



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, MAY 3, 2016

7:00 P.M.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Terry Borg, Trustee JP Dries, Trustee Chris Higgins, Trustee Valerie Massa, Trustee Kristine Dalton, and Trustee Luke Goucher.

Others present: Police Chief Mike Acosta, Sgt. Tony Ayala, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, Public Works Director Mike Miller, and Village Clerk Liz Peerboom.

4. OATHS OF OFFICE

OATH OF OFFICE – TONY AYALA, POLICE CHIEF

Oath of office was administered by Village Attorney Kevin Buick. Chief Ayala and his family left the meeting at 7:15 p.m.

5. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the

Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – April 5, 2016

b) Approval of Public Hearing Minutes

- Public Hearing – April 5, 2016

c) Receive and File

- Personnel Committee Minutes – February 9, 2016
- Infrastructure Committee Minutes – March 22, 2016
- Water Report for March 2016

d) Acceptance of Cash and Investment Report as of March 31, 2016

e) Approval of Bills Payable and Manual Check Register #743

ACCOUNTS PAYABLE:	\$72,621.62
MANUAL CHECKS:	<u>12,196.16</u>
TOTAL:	<u>\$84,817.78</u>

Trustee Goucher made a motion to approve the consent agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

7. FINANCIAL REPORT

There were no questions about the financial report.

8. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Personnel Committee Chair JP Dries advised that the committee has initiated service with Northwestern Medicine for employee drug testing.

Trustee Dries also advised that the Accounting Firm, Krueger & Associates would be making a presentation at the Personnel Committee meeting next Tuesday, and asked Finance Committee to join them.

- Finance & Public Relations & Development – Terry Borg, Chair

None.

- Infrastructure – Luke Goucher, Chair

None.

9. LEGAL REPORT

Village Attorney Kevin Buick discussed changes in the Freedom of Information Act and certain items that must be withheld from FOIA responses.

10. POLICE DEPARTMENT REPORT

Trustee Borg asked if Chief Acosta was still working with the village. Retired Chief Acosta advised that he will be shadowing the new chief and working with him until May 13.

President Curtis advised that Chief Ayala will be working part-time until his retirement in June, and Retired Chief Acosta will be around during that time.

11. PUBLIC WORKS REPORT

No report.

12. ENGINEERING REPORT

Village Engineer Jeremy Lin advised the Board that he is pursuing grants on behalf of the village.

13. OLD BUSINESS

None.

14. NEW BUSINESS

a) ORDINANCES

None.

b) RESOLUTIONS

- **RESOLUTION 2016-07 PROGRESSIVE ENERGY**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.

Bill McMahon, Progressive Energy was on hand to answer questions about the

contract with MC² for lower cost electricity for village accounts. Mr. McMahon distributed a document that answered questions that the Finance Committee had at their meeting.

Trustee Borg made a motion to approve Resolution 2016-07, AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Massa, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

• **RESOLUTION 2016-08 SAFE TRAIN OPERATIONS**

A RESOLUTION SUPPORTING THE SAFE OPERATION OF FREIGHT AND PASSENGER TRAINS GOING THROUGH THE VILLAGE OF MAPLE PARK.

President Curtis advised that this resolution was requested through Metro West and CMAP.

Trustee Borg made a motion to approve Resolution 2016-08, supporting the safe operations of freight and passenger trains going through the Village of Maple Park, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Massa, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

c) **MOTIONS**

- Motion to approve the Contract between the Village of Maple Park and Lintech Engineering for the purpose of providing Water and Waste Water Operation services.

Trustee Dalton made a motion to approve the contract between the Village of Maple Park and Lintech Engineering for the purpose of providing water and waste water operation services, seconded by Trustee Massa. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

- Motion to adjust the sewer charge for Account #0010059000 in the amount of \$546.94.

President Curtis advised that this resident had a leak and the water did not go through the sewer.

Trustee Borg made a motion to adjust the sewer charge for account #0010059000 in the amount of \$546.94, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dalton, Higgins, Borg, Dries, Goucher, Massa. Nay: None. Absent: None. (6-0-0)

- Motion to approve the Employee Handbook.

Trustee Dries made a motion to approve the new employee handbook, seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Higgins, Borg, Dries, Goucher, Massa, Dalton. Nay: None. Absent: None (6-0-0)

- Motion to ratify the police car purchase, in the amount of \$5,200.00.

Trustee Dries made a motion to ratify the police car purchase, in the amount of \$5,200.00, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

15. VILLAGE PRESIDENT REPORT

No report.

16. TRUSTEE REPORTS

No report.

17. EXECUTIVE SESSION – Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or the semi-annual review of the minutes mandated by Section 2.06.

Trustee Dries made a motion to go into executive session as provide for by 5 ILCS 120/2(c)(21), for the purpose of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or the semi-annual review of the minutes mandated by Section 2.06, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Massa, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

Meeting closed to the public at 7:21 p.m.

Returned to open session at 7:42 p.m.

18. MATTERS REFERRED FROM EXECUTIVE SESSION

Trustees Mass made a motion to approve the February 2, 2016 closed session minutes as amended, seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

Trustee Dries made a motion to approve the closed session meeting minutes from October 5, 2015, January 5, 2016, January 12, 2016, and April 5, 2016 seconded by Trustee Borg. Motion carried by roll call vote. Aye: Dries, Goucher, Massa, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

Trustee Massa made a motion to release the to the public the closes session meeting minutes from October 5, 2015, January 5, 2016, January 12, 2016, February 2, 2016 and April 5, 2015, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Goucher, Massa, Dalton, Higgins, Borg, Dries. Nay: None. Absent: None. (6-0-0)

19. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 7:46 p.m.

DRAFT



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Special Board of Trustees Meeting Agenda

Tuesday, January 12, 2016

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, Illinois

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. ROLL CALL / QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Chris Higgins, Trustee Valerie Massa, Trustee Kristine Dalton, and Trustee Luke Goucher. Absent: Trustee Terry Borg.

Others present: Police Chief Candidate Sgt. Tony Ayala and Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

4. EXECUTIVE SESSION – Personnel Matter 5 ILCS 120/2(1)

Trustee Goucher made a motion to go into closed session at 7:01 p.m., seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: Terry Borg. (5-0-1)

5. MATTERS REFERRED FROM EXECUTIVE SESSION

Returned to open session at 8:20 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Chris Higgins, Trustee Valerie Massa, Trustee Kristine Dalton, and Trustee Luke Goucher. Absent: Trustee Terry Borg.

Others present: Village Clerk Liz Peerboom.

ADJOURNMENT

Trustee Massa made a motion to adjourn the meeting, seconded by Trustee Dalton.
Motion carried by voice vote.

Meeting adjourned at 8:22 p.m.

Liz Peerboom, CMC
Village Clerk

DRAFT



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Approved by the Infrastructure
Committee on May 24, 2016.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, April 26, 2016

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee Luke Goucher, Trustee Terry Borg, Trustee Chris Higgins, and Trustee JP Dries.

Others present: Village Engineer Jeremy Lin, Bill McMahon, Progressive Energy, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- **March 22, 2016**

Trustee Borg made a motion to approve the meeting minutes from March 22, 2016, seconded by Trustee Dries. Motion carried by voice vote.

4. GRANT DISCUSSION

Village Engineer Jeremy Lin summarized the grants that he has been researching. He advised that he has been in contact with Kane County and they would like to do a survey of about 10 residents on Washington, Pearl, State and Center. This survey would start the process for a CDBG grant to alleviate flooding in that area.

Mr. Lin also discussed the possibility of applying for a DCEO grant through the Illinois Department of Commerce, adding that there is a workshop in Springfield that someone from the village should attend. Mr. Lin suggested that the village should look at this grant every year.

Mr. Lin went on to discuss the USDA Water and Wastewater Loan and Grant assistance. He added that one of the programs is a revolving loan fund that has an application

deadline of 5/31/16. He went on to say that the other loan and grant program accepts applications year round and is designated to assist communities with less than 10,000 in population. The village would be eligible for these programs as long as the project is located on the DeKalb County side.

Trustee Higgins asked if the new water tower or the new waste water treatment plant would have the higher priority. Mr. Lin said that there are pros and cons to each. Mr. Lin said that another thing to think about would be would the fees for the new treatment plant be spread over the entire village or just new users.

Trustee Goucher asked if a new subdivision could possibly have their lagoon system. Mr. Lin said that it wouldn't make sense to have two systems. Trustee Borg said that the focus should be on a new water tower. Mr. Lin advised that a new water tower would be less expensive than a new waste water treatment plant, adding that it would be just under \$1 million for a new water tower, but around \$4 million for a new waste water treatment plan.

Trustee Higgins asked if the village would then retire the old water tower. Mr. Lin said that the old water tower would still be used along with the new water tower. Trustee Goucher suggested putting the new water tower on the village owned Memorial Park land in Heritage Hills Phase III.

Trustee Goucher asked the committee to think about possibly sending someone to the workshop in Springfield, adding that he has interest but he would need to check his schedule.

5. MAINTENANCE LIST

Mr. Lin distributed an updated maintenance list with items that need to be done, and also some items that have been completed.

6. SEWER RECAPTURE RATE / WATER & SEWER RATES

The committee discussed current recapture rate, what the sewer connection charge would be if it were not waived, and water and sewer connection charges for other municipalities.

The committee then discussed possible ways to cover the cost of a new waste water treatment plant. Mr. Lin said that \$10,000 water/sewer connection charge is not out of line. The committee also discussed the possibility of raising the gas tax or the sales tax.

After some discussion, it was decided that the Village Clerk will gather the following information for the committee:

- Deadline for a referendum
- Numbers and data for the last referendum
- Tuckpointing figures for the last five years
- Old water connection fee

Mr. Lin advised the committee that his company is filling in for Bob O'Connor while he is out recovering from heart surgery. Mr. Lin added that the contract will be ratified at the May 3rd Board meeting.

7. OTHER ITEMS

Bill McMahon from Progressive Energy was present to discuss the renewal of the agreement between the Village of Maple Park and Progressive Energy for the village electric accounts. Mr. McMahon advised that this is for the electric accounts for the street lights, lift station and any other village accounts, but this is not aggregation for the resident's accounts.

Mr. McMahon advised that the cost of electricity is expected to rise in June of 2016, adding that this is a good time to get an agreement for lower cost electricity. He said that the cost from MC Squared, LLC (MC²), would be \$0.0552 per kilowatt for electricity. He believes that ComEd's price may go up to approximately \$0.07 per kilowatt.

Mr. McMahon advised that over the last five years, the Village of Maple Park has saved a total of \$25,000 on their electricity accounts, and recommended that the Village of Maple Park enter into a contract with MC² for 34 months at \$0.0552 per kilowatt for electricity.

Trustee Higgins asked about "Green Energy." Mr. McMahon advised that he could get prices on green energy, but he knows that it will be a lot more expensive. He added that this company is somewhat green, but he will bring those prices to the Board of Trustees meeting on May 3rd.

Mr. McMahon said that the village's projected annual usage is 278,757 kilowatts. Trustee Borg asked about the number of kilowatts that the village uses and would like to know if that is more than other municipalities. Mr. McMahon said that he does not think that that amount is out of line.

Trustee Borg said that he was surprised that the village used the same amount of kilowatts for two years in a row. Trustee Borg asked about energy reviews by ComEd. Mr. McMahon explained the program where ComEd sends a company to change out light bulbs to energy efficient bulbs. Mr. McMahon will find out if they can come to the village to do an analysis.

Trustee Borg asked Mr. McMahon how Progressive Energy gets paid. Mr. McMahon advised that they get a fee from whatever company that contracts with the village.

Trustee Borg made a motion to move this item to the Board agenda for May 3, 2016, seconded by Trustee Dries. Motion carried by voice vote.

8. ADJOURNMENT

Trustee Borg made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 8:56 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members

Trustee Goucher, Chair
Trustee Borg
Trustee Dries
Trustee Higgins



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Approved by the Finance Committee
on May 31, 2015.

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, March 15, 2016

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Terry Borg called the meeting to order at 7:01 p.m.

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Trustee Terry Borg, Trustee Chris Higgins, Trustee Valerie Massa, and Trustee Kristine Dalton. Absent: None.

Others present: Trustee JP Dries, Trustee Luke Goucher, Public Works Director Mike Miller, Police Chief Mike Acosta, Police Sergeant Tony Ayala, and Deputy Clerk Cheryl Aldridge.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES

- February 16, 2016

Trustee Higgins made a motion to approve the minutes of February 16, 2016, seconded by Trustee Massa. Motion carried by voice vote.

4. DISCUSSION OF A RESOLUTION SUPPORTING THE ABILITY OF MUNICIPALITIES TO SHARE LOCAL SALES TAX INFORMATION WITH OUTSIDE PROFESSIONALS INCLUDING AZAVAR

Chairman Terry Borg explained that this resolution would allow Azavar Auditing to view tax information so that they can better audit our accounts. Village Accountant Cheryl Aldridge advised that at this time she and the Village Clerk cannot share this information with anyone, including the Board of Trustees or the Village President.

After a short discussion, Trustee Dalton made a motion to move this item to the Board agenda on April 5, 2016, seconded by Trustee Borg. Motion carried by roll call vote.

Aye: Dalton, Higgins, Massa, Borg. Nay: None. Absent: None. (4-0-0)

5. DISCUSSION OF FY17 BUDGET

The committee reviewed and discussed the tentative budget for FY17, which is to be approved at the April Board of Trustees meeting.

Village Accountant Cheryl Aldridge advised that the Committee had two decisions to make, which were:

- Raise percentage for employees
- Tuckpointing / Civic Center Improvement Project amount to be budgeted

Ms. Aldridge advised that most funds are ending up better than were budgeted.

Ms. Aldridge also advised that approximately \$1,000 was budgeted for email marking, and more money was budgeted to maintain the parks. She also talked about expenditures, and advised that the police department budget will stay the same.

Ms. Aldridge advised that this budget meets the fund balance requirement.

Public Works Director Mike Miller discussed a possible bathroom project in the police department.

Ms. Aldridge discussed a transfer from one fund to another for future vehicle purchases.

Ms. Aldridge then spoke about TIF. She thinks there may be some revenue this year, but won't know for sure until the property taxes are finished up.

Ms. Aldridge advised that money has been budgeted for road paving.

Trustee Borg asked about an alternative means to maintain roads. Mr. Miller advised that he is looking into a "K" coat as an alternative.

Trustee Borg then had a question about utility tax. Ms. Aldridge advised that the money is coming from the fund balance. They then discussed the fund balance requirement.

Ms. Aldridge advised that the MFT ending balance of the fiscal year will be \$79,000, which will not be enough to do a project.

Ms. Aldridge advised that the FY2016 budget will be negative \$19,000. President Curtis asked what that could be attributed to. Ms. Aldridge advised that whittling down the fund balance in utility tax would be it.

Ms. Aldridge advised that the water bill rates need to be increased and proposed layering automatic water bill increases.

Trustee Higgins had questions about water expenses. Ms. Aldridge advised that this includes power for the well and power for the lift station. Trustee Higgins also asked about the debt service. Ms. Aldridge advised that this is to pay off four watermain loans. She added that when these loans are paid off this debt service on your water bill will go away. She advised that the loans will be paid off in 2018, 2020, 2023, and 2032. Only one is attributed to the debt service.

Trustee Borg asked about the \$17,000 deficit, he asked if the enterprise accounts should be included in the final numbers. Ms. Aldridge advised that this figure can be found on the first page. Trustee Borg said that he feels that these numbers give the illusion that the village is better off than we actually are. Ms. Aldridge then went over how to read each line item in the budget.

Trustee Dalton asked about merit raises. Ms. Aldridge said that merit raises will not be a part of this budget. Trustee Dalton asked about pre-employee physicals and drug tests. Ms. Aldridge advised that \$5,000 is budgeted for that and she didn't feel that there are enough employees to be concerned.

Trustee Borg said that the village staff is small and works very hard. He feels that they all deserve an increase. He added that it is always difficult to have these conversations with staff in attendance, but he feels that Ms. Aldridge deserves a bonus for all the work that she did when the Village Clerk was out. Trustee Dalton said that the Board needs to consider merit raises, adding that the village is lucky to have these employees. Ms. Aldridge advised the Board that the CPI increase is about 1.8%.

The Committee discussed the longevity of the staff, and who would get the raises. President Curtis advised that it would be current employees only. The committee then discussed police officer pay rates.

After some discussion, consensus was to give Ms. Aldridge a \$1,000 bonus, 2.5% raises to employees, and to do the Civic Center Improvement Project in the amount of \$30,000.

After a short discussion, Trustee Dalton made a motion to move the Appropriation Ordinance to the April Board agenda for a vote of the full Board, seconded by Trustee Higgins. Motion carried by voice vote.

6. DISCUSSION OF OTHER ITEMS

None.

7. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Massa. Motion carried by voice vote.

Meeting adjourned at 8:29 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members

Trustee Borg Chair

Trustee Dalton

Trustee Higgins

Trustee Massa

SYS DATE:06/01/16

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 744

SYS TIME:11:39
[NW1]

DATE: 06/01/16

Wednesday June 1, 2016

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ACOUNTEMP			1970.85	
45617923	01-10-5390	TEMPORARY ACCT HELP		489.68
45661117	01-10-5390	TEMPORARY ACCT HELP		449.53
45706924	01-10-5390	TEMPORARY ACCT HELP		467.58
45759394	01-10-5390	TEMPORARY ACCT HELP		107.80
45810403	01-10-5390	TEMPORARY ACCOUNTING HELP		456.26
01 AZAVAR AUDIT			7.30	
11910	01-10-5390	MAY 2016		7.30
01 BANNER UP SIGNS			175.00	
61856	01-30-5900	POLICE SIGN		175.00
01 CASEY'S GENERAL STORES, INC.			413.70	
05022016	01-30-5250	GASOLINE		413.70
01 COMMONWEALTH EDISON			3470.17	
0147077192 0516	01-50-5730	STREET LIGHTING		252.04
04981420460416A	52-20-5730	LIFT STATION		79.53
0798152002 0516	52-10-5730	WELL-ELECTRIC		1499.21
1620026021 0416	52-20-5730	WWTP		834.22
4665155040 0516	01-50-5730	STREET LIGHTING		774.48
57780150120416A	01-20-5730	HERITAGE HILLS POND		30.69
01 CONSERV FS, INC.			419.48	
13899	01-20-5250	GASOLINE		151.01
13899	01-50-5250	GASOLINE		58.73
13899	52-10-5250	GASOLINE		151.01
13899	52-20-5250	GASOLINE		58.73
01 C.O.P.S. INC.			1011.82	
812	01-30-5300	UNIFORM FOR NEW OFFICER		515.84
813	01-30-5300	UNIFORMS		495.98
01 CORTLAND FLOORING, INC.			933.20	
163	01-40-5600	CARPET		933.20
01 COUNTY LINE CUSTOMS & COLLISIO			588.00	
1318	01-30-5600	2008 FORD EXPEDITION-BUMPER		265.00
1E3E4E59	01-30-5600	2008 CROWN VIC-WIRING		323.00
01 DE LAGE LANDEN PUBLIC FINANCE			242.75	
50148477	01-10-5160	COPIER LEASE		242.75
01 EXPERT LOCK & SAFE INC.			259.75	
79391	01-40-5600	KEYS		259.75
01 THE FOSTER & BUICK LAW GROUP,			2537.50	
10747	01-10-5330	AKRABAWI ONGOING		1487.50
10747	01-10-5330	GENERAL COUNSEL		612.50
10747	01-10-5330	LOCAL PROSECUTIONS		437.50
01 FRONTIER			585.16	
8158273286 0516	01-30-5700	POLICE TELEPHONE		143.93
8158273309 0516	01-10-5700	OFFICE TELEPHONE		292.15
8158273710 0516	52-10-5700	WELL HOUSE		51.86
8158275039 0516	52-20-5700	WWTP TELEPHONE		45.27
8158275069 0516	52-20-5700	LIFT STATION TELEPHONE		51.95

SYS DATE:06/01/16

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 744

SYS TIME:11:39

[NW1]

DATE: 06/01/16

Wednesday June 1, 2016

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 HAWKINS, INC. 3883739	52-10-5600	ADJUSTABLE PUMP	556.10	556.10
01 DENNIS M. LEXA 6153	01-30-5600	CHEVY IMPALA VEHICLE MAINTENANCE	47.24	47.24
01 ILLINOIS PAPER & COPIER CO. IN225160	01-10-5200	COPY COSTS	397.58	397.58
01 JANCO SUPPLY INC. 268618	01-40-5100	PAPER SUPPLIES	229.87	229.87
01 KANE COUNTY FINANCE DEPARTMENT 2016-00000007	54-00-8207	RECOVERY BOND INTEREST	761.04	761.04
01 VULCAN MATERIALS 31157037	01-50-5620	STONE	21.58	21.58
01 LOWE'S 05172016	01-20-5600	MAINTENANCE & REPAIR	230.64	74.79
05172016	01-40-5600	MAINTENANCE & REPAIR		155.85
01 METRO WEST COUNCIL OF GOVERNME 2592	01-10-5920	4/28/16 BOARD MTG	35.00	35.00
01 MGD WATER SOLUTIONS 425	52-10-5390	APRIL 2016	2250.00	375.00
425	52-20-5390	APRIL 2016		375.00
456	52-10-5390	MAY 2016		750.00
456	52-10-5390	MAY 2016		750.00
01 NICOR 331314100040	01-50-5730	UTILITIES	342.64	29.00
399087100050516	01-40-5730	CIVIC CENTER HEAT		313.64
01 SHAW SUBURBAN MEDIA 1176539	01-10-5900	JOB POSTING	150.00	150.00
01 NORTHWESTERN MED OCCUPATIONAL 184024	01-30-5900	DRUG SCREEN FOR NEW EMPLOYEE	45.20	45.20
01 P. F. PETTIBONE & CO. 69886	01-30-5300	ID CARDS	23.60	23.60
01 PITNEY BOWES GLOBAL FINANCIAL 3100164874	01-10-5160	POSTAGE METER	44.00	44.00
01 QUILL CORPORATION 5355714	01-10-5200	OFFICE SUPPLIES	323.36	59.47
5748154	01-10-5200	OFFICE SUPPLIES		10.99
5754305	01-10-5200	OFFICE SUPPLIES		52.98
6035539	01-10-5200	OFFICE SUPPLIES		185.93
6056735	01-10-5200	OFFICE SUPPLIES		13.99
01 ROSS ELECTRIC, INC. 24323	01-20-5600	POND AERATOR REPAIR	2201.67	2201.67
01 CANDACE SNOW 04302016	01-00-2103	PARK DEPOSIT REFUND	100.00	100.00
01 SUBURBAN LABORATORIES, INC. 133580	52-10-5335	WATER TESTING	346.00	140.00
134300	52-10-5335	WATER TESTING		90.00

SYS DATE:06/01/16

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 744
Wednesday June 1, 2016SYS TIME:11:39
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
134542	52-20-5335	TEST EXPENSE		116.00
01 VERIZON WIRELESS			204.03	
9765698135	01-10-5700	CELL PHONES		63.15
9765698135	01-30-5700	CELL PHONES		25.73
9765698135	01-30-5700	AIR CARDS		114.05
9765698135	52-20-5700	CELL PHONE		1.10
01 VERIZON WIRELESS			25.00	
05312016	01-10-5700	CELL PHONE		25.00
01 WASCO TRUCK REPAIR			21.50	
200610	01-50-5900	TRUCK TEST		21.50
01 WASTE MANAGEMENT			20277.33	
3499534-2011-5	01-10-5400	GARBAGE COLLECTION EXPENSE		20277.33
01 WILTSE GREENHOUSE, LANDSCAPING			144.62	
1268	01-20-5600	ANNUALS		144.62
01 YOUTH FOR CHRIST			100.00	
05142016	01-00-2103	PARK DEPOSIT REFUND		100.00
** TOTAL CHECKS TO BE ISSUED			41492.68	

SYS DATE:06/01/16

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 744
wednesday June 1, 2016

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		34806.66	
52	WATER & SEWER FUND		5924.98	
54	WATER IMPROVEMENT ACCT		761.04	
***	GRAND TOTAL ***		41492.68	
	TOTAL FOR REGULAR CHECKS:		40,676.88	
	TOTAL FOR DIRECT PAY VENDORS:		815.80	

SYS DATE:06/01/16

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
Wednesday June 1, 2016

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[NW1]

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01	VANTAGEPOINT TRANSFER AGENTS-#05/05/16	20175		1571.66	
999	05052016	01-00-2150	ICMA PAYABLE		1331.97
999	05052016	01-20-5030	PENSION EXPENSE		48.97
999	05052016	01-30-5030	PENSION EXPENSE		91.29
999	05052016	01-50-5030	PENSION EXPENSE		48.97
999	05052016	52-10-5030	PENSION EXPENSE		25.23
999	05052016	52-20-5030	PENSION EXPENSE		25.23
01	VANTAGEPOINT TRANSFER AGENTS-#05/19/16	20184		1660.89	
999	05192016	01-00-2150	ICMA PAYABLE		1331.97
999	05192016	01-20-5030	PENSION EXPENSE		48.97
999	05192016	01-30-5030	PENSION EXPENSE		180.52
999	05192016	01-50-5030	PENSION EXPENSE		48.97
999	05192016	52-10-5030	PENSION EXPENSE		25.23
999	05192016	52-20-5030	PENSION EXPENSE		25.23
01	AMERICAN BANK & TRUST	05/18/16	20179	3562.61	
999	04272016A	01-10-5570	DUES AND MEMBERSHIPS		325.00
999	04272016A	01-30-5900	OTHER EXPENSE		381.41
999	04272016A	12-00-8413	POLICE GRANT PURCHASES		169.20
999	04272016B	01-10-5900	OTHER EXPENSES		123.16
999	04272016B	01-30-5900	OTHER EXPENSE		1006.51
999	04272016B	12-00-8413	POLICE GRANT PURCHASES		18.85
999	04272016C	01-40-5600	MAINTENANCE & REPAIR		65.05
999	04272016C	01-50-5600	MAINTENANCE & REPAIR		25.26
999	04272016E	01-20-5600	MAINTENANCE & REPAIR		79.96
999	04272016E	01-40-5600	MAINTENANCE & REPAIR		86.29
999	04272016E	01-50-5600	MAINTENANCE & REPAIR		433.97
999	04272016E	52-10-5600	MAINTENANCE & REPAIR		8.45
999	04272016E	52-10-5900	OTHER EXPENSE		21.44
999	04272016F	01-10-5120	POSTAGE		6.80
999	04272016F	01-10-5390	OTHER PROFESSIONAL SERVICES		300.00
999	04272016F	01-10-5550	SOFTWARE EXPENSE		25.37
999	04272016F	01-10-5900	OTHER EXPENSES		118.39
999	04272016F	01-10-5920	CONFERENCES		35.00
999	04272016F	01-30-5900	OTHER EXPENSE		332.50

** TOTAL MANUAL CHECKS REGISTERED

6795.16

SYS DATE:06/01/16

VILLAGE OF MAPLE PARK
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wednesday June 1, 2016

SYS TIME:11:39

[NW1]

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
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REPORT SUMMARY

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CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	41492.68	6795.16	48287.84
TOTAL CASH	41492.68	6795.16	48287.84

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DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	34806.66	6476.30	41282.96
12	.00	188.05	188.05
52	5924.98	130.81	6055.79
54	761.04	.00	761.04
TOTAL DISTR	41492.68	6795.16	48287.84

=====

RESOLUTION 2016-09 Approved: _____

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH KRUEGER AND ASSOCIATES, LTD.

WHEREAS the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, Village has determined that it is to its advantage and best interest of the Village to avail itself of the accounting services of Krueger & Associates in connection with its financial affairs; and,

WHEREAS, Krueger & Associates, LTD., is desirous of performing accounting services for the Village; and,

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees for the Village of Maple Park, DeKalb and Kane Counties, Illinois, as follows:

- Section 1.** Krueger is an Illinois Limited Corporation engaged in the business of providing accounting, tax and business advisory services as an independent contractor to individuals and corporations.
- Section 2.** The Village of Maple Park has the authority to retain professional consultants for various services, but not limited to accounting services.
- Section 3.** This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____, 2016.

Ayes: _____
Nays: _____
Absent: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

**AGREEMENT FOR ACCOUNTING SERVICES BETWEEN
THE VILLAGE OF MAPLE PARK AND KRUEGER AND ASSOCIATES, LTD.**

This Agreement is entered into this ____ day of June, 2016, between the Village of Maple Park, Illinois, an Illinois Municipal Corporation, 302 Willow Street, P.O. Box 220, Maple Park, IL 60151 (hereinafter referred to as "Village") and Krueger and Associates, Ltd. Tax & Business Advisory, Inc., an Illinois Limited Corporation, 103 N. State Street P.O. Box 404, Hampshire, IL 60140 (hereinafter referred to as "Krueger").

RECITALS

1. The Village is an Illinois Municipal Corporation situated in Kane County, Illinois.
2. Krueger is an Illinois Limited Corporation engaged in the business of providing accounting, tax and business advisory services as an independent contractor to individuals and corporations.
3. The Village has the authority to retain professional consultants for various services, including, but not limited accounting services.

The Village wishes to retain the services of Krueger and Krueger wishes to provide services to the Village as hereinafter described upon the terms and conditions set forth below.

IT IS THEREFORE AGREED BY THE VILLAGE AND KRUEGER AS FOLLOWS:

1. APPOINTMENT.

- a. The Village hereby appoints Krueger for professional accounting services.
- b. The appointee of Krueger is hereby appointed as the employee designated as the Village's part-time accountant for the purposes of carrying out the functions and obligations under this agreement.

2. RELATIONSHIP BETWEEN PARTIES.

Krueger is retained by the Village only for the purpose and to the extent set forth in this Agreement, and its relation to the Village during the period or periods of this Agreement shall be that of an Independent Contractor. Krueger shall be free to use such portion of its entire time, energy, and skill during regular business hours as it is not obligated to provide services to the Village in such manner as it sees fit and to such persons, firms, or corporations as it deems advisable. Krueger shall not be considered as having an employee status or as being entitled to participate in any plans, arrangements, or distributions of the Village pertaining to or in connection with any benefits, insurance, pension, bonus, profit-sharing, or similar benefits that may be provided to or available to employees of the Village. Krueger acknowledges that the Village shall not be responsible for withholding taxes, unemployment benefits, or other customary withholdings, and/or for any claims for workers compensation or unemployment benefits, for Krueger and/or any and all employees of Krueger.

3. SERVICES PROVIDED BY KRUEGER.

In consideration of the payment of the fees provided for in paragraph 4 of the Agreement, Krueger agrees to provide, on a timely basis, the following services:

- a. All professional accounting related services including, but not limited to, bank reconciliations, journal entries, accounts payable, accounts receivable, financial reporting, payroll, fund transfer, investment assistance, budget preparation, and audit preparation.
- b. Assistance with administration of other financial related programs such as the revolving loan fund, risk management, and health benefits administration.
- c. Attend scheduled regular or special Municipal meetings or other meetings only when requested by the Village Administrator.
- d. Assist in the preparation and filing of any reports, documents, resolutions or ordinances required by law to be prepared, filed, or adopted by the Village. Such as the annual appropriations ordinance, annual tax levy ordinance and treasurer's report.
- e. Provide such other related services as may be required of a municipal treasurer by law.
- f. Provide Water Billing Services as well as payroll services.

4. SERVICES PROVIDED BY VILLAGE.

The Village will provide Krueger for the duties described in Par. 3 above, an office and desktop computer, within the Municipal Facilities necessary and appropriate for the performance of services under this Agreement.

5. HOURS.

The Village will use Krueger on a weekly basis unless otherwise determined by the Village with consent from Krueger. The actual hours worked will be determined by mutual consent of the parties.

6. FEES.

- a. The Village shall pay Krueger a flat fee of \$30,000 per year (equating to \$2,500 per month) for all services to be rendered to the village under this agreement.

7. TERM.

This agreement shall terminate on June 1, 2017 unless otherwise terminated under paragraph 8 hereafter.

8. TERMINATION.

This Agreement may be terminated by the Village or Krueger upon 60 days prior written notice to the other party. Unless there has been, and until the time of any such termination, this Agreement shall remain in full force and effect. Upon termination of this agreement Krueger shall promptly return and deliver to Village any and all Village accounting, financial, and other documents in Krueger's possession and control, whether or not said documents contain confidential information.

9. INDEMNIFICATIONS AND HOLD HARMLESS; WAIVER.

Krueger shall indemnify, defend and hold harmless the Village from any and all claims, demands, suits, judgments, and liabilities of any kind whatsoever, which may arise out of or result from the performance of its duties under this Agreement, other than any claim for payment for services rendered pursuant hereto. In addition, Krueger for itself and for any and all of its

employees who may perform services hereunder waives any and all claims for unemployment benefits and/or claims for workers compensation benefits, insofar as any such claim or claims might otherwise be made or brought against the Village.

10. INSURANCE.

Krueger shall maintain policies of insurance for general liability, health, worker's compensation, accident and/or professional liability, as may be necessary or required by the Village in connection with the performance of Krueger's duties hereunder.

11. FEIN/SSN.

Krueger agrees and warrants that the following Federal Employer's Identification Number (FEIN") and/or Social Security Number ("SSN") is accurate, and that the Village may rely on the accuracy of this statement in reporting any compensation paid pursuant to the terms of this Agreement: FEIN 36-4546472.

12. GENERAL PROVISIONS.

- a. This Agreement and all the rights and obligations provided for hereunder may be assigned by Krueger only under the terms of this contract.
- b. The agreement shall be governed by the laws of the State of Illinois.
- c. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions shall not be impaired there by. Limitations of liability, indemnities, and other express representations shall survive termination of this Agreement for any cause.

VILLAGE OF MAPLE PARK

KRUEGER & ASSOCIATES TAX
& BUSINESS ADVISORY, INC.

Kathy Curtis, Village President

President

ATTEST:

Liz Peerboom, Village Clerk