



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

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**BOARD OF TRUSTEES MEETING AGENDA  
TUESDAY, NOVEMBER 5, 2019  
7:00 p.m.  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL/QUORUM ESTABLISHED**
- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*
- 5. RICH FERDINAND AND MEMORIAL FUND DONATION – PRESENTED BY TONY HARRINGTON, DENNIS LEXA AND RAY LYNCH**
- 6. PROCLAMATIONS**
  - a) **2019-02** HONORING VILLAGE CLERK ELIZABETH PEERBOOM ON HER RETIREMENT
  - b) **2019-03** ACKNOWLEDGING THE LIFE SAVING MEASURES OF GUS PAGONIS
- 7. MOTION TO APPROVE CONSENT AGENDA/ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**  
*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

  - a) Approval of Board Minutes
    - Board Meeting – September 3, 2019
    - Board Meeting – October 1, 2019
    - Special Meeting – September 17, 2019

b) Receive and File

- Infrastructure Committee Minutes – August 20, 2019, September 10, 2019
- Planning Commission Minutes – June 27, 2019, July 18, 2019, August 15, 2019, August 22, 2019, September 19, 2019, October 3, 2019
- Personnel Committee Minutes – September 17, 2019
- Finance Minutes – August 27, 2019, September 24, 2019

c) Acceptance of Cash and Investment Report as of September 30, 2019

d) Approval of Bills Payable and Manual Check Register #785

ACCOUNTS PAYABLE:	<u>\$167,896.27</u>
MANUAL CHECKS:	<u>4,689.36</u>
TOTAL:	<u>\$172,585.63</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Maple Park Police Officers – Fun Fest Drinks & Food from August 31, 2019 – September 1, 2019 for all officers (included on Casey’s invoice dated 09/08/19 on October 1, 2019 warrant list).
- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Kathleen Curtis, \$35 for Metro West (included on November 5, 2019 warrant list).
- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Dawn Wucki-Rossbach, \$35 for Metro West (included on November 5, 2019 warrant list).
- Picking up a new Public Works vehicle in Appleton, Wisconsin – Mileage and Tolls on October 2, 2019 for Lou Larson, \$245.08 for Lou Larson (shown as a manual check on November 5, 2019 warrant list).

**8. FINANCIAL REPORT**

**9. LEGAL REPORT**

**10. VILLAGE ADMINISTRATOR’S REPORT**

**11. POLICE DEPARTMENT REPORT**

**12. PUBLIC WORKS REPORT**

**13. ENGINEERING REPORT**

**14. COMMITTEE REPORTS**

- Personnel & Communications – Suzanne Fahnestock, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – JP Dries, Chair

**15. OLD BUSINESS**

None.

**16. NEW BUSINESS**

**A. CONSIDERATIONS**

**1. 2019 TAX LEVY DISCUSSION *FIRST READING***

*As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.*

**B. ORDINANCES**

**1. ORDINANCE 2019-14 PRESIDENT PRO TEM**

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 5, “VILLAGE PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1, “VILLAGE PRESIDENT,” BY ADDING SUBSECTION I, “PRESIDENT PRO TEM”

*This ordinance adds language to the code to allow the Village Board to elect from among themselves on a yearly basis a Trustee to serve as “President Pro Tem” in the President’s absence.*

**2. ORDINANCE 2019-15 EMERGENCY MANAGEMENT AGENCY**

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” BY ADDING CHAPTER 11, “EMERGENCY MANAGEMENT AGENCY”

*This ordinance add language to the code that will create an Emergency Management Agency for the Village of Maple Park.*

**3. ORDINANCE 2019-16 VILLAGE ADMINISTRATOR AND DEPARTMENT ORGANIZATION**

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 6, “VILLAGE OFFICERS AND EMPLOYEES,” BY ADDING SECTION 1-6-14, “VILLAGE ADMINISTRATOR,” AND SECTION 1-6-15, “DEPARTMENT ORGANIZATION.”

*This ordinance adds language to the code that will create the Village Administrator position and establishes an organizational structure for the Village of Maple Park.*

**C. RESOLUTIONS**

**2. RESOLUTION 2019-30 ESTABLISHING 2020 MEETING DATES**

ESTABLISHING THE DATES AND TIMES FOR 2020 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

*State law requires that municipalities post the meeting dates for all public meetings. This Resolution will satisfy that requirement.*

**3. RESOLUTION 2019-31 ACTING VILLAGE CLERK**

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THERESA D'AMATO AS ACTING VILLAGE CLERK

*This resolution appoints an individual to serve as the Acting Village Clerk until a permanent Village Clerk is appointed.*

**17. VILLAGE PRESIDENT REPORT**

**18. TRUSTEE REPORTS**

**19. ADJOURNMENT**