Chairman Miller, Members Joy, Ramirez, Foster voted yes. Motion carried.

10. TITLE 11, “ACCESSORY BUILDINGS AND USES”, TEXT AMENDMENTS FOR:

- 11-2-4 Additional Regulations for Unique Uses
- 10-1A-3 Building Permit and Plan Review Fees for Swimming Pools

Discussion on this item included:

- “Temporary” pools definition – 30 days to no more than 180 days - Leave in code or remove
- Height Requirements for temporary pools – less than 24” no permit needed
- Barriers required for what type of pools -
- Licensed Electrician or qualified person – keep in or remove

After much discussion, Plan Commission recommended the following changes to the proposed Ordinance:

- 24” and greater and up more than 180 days needs a permit
- Remove “Temporary Pool” reference in Village Code
- Remove “Licensed or Qualified Electrician only” from proposed Ordinance
- Permit Permanent pools only
- Barrier – Section 3, Remove “30 days”

Motion by Member Joy with 2nd by Member Ramirez to recommend the proposed Ordinance with the suggested changes/amendments listed above to the Village Board for consideration and approval. On a roll call vote Chairman Miller, Members Joy, Ramirez, Foster voted yes. Motion carried.

11. OTHER ITEMS

- Information on 2019 Annual Plan Commission Report

Next Plan Commission meeting the annual report will be available and ready to approve. The report will be forwarded to the village board for information only at the next board meeting.

12. NEXT MEETING – To be determined

13. ADJOURNMENT

Having no further business before the Plan Commission, motion by Member Joy with 2nd by Member Ramirez to adjourn. Motion carried by voice vote.

Meeting adjourned at 9:10p.m.

Respectfully submitted,

Terri D'Amato
Village Clerk

Planning Commission Members:

Chuck Miller, Chair

Lorenzo Catanag

Hillary Joy

Jeff Ramirez

Kimberly Sutherland

Kyle Foster

Open

Chris Higgins (ex-officio member)