



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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## **FINANCE REPORT TUESDAY, MARCH 3, 2015**

- Budget Report – The finalized budget is in your box to be approved at the March Board Meeting. I am unable to attend the meeting, but please let me know if you have any questions or concerns.
- Escrow Report – No activity for February 2015.
- Warrant List
  - A/P Check run of \$13,831.14, manual checks of \$5,881.98 for a total of \$19,713.12.
    - Nothing noteworthy this month
- Please let me know if you have any questions or concerns.

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2013 - February, 2015**

	FY 2014 Actual	FY 2015 Budget	Budget May 14 - Feb 15	Actual Totals for May 14 - Feb 15	Variance to Budget
<b>01 - GENERAL FUND</b>					
TOTAL GENERAL FUND REVENUE	637,039	642,362	571,684	588,175	(16,491)
TOTAL ADMINISTRATION & FINANCE	288,479	320,631	260,970	227,133	33,837
TOTAL PARKS & GROUNDS	44,636	49,181	40,984	38,104	2,880
TOTAL POLICE DEPARTMENT	187,722	204,928	174,309	161,994	12,314
TOTAL CIVIC CENTER	50,881	40,700	33,333	30,487	2,846
TOTAL STREET DEPARTMENT	90,560	101,331	79,109	67,444	11,665
TOTAL GENERAL FUND EXPENDITURES	662,277	716,770	588,705	525,163	63,542
GENERAL FUND NET INCOME/LOSS	(25,237)	(74,408)	(17,020)	63,012	(80,032)
<b>12 - UTILITY TAX FUND</b>					
TOTAL REVENUE	84,406	85,750	71,458	84,556	(13,098)
TOTAL EXPENDITURES	74,762	70,576	70,576	104,885	(34,309)
UTILITY TAX FUND NET INCOME/LOSS	9,644	15,174	882	(20,328)	21,210
<b>13 - TIF DISTRICT FUND</b>					
TOTAL REVENUE	6,077	6,500	6,500	6,713	(213)
TOTAL EXPENDITURES	6,077	5,100	3,825	3,851	(26)
ROAD & BRIDGE FUND NET INCOME/LOSS	-	1,400	2,675	2,862	(187)
<b>15 - ROAD &amp; BRIDGE FUND</b>					
TOTAL REVENUE	44,237	44,130	44,005	46,860	(2,855)
TOTAL EXPENDITURES	185,235	38,800	38,800	24,441	14,360
ROAD & BRIDGE FUND NET INCOME/LOSS	(140,999)	5,330	5,205	22,419	(17,215)
<b>19 - MOTOR FUEL TAX FUND</b>					
TOTAL REVENUE	38,078	31,933	26,611	39,357	(12,746)
TOTAL EXPENDITURES	-	170,000	170,000	12,014	157,986
MOTOR FUEL TAX FUND NET INCOME/LOSS	38,078	(138,067)	(143,389)	27,343	(170,732)
<b>28 - DEVELOPER ESCROW FUND</b>					
TOTAL REVENUE	7,328	10,000	-	-	-
TOTAL EXPENDITURES	7,328	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
<b>52 - WATER &amp; SEWER FUND</b>					
TOTAL REVENUE	333,688	335,250	289,208	269,562	19,646
TOTAL WATER EXPENDITURES	184,648	248,968	223,285	173,241	50,044
TOTAL SEWER EXPENDITURES	135,238	151,692	136,986	122,445	14,542
TOTAL WATER & SEWER FUND EXPENDITURES	319,886	400,660	360,271	295,686	64,585
WATER & SEWER FUND NET INCOME/LOSS	13,801	(65,410)	(71,063)	(26,124)	(44,939)
<b>54 - WATER IMPROVEMENT ACCOUNT</b>					
TOTAL REVENUE	83,147	24,676	22,493	20,052	2,441
TOTAL EXPENDITURES	20,954	31,076	31,076	38,651	(7,575)
WATER IMPROVEMENT NET INCOME/LOSS	62,193	(6,400)	(8,583)	(18,599)	10,016
<b>56 - SEWER IMPROVEMENT ACCOUNT</b>					
TOTAL REVENUE	13,004	13,250	11,042	8,518	2,524
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	13,004	13,250	11,042	8,518	2,524
<b>GRAND TOTAL REVENUE</b>	<b>1,247,004</b>	<b>1,193,851</b>	<b>1,043,001</b>	<b>1,063,792</b>	<b>(20,791)</b>
<b>GRAND TOTAL EXPENSES</b>	<b>1,276,520</b>	<b>1,442,983</b>	<b>1,263,253</b>	<b>1,004,689</b>	<b>258,564</b>
<b>GRAND TOTAL NET INCOME / LOSS</b>	<b>(29,516)</b>	<b>(249,132)</b>	<b>(220,252)</b>	<b>59,103</b>	<b>(279,355)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2013 - February, 2015**

		FY 2014 Actual	FY 2015 Budget	Budget May 14 - Feb 15	Actual Totals for May 14 - Feb 15	Variance to Budget
<b>01 - GENERAL FUND</b>						
<b>REVENUES</b>						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	102,166	104,032	104,032	102,897	1,135
01-00-4120	REAL ESTATE TAX - KANE CO.	96,283	99,486	99,486	100,519	(1,032)
01-00-4220	STATE OF IL - INCOME TAX	124,885	128,118	106,765	100,615	6,150
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	88,712	90,000	75,000	99,509	(24,509)
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,077	2,500	2,083	2,166	(83)
01-00-4270	STATE OF IL-USE TAX	22,939	23,318	19,432	20,642	(1,210)
01-00-4280	STATE OF IL-VIDEO GAMING TAX	3,559	6,000	5,000	8,141	(3,141)
01-00-4310	GAME LICENSE	350	750	750	400	350
01-00-4320	ANIMAL LICENSE	1,900	1,500	1,500	1,455	45
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	2,863	2,000	2,000	1,520	480
01-00-4341	RAFFLE LICENSE FEE	35	20	20	20	-
01-00-4350	LIQUOR LICENSE	7,000	7,000	7,000	7,564	(564)
01-00-4410	BUILDING PERMITS	4,265	5,000	4,444	8,370	(3,926)
01-00-4420	SOLICITOR PERMITS	-	20	20	100	(80)
01-00-4500	GARBAGE COLLECTION REVENUE	113,286	116,658	97,215	77,069	20,145
01-00-4505	GARBAGE PENALTIES	1,837	2,000	1,667	1,483	184
01-00-4550	PARK RENT	2,500	2,000	2,000	1,330	670
01-00-4550.03	RENT - KANE COUNTY POLLING	40	40	-	40	(40)
01-00-4550.04	RENT - GYM USE	3,531	3,000	2,500	3,220	(720)
01-00-4550.05	RENT - VIRGIL TOWNSHIP	1,840	-	-	-	-
01-00-4550.07	RENT - M.P. LIBRARY	4,500	4,800	4,000	5,450	(1,450)
01-00-4550.11	RENT - KITCHEN	730	400	333	400	(67)
01-00-4550.15	RENT - ST. VINCENT DEPAUL	325	600	500	375	125
01-00-4550.17	RENT - EXERCISE ROOM	448	250	208	20	188
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	27,083	27,080	3
01-00-4610	DEKALB COUNTY FINES	1,392	750	625	643	(18)
01-00-4620	KANE COUNTY FINES	1,024	1,000	833	22	811
01-00-4625	ORDINANCE VIOLATION FINES	4,075	4,000	3,333	575	2,758
01-00-4800	INTEREST INCOME	43	100	83	64	20
01-00-4900	OTHER INCOME	3,915	500	417	78	339
01-00-4910	REIMBURSEMENT INCOME	7,001	4,000	3,333	16,388	(13,055)
<b>** TOTAL GENERAL FUND REVENUE</b>		<b>637,039</b>	<b>642,362</b>	<b>571,684</b>	<b>588,175</b>	<b>(16,491)</b>
<b>10 - ADMINISTRATION &amp; FINANCE EXPENDITURES</b>						
01-10-5010	WAGES - FINANCE	30,742	43,148	35,957	26,332	9,625
01-10-5010.01	WAGES - REIMBURSED (POLICE)	133	-	-	150	(150)
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,463	3,000	3,000	3,258	(258)
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	1,034	1,000	1,000	896	104
01-10-5011	SALARIES - VILLAGE BOARD	19,600	19,600	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	7,335	5,000	3,750	3,124	626
01-10-5020	SOCIAL SECURITY EXPENSE	3,812	4,800	2,751	2,110	641
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	10	-	-	-	-
01-10-5100	GENERAL SUPPLIES	-	300	250	-	250
01-10-5120	POSTAGE	2,353	3,000	2,500	1,632	869
01-10-5150	ANIMAL TAG EXPENSE	122	100	100	70	31
01-10-5160	COPIER & POSTAGE MACHINE LEASE	3,485	3,441	2,868	2,868	-
01-10-5200	OFFICE SUPPLIES	6,789	6,000	5,000	4,053	947
01-10-5320	ENGINEERING SERVICES	1,530	5,000	4,167	4,293	(126)
01-10-5330	LEGAL SERVICES	18,894	20,000	16,667	13,024	3,643
01-10-5350	AUDIT EXPENSE	11,810	12,160	12,160	12,160	-
01-10-5390	OTHER PROFESSIONAL SERVICES	2,586	4,500	3,750	7,323	(3,573)
01-10-5400	GARBAGE COLLECTION EXPENSE	113,609	116,658	97,215	77,034	20,180
01-10-5420	PERMIT EXPENSE	6,821	7,500	6,667	12,244	(5,577)
01-10-5500	INSURANCE EXPENSE	40,676	45,000	45,000	41,115	3,885
01-10-5550	SOFTWARE EXPENSE	309	500	417	-	417
01-10-5570	DUES AND MEMBERSHIPS	4,274	4,524	3,770	4,637	(867)
01-10-5700	TELEPHONE	3,147	3,000	2,500	2,833	(333)
01-10-5900	OTHER EXPENSES	6,065	5,500	4,583	2,446	2,138
01-10-5900.01	FUN FEST EXPENSES	-	500	500	5	495
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	880	900	900	880	20
01-10-5920	CONFERENCES	-	2,500	2,500	1,805	695
01-10-8210	COMPUTERS	-	3,000	3,000	2,844	156
<b>** TOTAL ADMINISTRATION &amp; FINANCE</b>		<b>288,479</b>	<b>320,631</b>	<b>260,970</b>	<b>227,133</b>	<b>33,837</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2013 - February, 2015**

	FY 2014 Actual	FY 2015 Budget	Budget May 14 - Feb 15	Actual Totals for May 14 - Feb 15	Variance to Budget
<b>20 - PARKS &amp; GROUNDS EXPENDITURES</b>					
01-20-5010 WAGES	26,927	27,326	22,772	21,986	786
01-20-5020 SOCIAL SECURITY EXPENSE	2,371	2,393	1,994	2,023	(29)
01-20-5030 PENSION EXPENSE	1,229	1,251	1,043	1,058	(16)
01-20-5040 EMPLOYEE MEDICAL INSURANCE	3,975	3,960	3,300	3,229	71
01-20-5250 GASOLINE & FUEL	1,290	2,000	1,667	1,395	272
01-20-5600 MAINTENANCE & REPAIR	7,749	10,000	8,333	7,581	753
01-20-5730 UTILITIES	354	1,500	1,250	719	531
01-20-5900 OTHER EXPENSE	741	750	625	113	512
<b>** TOTAL PARKS &amp; GROUNDS</b>	<b>44,636</b>	<b>49,181</b>	<b>40,984</b>	<b>38,104</b>	<b>2,880</b>
<b>30 - POLICE DEPARTMENT EXPENDITURES</b>					
01-30-5010 WAGES - CHIEF	52,403	52,295	43,579	41,811	1,768
01-30-5015 WAGES - PATROL OFFICERS	53,588	55,806	46,505	44,571	1,934
01-30-5016 WAGES - TRAINING	3,887	2,644	2,203	3,546	(1,343)
01-30-5018 WAGES - SERGEANT	19,350	20,759	17,299	17,675	(376)
01-30-5020 SOCIAL SECURITY EXPENSE	10,399	10,519	8,766	9,180	(415)
01-30-5030 PENSION EXPENSE	2,289	2,332	1,943	1,972	(29)
01-30-5040 EMPLOYEE MEDICAL INSURANCE	6,023	6,000	5,000	4,892	108
01-30-5100 GENERAL SUPPLIES	3,019	4,500	3,750	2,106	1,644
01-30-5250 GASOLINE & FUEL	8,381	11,860	9,883	5,101	4,783
01-30-5300 UNIFORM EXPENSE	1,590	2,500	2,083	1,307	776
01-30-5330 LEGAL SERVICES	-	1,000	833	219	615
01-30-5560 TRAINING	1,097	1,000	1,000	941	59
01-30-5570 DUES & MEMBERSHIPS	400	500	500	385	115
01-30-5600 MAINTENANCE & REPAIR	9,695	6,000	5,000	4,845	155
01-30-5700 TELEPHONE	3,560	4,500	3,750	2,794	956
01-30-5750 COMMUNICATIONS	9,824	10,789	10,789	10,377	412
01-30-5900 OTHER EXPENSE	2,215	3,000	2,500	1,982	518
01-30-8210 COMPUTERS	-	8,925	8,925	8,291	634
<b>** TOTAL POLICE DEPARTMENT</b>	<b>187,722</b>	<b>204,928</b>	<b>174,309</b>	<b>161,994</b>	<b>12,314</b>
<b>40 - CIVIC CENTER EXPENDITURES</b>					
01-40-5100 GENERAL SUPPLIES	484	3,500	2,917	1,230	1,687
01-40-5395 VILLAGE HALL CLEANING	491	-	-	6	(6)
01-40-5600 MAINTENANCE & REPAIR	30,267	18,500	16,833	20,191	(3,357)
01-40-5730 UTILITIES	19,437	18,000	13,000	8,730	4,270
01-40-5900 OTHER EXPENSE	201	700	583	331	252
<b>** TOTAL CIVIC CENTER</b>	<b>50,881</b>	<b>40,700</b>	<b>33,333</b>	<b>30,487</b>	<b>2,846</b>
<b>50 - STREET DEPARTMENT EXPENDITURES</b>					
01-50-5010 WAGES	29,907	27,326	22,772	22,118	654
01-50-5020 SOCIAL SECURITY EXPENSE	2,599	2,393	1,994	2,034	(39)
01-50-5030 PENSION EXPENSE	1,229	1,251	1,043	1,058	(15)
01-50-5040 EMPLOYEE MEDICAL INSURANCE	3,975	3,960	3,300	3,229	71
01-50-5100 GENERAL SUPPLIES	73	1,000	833	-	833
01-50-5175 ROAD SALT	13,444	12,000	12,000	10,359	1,641
01-50-5250 GASOLINE & FUEL	3,443	4,000	3,333	1,974	1,359
01-50-5320 ENGINEERING	-	2,500	2,083	-	2,083
01-50-5390 OTHER PROFESSIONAL SERVICES	-	500	417	422	(6)
01-50-5600 MAINTENANCE & REPAIR	12,826	12,000	10,000	10,227	(227)
01-50-5620 STREET MAINTENANCE	8,859	12,000	6,000	4,766	1,234
01-50-5621 ASH TREE REMOVAL	-	10,000	5,000	1,500	3,500
01-50-5622 STREET SIGN INSTALLATION	735	-	-	-	-
01-50-5730 UTILITIES	12,767	12,000	10,000	9,392	608
01-50-5900 OTHER EXPENSE	704	400	333	364	(31)
<b>** TOTAL STREET DEPARTMENT</b>	<b>90,560</b>	<b>101,331</b>	<b>79,109</b>	<b>67,444</b>	<b>11,665</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>637,039</b>	<b>642,362</b>	<b>571,684</b>	<b>588,175</b>	<b>(16,491)</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>662,277</b>	<b>716,770</b>	<b>588,705</b>	<b>525,163</b>	<b>63,542</b>
<b>GENERAL FUND NET INCOME/LOSS</b>	<b>(25,237)</b>	<b>(74,408)</b>	<b>(17,020)</b>	<b>63,012</b>	<b>(80,032)</b>



**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2013 - February, 2015**

		FY 2014 Actual	FY 2015 Budget	Budget May 14 - Feb 15	Actual Totals for May 14 - Feb 15	Variance to Budget
<b>12 - UTILITY TAX FUND</b>						
<b>REVENUES</b>						
12-00-4140.10	TELECOMMUNICATIONS TAX	31,633	40,000	33,333	23,730	9,604
12-00-4140.30	COM ED - UTILITY TAX	30,720	30,000	25,000	24,890	110
12-00-4140.40	NICOR GAS - UTILITY TAX	20,746	15,000	12,500	13,074	(574)
12-00-4746	POLICE GRANTS	630	-	-	2,600	(2,600)
12-00-4749	CDBG WHEELCHAIR FUNDS	-	-	-	20,000	(20,000)
12-00-4800	INTEREST INCOME	677	750	625	263	362
<b>** TOTAL REVENUE</b>		<b>84,406</b>	<b>85,750</b>	<b>71,458</b>	<b>84,556</b>	<b>(13,098)</b>
<b>EXPENDITURES</b>						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	59,000	59,000	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	11,503	11,576	11,576	11,576	-
12-00-5994	TRANSFER TO TIF DISTRICT FUND	14	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	4,213	-	-	1,866	(1,866)
12-00-8415	WHEELCHAIR LIFT	33	-	-	32,443	(32,443)
<b>** TOTAL EXPENDITURES</b>		<b>74,762</b>	<b>70,576</b>	<b>70,576</b>	<b>104,885</b>	<b>(34,309)</b>
<b>UTILITY TAX FUND NET INCOME/LOSS</b>		<b>9,644</b>	<b>15,174</b>	<b>882</b>	<b>(20,328)</b>	<b>21,210</b>

<b>13 - TIF DISTRICT FUND</b>						
<b>REVENUES</b>						
13-00-4110	TIF TAX - DEKALB CO.	1,899	2,000	2,000	3,141	(1,141)
13-00-4120	TIF TAX - KANE CO.	4,163	4,500	4,500	3,571	929
13-00-4994	TRANSFER FROM UTILITY TAX FUND	14	-	-	-	-
<b>** TOTAL REVENUE</b>		<b>6,077</b>	<b>6,500</b>	<b>6,500</b>	<b>6,713</b>	<b>(213)</b>
<b>EXPENDITURES</b>						
13-00-8417	ESTABLISHMENT OF TIF DISTRICT	6,077	5,100	3,825	3,851	(26)
<b>** TOTAL EXPENDITURES</b>		<b>6,077</b>	<b>5,100</b>	<b>3,825</b>	<b>3,851</b>	<b>(26)</b>
<b>ROAD &amp; BRIDGE FUND NET INCOME/LOSS</b>		<b>-</b>	<b>1,400</b>	<b>2,675</b>	<b>2,862</b>	<b>(187)</b>

<b>15 - ROAD &amp; BRIDGE FUND</b>						
<b>REVENUES</b>						
15-00-4100	VEHICLE LICENSE FEES	19,852	19,500	19,500	23,195	(3,695)
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	2,782	2,782	2,782	3,041	(260)
15-00-4120	REAL ESTATE TAX-KANE COUNTY	21,098	21,098	21,098	20,347	751
15-00-4260	VIRGIL TWSP. REPLACE. TAX	244	250	208	276	(68)
15-00-4800	INTEREST INCOME	261	500	417	-	417
<b>** TOTAL REVENUE</b>		<b>44,237</b>	<b>44,130</b>	<b>44,005</b>	<b>46,860</b>	<b>(2,855)</b>
<b>EXPENDITURES</b>						
15-00-5100	GENERAL SUPPLIES	1,063	800	800	-	800
15-00-5320	ENGINEERING SERVICES	28,910	-	-	1,575	(1,575)
15-00-5620	STREET MAINTENANCE	136,658	38,000	38,000	22,866	15,135
15-00-5900	OTHER EXPENSES	104	-	-	-	-
15-00-8415	SKIDSTER	18,500	-	-	-	-
<b>** TOTAL EXPENDITURES</b>		<b>185,235</b>	<b>38,800</b>	<b>38,800</b>	<b>24,441</b>	<b>14,360</b>
<b>ROAD &amp; BRIDGE FUND NET INCOME/LOSS</b>		<b>(140,999)</b>	<b>5,330</b>	<b>5,205</b>	<b>22,419</b>	<b>(17,215)</b>

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<b>19 - MOTOR FUEL TAX FUND</b>						
<b>REVENUES</b>						
19-00-4280	STATE OF IL-MOTOR FUEL TAX	38,056	31,833	26,528	39,342	(12,814)
19-00-4800	INTEREST INCOME	22	100	83	15	68
	<b>** TOTAL REVENUE</b>	<b>38,078</b>	<b>31,933</b>	<b>26,611</b>	<b>39,357</b>	<b>(12,746)</b>
<b>EXPENDITURES</b>						
19-00-5200	STREET IMPROVEMENTS	-	170,000	170,000	-	170,000
19-00-5320	ENGINEERING SERVICES	-	-	-	11,985	(11,985)
19-00-5900	OTHER EXPENSE	-	-	-	29	(29)
	<b>** TOTAL EXPENDITURES</b>	<b>-</b>	<b>170,000</b>	<b>170,000</b>	<b>12,014</b>	<b>157,986</b>
	<b>MOTOR FUEL TAX FUND NET INCOME/LOSS</b>	<b>38,078</b>	<b>(138,067)</b>	<b>(143,389)</b>	<b>27,343</b>	<b>(170,732)</b>
<b>28 - DEVELOPER ESCROW FUND</b>						
<b>REVENUES</b>						
28-00-4940	DEVELOPER RECEIPTS	7,328	10,000	-	-	-
	<b>** TOTAL REVENUE</b>	<b>7,328</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	-	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	7,328	5,000	-	-	-
	<b>** TOTAL EXPENDITURES</b>	<b>7,328</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>DEVELOPER ESCROW FUND NET INCOME/LO:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52 - WATER &amp; SEWER FUND</b>						
<b>REVENUES</b>						
52-00-4170	WATER REVENUE	150,032	150,000	125,000	112,406	12,594
52-00-4171	ALLOCATION OF WATER REVENUE	(13,076)	(13,000)	(10,833)	(8,476)	(2,358)
52-00-4180	SEWER REVENUE	144,280	145,000	120,833	109,484	11,349
52-00-4181	ALLOCATION OF SEWER REVENUE	(12,923)	(13,000)	(10,833)	(8,390)	(2,444)
52-00-4190	PENALTIES	5,174	5,500	4,583	5,033	(449)
52-00-4200	TURN ON/OFF REVENUE	825	1,000	833	350	483
52-00-4800	INTEREST INCOME	81	500	417	23	394
52-00-4900	OTHER REVENUE	294	250	208	132	76
52-00-4975	TRANSFER FROM UTILITY TAX	59,000	59,000	59,000	59,000	-
	<b>** TOTAL REVENUE</b>	<b>333,688</b>	<b>335,250</b>	<b>289,208</b>	<b>269,562</b>	<b>19,646</b>
<b>10 - WATER DIVISION EXPENDITURES</b>						
52-10-5010	WAGES	34,442	33,916	28,263	29,032	(769)
52-10-5020	SOCIAL SECURITY EXPENSE	2,793	2,751	2,292	2,440	(148)
52-10-5030	PENSION EXPENSE	633	645	537	545	(8)
52-10-5040	EMPLOYEE MEDICAL INSURANCE	2,048	2,040	1,700	1,663	37
52-10-5100	GENERAL SUPPLIES	286	400	333	171	162
52-10-5110	CHEMICALS	12,072	12,000	10,000	11,253	(1,253)
52-10-5120	POSTAGE	1,176	2,000	1,667	719	947
52-10-5250	GASOLINE & FUEL	2,423	2,000	1,667	1,809	(143)
52-10-5320	ENGINEERING	425	2,500	2,083	-	2,083
52-10-5330	LEGAL EXPENSE	51	500	417	131	285
52-10-5335	TEST EXPENSE	2,027	2,000	1,667	3,048	(1,381)
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	13,542	13,540	2
52-10-5390	OTHER PROFESSIONAL SERVICES	-	-	-	100	(100)
52-10-5550	SOFTWARE EXPENSE	762	800	800	785	15
52-10-5600	MAINTENANCE & REPAIR	6,772	58,000	48,333	1,332	47,001
52-10-5700	TELEPHONE	482	600	500	416	84
52-10-5730	UTILITIES	15,229	18,000	15,000	11,502	3,498
52-10-5740	JULIE LOCATES	117	250	250	78	172
52-10-5870	IEPA LOAN - PRINCIPAL	45,597	46,824	46,824	46,824	-
52-10-5880	IEPA LOAN - INTEREST	13,280	12,256	12,256	12,256	-
52-10-5886	IEPA LOAN - WATERMAIN	11,130	22,645	22,645	22,645	-
52-10-5888	IEPA LOAN - WATERMAIN	16,303	12,092	12,092	12,092	-
52-10-5900	OTHER EXPENSE	350	500	417	859	(442)
	<b>** TOTAL WATER EXPENDITURES</b>	<b>184,648</b>	<b>248,968</b>	<b>223,285</b>	<b>173,241</b>	<b>50,044</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2013 - February, 2015**

	FY 2014 Actual	FY 2015 Budget	Budget May 14 - Feb 15	Actual Totals for May 14 - Feb 15	Variance to Budget
<b>20 - SEWER DIVISION EXPENDITURES</b>					
52-20-5010 WAGES	36,467	38,126	31,772	29,828	1,944
52-20-5020 SOCIAL SECURITY EXPENSE	2,945	3,073	2,561	2,513	47
52-20-5030 PENSION EXPENSE	633	645	537	545	(8)
52-20-5040 EMPLOYEE MEDICAL INSURANCE	2,048	2,040	1,700	1,664	36
52-20-5100 GENERAL SUPPLIES	232	500	417	23	393
52-20-5110 OTHER PROFESSIONAL SERVICES	-	-	-	110	(110)
52-20-5120 POSTAGE	585	600	500	257	243
52-20-5250 GASOLINE & FUEL	942	1,000	833	704	130
52-20-5320 ENGINEERING	425	1,500	1,250	-	1,250
52-20-5330 LEGAL EXPENSE	51	500	417	88	329
52-20-5335 TEST EXPENSE	1,478	1,600	1,333	1,194	139
52-20-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	13,542	13,540	2
52-20-5400 PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550 SOFTWARE EXPENSE	762	800	800	785	15
52-20-5600 MAINTENANCE & REPAIR	205	10,000	8,333	232	8,101
52-20-5700 TELEPHONE	1,031	1,200	1,000	860	140
52-20-5730 UTILITIES	9,237	11,000	9,167	7,500	1,667
52-20-5740 JULIE LOCATES	117	250	250	78	172
52-20-5870 IEPA LOAN - PRINCIPAL	51,599	53,088	53,088	53,088	-
52-20-5880 IEPA LOAN - INTEREST	7,596	6,821	6,821	6,821	-
52-20-5900 OTHER EXPENSE	135	200	167	115	52
<b>** TOTAL SEWER EXPENDITURES</b>	<b>135,238</b>	<b>151,692</b>	<b>136,986</b>	<b>122,445</b>	<b>14,542</b>
<b>TOTAL WATER &amp; SEWER FUND EXPENDITURES</b>	<b>319,886</b>	<b>400,660</b>	<b>360,271</b>	<b>295,686</b>	<b>64,585</b>
<b>WATER &amp; SEWER FUND NET INCOME/LOSS</b>	<b>13,801</b>	<b>(65,410)</b>	<b>(71,063)</b>	<b>(26,124)</b>	<b>(44,939)</b>

**54 - WATER IMPROVEMENT ACCOUNT**

<b>REVENUES</b>					
54-00-4171 ALLOCATION OF WATER REVENUE	13,076	13,000	10,833	8,476	2,358
54-00-4800 INTEREST INCOME	8	100	83	-	83
54-00-4878 IEPA WATERMAIN LOAN PROCEEDS	58,561	-	-	-	-
54-00-4975 TRANSFER FROM UTILITY TAX FUND	11,503	11,576	11,576	11,576	-
<b>** TOTAL REVENUE</b>	<b>83,147</b>	<b>24,676</b>	<b>22,493</b>	<b>20,052</b>	<b>2,441</b>
<b>EXPENDITURES</b>					
54-00-5320 ENGINEERING SERVICES	-	-	-	1,110	(1,110)
54-00-5600 WATERMAIN REPAIRS	-	19,500	19,500	25,965	(6,465)
54-00-8205 WATERMAIN LOAN PAYMENT - PRINCIPAL	9,491	9,696	9,696	9,696	-
54-00-8207 WATERMAIN LOAN PAYMENT - INTEREST	1,963	1,881	1,881	1,881	-
54-00-8208 WATERMAIN CONSTRUCTION	9,500	-	-	-	-
54-00-8209 WATERMAIN ENGINEERING	-	-	-	-	-
<b>** TOTAL EXPENDITURES</b>	<b>20,954</b>	<b>31,076</b>	<b>31,076</b>	<b>38,651</b>	<b>(7,575)</b>
<b>WATER IMPROVEMENT NET INCOME/LOSS</b>	<b>62,193</b>	<b>(6,400)</b>	<b>(8,583)</b>	<b>(18,599)</b>	<b>10,016</b>

**56 -SEWER IMPROVEMENT ACCOUNT**

<b>REVENUES</b>					
56-00-4181 ALLOCATION OF SEWER REVENUE	12,923	13,000	10,833	8,390	2,444
56-00-4800 INTEREST INCOME	81	250	208	128	80
<b>** TOTAL REVENUE</b>	<b>13,004</b>	<b>13,250</b>	<b>11,042</b>	<b>8,518</b>	<b>2,524</b>
<b>EXPENDITURES</b>					
<b>** TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SEWER IMPROVEMENT NET INCOME/LOSS</b>	<b>13,004</b>	<b>13,250</b>	<b>11,042</b>	<b>8,518</b>	<b>2,524</b>

<b>GRAND TOTAL REVENUE</b>	<b>1,247,004</b>	<b>1,193,851</b>	<b>1,043,001</b>	<b>1,063,792</b>	<b>(20,791)</b>
<b>GRAND TOTAL EXPENSES</b>	<b>1,276,520</b>	<b>1,442,983</b>	<b>1,263,253</b>	<b>1,004,689</b>	<b>258,564</b>
<b>GRAND TOTAL NET INCOME / LOSS</b>	<b>(29,516)</b>	<b>(249,132)</b>	<b>(220,252)</b>	<b>59,103</b>	<b>(279,355)</b>

Estimated Fund Balance  
through February 28, 2015

	Beginning Balance	Revenues	Expenditures	Ending Balance	Est Balance Budget	Better/(Worse)
<b>General Fund</b>	\$263,709	\$588,175	\$525,163	\$326,721	\$184,146	\$142,575
<b>Water &amp; Sewer Funds</b>						
Water & Sewer Operating Fund	226,164	269,562	295,686	200,040	175,989	24,051
Water Improvement Fund	54,670	20,052	38,651	36,071	38,493	(2,422)
Sewer Improvement Fund	212,860	8,518	-	221,378	226,457	(5,079)
Totals	493,694	298,132	334,337	457,489	440,939	16,550
<b>Other Funds:</b>						
Utility Tax Fund	537,016	84,556	104,885	516,687	525,757	(9,070)
TIF District Fund	-	6,713	3,851	2,862	2,387	475
Road & Bridge Fund	32,884	46,860	24,441	55,303	38,984	16,319
Motor Fuel Tax Fund	144,384	39,357	12,014	171,727	551	171,176
Totals	714,284	177,486	145,191	746,579	567,679	178,900
<b>Village Totals</b>	<b>\$1,471,687</b>	<b>\$1,063,793</b>	<b>\$1,004,691</b>	<b>\$1,530,789</b>	<b>\$1,192,764</b>	<b>\$338,025</b>

Estimated Cash Balances for February 28, 2015

	01/31/15 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	02/28/15 Check Run	Estimated 02/28/15 Balance	
Old Second Checking	14,347.13		130,844.39	(13,534.14)	(18,290.69)	(13,831.14)	99,535.55	N/A
TIF Funds	4,145.74		(1,283.50)				2,862.24	N/A
IPTIP	1,271,908.55		(85,309.99)				1,186,598.56	0.01%
National Bank & Trust	45,607.14						45,607.14	0.02%
CD	250,000.00						250,000.00	0.12%
	1,586,008.56	0.00	44,250.90	(13,534.14)	(18,290.69)	(13,831.14)	1,584,603.49	





# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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**BOARD OF TRUSTEES MEETING MINUTES  
TUESDAY, FEBRUARY 3, 2015  
7:00 P.M.  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK**

**1. CALL TO ORDER**

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. MOTION TO ACCEPT APPOINTMENT OF JP DRIES TO THE REMAINING TERM OF TRUSTEE, VACATED BY GREG CUTSINGER.**

President Curtis asked that this item be moved to item # 3, before roll call was taken. Trustee Borg made a motion to accept the appointment of JP Dries to the remaining term of Trustee, vacated by Greg Cutsinger, seconded by Trustee Armstrong. Motion carried by roll call vote. Aye: Lunardon, Armstrong, Nowak, Goucher, Borg. Nay: None. (5-0)

Village Clerk Liz Peerboom issued the oath of office.

**4. ROLL CALL/QUORUM ESTABLISHED**

Village Clerk Liz Peerboom called the roll call and the following Board members were in attendance: Village President Kathy Curtis, Trustee Pat Lunardon, Trustee Terry Borg, Trustee Luke Goucher, Trustee Steve Nowak, Trustee JP Dries and Trustee Armstrong.

Others in attendance: Village Accountant Cheryl Aldridge, Police Chief Mike Acosta, Village Engineer Jeremy Lin, Village Attorney Kevin Buick and Village Clerk Liz Peerboom.

**5. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

## 6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

### CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
  - Board Meeting – January 6, 2015
- b) Receive and File
  - MFT Audit
  - Planning Commission Meeting Minutes – October 23, 2014
  - Planning Commission Meeting Minutes – January 15, 2015
  - Water Report for December 2014
- c) Acceptance of Cash and Investment Report as of December 31, 2014
- d) Approval of Bills Payable and Manual Check Register #728

ACCOUNTS	\$68,550.30
PAYABLE:	
MANUAL CHECKS:	4,755.36
TOTAL:	<u>\$73,305.66</u>
- e) Ratifying Utility Tax Settlement

Trustee Terry Borg asked a question about an invoice on the warrant list. Village Accountant Cheryl Aldridge advised that the invoice was from the Economic Development Group, Ltd, and it had to do with the TIF District.

Trustee Goucher made a motion to approve the Consent Agenda as presented, seconded by Trustee Nowak. Motion carried by roll call vote. Aye: Armstrong, Nowak, Goucher, Borg, Dries, Lunardon. Nay: None. (6-0)

## 7. COMMITTEE REPORTS

- Personnel & Communications – Debra Armstrong, Chair
- Finance & Public Relations & Development – Steve Nowak, Chair
- Infrastructure – Trustee Borg advised that Infrastructure will meet on Tuesday, February 10<sup>th</sup> with the Fire Chief to discuss parking. They will also discuss capital projects and approve the rules for public comment.

The Board discussed the committees and consensus was that Trustee Goucher would be moved to Chair of the Infrastructure Committee; Trustee Dries would be added to the Personnel Committee and the Finance Committee.

## **8. FINANCIAL REPORT**

Village Accountant Cheryl Aldridge advised that the budget will be discussed in two weeks at the Committee of the Whole meeting.

President Curtis asked that Mr. Buick attend the meeting to discuss the expiration of the fees moratorium.

## **9. LEGAL REPORT**

Mr. Buick discussed the need for approval of the rules of public comment for each committee.

## **10. POLICE DEPARTMENT REPORT**

President Curtis asked if there were questions regarding the Police Department Report, which included the following:

- 16 Calls for Service
- 52 Served in the Drop-In Center
- March 8 – Officers Tony Ayala, Ray Radis and Chief Acosta will take part in the Polar Plunge for Special Olympics.
- February 12-13 – Officer Tony Ayala and Chief Acosta will attend the 2015 Special Olympics Kick-Off in Bloomington, IL.

## **11. PUBLIC WORKS REPORT**

No report

## **12. ENGINEERING REPORT**

President Curtis asked about the watermain restoration and if there was follow-up on the project. Village Engineer Jeremy Lin said that Mike is handling that. He added that it was completed last year and the restoration will be encompassed with the paving project.

Mr. Lin also advised that he compiled a capital improvements project list to be discussed by the Infrastructure Committee. He advised that the list includes paving projects and the installation of a new elevated storage tank.

Trustee Goucher asked about some maps that were needed by the Planning Commission from Mr. Lin and asked if those maps were provided. Village Clerk Liz

Peerboom advised that she has worked with Mr. Lin to update those maps for the Comprehensive Plan.

Trustee Borg asked if the Board would be able to see a draft of the Comprehensive Plan before the Public Hearing. Clerk Peerboom advised that she could email a copy of the plan to the Board for review and will send the Public Hearing notice to the Board so that they may be able to attend.

The Board discussed the "Water Pumped to Billed" statistics. President Curtis advised that the village's water operator has begun working with the Ms. Aldridge to get the figures to balance. Ms. Aldridge advised that she has modified some reports to include better data.

### **13. OLD BUSINESS**

### **14. NEW BUSINESS**

#### **a) RESOLUTIONS**

- **RESOLUTION 2015-02 ANIMAL CONTROL AGREEMENT**  
A RESOLUTION ESTABLISHING THE DATES AND TIMES FOR 2015 MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS.

President Curtis advised that due to a typo, this Resolution will be moved to the March meeting. Village Clerk Liz Peerboom apologized for the error.

### **15. VILLAGE PRESIDENT REPORT**

President Curtis advised that even with the new Trustee being sworn in, there will be three open spots on the Board with no one on the Ballot in April.

### **16. TRUSTEE REPORTS**

President Curtis advised that our new Trustee comes from the Planning Commission. Trustee Dries introduced himself and told the Board a little bit about himself.

### **17. EXECUTIVE SESSION – Review of Closed Session Minutes 5 ILCS 120/2(21)**

Trustee Nowak made a motion to go into closed session, seconded by Trustee Armstrong. Motion carried by roll call vote. Aye: Nowak, Goucher, Borg, Dries, Lunardon, Armstrong. Nay: None. (6-0)

The meeting was closed to the public at 7:26 p.m.

The meeting was opened to the public at 7:45 p.m.

**18. MATTERS REFERRED FROM EXECUTIVE SESSION**

None.

**19. ADJOURNMENT**

Trustee Nowak made a motion to adjourn the meeting, seconded by Trustee Goucher.  
Motion carried by voice vote.

Meeting adjourned at 7:46 p.m.

---

Elizabeth Peerboom, Village Clerk

DRAFT





# Village of Maple Park

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## **Village of Maple Park Committee of the Whole Meeting Minutes Tuesday, February 17, 2015 7:00 p.m.**

### **1. CALL TO ORDER / ESTABLISHMENT OF QUORUM**

President Kathy Curtis called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee JP Dries, Trustee Pat Lunardon, Trustee Debra Armstrong, and Trustee Luke Goucher. Absent: Trustee Terry Borg (arrived late).

Others present: Village Accountant Cheryl Aldridge, Police Chief Mike Acosta, Village Attorney Kevin Buick, Public Works Director Mike Miller and Village Clerk Liz Peerboom

### **2. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the “Rules of Comment,” and should register with the Clerk before addressing the Board.*

None.

### **3. DISCUSSION OF FY16 BUDGET**

President Curtis advised that she would like to discuss the building permit fee moratorium first so that Village Attorney Kevin Buick can leave when that discussion is over. Village Accountant Cheryl Aldridge went over the impact fees that were temporarily suspended. They were Park District Land / Cash – \$2,000; Library District – \$869.77; Fire Protection District – \$869.77; Roads – \$1,050; Police – \$787.50; Facility – \$1,683.15; and Community Development – \$1,050.

Mr. Buick discussed an issue with Chapter 2 of the village code, but said the more important issue is what the Board feels is important to the village.

Ms. Aldridge advised that, although there have been inquiries, there have not been any new construction permits, therefore there have been no fees waived.

Trustee Goucher asked when the recapture fee would expire. President Curtis advised that it expires in 2016, but this is not part of the moratorium.

Trustee Goucher made a motion to extend the moratorium (Ordinance 2014-02) for one year, seconded by Trustee Armstrong. Trustee Borg arrived at 7:09 p.m. Trustee

Borg had questions about issues with the code. Ms. Aldridge advised that she will discuss that shortly. Motion carried by roll call vote. Aye: Dries, Lunardon, Armstrong, Goucher, Borg. Nay: None (5-0-0)

Trustee Goucher made a motion to extend the moratorium (Ordinance 2014-03) for one year, seconded by Trustee Armstrong. Motion carried by roll call vote. Aye: Lunardon, Armstrong, Goucher, Borg, Dries. Nay: None (5-0-0)

Ms. Aldridge discussed a need for clarification of plan review fees in the code, and she also discussed a need to remove ICCI from the code.

Ms. Aldridge noted some changes that were needed to be made to the code. Changes were to add the Plan Review of \$25 per trade and to remove a paragraph that referred to the agreement with ICCI.

Trustee Dries made a motion to direct staff to amend 10-1A-3: Building Permit and Plan Review Fees, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Armstrong, Goucher, Borg, Dries, Lunardon. Nay: None. (5-0-0)

Ms. Aldridge advised the Board that the new Building Inspector had been reviewing the code and found that Energy Conservation Code needed to be updated to the 2012 edition. Trustee Goucher made a motion to direct staff update this section of code and place on the March agenda for approval, seconded by Trustee Armstrong. Trustee Borg said he would like to abstain. Mr. Buick advised him that he should not abstain just because he doesn't want to vote. After a brief discussion, motion carried by voice vote. Aye: Goucher, Dries, Lunardon, Armstrong. Nay: Borg. (4-1-0)

Ms. Aldridge discussed the preliminary budget. She discussed ending fund balances compared to the budget. She added that the General Fund is better than budgeted by \$109,000 and that sales tax has increased quite a bit, estimating approximately \$35,000. She explained that there seems to be a correlation between an increase in video gambling amounts and sales tax amounts. Mr. Aldridge anticipated that the TIF District Fund will break even this year, road and bridge has come in under budget.

President Curtis advised that in the future the Illinois Department of Revenue will give a better breakdown by business of the sales tax paid to the municipalities. A reciprocal agreement will be on the March agenda between the IL Department of Revenue and the Village of Maple Park to allow the village to receive this information without giving it to the general public. Village Attorney Kevin Buick discussed the fact that this agreement and the report could be FOIA'd. The Village Clerk will forward the agreement and the Resolution to the Village Attorney for review before the March Board meeting.

Ms. Aldridge also advised that they have not had to replace the resin, so staff will move \$30,000 to the water improvement fund in FY2015 and FY2016 to cover the resin for when it actually needs to be replaced.

Trustee Borg asked where the money would be moved from. Ms. Aldridge advised that it would be taken from the water and sewer operating fund. Public Works Director Mike Miller discussed resin removal and storage. He advised that he spoke with staff from Coal City, which is a little smaller than Maple Park, and their removal and storage was about \$58,000.

Ms. Aldridge moved on to the FY2016 Budget. She advised in the preliminary budget there would be no changes in rents. She also discussed General Fund Expenditures. All wages are listed at current rates with some changes to hours. She added that Building Inspector wages have been added in to Administration & Finance Expenditures and patrol hours have been increased to 65 hours per week and training hours are increased and Investigation hours have been added.

The Board discussed Blackboard Connect and the consensus was to continue with the present system. Trustee Armstrong asked if an article can be written about Blackboard Connect and sent to the Elburn Herald. The Village Clerk will work on that.

Ms. Aldridge discussed upgrading the parks and the Civic Center. Ms. Aldridge advised that salt is costing more, so that line item has been increased. She also discussed equipment replacement.

Ms. Aldridge moved on to sidewalk replacement and suggested creating sidewalk replacement policy. She has tried to allocate funds so Public Works staff can do some of the work.

Ms. Aldridge also advised that this budget meets the fund balance policy. She included \$22,000 from the road and bridge fund for the work on Pearl and she included \$20,000 for paving in Heritage Hills, but added that there will be no new MFT project for FY2016.

Ms. Aldridge discussed the water/sewer rate increase and the increases slated for FY2016 and FY2017.

Ms. Aldridge moved on to decisions that need to be made by the Board, which include the following:

- Impact Fees (currently suspended) – Continue or any changes
- Hook-up fees (currently suspended) – Continue or any changes
- Permit fees (small changes) – Make small changes or any other changes
- Energy Conservation Code (small changes) – Make small changes
- Rent changes if desired
- Continue with Blackboard Connect
- Payroll Rates – Any increases
- Tuckpointing project
- Sidewalk direction
- Final Budget Approval.



Trustee Armstrong had questions about the Police Budget. Chief Acosta said that there are 4 different choices and the corresponding dollar amount for each is in the backup. She asked why the increase to 65 hours. Chief Acosta advised that the village needs more police coverage, adding that ideally 24 hours/day is what he would like to have and he hopes to have that eventually.

The Board discussed vehicle replacement and starting a capital improvement fund.

Trustee Borg needed clarification on why the FY2015 budget started out with a large deficit and ended with a smaller deficit. Ms. Aldridge advised that the FY2015 budget estimated a \$250,000 deficit. But, the actual was a \$47,000 deficit because of different items, like more sales tax being received and some projects not being done. FY2016 has an estimated \$85,000 deficit, with no salary increase for employees.

Trustee Borg said that he doesn't want to raise any rents. Trustee Armstrong said that she wants to raise the rent for St. Vincent's since it is only \$50/month. President Curtis said that she would support a rate increase. Trustee Armstrong suggested raising St. Vincent's rent to \$100/month. After a brief discussion, the consensus was to raise the rent to \$100/month.

The Board discussed Blackboard Connect and the consensus was to continue with the service.

Trustee Goucher said he supports the increase in police hours. Trustee Dries asked about what happens when there is no police coverage. Chief Acosta said that Kane County gives mutual aid to Maple Park. Trustee Dries suggested increasing patrol hours in the summer only. Chief Acosta said that they have done that in the past. After some discussion, the consensus was to allow the police budget in the amount of \$224,017, which is a 2% increase.

The Board discussed merit increases, but the Village does not have a policy to give raises based on merit. Trustee Armstrong suggested a 3% raise. Trustee Lunardon suggested giving a 2% raise and leaving the police hours the same. Trustee Goucher said that he doesn't like the idea of tying the two together. He feels that increasing police hours is for the benefit of the residents. He would like to see the Police Budget enacted and giving a 2% raise. Board consensus was to increase wages by 2%.

The Board then discussed the tuckpointing project. Board consensus was to do one project in FY2016. Mr. Miller advised that they have stopped most of the leaks. Ms. Aldridge advised that the FY2016 budget includes funding for the North Elevation-Center Section / Area between entrance ways, which includes replacing 8 lintels, and spot tuckpoint and brick replacement, in the amount of \$26,000. Trustee Lunardon advised that a formal bid will need to be done in order to do a project over \$20,000.

Mr. Miller said that there about 20 bad sidewalks in town. The Board discussed a policy. Trustee Goucher suggested opening up the ordinance and requiring a resident to replace their sidewalk. Trustee Borg suggested getting the Village Attorney's

opinion on this issue. Trustee Goucher suggested grinding down the bad sidewalk to avoid liability. Trustee Borg suggested allocating a certain amount for sidewalk repair, but Trustee Goucher said that it is unfair to the residents and the Public Works Director to not have a policy for sidewalk repair. Ms. Aldridge said that \$15,000 is allocated for sidewalk repair.

Trustee Borg asked about repairs in Heritage Hills repairs. Ms. Aldridge advised that \$20,000 has been allocated for Heritage Hills repairs, which includes seal coating and catch basin maintenance; and \$35,000 for smaller roads, with Mr. Miller doing some of the work. The Board consensus was to allocate \$28,000 for engineering a street paving project.

With the changes discussed, Ms. Aldridge advised that the final numbers would be:

Revenue:	\$1,280,076
Expenses:	<u>1,377,566</u>
Deficit of:	(\$97,490)

Board consensus was to direct staff to place the budget on the April Board agenda for Public Hearing and Approval.

#### 4. OTHER

##### • TRUSTEE REPORTS

Trustee Borg said that he had a few points he wanted to make:

- 1) He wanted to clarify why he voted against the Energy Conservation Code. He had heard that with this ordinance a homeowner can't replace a light switch without having a licensed electrician and paying for an inspection. He added that he would like the Building Inspector to give the Board the high points of energy conservation code and to clarify if what he heard was true.
- 2) He also said that the Planning Commission meeting is Thursday at 7 p.m., but at 6 p.m. will be the School Board Candidates Information Session.
- 3) He also discussed Committee Meetings. He said that he wants to wait until after the elections or until the new Board convenes. President Curtis said that the Committees can meet and if there aren't relevant projects then they can be taken off the list. After a brief discussion, the consensus was to continue with the meetings. Trustee Borg volunteered to become Interim Chair of the Finance Committee. Trustee Goucher said that he will be having an Infrastructure Committee meeting on February 24<sup>th</sup> and asked the Village Clerk to follow-up with the Village Engineering about the list of maintenance projects for Heritage Hills.

##### • VILLAGE PRESIDENT REPORTS

None.



**5. ADJOURNMENT**

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Armstrong. Motion carried by voice vote.

Meeting adjourned at 9:20 p.m.

DRAFT



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.com>

Approved by the Planning Commission  
on February 19, 2015.

## **Village of Maple Park Planning Commission Meeting Agenda Tuesday, January 20, 2015 7:00 p.m.**

### **1. Call to Order / Establishment of Quorum**

Commissioner Ramirez called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Commissioner Nick Davidson, Commissioner Jeff Ramirez, Commissioner Lorenzo Catanag, and Commissioner JP Dries. Absent: Commissioner Chuck Miller (arrived late), Commissioner Bob Rowlett, and Chairman Art Maercker.

Others present: Village Clerk Liz Peerboom.

### **2. Approval of Planning Commission Meeting Minutes**

- October 23, 2014
- January 15, 2015

Commissioner Davidson advised that his last name was spelled wrong on the October 23, 2014 minutes. Commissioner Dries made a motion to approve the Planning Commission minutes from October 23, 2014 and January 15, 2015 as amended, seconded by Commissioner Catanag. Motion carried by voice vote.

Commissioner Miller arrived at 7:01 p.m.

### **3. Motion to Approve Rules for Public Comment**

Village Clerk Liz Peerboom advised that all committees would be approving the Rules for Public Comment, as well as the Village Board. She added that meeting attendees would be able to speak during public comments according to these rules, and they would be asked to fill out a speaker request form.

Commissioner Ramirez made a motion to approve the Rules for Public Comment, seconded by Commissioner Dries. Motion carried by roll call vote. Aye: Davidson, Ramirez, Dries, Miller, Catanag. Nay: None. Absent: Rowlett and Maercker. (5-0-2)

#### **4. Discussion of Comprehensive Plan Update**

Village Clerk Liz Peerboom advised that the only update since the last meeting was the future roads map updated by the Village Engineer. The consensus was that it was a good document that was ready for public hearing.

#### **5. Discussion of Subdivision Ordinance**

Village Clerk Liz Peerboom advised that the following changes were being made to the Subdivision Ordinance:

- Updated List of Trees
- Updated figures on street width
- Updated Section 3N8a to read “Portland cement concrete pavement shall be designed in accordance with the IDOT design manual for rigid pavement. The design data and calculations shall be submitted to the village for approval.”
- Updated Section 12-3-7-O to update the brand of streetlight assembly and luminaries required to be installed by the developer.
- Updated Section 12-3-7-R to update that the street signs will be installed at the developer’s expense and at the direction of the village’s Public Works Director.

The consensus was that this was a good document that was ready for public hearing.

#### **6. Discussion of Medical Marijuana Ordinance**

Village Clerk Liz Peerboom advised that the update to the ordinance since the last meeting was to add the definitions of a Cultivation Center and a Medical Cannabis Dispensing Organization; and to specify that a Cultivation Center would be a Special Use in a property zoned Agriculture, and that a Dispensing Organization would be a Special Use in a property zoned Industrial.

The consensus was that this was a good document that was ready for public hearing.

#### **7. Motion to Hold a Public Hearing on the following items:**

- Comprehensive Plan Update
- Subdivision Ordinance
- Medical Marijuana Ordinance

Commissioner Ramirez made a motion to hold a public hearing at 7:00 p.m. on February 19, 2015 on the Comprehensive Plan Update, the Subdivision Ordinance and the Medical Marijuana Ordinance, seconded by Commissioner Dries. Motion carried by roll call vote. Aye: Ramirez, Dries, Miller, Catanag, Davidson. Nay: None. Absent: Maercker and Rowlett. (5-0-2)

## **8. Adjournment**

Commissioner Dries made a motion to adjourn the meeting, seconded by Commissioner Miller. Motion carried by voice vote.

Meeting adjourned at 7:15 p.m.





# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Commissioner Ramirez made a motion to approve the Rules for Public Comment, seconded by Commissioner Dries. Motion carried by roll call vote. Aye: Davidson, Ramirez, Dries, Miller, Catanag. Nay: None. Absent: Rowlett and Maercker. (5-0-2)



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Village Clerk Liz Peerboom advised that the only update since the last meeting was the future roads map updated by the Village Engineer. The consensus was that it was a good document that was ready for public hearing.

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Commissioner Ramirez made a motion to hold a public hearing at 7:00 p.m. on February 19, 2015 on the Comprehensive Plan Update, the Subdivision Ordinance and the Medical Marijuana Ordinance, seconded by Commissioner Dries. Motion carried by roll call vote. Aye: Ramirez, Dries, Miller, Catanag, Davidson. Nay: None. Absent: Maercker and Rowlett. (5-0-2)

## **8. Adjournment**

Commissioner Dries made a motion to adjourn the meeting, seconded by Commissioner Miller. Motion carried by voice vote.

Meeting adjourned at 7:15 p.m.

MAPLE PARK COMMUNITY WATER SUPPLY

ITEM #1 ADDITION OF OR ABANDONMENT OF WATER SYSTEM EQUIPMENT

Description (including quantity and location)

MONTH OF JANUARY 2015

Remarks including IEPA Operating Permit # 0890500

ITEM #2 and #3 -

WELL WATER LEVELS, PUMPING RATES AND DISCHARGE PRESSURES, RAW WATER SAMPLES, SYSTEM PRESSURE DATA,  
HOURS WELL PUMPS RAN DURING MONTH AND TOTAL WATER PUMPED

Date	Well Number	Nonpumping Level*	Pumping Rate	Pumping Level*	Pump Setting*	Hours Pump Ran/mo.	Gallons Water Pumped/mo.
	#4	123.3	185.98	76.0		37.1	414000
	#5	157.0	430.06	72.1		87.7	2263000

SYSTEM PRESSURE DATA

Signed Robert O'Connor  
Date 2-11-2015

Certificate No. 6438

Total Water pumped by system 2677000  
Average Gallons/day 86355  
Peak day Gallons 132000

VILLAGE OF MAPLE PARK, ILLINOIS  
Schedule of Cash and Investments  
January 31, 2015

Fund	Interest Rate	CD	IPTIP Accounts	NB&T Account	Old Second Checking	Total Cash & Investments
<b>Operating Funds</b>						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(130,014.14)	(130,014.14)
Illinois Public Treasurer's Pool	0.01%	-	395,394.90	-	-	395,394.90
Total General Fund		-	395,394.90	-	(130,014.14)	265,380.76
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	(24,753.33)	(24,753.33)
National Bank & Trust - MMKT	0.02%	-	-	45,607.14	-	45,607.14
Illinois Public Treasurer's Pool	0.01%	-	331,397.04	-	-	331,397.04
Old Second - CD	0.12%	150,000.00	-	-	-	150,000.00
Total Utility Tax Fund		150,000.00	331,397.04	45,607.14	(24,753.33)	502,250.85
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	(1,283.50)	(1,283.50)
Old Second - TIF Checking Acct	0.00%	-	-	-	4,145.74	4,145.74
Total Road & Bridge Fund		-	-	-	2,862.24	2,862.24
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	23,241.67	23,241.67
Illinois Public Treasurer's Pool	0.01%	-	31,936.90	-	-	31,936.90
Old Second - CD	0.12%	-	-	-	-	-
Total Road & Bridge Fund		-	31,936.90	-	23,241.67	55,178.57
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	(583.62)	(583.62)
Illinois Public Treasurer's Pool	0.01%	-	166,795.61	-	-	166,795.61
Total Motor Fuel Tax Fund		-	166,795.61	-	(583.62)	166,211.99
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account		-	-	-	14,532.55	14,532.55
Illinois Public Treasurer's Pool	0.01%	-	172,163.93	-	-	172,163.93
Old Second - CD	0.12%	15,000.00	-	-	-	15,000.00
Total Operating Accounts		15,000.00	172,163.93	-	14,532.55	201,696.48
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	(14,736.97)	(14,736.97)
Illinois Public Treasurer's Pool	0.01%	-	51,510.52	-	-	51,510.52
Total Water Improvement Accounts		-	51,510.52	-	(14,736.97)	36,773.55
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	13,668.34	13,668.34
Illinois Public Treasurer's Pool	0.01%	-	122,709.65	-	-	122,709.65
Old Second - CD	0.12%	85,000.00	-	-	-	85,000.00
Total Sewer Improvement Accounts		85,000.00	122,709.65	-	13,668.34	221,377.99
Total Water & Sewer Funds		100,000.00	346,384.10	-	13,463.92	459,848.02
<b>Total Village Operating Funds</b>		250,000.00	1,271,908.55	45,607.14	(115,783.26)	1,451,732.43
<b>Escrow Funds</b>						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	-	-
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	134,276.13	134,276.13
<b>Total Village Escrow Funds</b>		-	-	-	134,276.13	134,276.13
<b>Total Village Cash &amp; Investments</b>		250,000.00	1,271,908.55	45,607.14	18,492.87	1,586,008.56

SYS DATE:02/25/15

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 729

SYS TIME:14:22  
[NW1]

DATE: 02/25/15

Wednesday February 25, 2015

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 CASEY'S GENERAL STORES, INC. 02022015	01-30-5250	GASOLINE	352.30	352.30
01 COMMONWEALTH EDISON 0147077192 0215	01-50-5730	STREET LIGHTING	4002.55	262.35
0498142046 0215	52-20-5730	LIFT STATION		78.22
0798152002 0215	52-10-5730	WELL		1912.64
1620026021 0215	52-20-5730	WWTP		955.94
4665155040 0215	01-50-5730	STREET LIGHTING		761.39
5778015012 0215	01-20-5730	HERITAGE HILLS POND		32.01
01 DE LAGE LANDEN PUBLIC FINANCE 44609664	01-10-5160	COPIER LEASE	242.75	242.75
01 THE ELBURN HERALD 346902	01-10-5900	PUBLIC HEARING NOTICE	32.50	32.50
01 THE FOSTER & BUICK LAW GROUP, 02202015	01-10-5330	WEYDERT ANNEXATION	1618.75	218.75
02202015	01-10-5330	COW ISSUES		175.00
02202015	01-10-5330	GENERAL COUNSEL		568.75
02202015	01-10-5330	LOCAL PROSECUTIONS		437.50
02202015	01-10-5330	PLAN COMMISSION		218.75
01 FRONTIER 8158273286 0215	01-30-5700	POLICE TELEPHONE	486.68	142.40
8158273309 0215	01-10-5700	OFFICE TELEPHONE		216.22
8158273710 0215	52-10-5700	WELL HOUSE		44.54
8158275039 0215	52-20-5700	WWTP TELEPHONE		39.06
8158275069 0215	52-20-5700	LIFT STATION TELEPHONE		44.46
01 HAWKINS, INC. 3692049	52-10-5110	CHEMICALS	548.66	548.66
01 DENNIS M. LEXA 5048	01-30-5600	04 IMPALA OIL CHANGE	40.24	40.24
01 ILLINOIS PAPER & COPIER CO. IN151516	01-10-5200	COPY COSTS	265.93	265.93
01 ILLINOIS PUBLIC WORKS MUTUAL A 1838	01-10-5570	2015 MEMBERSHIP DUES	100.00	100.00
01 LINTECH ENGINEERING, LLC 1655	01-10-5320	ENGINEERING SERVICES	935.00	935.00
01 LOWE'S 02172015	01-40-5600	MAINTENANCE & REPAIR	171.44	171.44
01 MAPLE PARK LIBRARY 02282015	12-00-8413	POLICE GRANT PURCHASES	318.00	318.00
01 MIKE MILLER 01202015	01-50-5600	FARM & FLEET REIMBURSEMENT	55.16	55.16
01 NICOR 331314100040215	01-50-5730	SHOP GAS	2941.91	230.11
399087100050215	01-40-5730	CIVIC CENTER HEAT		2711.80
01 PITNEY BOWES GLOBAL FINANCIAL 9413783-FB15	01-10-5160	POSTAGE METER	44.00	44.00



SYS DATE:02/25/15

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 729

SYS TIME:14:22  
[NW1]

DATE: 02/25/15

Wednesday February 25, 2015

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 QUILL CORPORATION			136.86	
111181	01-10-5200	OVERPAYMENT CREDIT		14.99-
1410078	01-10-5200	OFFICE SUPPLIES		121.87
9959955	01-10-5200	OFFICE SUPPLIES		29.98
01 CAMBRIDGE ELECTRIC, INC.			337.50	
6846	01-50-5600	STREET LIGHT REPAIRS		337.50
01 STATE OF IL. FIRE MARSHAL			70.00	
9529830	01-40-5900	HW STORAGE TANK-CERTIFICATE FEE		70.00
01 SUBURBAN LABORATORIES, INC.			915.00	
119814	52-10-5335	WATER TESTING		675.00
119899	52-10-5335	WATER TESTING		150.00
120225	52-10-5335	WATER TESTING		90.00
01 VERIZON WIRELESS			147.03	
9740862885	01-10-5700	CELL PHONES		16.77
9740862885	01-30-5700	CELL PHONES		13.73
9740862885	01-30-5700	AIR CARDS		114.03
9740862885	52-10-5700	CELL PHONE		.20
9740862885	52-20-5700	CELL PHONE		2.30
01 VERIZON WIRELESS			25.00	
02282015	01-10-5700	CELL PHONE		25.00
01 VETO ENTERPRISES, INC.			43.88	
28105	01-30-5600	ELECTRICAL REPAIR		43.88
** TOTAL CHECKS TO BE ISSUED			13831.14	

SYS DATE:02/25/15

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 729

SYS TIME:14:22  
[NW1]

DATE: 02/25/15

wednesday February 25, 2015

PAGE 3

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		8972.12	
12	UTILITY TAX		318.00	
52	WATER & SEWER FUND		4541.02	
***	GRAND TOTAL ***		13831.14	
	TOTAL FOR REGULAR CHECKS:		13,173.02	
	TOTAL FOR DIRECT PAY VENDORS:		658.12	

SYS DATE:02/25/15

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
Wednesday February 25, 2015

SYS TIME:14:22

DATE: 02/25/15

[NW1]  
PAGE 4

=====

A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 BOB O'CONNOR 980 01272015	02/10/15 52-10-5900	19483 MILEAGE	54.14	54.14
01 DENNIS M. LEXA 980 4972 980 5002	02/04/15 01-30-5600 01-30-5600	19475 02 CHEVY IMPALA MAINTENANCE 08 EXPEDITION TUNE UP	1019.08	430.52 588.56
01 VANTAGEPOINT TRANSFER AGENTS-#02/12/15 980 02122015 980 02122015 980 02122015 980 02122015 980 02122015 980 02122015	19481 01-00-2150 01-20-5030 01-30-5030 01-50-5030 52-10-5030 52-20-5030	1566.08 ICMA PAYABLE PENSION EXPENSE PENSION EXPENSE PENSION EXPENSE PENSION EXPENSE PENSION EXPENSE		1330.55 48.14 89.68 48.13 24.79 24.79
01 VANTAGEPOINT TRANSFER AGENTS-#02/26/15 980 02262015 980 02262015 980 02262015 980 02262015 980 02262015 980 02262015	19490 01-00-2150 01-20-5030 01-30-5030 01-50-5030 52-10-5030 52-20-5030	1566.08 ICMA PAYABLE PENSION EXPENSE PENSION EXPENSE PENSION EXPENSE PENSION EXPENSE PENSION EXPENSE		1330.55 48.14 89.68 48.13 24.79 24.79
01 KEN THORGESEN 980 01272015	02/10/15 52-10-5900	19482 MILEAGE	17.83	17.83
01 AMERICAN BANK & TRUST 980 01282015A 980 01282015A 980 01282015A 980 01282015B 980 01282015B 980 01282015C 980 01282015C 980 01282015C 980 01282015E 980 01282015E 980 01282015E	02/12/15 01-10-5200 01-10-5390 52-10-5900 01-30-5900 12-00-8413 01-40-5600 01-50-5600 52-20-5900 01-40-5600 01-50-5600 52-10-5900	19484 OFFICE SUPPLIES OTHER PROFESSIONAL SERVICES OTHER EXPENSE OTHER EXPENSE POLICE GRANT PURCHASES MAINTENANCE & REPAIR MAINTENANCE & REPAIR OTHER EXPENSE MAINTENANCE & REPAIR MAINTENANCE & REPAIR OTHER EXPENSE	1658.77	105.78 87.00- 310.00 39.90 904.32 66.83 11.84 39.97 157.05 94.07 16.01

\*\* TOTAL MANUAL CHECKS REGISTERED

5881.98

[NW1]  
PAGE 5

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	8972.12	4440.55	13412.67
12	318.00	904.32	1222.32
52	4541.02	537.11	5078.13
TOTAL DISTR	13831.14	5881.98	19713.12

RESOLUTION 2015-02      Approved: \_\_\_\_\_

**AUTHORIZING THE VILLAGE PRESIDENT TO RENEW  
THE INTERGOVERNMENTAL AGREEMENT WITH THE  
COUNTY OF KANE FOR ANIMAL CONTROL.**

**BE IT RESOLVED BY THE BOARD OF TRUSTEES** of the Village of Maple Park, Illinois, as follows:

**Section 1.** That pursuant to Section 8 of the Agreement for Animal Control Services (the "Agreement") dated August 6, 2013, by and between the County of Kane and the Village of Maple Park, the Village hereby notifies Kane County of its intent to exercise its option to renew the Agreement for the period of April 1, 2015 through March 31, 2016.

**Section 2.** That the Village Clerk of the Village of Maple Park be authorized and directed to attest the Village President's signature.

**PASSED BY THE BOARD OF TRUSTEES** of the Village of Maple Park, Illinois, at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_ 2015, and approved by me as Village President on the same day.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**ELIZABETH PEERBOOM**, Village Clerk

\_\_\_\_\_  
**KATHLEEN CURTIS**, Village President



## **AGREEMENT FOR ANIMAL CONTROL SERVICES**

**THIS INTERGOVERNMENTAL AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the **COUNTY OF KANE**, a body politic and corporate, and the Village of Maple Park, an Illinois municipal corporation.

**WHEREAS**, the County of Kane ("Kane County") is a body politic and corporate duly organized and existing under the Constitution and laws of the State of Illinois; and

**WHEREAS**, the Village of Maple Park ("Municipality") is an Illinois municipal corporation; and

**WHEREAS**, Kane County pursuant to the Animal Control Act, 510 ILCS 5/1 et seq. (the "Act") has certain rights, duties and obligations with respect to rabies control and registration of dogs and cats on a county-wide basis, and also has primary responsibility for animal control activities within unincorporated Kane County; and

**WHEREAS**, the Municipality has the right, but not the obligation to control animal activities in its corporate limits, and has historically taken the primary responsibility for animal control activities within its corporate limits and desires to contract with the County to discharge these responsibilities; and

**WHEREAS**, pursuant to Kane County Board Ordinance 07-254, passed July 10, 2007, Kane County is ready, willing and able to contract with the municipalities to provide them with animal control services, including but not limited to pick-up of animals running at large, sick or injured dogs and small, wild mammals such as skunks, raccoons, and bats and providing housing and adoption services for animals in its custody to the best of its ability; and

**WHEREAS**, the parties have a mutual interest in long term planning for animal control services in Kane County and intend to participate in such planning activities to be convened by the Metro West Council of Government, but desire to enter into an agreement for services while such planning is ongoing; and

**WHEREAS**, pursuant to Article VII Section 10 of the Constitution of the State of Illinois and Section 3 of the Illinois Governmental Cooperation Act, 5 ILCS 220/3 (2006), units of local government are authorized and empowered to enter into

agreements to obtain and share services and to exercise jointly or transfer any powers or functions not prohibited by law; and

**WHEREAS**, the Chairman of the Kane County Board has heretofore been authorized pursuant to Resolution 06-330 to enter into an intergovernmental agreement with the Municipality as herein provided;

**NOW, THEREFORE the COUNTY OF KANE and the Village of Maple Park** do hereby agree as follows:

**Section 1. Incorporation of Recitals.** The facts and statements contained in the preamble to this Agreement are hereby incorporated herein as if fully set forth.

**Section 2. Pickup Service Provided.** The Kane County Animal Control Department will provide pickup service for stray dogs found within the limits of the Municipality, and for pickup of animals from locations where a forcible entry and detainer action results in the eviction conducted by the Kane County Sheriff, and shall transport them to the Facility or another County designated animal shelter for a service fee to be paid to the County as provided in Section 5-49(a) of the Kane County Code.

**Section 3. Complaint Calls – Response.** The Kane County Animal Control Department will respond to complain calls as provided in Section 5-49(a) of the Kane County Code, from the Municipality’s police department (or appropriate Municipal officials if no police department exists), for barking dogs, dogs running at large and sick or injured wildlife outside of a building or structure within the limits of the Municipality and shall transport them to the Facility or another County designated animal shelter. The service fee to be paid to the County shall be shown on Exhibit A. The County Board may pass a resolution which shall be binding on the Municipality upon 60 days notice to the Municipality, to increase said rates. Notwithstanding the above, all service fee increases are hereby capped at a maximum of 25% of the Base Rate in the first 12 month period of the agreement. During each subsequent 12 month period, all service fees are capped at a maximum of 25% of the Base Rate. “Base Rate” is the amount specified by category of service in Exhibit A.

**Section 4. Vicious or Dangerous Dogs.** The Kane county Animal Control Department shall cooperate with the police department of the Municipality in responding to complaints relating to vicious or dangerous dogs. All complaints and proceedings shall be handled as provided in Sections 15 and 15.2 of the Act.

**Section 4. Invoices for Services.** Kane County shall invoice the Municipality for services provided at the end of each month and the Municipality shall remit payment to Kane County in full within thirty (30) days. The County invoice shall, at a minimum, specify dates of service, particulars regarding the animal serviced and the types of services rendered. The County shall retain the right to limit, suspend, or terminate services to the Municipality if it shall omit to pay any fees within sixty (60) days of receipt of the County's invoice therefore. All fees for service shall be deposited by the County as set forth in Resolution 06-330.

**Section 6. Termination of prior Agreements.** Upon the effective date of this Agreement, any and all prior agreements between Kane County and the Municipality are hereby terminated and abrogated.

**Section 7. Fees and Charges to Individual Owners.** Nothing in this Agreement shall be construed to limit the right of Kane County or the municipality to increase or impose any fees or charges to individual owners as permitted by law.

**Section 8. Effective Date; Termination.** This Agreement shall commence upon the affixing of the last signature of any officer required to sign this Agreement, which date shall be deemed the "Effective Date." This Agreement shall remain in full force and in effect until March 31, 2016, with two one-year renewal options that shall be subject to the following condition: that the Municipality has been and is actively participating in animal control services and facility planning activities that are to be convened and coordinated by the Metro West Council of Governments, ("Metro West"). The Municipality shall notify the County in writing, not less than 60 days prior to the expiration date, of its intent to exercise each renewal option.

**Section 9. Additional Agreement.** The Parties agree to meet to work towards a long term solution to the regional issues of animal control. To that end, the County will assist the Municipality cooperatively with Metro West to participate in developing a plan to meet the specific anticipated demand for animal control services due to municipal growth. Failure by the Municipality to participate in good faith in said meetings shall be a breach of the terms of this Agreement by the Municipality.

**Section 10. Service Provision Subject to Shelter Capacity.** The County shall reserve 30% of the animal shelter capacity for the exclusive use of the county for provision of services to residents of unincorporated Kane County and for its use for

provision of County-wide animal bite investigation services. If, at any time, in the opinion of the Kane County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders constitute more than 60% but less than 70% of total shelter capacity, the Administrator shall notify the Municipality as provided for in Section 12 of this Agreement. If, at that time, in the opinion of the Kane County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders has reach 70% of the total shelter capacity, the Administrator shall notify the Municipality that Animal Control services for new additional animals are being suspended and for what time period they shall be suspended to the Municipality and to all other municipal contract-holders. In the event of service suspension, the County shall work with the Municipality to identify and obtain animal control services from other service providers in the geographic area, but it shall be the sole responsibility of the Municipality to secure such services for its residents during the service suspension period, and the County shall have no obligation, responsibility or liability to the Municipality for animal control services except as provided by other applicable law. Animal Control services shall be reinstated when the Animal Control Administrator determines that the unused shelter capacity has exceeded 30% for two consecutive weeks.

**Section 11. Indemnification.** The Municipality shall indemnify, defend and hold harmless Kane County and its officers, agents and employees of and from any and all claims, demands, suits at law or in equity, of any kind and manner, which in any way occur or arise in connection with Kane County's services or facilities provided pursuant to this Agreement, except as to claims of negligence, intentional, willful or wanton acts committed by the County and its officers, agents and employees and/or to the extent prohibit by law or public policy. In the event of a claim being made by the County under this Section, the County shall be entitled to be defended by the counsel of its own choosing, and the Municipality shall pay any reasonable attorneys' fees and expenses incurred by the County in connection therewith.

**Section 12. Notices.** Any notices permitted or required to be given under this Agreement shall be deemed given if sent by certified mail, return receipt requested, or by personal delivery to the person to who it is addressed, to the following:

**If to Kane County:**

County of Kane  
Kane County Government Center  
719 Batavia Avenue – Building A – 2<sup>nd</sup> Floor

Geneva, IL 60134  
Attention: County Board Chairman

With a copy to:  
Animal Control Administrator  
County of Kane  
4060 Keslinger Road  
Geneva, IL 60134

With a copy to:  
States Attorney, Chief of the Civil Division  
100 South Third Street, 4<sup>th</sup> Floor  
Geneva, IL 60134

**If to the Municipality**  
Village Clerk  
Village of Maple Park  
302 Willow Street, P.O. Box 220  
Maple Park, IL 60151

until further notice of address is given in the manner provided. Notice by fax transmission or email communication shall not be sufficient unless required by an applicable statute.

**Section 13. Severability.** If any provision, clause or section of this Agreement shall be ruled or held invalid by any Court of competent jurisdiction, then and in such event such finding of invalidity shall not affect the remaining provisions of this Agreement which can be given effect without such invalid provisions and to that end to provisions of this Agreement are Severable.

**Section 14. Entire Agreement of the Parties.** This Agreement, and any ordinances or resolutions incorporated herein by reference or by operation of law constitutes the entire agreement of the parties and no modifications by course of conduct or oral agreement shall be valid unless reduced to writing and duly adopted by the Kane County Board and the Municipality.



**WHEREFORE**, the parties have caused this Agreement to be signed as of the date and year first above written.

**COUTNY OF KANE**

By: \_\_\_\_\_  
Christopher Lauzen  
County Board Chairman

**ATTEST:** \_\_\_\_\_  
John A. Cunningham  
Kane County Clerk

**VILLAGE OF MAPLE PARK**

By: \_\_\_\_\_  
Kathleen Curtis  
Maple Park Village President

**ATTEST:** \_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

## EXHIBIT A

### Kane County Fee Schedule for Municipalities

Service	Fee
Pick up per animal	\$25
Pickup charge group of small animals (excluding ferrets, rabbits exotic birds and reptiles) evictions only	\$30
Boarding per animal / per day / Maximum charge \$70	\$10
Vaccination for distemper per animal	\$30
Euthanasia per dog/cat animal under 30 pounds	\$30
Euthanasia per dog/cat animal over 30 pounds	\$50
Rabies Observation (includes euthanasia fee) under 30 pounds	\$150
Rabies Observation (includes euthanasia fee) over 30 pounds	\$175
Specimen pickup	\$30
Specimen prep	\$50
Eviction cost comprise of pickup charges and boarding	\$100

**RESOLUTION 2015-03 Approved: \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE DESTRUCTION OF  
AUDIO RECORDINGS OF CLOSED SESSION MEETINGS**

**WHEREAS**, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

**WHEREAS**, this governmental body has complied with that requirement; and

**WHEREAS**, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or approval of a Records Commission or the State Archivist not less than eighteen (18) months after the completion of the meeting recorded, but only after:

1. Approval of the destruction of a particular recording; and
2. Approval of the written minutes of the closed meeting; and

**WHEREAS**, for the verbatim record by tape of the meetings set forth in Section 1 of this Resolution, at least eighteen (18) months have passed since the completion of those meetings, and this governmental body has approved written minutes for each of the meetings or portions of meetings set forth in Section 1; and

**WHEREAS**, this governmental body may order destruction of the verbatim record even if it continues to withhold the approved written minutes of the closed session until some later period of time;

**NOW THERE FORE, BE IT RESOLVED BY THE VILLAGE OF MAPLE PARK,  
KANE AND DEKALB COUNTIES, ILLINOIS**, as follows:

SECTION 1: Based upon the statements made within the preamble to this resolution, the Village of Maple Park hereby orders the destruction of the verbatim record being a digital audio tape of the following executive session meetings as listed in Exhibit A.

SECTION 2: This Resolution shall be in full force and effect immediately upon its passage.

APPROVED and PASSED this \_\_\_\_ day of \_\_\_\_\_, 2015.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Kathleen Curtis, Village President

Attest:

\_\_\_\_\_  
Elizabeth Peerboom, CMC, Village Clerk

## **EXHIBIT A**

Date of Meeting:  
7/2/13

**RESOLUTION 2015-04 Approved: \_\_\_\_\_**

**AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A  
RECIPROCAL AGREEMENT ON EXCHANGE OF  
INFORMATION BETWEEN THE VILLAGE OF MAPLE  
PARK AND THE ILLINOIS DEPARTMENT OF REVENUE**

**WHEREAS**, the village of Maple Park (the "Village") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and

**WHEREAS**, the President and Board of Trustees of the Village finds it is in the best interest of the Village of Maple Park to approve and to authorize such agreement, now therefore,

**BE IT RESOLVED** by the Board of Trustees of the Village of Maple Park, Counties of Kane and DeKalb, Illinois, as follows:

**Section 1.** The recitals set forth above are incorporated and made a part hereof.

**Section 2.** That the agreement is substantially the same form as attached to this Resolution and incorporated herein by reference, is approved and accepted by the Village.

**Section 3.** The President or designee is authorized to execute the agreement on behalf of the Village and, as may be required, the Village Clerk to attest to the same.

**Section 4.** That this Resolution shall be in full force and effect from and after its adoption and approval.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on \_\_\_\_\_, 2015.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk



**RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION**  
**BETWEEN THE** Village of Maple Park  
**AND THE**  
**ILLINOIS DEPARTMENT OF REVENUE**

The Illinois Department of Revenue (the "Department"), in accordance with the statutes of the State of Illinois, agrees to share under the terms of this Reciprocal Agreement on Exchange of Information (the "Reciprocal Agreement") with the Town/City/Village of Village of Maple Park (the "Municipality") return information obtained pursuant to the Illinois Retailers' Occupation Tax Act, the Service Occupation Tax Act, the Use Tax Act, and the Service Use Tax Act (the "Tax Acts").

It is further agreed that all information exchanged will be used only for the official purposes of the State and of the Municipality and shall be kept confidential in accordance with the Tax Acts. Each party agrees to take appropriate steps to protect from unauthorized disclosure the tax information obtained pursuant to the Reciprocal Agreement and to destroy it when no longer needed by shredding or other appropriate means.

The Municipality agrees to follow the procedures to protect the confidentiality of information provided in "Minimum Standards Required to Safeguard Information Given as a Result of a Reciprocal Agreement on the Exchange of Information," which is incorporated into the Reciprocal Agreement as Attachment A. Both parties understand and agree that the Department will not provide any information under the Reciprocal Agreement to the Municipality unless and until the Municipality signs Attachment A.

It is agreed that only the chief executive officer of the Municipality will initiate the Reciprocal Agreement on Exchange of Information with the Department. The chief executive officer of the Municipality will provide the Department with a list of names and official titles of municipal personnel designated by him or her as persons exclusively authorized to request return information, view return information, or receive related information on his or her behalf. This list shall be restricted to municipal personnel directly involved in the financial operations of the municipality and the financial information provided by the Department shall not be viewed by or shared with anyone who is not on the list. The Department agrees to provide the Municipality with a written list showing the names and official titles of Department personnel designated by it to request return information, view return information, or receive related information from the Municipality. Both parties agree to furnish additions to and deletions from the lists as they occur. It is agreed that no information provided under the Reciprocal Agreement will be provided by telephone or pursuant to a telephone request.

It is further agreed that either party for administrative reasons may refuse to share information.

The Reciprocal Agreement may be canceled by either party at any time and will be canceled in the event of any unauthorized use or disclosure of State tax return information obtained pursuant to the Reciprocal Agreement or failure to abide by the procedures set forth by the Department for safeguarding the confidentiality of such return information.

Illinois Department of Revenue

Village of Maple Park  
Municipality

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Executive of the Municipality

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the Municipality

\_\_\_\_\_  
Date

## **ATTACHMENT A**

### **MINIMUM STANDARDS REQUIRED TO SAFEGUARD INFORMATION GIVEN AS A RESULT OF A RECIPROCAL AGREEMENT ON THE EXCHANGE OF INFORMATION**

1. All requests for information under the Reciprocal Agreement on the Exchange of Information (the "Reciprocal Agreement") will be in writing, on letterhead of the municipality and addressed to the Local Tax Allocation Division at the Illinois Department of Revenue (the "Department").
2. Information received under the Reciprocal Agreement will be kept in a locked storage facility, e.g., locked file cabinet, closet, or desk that is only accessible by persons authorized under the Reciprocal Agreement to receive information. Any information stored in an electronic format shall be password protected and restricted to only those persons on the authorized list provided by the chief executive officer.
3. Any Municipality that receives information under the Reciprocal Agreement will promptly notify the Department when a municipal employee, who has been authorized to receive information under the Reciprocal Agreement, leaves employment of the Municipality or otherwise is no longer authorized by statute or by the Municipality to receive the information.
4. Any Municipality that receives information under the Reciprocal Agreement will report immediately to the Department any possible or suspected breach of confidentiality of the information.
5. The proper method for destruction of information that is no longer needed is shredding or destruction of the CDs.
6. Any Municipality that receives information under the Reciprocal Agreement agrees to allow the Department to physically inspect its facilities to insure proper compliance with these standards.

7. Any person who divulges confidential taxpayer information in any manner, except in accordance with a proper judicial order or as otherwise provided by law, is guilty of a Class B misdemeanor with a fine not to exceed \$7,500.00. Confidential information includes any information collected by the Department from any return or investigation other than name and address of the taxpayer.

The Town/City/Village of Village of Maple Park agrees to abide by the aforementioned standards in safeguarding the information that it receives pursuant to the Reciprocal Agreement on the Exchange of Information, which it has entered into with the Illinois Department of Revenue.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

VILLAGE OF MAPLE PARK

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ORDINANCE NO. 2015-01

AN ORDINANCE AMENDING TITLE 5 OF THE VILLAGE  
CODE OF MAPLE PARK, ILLINOIS "PUBLIC HEALTH  
AND SAFETY," BY ADDING CHAPTER 10, 'MEDICAL  
CANNABIS"

**DRAFT**

ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK



**ORDINANCE NO. 2015-01**

**AN ORDINANCE AMENDING TITLE 5 OF THE VILLAGE  
CODE OF MAPLE PARK, ILLINOIS "PUBLIC HEALTH  
AND SAFETY," BY ADDING CHAPTER 10, 'MEDICAL  
CANNABIS'**

**WHEREAS**, on August 1, 2013, the Governor of the State of Illinois signed into law Public Act 98-0122, establishing the Compassionate Use of Medical Cannabis Pilot Program Act ("*Act*"); and

**WHEREAS**, pursuant to the Act, qualifying patients that have been diagnosed by a physician as having a debilitating medical condition, as defined by the Act, to use cannabis without being subject to arrest, prosecution, or denial of any right or privilege for the medical use of cannabis in accordance with the Act; and

**WHEREAS**, under the Act, cultivation centers, as defined by the Act ("*Cultivation Centers*"), will be authorized to grow, harvest, and distribute cannabis; and

**WHEREAS**, under the Act, medical cannabis dispensing organizations, as defined by the Act ("*Distribution Facilities*"), will be authorized to dispense cannabis to qualifying patients; and

**WHEREAS**, the Act permits the operation of a limited number of Cultivation Centers and Distribution Facilities throughout the State, and provides that municipalities may enact reasonable zoning regulations for these facilities, but prohibits municipalities from completely prohibiting the location of Cultivation Centers and Distribution Facilities; and

**WHEREAS**, the Village of Maple Park Village Code as amended ("*Zoning Ordinance*"), does not plainly address uses that would encompass Cultivation Centers, Distribution Facilities, or related operations; and

**WHEREAS**, the President and Board of Trustees have considered the Proposed Amendments and the recommendation of the Planning Commission, and have determined that adoption of the Proposed Amendments, as set forth in this Ordinance, will serve and be in the best interest of the village and its residents;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, as follows:

**RECITALS.**

**SECTION 1:** The foregoing recitals are incorporated into, and made a part of, this Ordinance as the findings of the Village President and Board of Trustees.

**SECTION 2:** Adding Section 5-10-1, titled "Rules and Definitions," to read as follows:

"Cultivation center" has the meaning set forth in Section 10 of the Illinois Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/10, as may be amended.

"Medical cannabis dispensing organization" has the meaning set forth in Section 10 of the Illinois Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/10, as may be amended."

**SECTION 3:** Adding Section 5-10-2, titled "Medical Cannabis – Cultivation Centers," to read as follows:

**5-10-2 MEDICAL CANNABIS – CULTIVATION CENTERS:**

Cultivation centers, subject to all applicable supplemental review standards as provided for in Section 11-14-1, titled "Supplemental Review Standards," of the Zoning Ordinance within the Village Code;

1. A cultivation center may not be located within 2,500 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, part day child care facility, or area zoned for residential use.
2. A cultivation center may not be located within 1,000 feet of the property line of a pre-existing cultivation center or medical cannabis dispensing organization.
3. In accordance with State statutes and regulations, cultivation centers are prohibited from advertising through any public medium. Therefore, a cultivation center may not install, construct, erect, alter, enlarge, replace, or move any signs other than site-relevant incidental signs, building memorial markers, and nameplates, and only in compliance with Chapter 16.40 of this Title.
4. Cultivation centers must be constructed, maintained, and operated in strict compliance with all applicable State statutes and regulations.
5. Cultivation centers are subject to special use provisions and shall only be installed in a property zoned as Agriculture as provided in the Zoning Ordinance of the Village Code.

**SECTION 3:** Adding Section 5-10-3, titled "Medical Cannabis – Dispensing Centers," to read as follows:

**5-10-2 MEDICAL CANNABIS – DISPENSING CENTERS:**

Medical cannabis dispensing organizations, subject to all applicable supplemental review standards as provided in Section 11-14-1, titled "Supplemental Review Standards," of the Zoning Ordinance within the Village Code.

1. A medical cannabis dispensing organization may not be located within 1,000 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, or part day child care facility.
2. A medical cannabis dispensing organization may not be located in a house, apartment, or condominium.
3. A medical cannabis dispensing organization may not permit any person to consume cannabis on the property of a medical cannabis dispensing organization.
4. A medical cannabis dispensing organization may not share office space with or refer patients to a physician.
5. No drive-through facility may be constructed or operated in conjunction with any medical cannabis dispensing organization.
6. No medical cannabis dispensing organization may be open for business before 6:00 a.m. or after 8:00 p.m. on any day.
7. A sufficient number of parking spaces for the medical cannabis dispensing organization must be provided in compliance with the Zoning Ordinance within the Village Code. Additionally, the parking provided for a medical cannabis dispensing organization must be reserved for the exclusive use of dispensing organization employees and patrons, and may not be shared with other businesses.
8. Dispensing centers must be constructed, maintained, and operated in strict compliance with all applicable State statutes and regulations.
9. Dispensing centers are subject to special use provisions shall and only be installed in a property zoned as Industrial as provided in the Zoning Ordinance of the Village Code.

**SECTION 4: SEVERABILITY.** If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

**SECTION 5: EFFECTIVE DATE.** The provisions of this Ordinance will be in full force and effect upon its passage, approval and publication, in accordance with law.

**PASSED** and **APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

SEAL

\_\_\_\_\_  
Kathleen Curtis, Village President

ATTEST:

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

DRAFT

VILLAGE OF MAPLE PARK

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ORDINANCE NO. 2015-02

AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION ORDINANCE," CHAPTER 3, "REQUIRED IMPROVEMENTS AND STANDARDS," 12-3-C TO UPDATE THE LIST OF PROHIBITED TREES, AND AMENDING CHAPTER 12-3-7 "STREETS" SUBSECTIONS J., N., P., AND R.

**DRAFT**

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ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK

## ORDINANCE NO. 2014-XX

### AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION ORDINANCE," CHAPTER 3, "REQUIRED IMPROVEMENTS AND STANDARDS," 12-3-C TO UPDATE THE LIST OF PROHIBITED TREES, AND AMENDING CHAPTER 12-3-7 "STREETS" SUBSECTIONS J., N., P., AND R.

**WHEREAS**, the Board of Trustees of the Village of Maple Park, Illinois has determined that it is in the best interest and welfare of the citizens of the Village of Maple Park, to adopt the amended subdivision ordinance of the Village of Maple Park, Illinois, DeKalb and Kane Counties.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Maple Park, Illinois as follows:

**Section 1.** Title 12, "Subdivision Regulations" Chapter 3, Section 20C "Trees" shall be amended to read as follows:

#### C. Trees:

1. Trees shall be planted throughout the subdivision along streets, screenings and other areas shown on the landscaping plan.
2. Trees along proposed streets shall be planted in the front yard parkways or six feet (6') inside the sidewalk. Only one parkway tree or yard tree per lot is required to be planted; corner lots are required to plant two (2) trees, one in each parkway or yard. Trees shall be spaced no more than fifty feet (50') apart and shall be spaced approximately alternate intervals on opposite sides of the street. A minimum of four (4) tree genera shall be planted per block. No certificate of occupancy shall be issued until the tree(s) has been planted.
3. The following trees shall not be allowed to be planted the village: Silver maple, Ash, Walnut, Poplar, Cottonwood, Willow and Siberian Elm, or other fast growing softwood trees as determined by the village to be short lived or of poor quality.
4. Trees shall be balled and burlapped and shall have a minimum trunk diameter of two and one-half inches (2½") measured twelve inches (12") above ground level. They shall be northern grown in a nursery and shall have been transplanted twice, the last transplanting being not less than four (4) years prior to planting. All trees shall be tagged and identified as to species, size and place of origin. Such tags shall not be removed by the developer prior to inspection by the village engineer. All trees (original or replacement) determined by the village engineer to be diseased or not in vigorous growing condition after two (2) growing seasons shall be replaced at the beginning of the next succeeding planting season, at no cost to the village.

Tree planting shall be done during the proper season. No planting shall be done in frozen soil or during unfavorable weather conditions.



Each tree shall be planted slightly higher than where it stood in the nursery in relation to the finished grade. Holes shall be backfilled with a planting soil mixture consisting of three (3) parts friable topsoil and one part peat moss, and shall be thoroughly watered when the hole is two-thirds ( $\frac{2}{3}$ ) full.

After watering, the filling shall be completed and the soil thoroughly tamped. After planting, a three inch (3") mulch of shredded hardwood bark shall be applied over the disturbed ground, and a shallow watering basin provided around the tree.

5. The owner and developer shall be wholly responsible for assuming that all trees are planted in a vertical and plumb position and remain so throughout the guarantee period. Deciduous trees may or may not be staked and guyed depending upon the individual preference of the petitioner; however, any bracing procedures must be approved by the village prior to installation.
6. Owner/developer shall provide a set of record drawings showing location and genus of trees to the village.

**Section 2.** Title 12, Chapter 3, Section 7 "Streets," 12-3-7-J, shall be amended to read as follows:

**J. Street Right of Way Widths:** Right-of-way widths for designated streets shall conform to the following minimum requirements or to the requirements of the appropriate authority, whichever is greater:

<b>Street Classification</b>	<b>Width</b>
Arterial	120 feet
<b>Collector:</b>	
Major Collector	100 feet
Minor Collector	66 feet
<b>Local:</b>	
Minor and industrial service	66 feet
Frontage Road	50 feet
Alley	25 feet

**Section 3.** Title 12, Chapter 3, Section 7 "Streets," 12-3-7-N shall be amended to read as follows:

**N. Pavement Design and Construction Standards**

**8. PCC Rigid Pavement Requirements:**

Portland cement concrete pavement shall be designed in accordance with the IDOT design manual for rigid pavement. The design data and calculations shall be submitted to the village for approval.

All concrete rigid type pavement shall be constructed on a four inch (4") minimum compacted aggregate subbase.

Portland cement concrete pavements shall be constructed in accordance with applicable provisions of section 408 of the IDOT standard specifications.

Concrete curbs and gutters adjacent to the concrete pavement may be constructed integral with the pavement section.

**Section 4.** Title 12, Chapter 3, Section 7 “Streets,” 12-3-7-O shall be amended to update number 4 to read as follows:

4. Design and Installation Requirements:

- a. Location And Spacing: There shall be at least one streetlight at each street intersection, mid block, curves, and at other locations required by the village for public safety and for special conditions. The light pole shall be installed in the street's right of way, two feet (2') from the back of curb to the face of the pole. Where possible, intermediate lights between intersections shall be located on alternate sides of the street. The maximum spacing between streetlights shall not exceed the following:

Collector residential streets		250 feet
Local residential streets		300 feet

- b. Electrical Circuitry: Circuitry shall be two hundred forty (240) volt, single phase, 3-wire and installed in conformance with the requirements of the national electrical code.
- c. Light Distribution: Luminaires of the type II cutoff distribution shall be used to light straight sections of streets except at intersections where type III or type IV cutoff distribution shall be used.

Individual Control: On individual controlled streetlights, the photoelectric control shall be mounted on top of the fixture and face north.

- e. Group Control: The control of a group of units shall be limited to four (4) and the photoelectric control shall be mounted on the streetlight pole nearest the power supply.
- f. Voltage Drop: Voltage drop shall be no greater than three percent (3%) from power supply to last unit with no wire size smaller than no. 8 AWG, six hundred (600) volt, LXP type USE, copper wire.
- g. Power Supply Connection: Connections to power supply shall comply with Com-Ed standards and requirements for electrical service. Electrical service pedestals and weatherproof disconnect switches shall be provided for light poles connected directly to the utility company, and pedestals shall be located in the easement.
- h. Underground Wiring: All underground wiring installed for the street lighting system shall be provided with an insulated ground wire and contained in unit duct manufactured from high density smooth wall polyethylene electrical plastic duct. Direct burial cable or wire for the street lighting system is prohibited.

- i. Unit Duct: Where unit duct is routed under sidewalks, streets, driveways, or other paved areas, the unit duct shall be installed in rigid street conduit large enough (minimum size of 2 inches), to allow for an easy installation of the unit duct. If the sidewalks, streets, driveways or other paved areas are existing and not to be replaced, the conduit shall be pushed under these surfaces by a village approved means.
- j. Underground Installation: All runs shall be continuous without splices in the unit duct or wire, from services to light pole and from each light pole to light pole. All unit duct shall be installed not less than thirty inches (30") below finished grade. All wiring shall be subject to an insulation test to ground after installation. The minimum acceptable resistance to ground shall be thirty (30) meg-ohms. Any section of wiring failing to pass the insulation test for any reason shall be replaced. All wiring shall be tested in the presence of the village engineer.
- k. Streetlight Assembly: Streetlight assembly shall be HADCO P9500 or equal.
- l. Light Pole Wiring: The wiring installed from the base of the pole to the luminaire shall be no. 10 AWG and no. 12 AWG for the photo cell if required. A double pole fuse holder with fuses shall be installed in each light pole handhole to protect the luminaire and act as a disconnect means.
- m. Luminaries: Luminaries shall be HADCO PA31 Profiler or equal.
- n. Grounding: Grounding of the lighting system shall comply with the national electrical code.
- o. Guarantee: It shall be the responsibility of the developer or subdivider to provide a guarantee from the date of acceptance, of the street lighting system for a period of one year, except the streetlight poles shall be guaranteed for five (5) years.

**Section 5.** Title 12, Chapter 3, Section 7 "Streets," 12-3-7-R, shall be amended to read as follows:

**R. Street Signs**

1. Street name signs shall be furnished and installed by the developer at all street intersections and at the developer's expense. Street name signs shall be of the type that is standard with the village and be approved and installed as directed by the village's Director of Public Works.
2. Traffic and pedestrian control signs, such as stop signs, parking signs, pedestrian walk signs, etc., will be furnished and installed by the developer at the expense of the developer.

**Section 6.** This Ordinance shall be in full force and effect upon its passage and approval according to law.

**PRESENTED** to the Board of Trustees of the Village of Maple Park, DeKalb and Kane Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**SIGNED** by the President of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.

SEAL

\_\_\_\_\_  
Kathleen Cutis, Village President  
Village of Maple Park, Illinois

**ATTEST:**

\_\_\_\_\_  
Elizabeth E. Peerboom, Village Clerk

DRAFT

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF KANE AND DEKALB )

**PUBLICATION IN PAMPHLET FORM**

I, Elizabeth Peerboom, certify that I am the Village Clerk of the Village of Maple Park, Kane and DeKalb Counties, Illinois, and as such officer I am the keeper of the records, files and proceedings of the corporate authorities of said municipality.

I further certify that, as of the date hereof, Ordinance No. 2015-02, adopted by the corporate authorities on \_\_\_\_\_ entitled "AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION ORDINANCE," CHAPTER 3, "REQUIRED IMPROVEMENTS AND STANDARDS," 12-3-C TO UPDATE THE LIST OF PROHIBITED TREES, AND AMENDING CHAPTER 12-3-7 "STREETS" SUBSECTIONS J., N., P., AND R.," has been duly published in pamphlet form in accordance with Section 1-2-4 of the Illinois Municipal Code.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and the seal of the municipality this \_\_\_\_ day of \_\_\_\_\_, 2015.

(SEAL)

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk  
Village of Maple Park  
Kane and DeKalb Counties, IL

VILLAGE OF MAPLE PARK

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ORDINANCE NO. 2015-04

AN ORDINANCE TITLE 10 SECTION 1, ARTICLE G-1 "INTERNATIONAL ENERGY  
CONSERVATION CODE", IN THE MAPLE PARK VILLAGE CODE

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**DRAFT**

ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK

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Published in pamphlet form by authority of the Board of Trustees of the Village of Maple  
Park, Kane and DeKalb Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.



## ORDINANCE 2015-04

### AN ORDINANCE TITLE 10 SECTION 1, ARTICLE G-1 “INTERNATIONAL ENERGY CONSERVATION CODE”, IN THE MAPLE PARK VILLAGE CODE

**WHEREAS**, the Village of Maple Park has undertaken a review of existing sections of the village code and has determined that an amendment is necessary; and

**WHEREAS**, The Illinois Energy Conservation Code requires design and construction professionals to follow the latest published edition of the International Energy Conservation Code (IECC) and the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) Standard 90.1 “Energy Standard for Buildings except Low-Rise Residential Buildings” including amendments adopted by the Capital Development Board. According to the State of Illinois, State Funded Facilities must comply with ASHRAE 90.1 per 20 ILCS 3105/10.09-5. The 2010 edition of ASHRAE 90.1 went into effect on 1/11/13; Privately Funded Commercial Facilities must comply with IECC per 20 ILCS 3125. The 2012 edition of the IECC went into effect on 1/11/13. Residential Buildings must comply with IECC per 20 ILCS 3125. The 2012 edition of the IECC went into effect on 1/11/13.

**WHEREAS**, the Village Board believes that this amendment is appropriate and in the best interest of the Village of Maple Park;

**BE IT HEREBY ORDAINED** by the President and Board of Trustees of the Village of Maple Park, Illinois, Title 10 Section 1 Article G-1 shall be amended as follows:

#### **ARTICLE G. INTERNATIONAL ENERGY CONSERVATION CODE**

##### **10-1G-1: CODE ADOPTED; REVISIONS:**

- A. Adoption: The international energy code, 2012 edition, published by the International Code Council, Inc., is hereby adopted as the energy conservation code of the Village of Maple Park for regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting, and power systems as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions, and terms of said international energy code on file in the office of the Village of Maple Park are hereby referred to, adopted by and made a part hereof, as if fully set out in this section, with the specific revisions otherwise noted in subsection B of this section.
- B. Revisions: The following section of the international energy conservation code, 2012 edition, is hereby revised and amended in words and figures as follows:

**Section 101.1 Title.** This code shall be known as the International Energy Conservation Code of the Village of Maple Park, DeKalb and Kane Counties, Illinois and shall be cited as such and will be referred to hereinafter as “this code”.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2015, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2015.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

DRAFT

VILLAGE OF MAPLE PARK

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ORDINANCE NO. 2015-05

AN ORDINANCE AMENDING TITLE 10, SECITON 1A-3 "BUILDING PERMIT AND  
PLAN REVIEW FEES," IN THE MAPLE PARK VILLAGE CODE

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**DRAFT**

ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK

---

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple  
Park, Kane and DeKalb Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.

**ORDINANCE 2015-05**

**AN ORDINANCE AMENDING TITLE 10, SECITON 1A-3 "BUILDING PERMIT AND PLAN REVIEW FEES," IN THE MAPLE PARK VILLAGE CODE**

**WHEREAS**, the Village of Maple Park has undertaken a review of existing sections of the village code and has determined that an amendment is necessary; and

**WHEREAS**, the Village Board believes that this amendment is appropriate and in the best interest of the Village of Maple Park;

**BE IT HEREBY ORDAINED** by the President and Board of Trustees of the Village of Maple Park, Illinois, Title 10 Section 1A, Subsection 3A, Paragraph 4 "Miscellaneous Permits" shall be amended as follows:

**SECTION 1. AMEND PARAGRAPH 4 AS FOLLOWS:**

**10-1A-3: BUILDING PERMIT AND PLAN REVIEW FEES**

**A. Building Permit Fees**

**4. Miscellaneous Permits:**

Plan Review Fee:		\$25.00 per Trade
Miscellaneous Permits <sup>1</sup> :		\$35.00 per Inspection

Note:

1. Examples: Decks, fences, gazebos, re-roof primary structure, detach garage without electric, re-siding, sheds, new plumbing, new electrical and/or electrical service upgrades, electrical service to detached accessory structure, porches, moving accessory structures, enlargement of an existing exterior staircase, installation of new powered roof vents/attic fans/whole-house fans, sprinkler system for one- or two-family dwelling, public sidewalks, driveway approaches, etc.

**SECTION 2. AMEND SECTION F. AS FOLLOWS:**

Remove Section F. Percentage of Fees Retained By the Village.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2015, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

**DRAFT**

VILLAGE OF MAPLE PARK

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ORDINANCE NO. 2015-06

AN ORDINANCE TEMPORARILY SUSPENDING  
CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES  
IN TITLE 12, SUBDIVISION REGULATION,  
IN THE MAPLE PARK VILLAGE CODE

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**DRAFT**

ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK

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Published in pamphlet form by authority of the Board of Trustees of the Village of Maple  
Park, Kane and DeKalb Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.



**ORDINANCE 2015-06**

**TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF  
CHAPTER 17, FEES AND PENALTIES IN TITLE 12,  
SUBDIVISION REGULATION, IN THE MAPLE PARK  
VILLAGE CODE**

**WHEREAS**, the Village of Maple Park has undertaken a review of existing fees associated with development in the Village; and

**WHEREAS**, the Village Board believes that the temporary suspension, for a fixed period of time, of certain fees associated with the development of real estate within the Village of Maple Park is appropriate and in the best interest of the Village of Maple Park;

**BE IT HEREBY ORDAINED** by the President and Board of Trustees of the Village of Maple Park, Illinois, as follows:

That the following Development Contributions otherwise required to be paid shall be suspended from the period beginning on the effective date of this Ordinance until March 4, 2016:

- 1) 12-17-3: DEVELOPMENT CONTRIBUTIONS TO LIBRARY DISTRICT
- 2) 12-17-4: DEVELOPMENT CONTRIBUTIONS TO FIRE PROTECTION DISTRICT
- 3) 12-17-5: DEVELOPMENT CONTRIBUTIONS TO VILLAGE for Roads, Police, Facilities, and Community Development
- 4) 12-6-1: CASH CONTRIBUTIONS FOR PARK LAND ACQUISITION

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015, pursuant to roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

VILLAGE OF MAPLE PARK

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ORDINANCE NO. 2015-07

AN ORDINANCE TEMPORARILY MODIFYING  
CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND  
SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND  
CHARGES WITHIN THE VILLAGE OF MAPLE PARK

**DRAFT**

ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK

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Published in pamphlet form by authority of the Board of Trustees of the Village of  
Maple Park, Kane and DeKalb Counties, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.

**ORDINANCE NO. 2015-07**

**AN ORDINANCE TEMPORARILY MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK**

**WHEREAS**, the Village of Maple Park has undertaken a review of existing fees associated with Utilities in the Village; and

**WHEREAS**, the Village Board believes that the temporary modification, for a fixed period of time, of certain fees associated with the Utilities within the Village of Maple Park is appropriate and in the best interest of the Village of Maple Park;

**BE IT HEREBY ORDAINED** by the President and Board of Trustees of the Village of Maple Park, Illinois, that the following shall be modified as follows:

That the following Utility Fees shall be modified from the period beginning on the effective date of this Ordinance until March 4, 2016 (as depicted in red):

**TITLE 9  
UTILITIES**

**Chapter 1  
WATER USE AND SERVICE**

**9-1-5: APPLICATION FOR WATER SERVICE, TURN ON AND CONNECTION FEES:**

**B. Turn On Fee:**

1. A turn on fee of one hundred dollars (\$100.00) shall be paid prior to the turning on of the water in all cases including new construction and termination of service. No turn on fee will be required for repairs or emergencies.

**C. Service Connection Fees:**

Single-family resident		\$0.00
Multi-family residence		\$0.00
Commercial/Industrial, i.e. Nonresidential	Service connection fee determined by diameter of water service pipe	

	1 inch	\$5,000.00
	1.5 inches	\$7,250.00
	2 inches	\$8,500.00
	3 inches	\$10,000.00
	4 inches	\$13,000.00
	6 inches	\$20,000.00
	8 inches	\$51,000.00

**9-1-11: WATER METERS AND READERS:**

A. Meters Required:

2. All meters replaced in service on any premises using the village water supply shall be provided by the village, the cost of which shall be paid by the property owner. The cost of the meter shall be the village's cost plus fifteen percent (15%).

C. Requirements and Restrictions:

6. Reader Cost: The cost of said reader shall be billed to and paid by the property owner. Payment shall be due within thirty (30) days after next water billing. The cost of said outside reader shall be the village's cost plus fifteen percent (15%).

**ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES**

**9-2B-1: CONNECTION PERMITS AND CHARGES:**

B. Sewer Treatment Charges:

a. Single-family residential buildings	\$0.00
b. Multi-family residential buildings, per unit	\$0.00

c. Restricted business, general business and industrial, per building based upon size of water meter installed in each building as follows:

<u>Diameter of Water Service Pipe</u>	<u>Estimated Water Use (Gallons Per Day)</u>	<u>Sanitary Sewer Service Charge</u>
Up to 1 inch	1,250	\$1,500.00
1 ½ inches	2,000	\$2,400.00
2 inches	3,000	\$3,600.00
3 inches	6,250	\$7,250.00
4 inches	12,500	\$14,500.00
6 inches	12,000	\$23,000.00

C. Sanitary Sewer Connection Charge:



1. Charges Imposed: For the privilege of connection to the existing sanitary sewerage system, the following connection charges shall apply and shall be paid to the village prior to the connection of either a building sanitary sewer service or a new sanitary sewer lateral extension.

<u>Demand Classification</u>	<u>Charge</u>	
	<u>Village Share</u>	<u>Akrabawi Share</u>
Single-family residential, per lot	\$0.00 Plus	\$4,500.00
Multi-family residential, per permissible dwelling unit	\$0.00 Plus	\$4,500.00
Restricted business or general business lot, per permissible 1,000 square feet of building area	\$275.00 Plus	\$1,150.00/100 GPD
Industrial lot or tract, per acre	\$1,000.00 Plus	\$1,150.00/100 GPD

5. Annual Increase: Said connection fees shall be increased annually commencing the year 2001, based upon the consumer price index.

E. Sanitary Sewer Permit Inspection Charge: There shall be a charge of two hundred dollars (\$200.00) for inspecting the connection and installation of a sanitary sewer building service pipe from the sanitary sewer lateral or interceptor up to the building foundation. (Ord. 1999-10, 10-5-1999)

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2015, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2015.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF KANE AND DEKALB )

**PUBLICATION IN PAMPHLET FORM**

I, Elizabeth Peerboom, certify that I am the Village Clerk of the Village of Maple Park, Kane and DeKalb Counties, Illinois, and as such officer I am the keeper of the records, files and proceedings of the corporate authorities of said municipality.

I further certify that, as of the date hereof, Ordinance No. 2014-03, adopted by the corporate authorities on \_\_\_\_\_, 2015, entitled "AN ORDINANCE TEMPORARILY MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK," has been duly published in pamphlet form in accordance with Section 1-2-4 of the Illinois Municipal Code.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and the seal of the municipality this \_\_\_\_ day of \_\_\_\_\_, 2015.

(SEAL)

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk  
Village of Maple Park  
Kane and DeKalb Counties, IL



**VILLAGE OF MAPLE PARK**

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**ORDINANCE NO. 2015-08**

**AN ORDINANCE AMENDING THE VILLAGE CODE OF  
THE VILLAGE OF MAPLE PARK, TITLE 4, "BUSINESS  
AND LICENSE REGULATIONS", BY ADDING SECTION  
14, "BUSINESS REGISTRATION"**

**DRAFT**

**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

**ORDINANCE NO. 2015-08**

**AN ORDINANCE AMENDING THE VILLAGE CODE OF  
THE VILLAGE OF MAPLE PARK, TITLE 4, "BUSINESS  
AND LICENSE REGULATIONS", BY ADDING SECTION  
14, "BUSINESS REGISTRATION"**

**WHEREAS**, the Board of Trustees of the Village of Maple Park, Illinois has determined that it is in the best interest and welfare of the citizens of the Village of Maple Park to monitor tax revenue from businesses within village limits;

**NOW THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Maple Park Kane and DeKalb Counties, Illinois, in a regular session duly assembled, as follows:

**SECTION 1.** That Title 4, "BUSINESS AND LICENSE REGULATIONS", by adding Section 14, "BUSINESS REGISTRATION" as follows:

**4-14-1 REGISTRATION REQUIRED:**

No person shall conduct or operate a business in the Village without having first registered with the Village Clerk. "Business" shall mean a commercial business located and/or operated on privately owned property within the corporate limits of Maple Park.

**4-14-2 APPLICATION FOR LICENSE; FEES:**

- A. Registration: The form shall be submitted to the Village Clerk and shall specify the place in or on which the business is to be conducted.
- B. Contents of Registration Form: Each form shall state the name, address, and contact information of the business owner, name and location of the business, and the name of the property owner.
- C. Registration Year: Unless otherwise provided, the registration year shall commence May 1 and end April 30 of the following year.
- D. Fees:
  - 1. There will be no fee charged for the registration of a business.
- E. The following items must accompany the form.
  - 1. Illinois Business Tax Number.
  - 2. Letters of Permission/Notification from any property owner(s) affected that may necessitate the acquisition of temporary easements, use of leased land or as otherwise required.
  - 3. Building Permit Applications if building permits are required, applications signed by the licensed contractors required in accordance with Maple Park's Village Code. Provide a detail of any temporary changes, additions, and/or deletions to any structural, electrical, mechanical or plumbing systems necessary to conduct the special event.

#### **4-14-3 COMPLIANCE WITH ZONING REGULATIONS:**

No registration shall be accepted for the conduct of business which would be in violation of the zoning ordinance.

#### **4-14-4 BUSINESS CONDUCTED AS A NUISANCE:**

No business shall be so conducted or operated as to amount to a nuisance in fact.

#### **4-14-5 COMPLIANCE WITH PROVISIONS**

It shall be the duty of every person licensed under this Article to obey the provisions of Title 4, and all other ordinances relating to the premises occupied.

#### **4-14-6 PENALTY**

Any person, firm, or corporation violating any of the provisions of this Article shall be liable to a fine or penalty of not less than seventy-five dollars (\$75.00) nor more than seven hundred fifty dollars (\$750.00) for each offense.

#### **SECTION 2. VALIDITY**

- A. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they conflict with this ordinance, or any part of this Ordinance.
- B. If any provision contained in this ordinance is found to be invalid, such provision shall be deemed to be severable and shall not affect the validity of any of the remaining provision of the ordinance.

#### **SECTION 3. ORDINANCE IN FORCE**

This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as provided by law.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2015, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2015.

SEAL

\_\_\_\_\_  
Kathleen Curtis, Village President

ATTEST:

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

DRAFT