



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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**BOARD OF TRUSTEES MEETING AGENDA  
TUESDAY, NOVEMBER 6, 2018  
7 p.m.  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL/QUORUM ESTABLISHED**

**4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

**5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

**a) Approval of Board Minutes**

- Board Meeting – October 2, 2018
- Special Meeting – October 13, 2018

**b) Receive and File**

- Finance Committee – July 24, 2018, July 26, 2018, August 28, 2018, September 25
- Personnel Committee – August 22, 2018, August 27, 2018
- Infrastructure Committee – June 12, 2018, June 14, 2018, July 10, 2018, July 24, 2018, August 14, 2018, September 11, 2018, October 9, 2018

**c) Acceptance of Cash and Investment Report as of September 30, 2018**

**d) Approval of Bills Payable and Manual Check Register #773**

ACCOUNTS PAYABLE:	<u>\$121,787.44</u>
MANUAL CHECKS:	<u>79,159.89</u>
TOTAL:	<u>\$200,947.33</u>

**e) Approval of Travel, Meals, Lodging for Elected Officials /Employees**

- Maple Park Police Officers – Fun Fest Drinks & Food from August 31, 2018 – September 2, 2018 for all officers (included on Casey’s invoices dated 08/31/18 and 10/01/18 on October 2, 2018 and November 6, 2018 warrant lists).
- Kane County Chiefs of Police Association – Monthly Luncheon Meeting on October 18, 2018, \$15 for E. Dean Stiegemeier, Police Chief (included as a reimbursement to E. Dean Stiegemeier on November 6, 2018 warrant list).
- Metro West Board Meeting – Meal and Meeting on September 27, 2018 for Kathleen Curtis, \$35 for Metro West (included on November 6, 2018 warrant list).

**6. FINANCIAL REPORT**

**7. LEGAL REPORT**

**8. POLICE DEPARTMENT REPORT**

**9. PUBLIC WORKS REPORT**

**10. ENGINEERING REPORT**

**11. COMMITTEE REPORTS**

- Personnel & Communications – JP Dries, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – Brandon Harris, Chair

**12. OLD BUSINESS**

None.

**13. NEW BUSINESS**

**A. MOTIONS**

1. Motion to waive the penalty fee for Account #0020034500 in the amount of \$13.42.
2. Motion to waive the penalty fee for Account #0060030000 in the amount of \$31.60.
3. Motion to approve the updated Employee Handbook.
4. Motion to approve the purchase of two (2) panic buttons for the village office, at a cost of \$665 per year, plus equipment purchase of \$298.00.
5. Motion to award the Engineering Services RFP.

- Fehr Graham

- Rempe Sharpe

## **B. CONSIDERATIONS**

### **1. 2018 TAX LEVY DISCUSSION *FIRST READING***

*As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.*

## **C. RESOLUTIONS**

### **1. RESOLUTION 2019-18 LINTECH ENGINEERING AGREEMENT**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A ONE-YEAR AGREEMENT WITH LINTECH ENGINEERING, INC. FOR ENGINEERING SERVICES.

*This Resolution allows the Village President to extend the current Lintech Agreement for one year.*

### **2. RESOLUTION 2018-19 FOSTER BUICK**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH THE FOSTER & BUICK LAW GROUP FOR VILLAGE LEGAL SERVICES

*This Resolution allows the Village President to enter into an agreement with Foster Buick Law Group to continue utilizing their services as Village Attorney.*

### **3. RESOLUTION 2018-20 ESTABLISHING 2019 MEETING DATES**

ESTABLISHING THE DATES AND TIMES FOR 2019 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

*State law requires that municipalities post the meeting dates for all public meetings. This Resolution will satisfy that requirement.*

## **D. ORDINANCES**

### **1. ORDINANCE 2018-18 WATER & SEWER CONNECTION CHARGES**

AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK

*This ordinance removes the moratorium on certain fees in regards to water and sewer connections for new construction.*

**2. ORDINANCE 2018-19 IMPACT FEES**

AN ORDINANCE REMOVING THE TEMPORARY SUSPENSION OF CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

*This ordinance removes the temporary suspension of certain fees for new construction.*

**14. VILLAGE PRESIDENT REPORT**

**15. TRUSTEE REPORTS**

**16. ADJOURNMENT**