



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**BOARD OF TRUSTEES SPECIAL MEETING AGENDA
TUESDAY, FEBRUARY 15, 2022
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK
7:00 P.M.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

5. RESOLUTIONS

A. RESOLUTION 2022-03 A RESOLUTION PROVIDING FOR THE APPOINTMENT OF ELIZABETH PEERBOOM AS ACTING VILLAGE CLERK

This Resolution appoints an Acting Village Clerk for the Village of Maple Park.

6. SWEARING IN OF ACTING VILLAGE CLERK ELIZABETH PEERBOOM

7. ADJOURNMENT



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MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: February 8, 2022

SUBJECT: RESOLUTION 2022-03 PROVIDING FOR THE APPOINTMENT OF ELIZABETH PEERBOOM AS ACTING VILLAGE CLERK

BACKGROUND

The Village of Maple Park has not had a Village Clerk since August 31, 2021 and the Village Accountant/Village Treasurer Cheryl Aldridge has been serving in the capacity of Deputy Village Clerk while the Village moved through the Village Clerk hiring process.

The Village recently approved temporary-to hire agreements with GovTempsUSA and Peleton Workforce; however, the Village has not been successful in hiring a Village Clerk through these companies. The challenge in hiring for the position has been the hourly rate, the required night hours, the location and no benefits. Both agreements have been terminated, both vendors did their best and would be contacted again should the Village need employment services.

The Village reached out to the Village's former Village Clerk Elizabeth Peerboom to see if she should be interested in temporarily serving as the Acting Village Clerk while the Village examines the possibility of converting this position from part-time to full-time during the FY2023 Budget process. Mrs. Peerboom is available and agreed to return to the Village at the advertised rate of \$19.50 per hour.

Per Resolution 2022-03, upon appointment Mrs. Peerboom automatically becomes the Village's FOIA Officer and Village Administrator Wucki-Rossbach is removed from that responsibility.

Welcome back to Mrs. Peerboom, we're excited to have her back!

A big thank you to Village Accountant/Village Treasurer Cheryl Aldridge, for her great work while serving in the Deputy Village Clerk capacity!

RECOMMENDATION

Village President Suzanne Fahnstock is recommending that the Village Board approve Resolution 2022-03 Providing for the Appointment of Elizabeth Peerboom as Acting Village Clerk.

Attachment

Resolution 2022-03 Providing for the Appointment of Elizabeth Peerboom as Acting Village Clerk

RESOLUTION 2022-03

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF ELIZABETH PEERBOOM AS ACTING VILLAGE CLERK

WHEREAS, the Village of Maple Park (hereinafter referred to as “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, Section 5/3.1-25-90 the Illinois Municipal Code permits any Village of fewer than 5,000 inhabitants to adopt a resolution permitting the Village President to appoint a Village Clerk with the concurrence of the Board of Trustees through the adoption of a resolution by the affirmative vote of two-thirds of the Board, for such term as shall be determined by the Village Board; and

WHEREAS, as the last official census taken of the Village, there are fewer than 5,000 inhabitants in the Village; and

WHEREAS, the Village Code, Title 1, Chapter 6, Article A, Section 1-6A-1 provides for appointment of a Village Clerk by the Village President, with concurrence of the Village Board of Trustees; and

WHEREAS, a vacancy exists in the Office of the Village Clerk as of August 31, 2021; and

WHEREAS, a notice of a Resolution for appointment of Elizabeth Peerboom as the Acting Village Clerk has been given by placement of such on an agenda of the February 15, 2022 Special Village Board of Trustees meeting, posted and distributed in accordance with the Open Meetings Act, and

WHEREAS, the President has recommended that the Village Board authorize the appointment of Elizabeth Peerboom as Acting Village Clerk to temporarily fill the vacancy in the Office of the Village Clerk.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Maple Park, Illinois, in a regular session assembled:

Section 1. That the recitals set forth above are incorporated herein and made a part of this Resolution.

Section 2. That the President and Board of Trustees finds that an agenda for the February 15, 2022 Special Village Board of Trustees meeting, giving notice of the President and Board of Trustees intention to act upon this Resolution at said meeting.

Section 3. That based upon the vacancy of the Village Clerk position the Village finds that can ably exercise the powers and functions of that office as Village Clerk, and therefore, does appoint and designate her as the Acting Village Clerk to be effective immediately.

Section 4. That in accordance with Section 5/3.1-25-90 of the Illinois Municipal Code, Elizabeth Peerboom is appointed and authorized as the Acting Village Clerk for the Village of Maple Park, Illinois and authorized as the Acting Village Clerk and shall exercise all powers of the Office of Village Clerk.

Section 5. That in accordance with Section 5/3.1-25-90 of the Illinois Municipal Code, whenever signing a document said Elizbeth Peerboom shall sign as Acting Village Clerk.

Section 6. That the Village President is authorized to sign this Resolution, and the Acting Village Clerk to attest thereto.

Section 7. That all Resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

Section 8. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held February 15, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the Village Board on the 15th day of February, 2022.

SEAL

Suzanne Fahnestock, President

ATTEST:

Elizabeth Peerboom, Acting Village Clerk



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OFFICIAL OATH

I, ELIZABETH PEERBOOM, HAVING BEEN APPOINTED TO THE OFFICE OF ACTING VILLAGE CLERK, DO SOLEMNLY SWEAR THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, THE CONSTITUTION OF THE STATE OF ILLINOIS, AND THE ORDINANCES OF THE VILLAGE OF MAPLE PARK, AND THAT I WILL FAITHFULLY DISCHARGE THE DUTIES OF ACTING VILLAGE CLERK TO THE BEST OF MY ABILITIES.

Elizabeth Peerboom, Acting Village Clerk

In witness whereof, I have hereunto set my hand and seal on the **15th** day of **February, 2022.**

Village Seal

Suzanne Fahnestock, Village President

WITNESS:

Cheryl Aldridge, Deputy Village Clerk