



Village of Maple Park

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PLANNING & ZONING COMMISSION MEETING MINUTES

WEDNESDAY, SEPTEMBER 22, 2021

Maple Park Civic Center

302 Willow Street, Maple Park

7:00 P.M.

1. CALL TO ORDER

Chairperson Sutherland called the regular meeting of the Planning and Zoning Commission to order at 7:00 p.m. and asked for a roll call.

2. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll and the following members answered present: Chairperson Sutherland, Commissioner Foster, Commissioner Joy, Commissioner Kubis, and Commissioner Mathews.

Also present were Village President Suzanne Fahnestock, Village Administrator Dawn Wucki-Rossbach and Deputy Clerk Cheryl Aldridge.

3. PUBLIC COMMENTS - *Any resident wishing to address the Commission may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting*

None

4. SWEARING IN OF PLANNING AND ZONING COMMISSION MEMBERS

- Kimberly Sutherland

Village Administrator Wucki-Rossbach swore in Kimberly Sutherland as Planning and Zoning Chairperson.

- Kyle Foster

Village Administrator Wucki-Rossbach swore in Kyle Foster as Planning and Zoning Commission Member.

- Hillary Joy

Village Administrator Wucki-Rossbach swore in Hillary Joy as Planning and Zoning Commission Member.

- Russell Kubis

Village Administrator Wucki-Rossbach swore in Russell Kubis as Planning and Zoning Commission Member.

- Catherine Mathews

Village Administrator Wucki-Rossbach swore in Catherine Mathews as Planning and Zoning Commission Member.

5. INTRODUCTION TO PLANNING & ZONING

Village Administrator Wucki-Rossbach gave an overview of the roles of the Planning and Zoning Commission as well as the State requirements for the members of the Planning and Zoning Commission. She walked the Commission through the reference documents that were prepared. A Municipal Guide with an overview of the Open Meetings Act, Robert's Rules of Order, Code of Ethics, FOIA, and Sexual Harassment Training was given to the Commission as a reference. She explained the processes that the Planning and Zoning Commission will be going through and gave a handout to explain this process. Village Administrator Wucki-Rossbach also walked the Commission through the Planning and Zoning Commission Guide. The Guide contains a welcome letter, the Village code referencing the Planning and Zoning Commission, the 2015 Comprehensive Plan, 2017 Zoning Map, the Zoning and Subdivision Regulations, the TIF District Redevelopment Plans and Projects, and Boundary Agreements.

6. OTHER ITEMS FOR DISCUSSION

Village Administrator Wucki-Rossbach explained the upcoming items that will be brought before the Commission.

7. NEXT MEETING – To be determined

Next meeting should be scheduled in early to mid – October, 2021.

8. Adjournment

Having no further business before the commission, motion by Commissioner Foster with 2nd by Commissioner Joy to adjourn meeting. Motion carried by voice vote.

Meeting adjourned at 7:48 p.m.