



# Village of Maple Park

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Approved by the Village of Maple  
Park Board of Trustees on 11/6/18.

## BOARD OF TRUSTEES SPECIAL MEETING MINUTES

### BOARD RETREAT

SATURDAY, OCTOBER 13, 2018

8:30 A.M. TO 3:30 P.M.

NORTHERN ILLINOIS AG CENTER

1100 COUNTY LINE ROAD, MAPLE PARK

### Agenda

- Introductions and Garage Sale Exercise

President Kathy Curtis called the meeting to order at 8:30 a.m.

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee JP Dries, Trustee Chris Higgins. Absent: Trustee Suzanne Fahnestock, Trustee Brandon Harris, Trustee Bart Shaver, and Trustee Kristine Dalton.

Others present: Police Chief Dean Stiegemeier, Village Clerk Liz Peerboom, CGS Research Associate Mel Henricksen, and CGS Assistant Director Greg Kuhn.

Mel Henricksen asked the group to choose an item off the table and then explain how that correlates with municipal government and where they see the village today.

- Visions of Tomorrow

The group then chose a second item from the table and described how they would like to see the village in the future.

- Environmental Scan –Community Forum Results

Ms. Henricksen and Mr. Kuhn went over the results of the Community Forum. They advised that it was the largest community forum they have facilitated. They also went over observations from the forum.

- Environmental Scan Part II–S.W.O.T. Analysis

After finishing up the results of the community forum, the group then took part in the SWOT Analysis.

- Goal Identification

Some of the goals that came out of the session were as follows:

- Village administrator position

- Civic Center Building Maintenance
- Civic Center Security
- 24-hour police department
- Zoning Review
- Policy and Procedures
- TIF Policy
- Administrative best practices
- 5-year infrastructure plan
- Downtown streetscape
- Downtown parking
- Economic Development

- Classification and Prioritization of Goals

When asked to prioritize the goals into short-term and long-term plans, the group agreed on the following:

Short-term (1-3 years)

- Village administrator position
- Civic Center Building Maintenance
- Civic Center Security
- Discussion of 24-hour police department
- Zoning ordinance review
- Policies and Procedures
- TIF Policy
- Administrative Best Practices

Long-term (3-8 years)

- Implementation of 24-hour police department
- 5-year infrastructure plan
- Downtown streetscape
- Downtown parking
- Economic Development

- Adjournment

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Dries. Motion carried by voice vote.

Meeting adjourned at 2:01 p.m.