



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Bart Shaver, Trustee Chris Higgins, Trustee Kristine Dalton. Absent: Trustee Luke Goucher (arrived late) and Trustee Brandon Harris.

Others present: Police Chief Tony Ayala, Village Engineer Jeremy Lin, and Deputy Clerk Cheryl Aldridge.

4. PRESENTATION BY WASTE MANAGEMENT REPRESENTATIVE VAUGHN KUERSCHNER

Mr. Kuerschner introduced himself and reviewed the services provided by Waste Management to the Village. The current contract expires January 31, 2019. He also introduced a new program that Waste Management is offering to expand the current recycling program. The program is called At Your Door it is a special collection of a variety of household materials.

5. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Resident Ross Dueringer spoke about an issue with a dog recently and asked a question regarding a trailer.

Resident Roger Kahl wanted to thank the Village and Waste Management for the cooperation with Fun Fest. He also expressed his appreciation to Police Chief Ayala, his officers, Public Works Director Mike Miller, and Paul Johnson.

Resident Kyle Foster was introduced as a recently appointed member to the Planning Commission.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – August 1, 2017

b) Receive and File

- Infrastructure Committee – July 11, 2017
- Finance and PR&D Committee – May 23, 2017, July 31, 2017

c) Acceptance of Cash and Investment Report as of July 31, 2017

d) Approval of Bills Payable and Manual Check Register #759

ACCOUNTS PAYABLE:	\$73,810.10
MANUAL CHECKS:	4,089.34
TOTAL:	<u>\$77,899.44</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metrowest Council of Government, 2017 Legislative Mixer and Golf Outing (includes one meal), \$125 for Chris Higgins, Village Trustee (included on warrant list)
- Municipal Clerks of IL 2017 Summer Seminar (includes meal), \$21.89 for Liz Peerboom, Village Clerk (included in the manual checks, as part of the warrant list)

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Shaver. Nay: None. Absent: Goucher and Harris. (4-0-2)

Trustee Luke Goucher arrived at 7:15 p.m.

7. FINANCIAL REPORT

No discussion.

8. LEGAL REPORT

No discussion.

9. POLICE DEPARTMENT REPORT

No discussion.

10. PUBLIC WORKS REPORT

No discussion.

11. ENGINEERING REPORT

Village President Curtis updated the Board that the top coat was applied to the roads in Squire's Crossing and on the agenda is the reduction of the cash deposit for Squire's Crossing. She requested an update from Village Engineer Jeremy Lin regarding the Squire's Crossing bridge. He gave the update that the bridge design was complete and the developer is getting proposals, they were given some recommendations and they are working on selecting a contractor. The landscaping work on the rock filter at the Waste Water Treatment Plant was completed and he has photos of the work that was done. Behm is scheduled to perform the crack sealing work in The Settlement on Friday, September 8, 2017.

12. COMMITTEE REPORTS

- **Personnel & Communications – JP Dries, Chair**

Trustee Dries updated the Board on the Public Works job posting. The job was posted on the website on September 1st, resumes are to be in by September 30th, interviews will be in October, and offer made by Thanksgiving, and hoping to have someone start work in December.

- **Finance & Public Relations & Development – Luke Goucher, Chair**
No discussion.
- **Infrastructure – Brandon Harris, Chair**
No discussion.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. PROCLAMATIONS

1. PROCLAMATION 2017-03 NATIONAL SUICIDE PREVENTION MONTH

This proclaims September 2017 as Suicide Prevention Month in the Village of Maple Park.

Village President Kathy Curtis read the Proclamation.

B. MOTIONS

1. MOTION TO APPROVE THE AUDIT FOR THE FISCAL YEAR ENDING 4/30/2017.

Trustee Dries made a motion to approve the motion to approve the audit for the fiscal year ending 4/30/2017, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

2. MOTION TO REDUCE THE AMOUNT OF ESCROW ON FILE FOR SQUIRES CROSSING TO \$50,907.00 FROM \$116,875.00.

Trustee Goucher made a motion to reduce the amount of escrow on file for Squire's Crossing to \$50,907 from \$116,875, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

C. ORDINANCES

1. ORDINANCE 2017-17 TEMPORARY SUSPENSION OF FEES – IMPACT FEES

TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

This ordinance temporarily suspends certain impact fees for new construction homes, until December 31, 2017.

Trustee Higgins made a motion to approve Ordinance 2017-17 Temporary Suspension of Fees – Impact Fees, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

2. ORDINANCE 2017-18 TEMPORARY SUSPENSION OF FEES – WATER AND SEWER

AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK

This Ordinance temporarily suspends connection charges for water and sewer on new construction homes until December 31, 2017.

Trustee Higgins made a motion to approve Ordinance 2017-18 Temporary Suspension of Fees – Water and Sewer, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

D. CONSIDERATIONS

None.

15. VILLAGE PRESIDENT REPORT

No Report.

16. TRUSTEE REPORTS

No Reports.

17. EXECUTIVE SESSION

A. Employment / Appointment Matters 5 ILCS 120/(c)(1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or legal for the public body to determine its validity.

B. Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or the semi-annual review of the minutes mandated by Section 2.06.

President Curtis advised that the Board would go into closed session for employment / appointment matters 5 ILCS 120/(c)(1) and to review closed session minutes 5 ILCS 120/(c)(21).

Trustee Higgins made a motion to go into closed session, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

Meeting closed to the public at 7:21 p.m.

Meeting opened to the public at 10:02 p.m.

Deputy Clerk Cheryl Aldridge called the roll call and the following Board Members were in attendance: President Kathy Curtis, Trustee Bart Shaver, Trustee JP Dries,

Trustee Luke Goucher, Trustee Kristine Dalton, and Trustee Chris Higgins. Absent:
Trustee Brandon Harris.

Also in attendance: Village Attorney Kevin Buick, and Deputy Clerk Cheryl Aldridge.

18. MATTERS REFERRED FROM CLOSED SESSION

A. RESOLUTION 2017-09 DESTRUCTION OF CLOSED SESSION RECORDINGS

A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MEETINGS

*This Resolution allows the Board of Trustees to destroy audio recordings of closed
session meetings that are 18 months old or more.*

This resolution was deferred to a future meeting.

19. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dalton.
Motion carried by voice vote.

Meeting adjourned at 10:04 p.m.

Cheryl Aldridge
Deputy Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

SPECIAL BOARD OF TRUSTEES MEETING

MINUTES

Tuesday, September 12, 2017

Maple Park Civic Center

302 Willow Street, Maple Park

7:00 P.M.

1. CALL TO ORDER

President Kathy Curtis called the meeting to order at 7:01 p.m.

2. ROLL CALL

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee JP Dries, Trustee Bart Shaver, Trustee Brandon Harris. Absent: Trustee Luke Goucher (arrived late). Trustee Kristine Dalton.

Others present: Village Clerk Liz Peerboom.

3. EXECUTIVE SESSION – Employment / Appointment Matters 5 ILCS 120/(c)(1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or legal for the public body to determine its validity.

Trustee Dries made a motion to go into closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or legal for the public body to determine its validity, seconded by Trustee Higgins. Motion carried by roll call vote. Aye:

Meeting was closed to the public at 7:01 p.m.

Meeting was opened to the public at 7:27 p.m.

4. MATTERS REFERRED FROM CLOSED SESSION

None.

5. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Goucher.
Motion carried by voice vote.

Meeting adjourned at

Liz Peerboom, CMC
Village Clerk

D A



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Personnel Committee
on September 19, 2017.

PERSONNEL & COMMUNICATIONS COMMITTEE MEETING MINUTES

Tuesday, July 18, 2017

7:00 p.m.

Village of Maple Park

302 Willow Street, Maple Park, IL, 60151

1. MEETING CALL TO ORDER AND ROLL CALL

Chairman JP Dries called the meeting to order at 7:00pm.

Terri D'Amato called the roll call and the following Committee members were present: Trustee Dries, Trustee Dalton, Trustee Harris.

Others present: Trustee Chris Higgins, Trustee Appointee Bart Shaver.

2. PUBLIC COMMENTS – *Any resident wishing to address the Committee may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

Trustee Higgins indicated that restrictions regarding parking RV's, boats, and trailers would make it unavailable to those residents residing in townhomes and condos.

3. APPROVAL OF MEETING MINUTES

- June 20, 2017

Trustee Harris made a motion to approve the meeting minutes, seconded by Harris. Motion carried by aye vote. Aye: Dries, Dalton, Harris. Nay: None. Absent: None. (3-0-0)

4. PUBLIC WORKS JOB DESCRIPTION AND POSTING

The committee reviewed current Maple Park job description and added some suggestions from descriptions from other municipalities. Chairman JP Dries said that he would incorporate those suggestions into the current job description and bring it back to the committee for review and approval at next meeting.

5. HANDBOOK REVIEW AND JOB PERFORMANCE PROCESS

The committee reviewed the Performance Evaluations section as outlined in the current Employee Handbook. Consensus was to amend the evaluation period from January 1st to December 31st, with all employee evaluations to be completed no later than January 31st. Department Heads would then bring salary increases to Finance committee for budget review.

6. ORDINANCE REVIEW

- **Ordinance 2017-09 – An ordinance amending Title 11 “Zoning Regulations,” Chapter 9 “Special Regulations,” Subsection 3 “Additional Parking Regulations,” of the Village Code of the Village of Maple Park, Illinois**

After much discussion, Trustee Harris made a motion to move the ordinance to the full Board for approval, with the inclusion of 572 Elizabeth under Section 1, 3 (h), seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Dries, Dalton, Harris. Nay: None. Absent: None. (3-0-0)

- **Ordinance 2017-11 – An ordinance amending Title 11 “Zoning Regulations,” Chapter 2 “General Provision,” Subsection 3 “Accessory Building and Uses,” F. Prohibited Accessory Building,” of the Village Code of the Village of Maple Park, Illinois**

Committee consensus was to pull ordinance since definitions have been updated already.

- **Ordinance 2017-13 – An ordinance amending Title 7 “Motor Vehicles and Traffic,” Chapter 4 “Parking Regulations,” Subsection 3 “Trailer Parking Prohibited,” of the Village Code of the Village of Maple Park, Illinois**

Committee consensus was to pull ordinance since definitions have been updated already.

7. DISCUSSION ON NEW POLICE VEHICLE

The committee discussed the possibility of purchasing a new police vehicle. The committee came to the consensus that the vehicle would need to be financed. It was suggested to move the Expedition to a reserve role, to be used by the police sergeant. Chairman Dries advised that the Sheriff’s department will bring over a car and an SUV sometime in August to be reviewed by the police department. Chairman Dries said he would invite Chief Ayala to next meeting for his feedback and input.

8. OTHER ITEMS

Suggestion made to consider a PT Code Enforcement employee for next budget review.

9. ADJOURNMENT

Trustee Harris made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote. Motion carried by voice vote.

Meeting adjourned at 8:13pm

Liz Peerboom, CMC
Village Clerk

Committee Members: Trustee JP Dries, Chair; Trustee Kristine Dalton; Trustee Brandon Harris



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.com>

Approved by the Personnel Committee
on September 19, 2017.

PERSONNEL & COMMUNICATIONS COMMITTEE MEETING MINUTES

Tuesday, August 15, 2017

7:00 p.m.

Village of Maple Park

302 Willow Street, Maple Park, IL, 60151

NO QUORUM

Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee JP Dries, Chair
Trustee Kristine Dalton
Trustee Brandon Harris
Trustee Bart Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Infrastructure
Committee on September 12, 2017.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, August 8, 2017

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Brandon Harris called the meeting to order at 7:12 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Brandon Harris, Trustee JP Dries, Trustee Luke Goucher. Absent: Chris Higgins (arrived late).

Others present: Village Engineer Jeremy Lin and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- July 11, 2017

Trustee Dries made a motion to approve the minutes from the July 11, 2017 meeting, seconded by Trustee Goucher. Motion carried by voice vote.

4. REVIEW / APPROVE LEASE AGREEMENT FOR WATER TOWER INTERNET

Trustee Harris advised that he got the lease today and didn't have a chance to review it. He updated the Village Engineer on what Roger Fahnestock said at the last meeting. He will send the lease out to the committee for review. Trustee Goucher suggested sending the lease to the village attorney for his review also.

Trustee Dries advised Mr. Lin that Mr. Fahnestock had recommended an engineering review each time equipment is installed on the water tower. Trustee Harris will send the lease and the notes to the village attorney and to committee members.

5. REVIEW / APPROVE CRITICAL INFRASTRUCTURE POLICY

No discussion.

6. QUIET ZONES ACTION PLAN

Trustee Harris discussed what information he had found about quiet zones. He advised that he has not found information newer than 2006.

Trustee Goucher suggested reaching out to Kane County Board member Drew Franz. Trustee Dries asked how the village would go about closing a crossing. The committee also discussed what different communities have done and whether Maple Park wanted a quiet zone or wayside horns. Trustee Harris will reach out to Drew Franz and the committee will continue to discuss this issue. Luke recommended inviting Drew Franz to the next committee meeting to find out what he knows.

Chris Higgins arrived at 7:29 p.m.

After some discussion, it was decided that Trustee Goucher will reach out to Drew Franz.

7. DISCUSS PLAN TO REPLACE WATER METERS

Mr. Lin advised that because of the concern with the pump to billed report, he is recommending replacing water meters. Trustee Harris said that this is the perfect thing to use the GIS for.

Trustee Harris asked about ages of the meters. Mr. Lin said that he thinks that Public Works Director Mike Miller has that information. Trustee Goucher suggested inviting Mr. Miller to a committee meeting to discuss this issue.

Trustee Dries asked what the shelf life of a meter might be. Mr. Lin said that 10 years would be pushing it. The committee discussed possible replacement processes. Trustee Higgins said that the pump to billed report goes up and down, so he doesn't think that it is a leak.

Trustee Harris suggested implementing a phased replacement plan. He will talk to Mike about this.

8. UPDATES / FOLLOW UP

- GIS Plan Update

Trustee Harris advised that the license had not been purchased, but it should be purchased in September or October.

- Water Treatment Landscaping Update

- Communication between Public Works & Engineering

MINUTES

Infrastructure Committee Meeting

August 8, 2017

Page 3 of 4

Trustee Harris addressed the lack of communication between Mr. Lin and Mike Miller. Trustee Harris asked that the committee be more aware of needing communication with the Public Works Director.

Trustee Dries said that although early conversations were had with Mr. Miller, he didn't know that this item was finalized. Mr. Lin said that he and Mr. Miller work well together and will communicate better.

- Water Treatment Plant Capacity Update

Mr. Lin said that the village is within 180 houses of reaching the critical review stage which is 70% of capacity. Mr. Lin went into detail as to how he came up with that figure, adding that capacity for new developments is limited. Mr. Lin said that construction of a new plant would take at least 12 months. Trustee Dries asked if it should be dredged. Mr. Lin said that would affect the operational capacity, not the actual capacity.

Trustee Dries asked Mr. Lin to put together another wish list for next year with pricing. Mr. Lin advised that the landscaping work will happen within the next week or two.

- Crack Seal Update

Mr. Lin advised the committee that Behm could be in Maple Park as early as Friday, but most likely next week.

9. OTHER ITEMS

Trustee Higgins asked about the bridge. Mr. Lin said that completion should be October 1. Trustee Dries asked what else needs to be accepted. Mr. Lin said that there is a punch list, but the major work is done. Trustee Dries asked about the sidewalk that abuts the bridge. Jeremy said that he will check and let him know.

Trustee Dries also asked about seal coating. Mr. Lin suggested paving the streets instead of seal coating. Trustee Higgins said that he talked to Mick Yagen from Virgil Township and he said that he uses motor fuel tax money for chip and tar. Village Clerk Liz Peerboom advised that Village Accountant Cheryl Aldridge is steadfast on the rules for motor fuel tax. Trustee Higgins said that he needs to look at the rules. Clerk Peerboom said that Ms. Aldridge has the rules, if he wants to sit down and talk to her. Trustee Dries suggested asking Ms. Aldridge to attend a meeting. Luke said that there is no motor fuel tax money anyway, so there is no reason to have her attend a meeting.

Trustee Dries said he is concerned about the people that speed on Washington Street.

10. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dries.
Motion carried by voice vote.

Meeting adjourned at 7:59 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee Harris, Chair
Trustee Higgins

Trustee Goucher
Trustee Dries

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
August 31, 2017

Fund	Interest Rate	CD	IPTIP Accounts	First Midwest Account	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(143,647.48)	(143,647.48)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	299,162.24	-	-	299,162.24
Total General Fund		-	299,162.24	-	(143,647.48)	155,514.76
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	17,890.63	17,890.63
First Midwest Bank	0.03%	-	-	245,734.82	-	245,734.82
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	84,702.17	-	-	84,702.17
Old Second - CD	0.12%	150,000.00	-	-	-	150,000.00
Total Utility Tax Fund		150,000.00	84,702.17	245,734.82	17,890.63	498,327.62
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	25,239.12	25,239.12
Total Road & Bridge Fund		-	-	-	25,239.12	25,239.12
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	35,563.07	35,563.07
Illinois Public Treasurer's Pool		-	34,568.50	-	-	34,568.50
Old Second - CD	0.12%	-	-	-	-	-
Total Road & Bridge Fund		-	34,568.50	-	35,563.07	70,131.57
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	81,733.90	-	-	81,733.90
Total Motor Fuel Tax Fund		-	81,733.90	-	-	81,733.90
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account		-	-	-	44,387.04	44,387.04
Illinois Public Treasurer's Pool		-	218,115.93	-	-	218,115.93
Old Second - CD	0.12%	15,000.00	-	-	-	15,000.00
Total Operating Accounts		15,000.00	218,115.93	-	44,387.04	277,502.97
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	24,443.94	24,443.94
Illinois Public Treasurer's Pool		-	131,445.19	-	-	131,445.19
Total Water Improvement Accounts		-	131,445.19	-	24,443.94	155,889.13
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	8,222.27	8,222.27
Illinois Public Treasurer's Pool		-	183,362.59	-	-	183,362.59
Old Second - CD	0.12%	85,000.00	-	-	-	85,000.00
Total Sewer Improvement Accounts		85,000.00	183,362.59	-	8,222.27	276,584.86
Total Water & Sewer Funds		100,000.00	532,923.71	-	77,053.25	709,976.96
Total Village Operating Funds		250,000.00	1,033,090.52	245,734.82	12,098.59	1,540,923.93
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	17,200.00	17,200.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	134,209.66	134,209.66
Total Village Escrow Funds		-	-	-	151,409.66	151,409.66
Total Village Cash & Investments		250,000.00	1,033,090.52	245,734.82	163,508.25	1,692,333.59

SYS DATE:09/28/17

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 760
Thursday September 28, 2017

SYS TIME:08:52
[NW1]

DATE: 09/28/17

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AMERICAN LEGION POST 312 09022017	01-00-2103	PARK RENTAL DEPOSIT REFUND	100.00	100.00
01 MICHELLE ANDERSON 09012017	12-00-8413	WALMART/FARM&FLEET REIMBURSEMENT	69.78	69.78
01 AZAVAR AUDIT 13538	01-10-5390	SEPTEMBER 2017	6.90	6.90
01 MAXINE BRUNS 09172017	01-00-2103	PARK RENTAL DEPOSIT REFUND	100.00	100.00
01 CASEY'S GENERAL STORES, INC. 09012017	01-30-5250	GASOLINE	525.30	525.30
01 COAST TO COAST SOLUTIONS IVC0082754	12-00-8413	BOOKMARKS	317.72	317.72
01 COMMONWEALTH EDISON 01470771920817A	01-50-5730	STREET LIGHTING	2988.87	268.97
04981420460817A	52-20-5730	LIFT STATION		50.57
07981520020817A	52-10-5730	WELL		995.55
16200260210817A	52-20-5730	WWTP		704.07
4665155040 0917	01-50-5730	STREET LIGHTING		849.25
57780150120817A	01-20-5730	HERITAGE HILLS POND		120.46
01 CONSERV FS, INC. 121005665	01-20-5250	GASOLINE	449.82	161.94
121005665	01-50-5250	GASOLINE		62.97
121005665	52-10-5250	GASOLINE		161.94
121005665	52-20-5250	GASOLINE		62.97
01 C.O.P.S. INC. 3626	01-30-5300	BADGES	1384.00	1147.00
3897	01-30-5300	BADGES		237.00
01 CORE & MAIN LP H690630	01-40-5600	MAINTENANCE & REPAIR	543.99	267.83
H835749	15-00-5620	FRAME / GRATE		276.16
01 C.S.R.BOB CAT, INC. 130328	01-50-5600	REPAIR	3072.18	2547.18
130387	01-10-5900.01	SWEEPER RENTAL FOR FUN FEST		525.00
01 DEKALB COUNTY ECONOMIC DEVELOP 09122017	01-10-5570	2017 CONTRIBUTION	300.00	300.00
01 DE LAGE LANDEN PUBLIC FINANCE 56201783	01-10-5160	COPIER LEASE	242.75	242.75
01 FOSTER, BUICK, CONKLIN & LUNDG 18303	01-10-5330	ORDINANCE VIOLATION	2256.25	1380.00
18303	01-10-5330	GENERAL COUNSEL		787.50
18303	01-10-5330	ORDINANCE VIOLATION		88.75
01 GOODENOUGH INC. 59856	01-10-5420.02	PLUMBING INSPECTION	200.00	50.00
59875	01-10-5420.02	PLUMBING INSPECTION		50.00
59880	01-10-5420.02	PLUMBING INSPECTION		50.00
59884	01-10-5420.02	PLUMBING INSPECTION		50.00

SYS DATE:09/28/17

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 760
Thursday September 28, 2017

SYS TIME:08:52

[NW1]

DATE: 09/28/17

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ADAM KOZLOWSKI 09182017	01-50-5620	SIDEWALKS	2981.00	2981.00
01 FRONTIER 8158273286 0917	01-30-5700	POLICE TELEPHONE	574.49	136.83
8158273309 0917	01-10-5700	OFFICE TELEPHONES		277.93
8158273710 0917	52-10-5700	WELL HOUSE		55.68
8158275039 0917	52-20-5700	WWTP		48.37
8158275069 0917	52-20-5700	LIFT STATION		55.68
01 IMPACT NETWORKING, LLC 926561	01-10-5200	COPY COSTS	463.19	463.19
01 JANCO SUPPLY INC. 273192	01-40-5600	SUPPLIES	165.37	165.37
01 JCM UNIFORMS, INC. 734276	01-30-5300	UNIFORM	231.96	231.96
01 LINTECH ENGINEERING, INC. 1350	01-10-5320	ENGINEERING SERVICES	255.00	255.00
01 LOWE'S 09172017	01-20-5600	MAINTENANCE & REPAIR	151.23	18.96
09172017	01-40-5600	MAINTENANCE & REPAIR		132.27
01 MEYER PAVING, INC. 17-4495	15-00-5620	OAK STREET IMPROVEMENT	34273.00	16782.00
17-4496	15-00-5620	LIBERTY STREET IMPROVEMENT		17491.00
01 MGD WATER SOLUTIONS 1349	52-10-5390	SEPTEMBER 2017	2500.00	1250.00
1349	52-20-5390	SEPTEMBER 2017		1250.00
01 BRIAN MOUDY 09092017	01-00-2103	PARK RENTAL DEPOSIT REFUND	100.00	100.00
01 NICOR 331314100040917	01-50-5730	GARAGE GAS	116.11	30.02
399087100050917	01-40-5730	CIVIC CENTER GAS		86.09
01 NORTHWESTERN ILLINOIS MUN. CLE 09302017	01-10-5570	MEMBERSHIP DUES	55.00	55.00
01 QUILL CORPORATION 9630027	01-10-5200	OFFICE SUPPLIES	373.08	111.41
9817042	01-10-5200	OFFICE SUPPLIES		58.71
9927599	01-30-5100	POLICE DEPT SUPPLIES		202.96
01 SUBURBAN LABORATORIES, INC. 147760	52-20-5335	TEST EXPENSE	416.00	208.00
148217	52-20-5335	TEST EXPENSE		208.00
01 UNITED RADIO COMMUNICATIONS, I 109012449-1	01-30-5600	RADIO REPAIR	132.45	132.45
01 VERIZON WIRELESS 9793051715	01-10-5700	CELL PHONES	292.27	94.39
9793051715	01-30-5700	CELL PHONES		83.85
9793051715	01-30-5700	AIR CARDS		114.03
01 VERIZON WIRELESS			50.00	

SYS DATE:09/28/17

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 760
Thursday September 28, 2017

SYS TIME:08:52
[NW1]

DATE: 09/28/17

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
09302017	01-10-5700	CELL PHONE		50.00

** TOTAL CHECKS TO BE ISSUED 55687.71

SYS DATE:09/28/17

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 760
Thursday September 28, 2017

SYS TIME:08:52
[NW1]

DATE: 09/28/17

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01		GENERAL FUND	15700.22	
12		UTILITY TAX	387.50	
15		ROAD & BRIDGE FUND	34549.16	
52		WATER & SEWER FUND	5050.83	
*** GRAND TOTAL ***			55687.71	
TOTAL FOR REGULAR CHECKS:			54,961.99	
TOTAL FOR DIRECT PAY VENDORS:			725.72	

SYS DATE:09/28/17

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
Thursday September 28, 2017

SYS TIME:08:52

[NW1]

PAGE 5

```

=====
A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====
PAYABLE TO      CHECK DATE  CHECK NO    AMOUNT
REG#  INV NO      G/L NUMBER  DESCRIPTION  DISTR
=====
01 VANTAGEPOINT TRANSFER AGENTS-#09/07/17  20878      431.86
  37 09072017      01-00-2150  ICMA PAYABLE      185.65
  37 09072017      01-20-5030  PENSION EXPENSE    51.14
  37 09072017      01-30-5030  PENSION EXPENSE    91.23
  37 09072017      01-50-5030  PENSION EXPENSE    51.14
  37 09072017      52-10-5030  PENSION EXPENSE    26.35
  37 09072017      52-20-5030  PENSION EXPENSE    26.35

01 VANTAGEPOINT TRANSFER AGENTS-#09/15/17  20881      771.56
  37 09152017      01-00-2150  ICMA PAYABLE      100.00
  37 09152017      01-30-5030  PENSION EXPENSE    671.56

01 VANTAGEPOINT TRANSFER AGENTS-#09/21/17  20886      240.63
  37 09212017      01-00-2150  ICMA PAYABLE      85.65
  37 09212017      01-20-5030  PENSION EXPENSE    51.14
  37 09212017      01-50-5030  PENSION EXPENSE    51.14
  37 09212017      52-10-5030  PENSION EXPENSE    26.35
  37 09212017      52-20-5030  PENSION EXPENSE    26.35

01 VILLAGE OF MAPLE PARK      09/15/17  20883    250000.00
  37 09152017      01-00-1027  CERTIFICATE OF DEPOSIT 250000.00

01 AMERICAN BANK & TRUST      09/15/17  20882      2309.84
  37 08282017C      01-10-5900  OTHER EXPENSES      27.51
  37 08282017C      01-20-5600  MAINTENANCE & REPAIR 208.07
  37 08282017C      01-40-5100  GENERAL SUPPLIES     26.50
  37 08282017C      01-40-5600  MAINTENANCE & REPAIR   2.97
  37 08282017C      01-50-5600  MAINTENANCE & REPAIR  21.20
  37 08282017E      01-20-5600  MAINTENANCE & REPAIR  386.25
  37 08282017F      01-10-5390  OTHER PROFESSIONAL SERVICES 360.00
  37 08282017F      01-10-5920  CONFERENCES          450.00
  37 08282017G      01-30-5100  GENERAL SUPPLIES     405.11
  37 08282017G      12-00-8413  POLICE GRANT PURCHASES 422.23

** TOTAL MANUAL CHECKS REGISTERED      253753.89

```


SYS DATE:09/28/17

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
Thursday September 28, 2017

SYS TIME:08:52

[NW1]

PAGE 6

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
--------------------	--------	--------------------------	-------------------------	--------	-------

=====

=====

REPORT SUMMARY

=====

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	55687.71	253753.89	309441.60
TOTAL CASH	55687.71	253753.89	309441.60

=====

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	15700.22	253226.26	268926.48
12	387.50	422.23	809.73
15	34549.16	.00	34549.16
52	5050.83	105.40	5156.23
TOTAL DISTR	55687.71	253753.89	309441.60

=====



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, OCTOBER 3, 2017

- Budget Report – Included in the packet this month is the September Budget Report.
- Escrow Accounts – There was no activity for the month of September.
- Warrant List
 - A/P Check run of \$55,687.71, manual checks of \$253,753.89 for a total of \$309,441.60.
 - Adam Kozlowski – Sidewalk work of \$2,981.00.
 - Meyer Paving, Inc. – 2 smaller paving projects for a total of \$34,273.00.
 - Village of Maple Park Manual Check – Moving 6 - month CD to a different bank \$250,000.00.
- Estimated Cash – The CD that was previously held at Old Second Bank was closed and a transfer was made to First Midwest Bank. We are in the process of setting up a new CD at that bank at a better rate.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - September 30, 2017

	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Aug 17	Actual Totals for May 17 - Aug 17	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	667,404	687,114	401,592	386,553	15,039
TOTAL ADMINISTRATION & FINANCE	347,043	345,786	118,816	112,016	6,800
TOTAL PARKS & GROUNDS	41,893	46,366	19,319	17,478	1,842
TOTAL POLICE DEPARTMENT	210,579	219,769	100,329	115,245	(14,916)
TOTAL CIVIC CENTER	17,532	22,000	9,167	9,399	(232)
TOTAL STREET DEPARTMENT	70,379	89,091	33,788	28,391	5,397
TOTAL GENERAL FUND EXPENDITURES	687,426	723,013	281,419	282,528	(1,109)
GENERAL FUND NET INCOME/LOSS	(20,022)	(35,899)	120,174	104,025	16,149
12 - UTILITY TAX FUND					
TOTAL REVENUE	121,846	82,244	39,952	28,686	11,266
TOTAL EXPENDITURES	141,417	84,754	43,986	37,308	6,677
UTILITY TAX FUND NET INCOME/LOSS	(19,571)	(2,510)	(4,034)	(8,622)	4,588
13 - TIF DISTRICT FUND					
TOTAL REVENUE	37,890	38,500	36,190	40,789	(4,599)
TOTAL EXPENDITURES	37,890	11,744	6,494	6,063	431
ROAD & BRIDGE FUND NET INCOME/LOSS	-	26,756	29,696	34,726	(5,029)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	43,582	42,847	41,240	40,292	949
TOTAL EXPENDITURES	45,091	60,500	60,208	34,549	25,659
ROAD & BRIDGE FUND NET INCOME/LOSS	(1,509)	(17,653)	(18,968)	5,742	(24,710)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	33,481	33,883	14,118	11,351	2,767
TOTAL EXPENDITURES	-	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	33,481	33,883	14,118	11,351	2,767
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	14,749	10,000	-	-	-
TOTAL EXPENDITURES	14,749	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	406,397	408,120	147,517	161,481	(13,964)
TOTAL WATER EXPENDITURES	198,224	209,508	95,475	85,536	9,940
TOTAL SEWER EXPENDITURES	135,985	148,586	67,903	60,639	7,264
TOTAL WATER & SEWER FUND EXPENDITURES	334,209	358,093	163,378	146,175	17,203
WATER & SEWER FUND NET INCOME/LOSS	72,188	50,027	(15,862)	15,306	(31,167)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	44,170	41,721	18,964	24,516	(5,553)
TOTAL EXPENDITURES	20,209	12,911	1,643	643	1,000
WATER IMPROVEMENT NET INCOME/LOSS	23,961	28,810	17,321	23,874	(6,553)
56 -SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	33,714	30,635	18,977	25,363	(6,386)
TOTAL EXPENDITURES	2,929	-	-	17,200	(17,200)
SEWER IMPROVEMENT NET INCOME/LOSS	30,784	30,635	18,977	8,163	10,814
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	17,200	(17,200)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	17,200	(17,200)
GRAND TOTAL REVENUE	1,403,233	1,375,062	718,549	736,230	(17,681)
GRAND TOTAL EXPENSES	1,283,921	1,261,015	557,128	524,466	32,661
GRAND TOTAL NET INCOME / LOSS	119,312	114,048	161,422	211,764	(50,342)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - September 30, 2017

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Aug 17	Actual Totals for May 17 - Aug 17	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	107,585	111,247	104,572	106,940	(2,367)
01-00-4120	REAL ESTATE TAX - KANE CO.	98,927	103,266	97,070	82,837	14,233
01-00-4220	STATE OF IL - INCOME TAX	124,056	132,310	55,129	58,619	(3,490)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	63,797	70,000	29,167	24,564	4,602
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,294	3,000	1,250	1,048	202
01-00-4270	STATE OF IL-USE TAX	32,300	33,143	13,810	10,249	3,561
01-00-4280	STATE OF IL-VIDEO GAMING TAX	17,047	15,600	6,500	8,709	(2,209)
01-00-4310	GAME LICENSE	150	150	150	300	(150)
01-00-4320	ANIMAL LICENSE	1,785	1,700	1,700	1,660	40
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	3,015	2,750	1,375	(900)	2,275
01-00-4341	RAFFLE LICENSE FEE	45	20	5	5	-
01-00-4350	LIQUOR LICENSE	9,000	9,000	9,000	10,000	(1,000)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	400	-	-	-	-
01-00-4410	BUILDING PERMITS	6,320	10,000	5,556	2,962	2,594
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	6,214	4,334	3,612	9,287	(5,675)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	10,331	6,502	5,418	3,043	2,375
01-00-4420	SOLICITOR PERMITS	10	20	5	-	5
01-00-4500	GARBAGE COLLECTION REVENUE	123,308	127,262	42,421	42,490	(69)
01-00-4505	GARBAGE PENALTIES	2,009	1,750	583	590	(6)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,020	680	567	1,360	(793)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	1,700	1,020	850	340	510
01-00-4550	PARK RENT	1,260	1,500	1,250	660	590
01-00-4550.03	RENT - KANE COUNTY POLLING	40	40	-	40	(40)
01-00-4550.04	RENT - GYM USE	4,498	4,500	1,875	2,020	(145)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	2,000	800	1,200
01-00-4550.11	RENT - KITCHEN	938	750	313	-	313
01-00-4550.17	RENT - EXERCISE ROOM	300	-	-	290	(290)
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	13,542	13,542	(0)
01-00-4610	DEKALB COUNTY FINES	441	500	208	89	119
01-00-4620	KANE COUNTY FINES	244	1,000	417	224	192
01-00-4625	ORDINANCE VIOLATION FINES	650	2,000	833	1,575	(742)
01-00-4800	INTEREST INCOME	1,036	1,500	625	2,146	(1,521)
01-00-4900	OTHER INCOME	2,567	250	104	617	(512)
01-00-4910	REIMBURSEMENT INCOME	5,799	4,000	1,667	428	1,239
** TOTAL GENERAL FUND REVENUE		667,404	687,114	401,592	386,553	15,039
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	49,697	56,873	23,697	19,050	4,647
01-10-5010.01	WAGES - REIMBURSED (POLICE)	300	-	-	-	-
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,980	3,000	3,000	-	3,000
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	936	1,000	1,000	-	1,000
01-10-5011	SALARIES - VILLAGE BOARD	19,200	19,600	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	930	1,000	250	260	(10)
01-10-5020	SOCIAL SECURITY EXPENSE	5,248	5,850	1,813	1,629	184
01-10-5120	POSTAGE	1,947	2,500	1,042	1,345	(304)
01-10-5150	ANIMAL TAG EXPENSE	73	100	-	58	(58)
01-10-5160	COPIER & POSTAGE MACHINE LEASE	3,456	3,441	1,434	1,214	220
01-10-5200	OFFICE SUPPLIES	7,288	6,000	2,500	2,794	(294)
01-10-5320	ENGINEERING SERVICES	4,038	5,000	2,083	1,870	213
01-10-5330	LEGAL SERVICES	22,834	20,000	8,333	10,200	(1,867)
01-10-5350	AUDIT EXPENSE	12,160	12,510	12,510	12,760	(250)
01-10-5390	OTHER PROFESSIONAL SERVICES	20,746	12,500	5,208	4,178	1,031
01-10-5400	GARBAGE COLLECTION EXPENSE	123,213	127,262	42,421	42,473	(52)
01-10-5420	PERMIT EXPENSE	-	-	-	50	(50)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	-	-	-	750	(750)
01-10-5500	INSURANCE EXPENSE	44,066	46,000	-	43	(43)
01-10-5550	SOFTWARE EXPENSE	25	-	-	-	-
01-10-5570	DUES AND MEMBERSHIPS	4,917	5,000	2,083	3,965	(1,882)
01-10-5700	TELEPHONE	5,073	5,000	2,083	2,046	38
01-10-5900	OTHER EXPENSES	6,425	5,000	2,083	813	1,271
01-10-5900.01	FUN FEST EXPENSES	600	750	750	525	225
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	880	900	900	836	64
01-10-5920	CONFERENCES	2,643	1,500	625	158	467
01-10-5599	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	5,000	-
01-10-8210	COMPUTERS	2,368	-	-	-	-
** TOTAL ADMINISTRATION & FINANCE		347,043	345,786	118,816	112,016	6,800

VILLAGE OF MAPLE PARK - BUDGET REPORT

May 1, 2017 - September 30, 2017

	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Aug 17	Actual Totals for May 17 - Aug 17	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES					
01-20-5010 WAGES	29,484	29,283	12,201	11,263	939
01-20-5020 SOCIAL SECURITY EXPENSE	2,579	2,543	1,060	1,073	(14)
01-20-5030 PENSION EXPENSE	1,300	1,330	554	561	(7)
01-20-5040 EMPLOYEE MEDICAL INSURANCE	3,960	3,960	1,650	1,523	127
01-20-5250 GASOLINE & FUEL	792	1,000	417	531	(114)
01-20-5600 MAINTENANCE & REPAIR	2,600	7,000	2,917	1,853	1,064
01-20-5730 UTILITIES	862	1,000	417	673	(257)
01-20-5900 OTHER EXPENSE	316	250	104	-	104
** TOTAL PARKS & GROUNDS	41,893	46,366	19,319	17,478	1,842
30 - POLICE DEPARTMENT EXPENDITURES					
01-30-5010 WAGES – CHIEF	58,599	53,300	22,208	34,508	(12,300)
01-30-5015 WAGES – PATROL OFFICERS	56,906	65,341	27,225	28,658	(1,433)
01-30-5016 WAGES – TRAINING	6,703	5,495	2,290	2,676	(386)
01-30-5018 WAGES – SERGEANT	28,443	30,462	12,692	12,412	281
01-30-5020 SOCIAL SECURITY EXPENSE	12,242	12,286	5,119	6,683	(1,564)
01-30-5030 PENSION EXPENSE	2,413	2,372	988	1,582	(594)
01-30-5040 EMPLOYEE MEDICAL INSURANCE	6,231	6,000	2,500	2,808	(308)
01-30-5100 GENERAL SUPPLIES	4,289	4,000	1,667	1,678	(11)
01-30-5250 GASOLINE & FUEL	6,127	7,500	3,125	2,380	745
01-30-5300 UNIFORM EXPENSE	3,270	4,000	1,667	1,616	51
01-30-5330 LEGAL SERVICES	44	1,000	417	-	417
01-30-5560 TRAINING	1,095	2,000	2,000	985	1,015
01-30-5570 DUES & MEMBERSHIPS	1,774	1,000	1,000	60	940
01-30-5600 MAINTENANCE & REPAIR	5,155	6,000	2,500	3,953	(1,453)
01-30-5700 TELEPHONE	3,830	5,000	2,083	1,730	354
01-30-5750 COMMUNICATIONS	11,438	12,014	12,014	11,964	50
01-30-5900 OTHER EXPENSE	2,021	2,000	833	1,553	(720)
** TOTAL POLICE DEPARTMENT	210,579	219,769	100,329	115,245	(14,916)
40 - CIVIC CENTER EXPENDITURES					
01-40-5100 GENERAL SUPPLIES	769	1,500	625	27	599
01-40-5600 MAINTENANCE & REPAIR	9,547	10,000	4,167	9,055	(4,888)
01-40-5730 UTILITIES	6,856	10,000	4,167	317	3,850
01-40-5900 OTHER EXPENSE	360	500	208	-	208
** TOTAL CIVIC CENTER	17,532	22,000	9,167	9,399	(232)
50 - STREET DEPARTMENT EXPENDITURES					
01-50-5010 WAGES	29,484	29,283	12,201	11,263	939
01-50-5020 SOCIAL SECURITY EXPENSE	2,579	2,543	1,060	1,073	(14)
01-50-5030 PENSION EXPENSE	1,300	1,330	554	561	(7)
01-50-5040 EMPLOYEE MEDICAL INSURANCE	3,960	3,960	1,650	1,523	127
01-50-5175 ROAD SALT	2,585	8,000	-	-	-
01-50-5250 GASOLINE & FUEL	1,331	2,500	1,042	206	835
01-50-5390 OTHER PROFESSIONAL SERVICES	219	225	94	-	94
01-50-5600 MAINTENANCE & REPAIR	5,419	7,500	3,125	3,686	(561)
01-50-5620 STREET MAINTENANCE	5,538	12,000	5,000	4,589	411
01-50-5621 TREE MAINTENANCE	4,550	7,500	3,125	900	2,225
01-50-5622 STREET SIGN INSTALLATION	-	2,000	833	38	795
01-50-5730 UTILITIES	13,075	12,000	5,000	4,551	449
01-50-5900 OTHER EXPENSE	339	250	104	-	104
** TOTAL STREET DEPARTMENT	70,379	89,091	33,788	28,391	5,397
TOTAL GENERAL FUND REVENUES	667,404	687,114	401,592	386,553	15,039
TOTAL GENERAL FUND EXPENDITURES	687,426	723,013	281,419	282,528	(1,109)
GENERAL FUND NET INCOME/LOSS	(20,022)	(35,899)	120,174	104,025	16,149

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - September 30, 2017

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Aug 17	Actual Totals for May 17 - Aug 17	Variance to Budget
12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	27,056	30,000	12,500	8,220	4,280
12-00-4140.30	COM ED - UTILITY TAX	33,220	30,000	12,500	7,391	5,109
12-00-4140.40	NICOR GAS - UTILITY TAX	15,333	12,000	5,000	2,540	2,460
12-00-4746	POLICE GRANTS	9,285	-	-	336	(336)
12-00-4800	INTEREST INCOME	907	500	208	447	(238)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	5,000	-
12-00-4996	TRANSFER FROM TIF FUND	31,046	4,744	4,744	4,752	(9)
** TOTAL REVENUE		121,846	82,244	39,952	28,686	11,266
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	29,500	29,500	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	11,778	11,911	643	643	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	24,025	-	-	-	-
12-00-8401	POLICE VEHICLE	30,970	7,500	7,500	-	7,500
12-00-8411	COMPUTERS & ACCESSORIES	3,693	4,843	4,843	5,237	(394)
12-00-8413	POLICE GRANT PURCHASES	5,976	-	-	1,929	(1,929)
12-00-8418	GIS	-	1,500	1,500	-	1,500
12-00-8419	PARK TUCKPOINTING	5,975	-	-	-	-
** TOTAL EXPENDITURES		141,417	84,754	43,986	37,308	6,677
UTILITY TAX FUND NET INCOME/LOSS		(19,571)	(2,510)	(4,034)	(8,622)	4,588
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	6,493	6,500	6,110	9,078	(2,968)
13-00-4120	TIF TAX - KANE CO.	31,397	32,000	30,080	31,711	(1,631)
** TOTAL REVENUE		37,890	38,500	36,190	40,789	(4,599)
EXPENDITURES						
13-00-5999	TRANSFER TO UTILITY TAX FUND	31,046	4,744	4,744	4,752	(9)
13-00-8417	ESTABLISHMENT OF TIF DISTRICT	6,844	7,000	1,750	1,311	439
** TOTAL EXPENDITURES		37,890	11,744	6,494	6,063	431
TIF DISTRICT FUND NET INCOME/LOSS		-	26,756	29,696	34,726	(5,029)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	20,605	20,000	20,000	19,150	850
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,023	3,023	2,841	5,808	(2,967)
15-00-4120	REAL ESTATE TAX-KANE COUNTY	19,374	19,374	18,211	15,156	3,055
15-00-4260	VIRGIL TWSP. REPLACE. TAX	317	250	104	177	(73)
15-00-4800	INTEREST INCOME	263	200	83	-	83
** TOTAL REVENUE		43,582	42,847	41,240	40,292	949
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	319	500	208	-	208
15-00-5320	ENGINEERING SERVICES	2,295	-	-	-	-
15-00-5620	STREET MAINTENANCE	42,477	60,000	60,000	34,549	25,451
** TOTAL EXPENDITURES		45,091	60,500	60,208	34,549	25,659
ROAD & BRIDGE FUND NET INCOME/LOSS		(1,509)	(17,653)	(18,968)	5,742	(24,710)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - September 30, 2017

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Aug 17	Actual Totals for May 17 - Aug 17	Variance to Budget
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,204	33,733	14,055	11,114	2,941
19-00-4800	INTEREST INCOME	277	150	63	237	(175)
	** TOTAL REVENUE	33,481	33,883	14,118	11,351	2,767
EXPENDITURES						
		-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	33,481	33,883	14,118	11,351	2,767
28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4936	DEVELOPER RECEIPTS	14,749	10,000	-	-	-
	** TOTAL REVENUE	14,749	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	1,488	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	13,262	5,000	-	-	-
	** TOTAL EXPENDITURES	14,749	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	182,057	185,000	61,667	67,241	(5,574)
52-00-4171	ALLOCATION OF WATER REVENUE	(12,428)	(13,000)	(4,333)	(4,568)	234
52-00-4180	SEWER REVENUE	176,832	180,000	60,000	67,592	(7,592)
52-00-4181	ALLOCATION OF SEWER REVENUE	(12,287)	(13,000)	(4,333)	(4,519)	185
52-00-4190	PENALTIES	6,344	6,000	2,000	1,944	56
52-00-4200	TURN ON/OFF REVENUE	650	500	167	300	(133)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	200	167	400	(233)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	500	300	250	200	50
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	688	573	1,376	(803)
52-00-4300.03	METER FEES - HERITAGE HILLS	1,782	1,032	860	688	172
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	400	333	800	(467)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	1,000	600	500	400	100
52-00-4800	INTEREST INCOME	832	200	83	7	77
52-00-4900	OTHER REVENUE	184	200	83	120	(36)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	29,500	29,500	-
	** TOTAL REVENUE	406,397	408,120	147,517	161,481	(13,964)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - September 30, 2017

	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Aug 17	Actual Totals for May 17 - Aug 17	Variance to Budget
10 - WATER DIVISION EXPENDITURES					
52-10-5010 WAGES	23,843	23,080	9,617	8,282	1,334
52-10-5020 SOCIAL SECURITY EXPENSE	2,007	1,922	801	764	36
52-10-5030 PENSION EXPENSE	670	685	285	289	(4)
52-10-5040 EMPLOYEE MEDICAL INSURANCE	2,040	2,040	850	785	65
52-10-5100 GENERAL SUPPLIES	98	400	167	-	167
52-10-5105 METERS	1,415	1,496	1,246	2,120	(874)
52-10-5110 CHEMICALS	14,775	15,000	6,250	3,042	3,208
52-10-5120 POSTAGE	866	2,000	833	234	600
52-10-5250 GASOLINE & FUEL	1,238	1,500	625	531	94
52-10-5320 ENGINEERING	170	-	-	-	-
52-10-5330 LEGAL EXPENSE	153	250	104	-	104
52-10-5335 TEST EXPENSE	2,150	3,000	1,250	735	515
52-10-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	6,771	6,771	(0)
52-10-5390 OTHER PROFESSIONAL SERVICES	13,600	15,500	6,458	6,250	208
52-10-5550 SOFTWARE EXPENSE	947	1,000	-	-	-
52-10-5600 MAINTENANCE & REPAIR	5,013	10,000	4,167	2,344	1,823
52-10-5700 TELEPHONE	639	600	250	277	(27)
52-10-5730 UTILITIES	16,149	18,000	7,500	4,843	2,657
52-10-5740 JULIE LOCATES	88	100	-	-	-
52-10-5870 IEPA LOAN - PRINCIPAL	49,380	50,710	25,187	25,187	-
52-10-5880 IEPA LOAN - INTEREST	9,520	8,370	4,353	4,353	-
52-10-5886 IEPA LOAN - WATERMAIN	25,319	25,903	12,878	12,878	-
52-10-5888 IEPA LOAN - WATERMAIN	11,520	11,202	5,675	5,675	-
52-10-5900 OTHER EXPENSE	374	500	208	177	31
** TOTAL WATER EXPENDITURES	198,224	209,508	95,475	85,536	9,940
20 - SEWER DIVISION EXPENDITURES					
52-20-5010 WAGES	20,918	23,080	9,617	8,283	1,334
52-20-5020 SOCIAL SECURITY EXPENSE	1,760	1,922	801	766	35
52-20-5030 PENSION EXPENSE	670	685	285	289	(4)
52-20-5040 EMPLOYEE MEDICAL INSURANCE	2,040	2,040	850	785	65
52-20-5100 GENERAL SUPPLIES	98	250	104	-	104
52-20-5110 CHEMICALS	-	250	104	-	104
52-20-5120 POSTAGE	640	600	250	-	250
52-20-5250 GASOLINE & FUEL	482	750	313	206	106
52-20-5330 LEGAL EXPENSE	66	250	104	-	104
52-20-5335 TEST EXPENSE	2,298	1,600	667	832	(165)
52-20-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	6,771	6,771	(0)
52-20-5390 OTHER PROFESSIONAL SERVICES	13,500	15,000	6,250	6,250	-
52-20-5400 PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550 SOFTWARE EXPENSE	947	1,000	-	-	-
52-20-5600 MAINTENANCE & REPAIR	19	10,000	4,167	-	4,167
52-20-5700 TELEPHONE	1,206	1,200	500	517	(17)
52-20-5730 UTILITIES	13,124	11,000	4,583	3,453	1,130
52-20-5740 JULIE LOCATES	88	100	-	-	-
52-20-5870 IEPA LOAN - PRINCIPAL	56,196	57,817	28,703	28,703	-
52-20-5880 IEPA LOAN - INTEREST	2,961	2,091	1,251	1,251	-
52-20-5900 OTHER EXPENSE	224	200	83	33	50
** TOTAL SEWER EXPENDITURES	135,985	148,586	67,903	60,639	7,264
TOTAL WATER & SEWER FUND EXPENDITURES	334,209	358,093	163,378	146,175	17,203
WATER & SEWER FUND NET INCOME/LOSS	72,188	50,027	(15,862)	15,306	(31,167)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - September 30, 2017

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Aug 17	Actual Totals for May 17 - Aug 17	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	12,428	13,000	4,333	4,568	(234)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	9,175	6,254	5,212	12,439	(7,228)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	10,233	10,506	8,755	6,867	1,888
54-00-4800	INTEREST INCOME	556	50	21	-	21
54-00-4994	TRANSFER FROM UTILITY TAX FUND	11,778	11,911	643	643	-
	** TOTAL REVENUE	44,170	41,721	18,964	24,516	(5,553)
EXPENDITURES						
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	10,256	10,625	-	-	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	1,436	1,286	643	643	-
54-00-8210	CAMERA SYSTEM	8,517	-	-	-	-
54-00-8211	WATER READER UPGRADE	-	1,000	1,000	-	1,000
	** TOTAL EXPENDITURES	20,209	12,911	1,643	643	1,000
	WATER IMPROVEMENT NET INCOME/LOSS	23,961	28,810	17,321	23,874	(6,553)
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	12,287	13,000	4,333	4,519	(185)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,300	7,004	5,837	13,939	(8,103)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	10,233	10,506	8,755	6,867	1,888
56-00-4800	INTEREST INCOME	893	125	52	38	14
	** TOTAL REVENUE	33,714	30,635	18,977	25,363	(6,386)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	-	-	17,200	(17,200)
56-00-8210	CAMERA SYSTEM	2,929	-	-	-	-
	** TOTAL EXPENDITURES	2,929	-	-	17,200	(17,200)
	SEWER IMPROVEMENT NET INCOME/LOSS	30,784	30,635	18,977	8,163	10,814
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	9,600	-	-	12,800	(12,800)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	11,000	11,000	-	4,400	(4,400)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(20,600)	(11,000)	-	-	-
	** TOTAL REVENUE	-	-	-	17,200	(17,200)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	SCHOOL LAND CASH NET INCOME/LOSS	-	-	-	17,200	(17,200)
GRAND TOTALS						
	GRAND TOTAL REVENUE	1,403,233	1,375,062	718,549	736,230	(17,681)
	GRAND TOTAL EXPENSES	1,283,921	1,261,015	557,128	524,466	32,661
	GRAND TOTAL NET INCOME / LOSS	119,312	114,048	161,422	211,764	(50,342)

Estimated Fund Balance
through September 30, 2017

	Beginning Balance	Revenues	Expenditures	Ending Balance	Est Balance Budget	Better/(Worse)
General Fund	\$162,800	\$386,553	\$282,528	\$266,825	\$148,985	117,840
Other Funds:						
Utility Tax Fund	512,813	28,686	37,308	504,191	504,747	(556)
TIF District Fund	-	40,789	6,063	34,726	26,756	7,970
Road & Bridge Fund	36,701	40,292	34,549	42,444	18,763	23,681
Motor Fuel Tax Fund	73,252	11,351	-	84,603	107,348	(22,745)
Totals	622,766	121,118	77,920	665,964	657,614	8,350
Water & Sewer Funds						
Water & Sewer Operating Fund	313,375	161,481	146,175	328,681	368,223	(39,542)
Water Improvement Fund	131,533	24,516	643	155,406	156,870	(1,464)
Sewer Improvement Fund	268,451	25,363	17,200	276,614	295,059	(18,445)
Totals	713,359	211,360	164,018	760,701	820,152	(59,451)
Village Totals	\$1,498,925	\$719,031	\$524,466	\$1,693,490	\$1,626,751	66,739

Estimated Cash Balances for September 30, 2017

	08/31/17 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	09/30/17 Check Run	Estimated 09/30/17 Balance	
Old Second Checking	138,269.13	(500.00)	367,865.85	(268,754.34)	(29,312.02)	(55,687.71)	151,880.91	N/A
First Midwest	245,734.82		250,000.00				495,734.82	0.03%
TIF Funds	25,239.12		9,486.64				34,725.76	N/A
Illinois Funds	1,033,090.52		4,356.46				1,037,446.98	N/A
CD	250,000.00		(250,000.00)				0.00	0.12%
	1,692,333.59	(500.00)	381,708.95	(268,754.34)	(29,312.02)	(55,687.71)	1,719,788.47	

VILLAGE OF MAPLE PARK
Escrow Accounts - 09/30/17

Developer	Date Established	Plan Stage	Account Number	Balance 09/01/17	-----Current Period Transactions----- Deposits Adjustments Changes	Balance 09/30/17	Balance to stay above	Minimum Required Balance	Amount Due	Spent to date Engineering Legal / Other	Notes	
Turnstone Group LLC (Squire's)	12/19/02	Under Construction	28-00-2200.02	24,414.58		24,414.58	10,000.00	25,000.00	-	131,187.36	12,718.02	-
Paydon (North Coast Dvlpt)	07/10/02	Preliminary Plat Submitted	28-00-2200.05	294.28		294.28	10,000.00	25,000.00	24,705.72	46,028.52	10,312.50	1
Grand Pointe	05/06/05	Annexation Agreement Approved	28-00-2200.07	(35,937.25)		(35,937.25)	2,500.00	7,500.00	43,437.25	67,755.99	105,086.77	2
Billy Olsen	02/08/08		28-00-2200.16	(2,130.10)		(2,130.10)	2,500.00	5,000.00	7,130.10	5,625.10	6,505.00	3
Maple Park Development, LLC	02/26/08		28-00-2200.17	7,460.00		7,460.00	2,500.00	7,500.00	-	5,025.00	21,939.50	-
Barbic Bros.	04/08/08		28-00-2200.18	3,318.68		3,318.68	2,500.00	7,500.00	-	3,761.32	420.00	-
James McWeathy	11/09/11		28-00-2200.20	10,000.00		10,000.00	2,500.00	7,500.00	-	0.00	0.00	-
REO Funding Solutions	07/01/14	Cash Deposit - Completion date 06/30/17	28-00-2200.21	116,875.00		116,875.00			-	0.00	0.00	-
Totals				\$ 124,295.19	\$ -	\$ -			\$ 75,273.07	\$ 259,383.29	\$ 156,981.79	

Notes:
1. On Red Light List as of 09/21/07
2. On Red Light List as of 09/28/07
3. On Red Light List as of 06/26/08

Balance Required by Ordinance
\$7,500 - Preapplication
\$7,500 - Concept Review
\$25,000 - Prelim Plat
\$25,000 - Final Plat

Replenish if under \$2,500
Replenish if under \$2,500
Replenish if under \$10,000
Replenish if under \$10,000

MAPLE PARK POLICE DEPARTMENT

Position Description: PD-MPPD-Chief

EFFECTIVE DATE: January 1, 2013

REVISED DATE: October 1, 2017

SUBJECT: POSITION DESCRIPTION: Police Chief (Peace Officer)

POSITION TITLE:

Police Chief (Peace Officer)

ORGANIZATIONAL UNIT:

Various

EMPLOYEE ASSOCIATION:

At-will

ORGANIZATIONAL RELATIONSHIP:

Reports to the Village President and Village Board

POSITION SUMMARY:

Supervise the patrol work and require the satisfactory performance of the Officers. Use his/her best efforts in meeting problems, appraising effectiveness of the police techniques used, and interpreting Departmental policies, rules, and regulations. Participate personally in patrol activities. Inspect or cause to be inspected all Officers or personnel of the Police Department on duty for any appearance of neglect, carelessness, or improper performance or act on their part. (In the performance of this duty, the Chief shall be assisted by such Officers as may be detailed from time to time for this purpose.

DUTIES AND RESPONSIBILITIES:

- Will have all the duties and responsibilities of a Peace Officer in relation to one's assignment as a Chief of Police.
- Will satisfactorily complete all testing, training, qualifications, certifications, and re-certification as may be required by constituted authority or statutorily mandated of the position.
- Will affirmatively comply with Maple Park Police Department directives and all lawful orders of Village Board and will actively promote the same in subordinates.
- Will support and give consistent attention and commitment to the mission and mandates of the Maple Park Police Department, and will actively promote the same in subordinates.
- Will make decisions that are consistently in line with legal and Maple Park Police Department guidelines, and will actively promote the same in subordinates.
- Will plan, direct, and coordinate the work activities of assigned personnel so as to obtain optimal work performance and the accomplishment of all required tasks of one's work unit.
- Will keep the Village Board and subordinates apprised of pertinent areas of respective Maple Park Police Department interest and provide transparency in their actions.

- Will conduct roll calls, briefings, line inspections, performance reviews, and subordinate counseling so as to enhance the knowledge and performance of subordinates.
- Will be able to exhibit proficiency with firearms and will meet Department firearm standards.

MINIMUM QUALIFICATIONS:

Ability too:

- Plan, organize, administer, coordinate and evaluate a police service program.
- Select, motivate and evaluate staff and provide for their training and professional development.
- Develop and implement goals, objectives, policies, procedures, work standards and internal controls.
- Establish and maintain cooperative working relationships with a variety of citizens, public and private organizations, boards and commissions and village staff.
- Exercise sound independent judgement within general policy and administrative guidelines.
- Operate in in the highest degree of professional conduct and ethical behavior.

KNOWLEDGE OF:

- Criminal law, codes, ordinances and court interpretations including rights of citizens, apprehension, arrest, search and seizure and rules of evidence.
- Principles and practices of budget development and administration.
- Financial planning, management and resource allocation; cost accounting, budgetary processes and procedures for local government and federally funded programs.
- Pertinent Federal, State and local laws, regulations, codes, ordinances and policies.

QUALIFICATIONS:

- Education:
 - Associates degree preferred from a two-year college or university with major coursework in criminology, law enforcement, social science, public administration or a closely related field.
- Experience:
 - Five (5) years of progressive responsible police management experience
- License and Certification:
 - Possession of a valid driver's license in the State of Illinois
 - Certified active in good standing Law Enforcement Officer in the State of Illinois
- Special Requirements:
 - Must be able and willing to work the hours necessary to accomplish assigned duties; attend evening meetings and/or critical events and activities, as appropriate; and travel out of town as necessary to attend and/or participate in workshops, conferences, seminars, and meetings during work and non-work hours.

- Will be responsible to respond to after-hours calls when necessary when notification is made.

Will accept responsibility for:

1. Maintenance of personnel files;
2. Public relations/media affairs;
3. Crime prevention;
4. Research and planning;
5. Statistics and analyses;
6. Policy Manual revisions;
7. Personnel training and maintenance of training records;
8. Legal research and analyses;
9. Investigation of citizen complaints against members of the Department;
10. Staff studies;
11. Staff inspections;
12. Administrative reports;
13. Budget preparation;
14. Patrol (as reflected in Patrol Officer job description);
15. Attendance at (or designation of a representative to attend) meetings of the Village Board of Trustees;

By Order of: _____

Kathy Curtis, Village President

Chief of Police

Village of Maple Park

\$50,000 - \$52,000 a year

The Village of Maple Park is currently accepting applications for the full-time position of Chief of Police. All candidates must be a certified police officer within the State of Illinois, possess a valid driver's license, and pass all applicable background checks. Preferred candidates will have at least 5 years law enforcement management experience, Associates degree or higher education, and administrative experience.

Starting salary range of \$50,000 to \$52,000, depending on qualifications and experience. Benefit package includes health insurance stipend, paid holidays, sick and vacation leave.

To apply for the position, please submit cover letter and resume by 12:00pm on October 31st, 2017. Resumes will be accepted in person during regular business hours at Village Hall, 302 Willow Street, Maple Park, IL 60151; by email; or by mail to:

Village of Maple Park

Attn: Police Chief Search

P.O. Box 220

Maple Park, IL 60151

Job Type: Full-time

Code Enforcement Officer:

- This individual is responsible for enforcement of property maintenance, building & life safety, and zoning codes.
- The Code Enforcement Officer works with citizens to resolve issues that impact the quality of life in Maple Park, including investigating violations of the Zoning regulations and Village Code. It is up to the Code Enforcement Officer to educate the citizen and encourage voluntary compliance, but this individual has the authority to order the removal or alteration of conditions or materials, which violate applicable codes and ordinances.
- Enforcement is accomplished by routine inspections of commercial and residential areas, as well as by responding to citizen complaints. Typical issues addressed by the Code Enforcement Officer include:
 - Illegal signs
 - Junk vehicles or vehicle parts stored outdoors
 - Accumulation of trash or garbage
 - Outdoor sales of merchandise without a permit
 - Lack of maintenance of fences, doors, windows, etc.
 - Failure to obtain a permit when required
 - Parking concerns or complaints
 - Pet waste, too many pets

Essential Duties and Responsibilities

The list of duties and responsibilities is illustrative only, and is not a comprehensive listing of all the duties and responsibilities performed by positions in this class.

- Conducts field inspection to ensure compliance with appropriate codes, ordinances and regulations.
- Investigates, reviews and responds to complaints of possible ordinance violations.
- Prepares reports of conditions for referral to proper authorities and prepares notices of violations and other similar notices.
- Interviews property and business owners, residents, and members of the public concerning violations and other code enforcement matters.
- Provides information regarding compliance with: property maintenance standards, land use, sign related ordinances.
- Assists and educate individuals on issues and corrective actions
- Issues citations for violations of the Municipal Code
- Prepares investigative documentation, including photographs required to support findings
- Maintains on-going surveillance of assigned area for zoning/code compliance
- Represents the Village in court regarding violation cases submitted for prosecution
- Performs record search to determine accuracy of data such as location, ownership, district and legal description
- Inspects signs and fences for compliance with specifications
- Issues vehicle violation notices and arranges for towing of vehicles

Job Knowledge

- Purpose of zoning, signs and related regulations and of the provisions of the Village Zoning and Ordinance codes

Skill in:

- Interpreting plans and specifications
- Gathering violation data and ownership information based on field observation and investigative questioning
- Evaluating situations and drawing conclusions
- Using computer hardware and software including word processing, spreadsheets, databases, email, etc.

Ability to:

- Manage projects and multiple priorities simultaneously
- Analyze problems, identify alternative solutions, project consequences or proposed actions and implement recommendations in support of goals.
- Communicate and use interpersonal skills to interact with co-workers, supervisor, the general public etc, to sufficiently exchange and convey information and to receive work directions
- Convey excellent oral and written communication
- Maintain confidentiality

Education

- High school diploma or GED
- Preferred experience in zoning, code enforcement or related field to successfully perform the essential duties of the job as listed above.

Work Environment

- The work will occur in an office and field environment. While performing the duties and responsibilities the employee may be exposed to moving mechanical parts, vibrations, loud noise, noxious odors, dusts, poor ventilation, unsanitary conditions, chemicals, oils, electricity, extreme temperatures, inadequate lighting, work space restrictions

Licenses

- This position requires a valid Illinois driver's license

THE VILLAGE OF MAPLE PARK INVITES APPLICATIONS FOR THE POSITION OF:
Code Enforcement Officer with an application deadline of _____.

SALARY RANGE: Based on a part-time, as needed schedule. Salary dependent on qualifications. Please attach as part of your application all necessary documents verifying that you meet the minimum qualifications for the position.

JOB SUMMARY:

This position is responsible for effective enforcement of all building codes and related ordinances; and also works with the Building Inspector to evaluate, and recommend, where appropriate, any necessary changes to the existing building codes, in order to keep pace with all new and developing technology and coordinates these changes with the Building Inspector, and other village departments; assists any other Village department in an emergency situation that may require services; and maintains written records of violations of village building codes and related ordinances, and issues citations when appropriate. May be required to perform inspections and/or duties as designated, beyond and/or in addition to, the normal work day or work week.

JOB DUTIES:

Enforces all applicable village building codes and related ordinances. Performs required inspections of construction and installation of materials, equipment, etc. in new and existing buildings and structures. Performs building and mechanical inspections of residential and commercial property. Responsible to serve proper notice and seek proper resolution when violations of village adopted codes and ordinances are observed. Researches and submits related code sections to substantiate violations. Uses village supplied computer software to organize personal daily work schedule, and completes all assigned or scheduled inspections, prior to the end of work day. With the concurrence of the Building Inspector or Village President can post properties with violation warnings. Prepares written reports in a comprehensible manner, organizes written reports, files, letters, e-mails, and inspection findings. Performs other duties as assigned. Assists various Village departments as directed.

QUALIFICATIONS:

Education equivalent to a high school diploma. Possession of a valid driver's license. Proficiency with current computer software systems, including e-mail, calendar programs, job specific software, and customer service systems preferred or within the first six months of employment.

WORKING CONDITIONS/PHYSICAL REQUIREMENTS:

Exposure to extreme temperatures for prolonged periods, and/or abrupt changes to temperatures. Capable of climbing ladders, stairs, scaffolding, ramps, stairwells, etc. Capable of stooping, crawling; maintaining body equilibrium to prevent falling when walking, running, standing, or crouching. Ability to judge distances so as to see objects where and as they actually are; ability to distinguish objects by the eye; ability to perceive the nature of sounds; ability to feel objects such as size, shape, or texture by the use of fingers and finger tips; ability to distinguish varying degrees of temperatures. Capable to withstand heights, walk on roofs, maneuver around and/or through obstacles, construction materials, manufactured materials and/or equipment. Capable of operating instruments, tools, and equipment that are job related and/or as directed. Necessity to

effectively communicate both verbally and writing. Capable of conducting thorough plan/drawing review, proof reading, interpreting customer requests, and working with figures. Capable of lifting up to 50 pounds and carrying of materials and tools in the performance of assigned duties. Ability to cope with numerous interruptions. Ability to drive a personal vehicle to and from inspection sites.

BENEFITS:

The Village of Maple Park does not offer any benefit packages to part-time employees.

SELECTION PROCESS:

Candidate screening process may consist of an application review, skills testing, employability assessment, interviews, reference checks, and other job-related testing or verifications. Chosen candidates will be subject to a background and criminal history investigation, and qualifying pre-employment medical examination and drug screen.

APPLICATION

Please send application and resume with references to:

By mail:

Liz Peerboom, Village Clerk
P.O. Box 220
Maple Park, IL 60151

By email:

eperboom@villageofmaplepark.com

By fax:

(815) 827-4040

In person:

302 Willow Street
Maple Park, IL 60151

Applications can be found on the village's website at: www.villageofmaplepark.com

Performance Evaluations

- The Department Manager shall establish yearly written goals and objectives for each full time and part time employee by which their job performance will be evaluated for that year. At the end of the year, the Department Manager shall prepare a written evaluation of the individual's work performance.
- Employees will be given a copy of all written reviews and will be provided an opportunity to respond to its contents. Copies of all written reviews and responses shall be kept within the employee's permanent file.
- A performance review does not guarantee an increase in pay. It is conducted for the purpose of assessing work performance and progress. If a pay adjustment is recommended, the employee will be informed of the recommended amount and the new salary will be provided to the Village Accountant for budgeting. Salary recommendations will be effective the passage of the new fiscal budget. All recommended salary increase will be effective 05/01 of the calendar year, the start of the new annual fiscal budget.
- During the individuals performance review they will be advised of their performance progress and accomplishments, as well as any aspects of their performance which may need improvement. An employee's input during their performance review is strongly encouraged.
- Regular, informal conversations between the employee and the supervisor are strongly recommended to help assure regular feedback about work progress throughout the year. If an employee has a question or a problem, they should not wait until their scheduled review time, but should speak to their supervisor immediately.
- An employee's salary is based on a number of factors including, but not limited to, the relative contribution of their work, their experience, skill, ability, efficiency, knowledge, education, training, communication skills, attitude, leadership, dependability, teamwork, effort, attendance record, safety record and disciplinary record, as well as the Village's economic situation and needs.
- Salary recommendations will be limited to the range of 0% to 3% of their current annual salary. If a manager feels a higher recommendation is justified, the Department head can make the request to the Finance Committee.
- Employee performance evaluations shall be for the period of January 1st to December 31st of a single calendar year. Self-reviews will be provided to the employee in late December and due to the manager by January 1st or next business day of next calendar year. The manager will complete and meet with the employee during the month of January, but should be completed no later than February 15th.

**VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

ORDINANCE NO. 2017-20

**AN ORDINANCE AMENDING TITLE 5 “PUBLIC HEALTH AND
SAFETY,” CHAPTER 3 “JUNK; INOPERABLE VEHICLES,”
SUBSECTION 4 “ABANDONED INOPERABLE VEHICLES
PROHIBITED,” OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE
PARK, ILLINOIS**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK, ILLINOIS**

ORDINANCE NO. 2017-202

AN ORDINANCE AMENDING TITLE 5 “PUBLIC HEALTH AND SAFETY,” CHAPTER 3 “JUNK; INOPERABLE VEHICLES,” SUBSECTION 4 “ABANDONED INOPERABLE VEHICLES PROHIBITED,” OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS

WHEREAS, the Board of Trustees has deemed it to be in the best interest of the Village of Maple Park, Illinois to amend this section of the village code; and

NOW THEREFORE, BE IT ORDAINED by the Village Board of the Village of Maple Park, Illinois, that the Village Code be amended as follows:

SECTION 1. TITLE 5 PUBLIC HEALTH AND SAFETY, CHAPTER 4 ABANDONED INOPERABLE VEHICLES, shall be amended to read as follows:

5-3-4 ABANDONED VEHICLES

- A. Unlawful Acts Specified: No person, property owner, or occupant of property shall park, store, leave, or permit the parking, storage or leaving of any inoperable motor vehicle, whether attended or not, upon any public or private property within the village for a period of time in excess of seven (7) days.
- B. Exceptions: This section shall not apply to any vehicle enclosed within a building on private or public property or any vehicle licensed by the village and properly operated in the appropriate business zone, pursuant to the terms of the zoning ordinance, or to any motor vehicle in operable condition specifically adapted, designed, and used for operation on drag strips or raceways, or any vehicle retained by the owner for antique collection purposes so long as the owner has current valid license plates for said vehicle.
- C. To store, cause to be stored, or permit to remain in public view on any premises within the village, inoperable motor vehicles, not located within a garage. For the purpose of this section, “inoperable motor vehicle” means any motor vehicle from which, for a period of at least 7 days, the engine, wheels or other parts have been removed or on which the engine, wheels or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own power or one that for any period of time has been rendered inoperable as required by **Illinois Compiled Statutes 625 ILCS 5/3-701 et seq.**, or one that does not display a current license as required.

SECTION 2:

Any person found in violation of this Ordinance may be fined an amount not to exceed seven hundred and fifty (\$750.00) dollars. Each day that a violation is permitted to exist after notification thereof shall constitute a separate offense.

SECTION 3:

That each Section and part hereof of this Ordinance is deemed to be severable and should any section or part thereof be held invalid or unconstitutional by any court of competent

jurisdiction, such ruling shall not affect the validity or the constitutionality of the remaining portions of this Ordinance.

SECTION 4:

All ordinances, resolutions or orders or parts thereof, which conflict with the provisions of this ordinance, are to the extent of such conflict hereby repealed.

SECTION 6:

This ordinance shall be in full force and effect ten (10) days after its passage and publication according to law.

PASSED by the President and the Board of Trustees of the Village of Maple Park, DeKalb County, Illinois, on the ____ day of _____, 2017, and deposited and filed in the office of the Village Clerk in said Village on that date pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the President of the Village of Maple Park, Illinois, this ____ day of _____, 2017.

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I further certify that on the ____ day of _____, 2017, the Board of Trustees of the Village of Maple Park passed and approved Ordinance 2017-20, entitled “AN ORDINANCE AMENDING TITLE 5 “ZONING REGULATIONS,” CHAPTER 2 “GENERAL PROVISIONS,” SUBSECTION 3 “ACCESSORY BUILDINGS AND USES,” F. PROHIBITED ACCESSORY BUILDINGS,” OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS.”

Dated at Maple Park, Illinois, this _____ day of _____, 2017.

Elizabeth Peerboom, Village Clerk
Village of Maple Park
Kane and DeKalb Counties, Illinois

Liz Peerboom

From: JP Dries <jdries@premiersecuritycorp.com>
Sent: Monday, September 25, 2017 5:57 PM
To: Liz Peerboom (epeerboom@villageofmaplepark.com)
Cc: JP Dries
Subject: Codifier Question

The other question from codifier was in relations to this ordinance that we updated. The question addressed in section "C".

- Corrections should be:
 -has been rendered inoperable as required by 625 Illinois Compiled Statutes 5/3-701 et seq., or one that does not display a current license as required.

The removal of the specific code listed will resolve the issue. The code that is quoted is not for this section.

The committee was ok with the removal of this highlighted area to complete the questions presented by Codifier.

5-3-4: ABANDONED VEHICLES:

- A. Unlawful Acts Specified: No person, property owner, or occupant of property shall park, store, leave, or permit the parking, storage or leaving of any inoperable motor vehicle, whether attended or not, upon any public or private property within the Village for a period of time in excess of seven (7) days.
- B. Exceptions: This section shall not apply to any vehicle enclosed within a building on private or public property or any vehicle licensed by the Village and properly operated in the appropriate business zone, pursuant to the terms of the zoning ordinance, or to any motor vehicle in operable condition specifically adapted, designed, and used for operation on drag strips or raceways, or any vehicle retained by the owner for antique collection purposes so long as the owner has current valid license plates for said vehicle.
- C. Storage Not In Garage: To store, cause to be stored, or permit to remain in public view on any premises within the Village, inoperable motor vehicles, not located within a garage. For the purpose of this section, "inoperable motor vehicle" means any motor vehicle from which, for a period of at least seven (7) days, the engine, wheels or other parts have been removed or on which the engine, wheels or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own power or one that for any period of time has been rendered inoperable as required by 625 Illinois Compiled Statutes 5/3-701 et seq., or one that does not display a current license as required. (Ord. 2017-12, 7-5-2017)

Liz Peerboom

From: JP Dries <jdries@premiersecuritycorp.com>
Sent: Monday, September 25, 2017 5:57 PM
To: Liz Peerboom (epeerboom@villageofmaplepark.com)
Cc: JP Dries
Subject: Codifier Question

The other question from codifier was in relations to this ordinance that we updated. The question addressed in section "C".

- Corrections should be:
 -has been rendered inoperable as required by 625 Illinois Compiled Statutes 5/3-701 et seq., or one that does not display a current license as required.

The removal of the specific code listed will resolve the issue. The code that is quoted is not for this section.

The committee was ok with the removal of this highlighted area to complete the questions presented by Codifier.

5-3-4: ABANDONED VEHICLES:

- A. Unlawful Acts Specified: No person, property owner, or occupant of property shall park, store, leave, or permit the parking, storage or leaving of any inoperable motor vehicle, whether attended or not, upon any public or private property within the Village for a period of time in excess of seven (7) days.
- B. Exceptions: This section shall not apply to any vehicle enclosed within a building on private or public property or any vehicle licensed by the Village and properly operated in the appropriate business zone, pursuant to the terms of the zoning ordinance, or to any motor vehicle in operable condition specifically adapted, designed, and used for operation on drag strips or raceways, or any vehicle retained by the owner for antique collection purposes so long as the owner has current valid license plates for said vehicle.
- C. Storage Not In Garage: To store, cause to be stored, or permit to remain in public view on any premises within the Village, inoperable motor vehicles, not located within a garage. For the purpose of this section, "inoperable motor vehicle" means any motor vehicle from which, for a period of at least seven (7) days, the engine, wheels or other parts have been removed or on which the engine, wheels or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own power or one that for any period of time has been rendered inoperable as required by 625 Illinois Compiled Statutes 5/3-701 et seq., or one that does not display a current license as required. (Ord. 2017-12, 7-5-2017)

**VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

ORDINANCE NO. 2017-21

**AN ORDINANCE AMENDING TITLE 7 "MOTOR VEHICLES," CHAPTER 11
"GOLF CARTS AND UTILITY TERRAIN VEHICLES"**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK, ILLINOIS**

Published in pamphlet form by the authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois this ____ day of _____, 2017.

ORDINANCE NO. 2017-21

AN ORDINANCE AMENDING TITLE 7 "MOTOR VEHICLES," CHAPTER 11 "GOLF CARTS AND UTILITY TERRAIN VEHICLES"

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois (hereinafter referred to as the "VILLAGE"), is a non-home rule municipality, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1, et seq.; and

WHEREAS, it is the intention of the Corporate Authorities to amend the Code to provide the authorization and use of qualified golf carts and utility-terrain vehicles on the streets under the jurisdiction of the Village of Maple Park, and

WHEREAS, the Village of Maple Park has considered the volume, speed, and character of traffic on its roadway and determined that the non-highway vehicles may safely operate upon Village of Maple Park roadways that have a maximum speed limit of twenty-five (25) miles per hour, and specifically excluding County Line Road;

NOW THEREFORE, BE IT ORDAINED by the Village Board of the Village of Maple Park, Illinois, as follows:

SECTION 1. The Maple Park Village Code shall be amended to read as follows:

TITLE 7 MOTOR VEHICLES

Chapter 11 GOLF CARTS AND UTILITY TERRAIN VEHICLES

7-11-1: DEFINITIONS:

7-11-2: REQUIREMENTS:

7-11-3: COMPLIANCE WITH TRAFFIC LAWS:

7-11-4: OPERATION WITHIN VILLAGE:

7-11-5: PERMITS

7-11-6: ENFORCEMENT AND PENALTY:

7-11-1: DEFINITIONS:

GOLF CART: A GOLF CART is defined in 625 ILCS 5/1-123.9 and means a vehicle specifically designed and intended for the purposes of transporting one (1) or more persons and their golf clubs or maintenance equipment while engaged in the playing of golf, supervising the play or maintaining the condition of the grounds on a public or private golf course. A motorized vehicle with three (3) or four (4) wheels that is not designed to be operated at a speed of more than twenty-five (25) miles per hour.

For purposes of this article, a "golf cart" specifically does not include All-terrain vehicles, of highway motorcycles and any other vehicle which is not described within the foregoing definitions of "golf Carts".

UTILITY TERRAIN VEHICLE: A self-propelled, electrically powered, three or four-wheel motor vehicle or self-propelled, gasoline or diesel powered three or four-wheel motor vehicle with an engine displacement under one thousand two hundred (1,200) cubic centimeters, which is capable of attaining a speed of no more than fifteen (25) miles per hour.

VILLAGE STREETS: Any of the streets or alleys dedicated within the boundaries of the village of Maple Park with a maximum speed limit of twenty-five (25) miles per hour. (Ord. 2011-01, 1-4-2011) State Roads shall mean all roads under the State's jurisdiction, which would include Route 38. Township roads and County roads shall mean any roads under the jurisdiction of the township and/or county roads districts, respectively, and shall include any roads outside the boundaries of the Village limits under such jurisdiction.

*Golf carts may be operated during the hours between sunset and sunrise as well as during daylight hours in designated areas only.

7-11-2: REQUIREMENTS:

All persons operating a golf cart or a utility terrain vehicle on the streets under the jurisdiction of the Village of Maple Park must ensure compliance with the following requirements:

A. Proof of Liability Insurance is required by Article VI, Chapter 7 of the Illinois Vehicle Code:

Driver must carry proof with the vehicle at all times. Vehicle is subject to tow under provisions of Illinois Vehicle Code.

B. Valid Driver's License: Driver must have a current Valid government issued driver's license

C. Age Requirement: Driver must be of the age of eighteen (18).

D. All Golf Carts must be registered with the Village of Maple Park and proof of such registration must be displayed and visible on the rear of the vehicle.

E. Required Equipment: Golf carts and utility terrain vehicles must be equipped as required by other vehicles in 625 ILCS 5/12-709 and as follows:

- a. Brakes and brake lights;
- b. A steering wheel apparatus;
- c. Tires;
- d. Rearview mirror;
- e. Approved "slow moving vehicle" emblem on the rear of the vehicle;
- f. Headlight that emits a white light visible from a distance of five hundred feet (500') to the front of which must be illuminated when in operation;
- g. Taillamp that emits a red light visible from a distance of at least one hundred feet (100') from the rear which must be illuminated when in operation;
- h. Any additional requirements which may be required by 625 Illinois Compiled Statutes 5/11-1426.1, as amended.

F. Occupants: The maximum number of occupants in such vehicles shall be deemed to correspond with the total number of seats available on the particular vehicle. (Ord. 2011-01, 1-4-2011),

G. All occupants are required to wear a lap seatbelt and for proper seating equipment for Infants and Children under the age of 4 years of age, they must meet the minimum requirements of the Compiled Statutes of the Illinois State Vehicle Code in regards to be properly restrained.

7-11-3: COMPLIANCE WITH TRAFFIC LAWS:

Drivers of golf carts and utility terrain vehicles must comply with all applicable provisions of the Illinois vehicle code, and with all traffic laws otherwise codified by this code. A person operating or in actual physical control of a golf cart or utility terrain vehicle as while under the influence of alcohol or drugs as described herein on a roadway is subject to 625 Illinois Compiled Statutes 5/11-500, 5/11-501, and 5/11-502. which address driving under the influence.

7-11-4: OPERATION WITHIN VILLAGE:

- A. Prohibited: Except as otherwise provided in this chapter, it is unlawful for any person to drive or operate a nonhighway vehicle upon any street, highway, or roadway in the village of Maple Park.
- B. Golf carts may not be operated on sidewalks or other public property not accessible to or authorized to vehicle traffic.
- C. Golf carts may only be authorized on village streets as set forth in this section for the Village Code. Golf cart may not be operated on streets and highways, and roads under the jurisdiction of the Illinois Department of Transportation (Illinois Route 38) or any County Highway Department (Countyline Road) or Township Road District (Thatcher Road).
- D. Crossing of State highways will only be allowed a perpendicular angle of 90 degrees.
- E. Golf carts must come to a complete stop before attempting to cross
- F. Golf carts may be operated during daylight and nighttime hours within the village.*
- G. The operator of the non-highway vehicle shall yield the right-of-way to all pedestrian and vehicular traffic which constitutes a hazard.

7-11-5: PERMITS:

- A. No person shall operate a motorized golf cart or utility terrain vehicle without obtaining a permit from the Village Clerk as provided herein. Permits shall be granted for a period of one (1) year and may be renewed annually by May 31st of each year. The cost of the permit includes the inspection of the golf cart or utility terrain vehicle.
- B. Every application for a permit by resident shall be made on a form supplied by the Village and shall contain the following information:
 - 1. Name and address of the resident applying for permit
 - 2. Name of liability insurance carrier
 - 3. The Serial number, make model and description of the golf cart.
 - 4. Signed waiver of liability by resident/applicant releasing the Village of Maple Park from any and all future claims resulting from the operation of golf cart pursuant to this article or any other Ordinance of the Village of Maple Park.
 - 5. Photo copy of applicable liability insurance coverage card specifically for the golf cart to be operated on Village streets
 - 6. Any other information as the Village may require.
- C. No permit shall be granted unless the following condition are met:
 - 1. The golf cart or utility terrain vehicle must be inspected and approved by the Chief of Police or designee prior to application for the permit, in order to ensure that the vehicle is safe to operate only on the Village streets as outlined on the Village map, and is in compliance with the requirement of this chapter.
 - 2. The applicant must provide evidence of insurance in compliance with the provision of Illinois Statues regarding minimum liability insurance for passenger motor vehicles to be operated on the roads of the State of Illinois.

7-11-6: ENFORCEMENT AND PENALTY:

- A. The village of Maple Park has the authority to suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this article or if there is evidence that the permit holder cannot safely operate the motorized golf cart on the designated roadways.
- B. Any person who violates any provision of this article shall upon conviction be subject to a fine not less than seventy-five dollars (\$75.00) nor more than seven hundred-fifty dollars (\$750.00) and costs of attorney's fees, prosecution, and court. A second conviction shall result in suspension of permit for 6 months, or the remainder of the calendar year for the permit.
- C. Upon a conviction of operating a golf cart or utility terrain vehicle on a State highway, or county roads, other than crossing at designated locations (as defined in Operation within Village, section D and E of this ordinance), shall result in a fine no less than two hundred-fifty dollars (\$250.00) nor more than seven hundred-fifty dollars (\$750.00) plus court costs. First conviction shall result in suspension of permit for the remainder of the calendar year of permit.

~~Violators of the provisions of this chapter shall be subject to the general penalty set forth in title 1, chapter 4 of this code. (Ord. 2011-01, 1-4-2011)~~

~~Section 2: any person found in violation of this ordinance may be fined an amount not to exceed seven hundred and fifty (\$750.00) dollars. Each day that a violation is permitted to exist after notification thereof shall constitute a separate offense.~~

SECTION 2: Any person found in violation of this Ordinance may be fined an amount not to exceed seven hundred and fifty (\$750.00) dollars. Each day that a violation is permitted to exist after notification thereof shall constitute a separate offense.

SECTION 3: That each Section and part hereof of this Ordinance is deemed to be severable and should any section or part thereof be held invalid or unconstitutional by any court of competent jurisdiction, such ruling shall not affect the validity or the constitutionality of the remaining portions of this Ordinance.

SECTION 4: All ordinances, resolutions or orders or parts thereof, which conflict with the provisions of this ordinance, are to the extent of such conflict hereby repealed.

SECTION 6: This ordinance shall be in full force and effect upon its passage and publication according to law.

PASSED by the President and the Board of Trustees of the Village of Maple Park, DeKalb County, Illinois, on the ____ day of _____, 2017, and deposited and filed in the office of the Village Clerk in said Village on that date pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the President of the Village of Maple Park, Illinois, this ____ day of _____, 2017.

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

DRAFT

Chapter 11

GOLF CARTS AND UTILITY TERRAIN VEHICLES

7-11-1: DEFINITIONS:

7-11-2: REQUIREMENTS:

7-11-3: COMPLIANCE WITH TRAFFIC LAWS:

7-11-4: OPERATION WITHIN VILLAGE:

7-11-5: PERMITS

7-11-6: ENFORCEMENT AND PENALTY:

7-11-1: DEFINITIONS:

GOLF CART: A GOLF CART is defined in 625 ILCS 5/1-123.9 and means a vehicle specifically designed and intended for the purposes of transporting one (1) or more persons and their golf clubs or maintenance equipment while engaged in the playing of golf, supervising the play or maintaining the condition of the grounds on a public or private golf course. A motorized vehicle with three (3) or four (4) wheels that is not designed to be operated at a speed of more than twenty-five (25) miles per hour.

For purposes of this article, a "golf cart" specifically does not include All-terrain vehicles, of highway motorcycles and any other vehicle which is not described within the foregoing definitions of "golf Carts".

UTILITY TERRAIN VEHICLE: A self-propelled, electrically powered, three or four-wheel motor vehicle or self-propelled, gasoline or diesel powered three or four-wheel motor vehicle with an engine displacement under one thousand two hundred (1,200) cubic centimeters, which is capable of attaining a speed of no more than fifteen (25) miles per hour.

VILLAGE STREETS: Any of the streets or alleys dedicated within the boundaries of the village of Maple Park with a maximum speed limit of twenty-five (25) miles per hour. (Ord. 2011-01, 1-4-2011)

State Roads shall mean all roads under the State's jurisdiction, which would include Route 38.

Township roads and County roads shall mean any roads under the jurisdiction of the township and/or county roads districts, respectively, and shall include any roads outside the boundaries of the Village limits under such jurisdiction.

- Golf carts may be operated during the hours between sunset and sunrise as well as during daylight hours in designated areas only.

7-11-2: REQUIREMENTS:

All persons operating a golf cart or a utility terrain vehicle on the streets under the jurisdiction of the Village of Maple Park must ensure compliance with the following requirements:

- A. **Proof of Liability Insurance is required by Article VI, Chapter 7 of the Illinois Vehicle Code: Driver must carry proof with the vehicle at all times. Vehicle is subject to tow under provisions of Illinois Vehicle Code.**
- B. **Valid Driver's License:** Driver must have a current Valid government issued driver's license
- C. **Age Requirement:** Driver must be of the age of eighteen (18).
- D. **All Golf Carts must be registered with the Village of Maple Park and proof of such registration must be displayed and visible on the rear of the vehicle.**
- E. **Required Equipment:** Golf carts and utility terrain vehicles must be equipped as required by other vehicles in 625 ILCS 5/12-709 and as follows:
 - a. Brakes and brake lights;
 - b. A steering wheel apparatus;
 - c. Tires;
 - d. Rearview mirror;
 - e. Approved "slow moving vehicle" emblem on the rear of the vehicle;
 - f. Headlight that emits a white light visible from a distance of five hundred feet (500') to the front of which must be illuminated when in operation;
 - g. Taillamp that emits a red light visible from a distance of at least one hundred feet (100') from the rear which must be illuminated when in operation;
 - h. Any additional requirements which may be required by 625 Illinois Compiled Statutes 5/11-1426.1, as amended.
- F. **Occupants:** The maximum number of occupants in such vehicles shall be deemed to correspond with the total number of seats available on the particular vehicle. (Ord. 2011-01, 1-4-2011),
- G. **All occupants are required to wear a lap seatbelt and for proper seating equipment for Infants and Children under the age of 4 years of age, they must meet the minimum requirements of the Compiled Statutes of the Illinois State Vehicle Code in regards to be properly restrained.**

7-11-3: COMPLIANCE WITH TRAFFIC LAWS:

Drivers of golf carts and utility terrain vehicles must comply with all applicable provisions of the Illinois vehicle code, and with all traffic laws otherwise codified by this code. A person operating or in actual physical control of a golf cart or utility terrain vehicle as while under the influence of alcohol or drugs as described herein on a roadway is subject to 625 Illinois Compiled Statutes 5/11-500, 5/11-501, and 5/11-502. which address driving under the influence.

7-11-4: OPERATION WITHIN VILLAGE:

- A. Prohibited: Except as otherwise provided in this chapter, it is unlawful for any person to drive or operate a nonhighway vehicle upon any street, highway, or roadway in the village of Maple Park.
- B. Golf carts may not be operated on sidewalks or other public property not accessible to or authorized to vehicle traffic.
- C. Golf carts may only be authorized on village streets as set forth in this section for the Village Code. Golf cart may not be operated on streets and highways, and roads under the jurisdiction of the Illinois Department of Transportation (Illinois Route 38) or any County Highway Department (Countyline Road) or Township Road District (Thatcher Road).
- D. Crossing of State highways will only be allowed a perpendicular angle of 90 degrees.
- E. Golf carts must come to a complete stop before attempting to cross
- F. Golf carts may be operated during daylight and nighttime hours within the village.
- G. The operator of the non-highway vehicle shall yield the right-of-way to all pedestrian and vehicular traffic which constitutes a hazard.

Change from Penalty to Permits.

7-11-5: PERMITS:

- A. No person shall operate a motorized golf cart or utility terrain vehicle without obtaining a permit from the Village Clerk as provided herein. Permits shall be granted for a period of one (1) year and may be renewed annually by May 31st of each year. The cost of the permit includes the inspection of the golf cart or utility terrain vehicle.
- B. Every application for a permit by resident shall be made on a form supplied by the Village and shall contain the following information:
 - Name and address of the resident applying for permit
 - Name of liability insurance carrier
 - The Serial number, make model and description of the golf cart.
 - Signed waiver of liability by resident/applicant releasing the Village of Maple Park from any and all future claims resulting from the operation of golf cart pursuant to this article or any other Ordinance of the Village of Maple Park.
 - Photo copy of applicable liability insurance coverage card specifically for the golf cart to be operated on Village streets
 - Any other information as the Village may require.
- C. No permit shall be granted unless the following condition are met:
 - The golf cart or utility terrain vehicle must be inspected and approved by the Chief of Police or designee prior to application for the permit, in order to ensure that the vehicle is safe to operate only on the Village streets as outlined on the Village map, and is in compliance with the requirement of this chapter.

- The applicant must provide evidence of insurance in compliance with the provision of Illinois Statutes regarding minimum liability insurance for passenger motor vehicles to be operated on the roads of the State of Illinois.

7-11-6: ENFORCEMENT AND PENALTY:

- A. The village of Maple Park has the authority to suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this article or if there is evidence that the permit holder cannot safely operate the motorized golf cart on the designated roadways.
- B. Any person who violates any provision of this article shall upon conviction be subject to a fine not less than seventy-five dollars (\$75.00) nor more than seven hundred-fifty dollars (\$750.00) and costs of attorney's fees, prosecution, and court. A second conviction shall result in suspension of permit for 6 months, or the remainder of the calendar year for the permit.
- C. Upon a conviction of operating a golf cart or utility terrain vehicle on a State highway, or county roads, other than crossing at designated locations (as defined in Operation within Village, section D and E of this ordinance), shall result in a fine no less than two hundred-fifty dollars (\$250.00) nor more than seven hundred-fifty dollars (\$750.00) plus court costs. First conviction shall result in suspension of permit for the remainder of the calendar year of permit.

~~Violators of the provisions of this chapter shall be subject to the general penalty set forth in title 1, chapter 4 of this code. (Ord. 2011-01, 1-4-2011)~~

~~Section 2: any person found in violation of this ordinance may be fined an amount not to exceed seven hundred and fifty (\$750.00) dollars. Each day that a violation is permitted to exist after notification thereof shall constitute a separate offense.~~

Footnotes - Click any footnote link to go back to its reference.

Footnote 1: 625 ILCS 5/12-709.

Footnote 2: Adopted in chapter 1 of this title pursuant to the authority of 625 ILCS 5/20-204.

Chapter 11

GOLF CARTS AND UTILITY TERRAIN VEHICLES

7-11-1: DEFINITIONS:

7-11-2: REQUIREMENTS:

7-11-3: COMPLIANCE WITH TRAFFIC LAWS:

7-11-4: OPERATION WITHIN VILLAGE:

7-11-5: PERMITS

7-11-6: ENFORCEMENT AND PENALTY:

7-11-1: DEFINITIONS:

GOLF CART: A GOLF CART is defined in 625 ILCS 5/1-123.9 and means a vehicle specifically designed and intended for the purposes of transporting one (1) or more persons and their golf clubs or maintenance equipment while engaged in the playing of golf, supervising the play or maintaining the condition of the grounds on a public or private golf course. A motorized vehicle with three (3) or four (4) wheels that is not designed to be operated at a speed of more than twenty-five (25) miles per hour.

For purposes of this article, a "golf cart" specifically does not include All-terrain vehicles, of highway motorcycles and any other vehicle which is not described within the foregoing definitions of "golf Carts".

UTILITY TERRAIN VEHICLE: A self-propelled, electrically powered, three or four-wheel motor vehicle or self-propelled, gasoline or diesel powered three or four-wheel motor vehicle with an engine displacement under one thousand two hundred (1,200) cubic centimeters, which is capable of attaining a speed of no more than fifteen (25) miles per hour.

VILLAGE STREETS: Any of the streets or alleys dedicated within the boundaries of the village of Maple Park with a maximum speed limit of twenty-five (25) miles per hour. (Ord. 2011-01, 1-4-2011)

State Roads shall mean all roads under the State's jurisdiction, which would include Route 38.

Township roads and County roads shall mean any roads under the jurisdiction of the township and/or county roads districts, respectively, and shall include any roads outside the boundaries of the Village limits under such jurisdiction.

- Golf carts may be operated during the hours between sunset and sunrise as well as during daylight hours in designated areas only.

7-11-2: REQUIREMENTS:

All persons operating a golf cart or a utility terrain vehicle on the streets under the jurisdiction of the Village of Maple Park must ensure compliance with the following requirements:

- A. Proof of Liability Insurance is required by Article VI, Chapter 7 of the Illinois Vehicle Code: Driver must carry proof with the vehicle at all times. Vehicle is subject to tow under provisions of Illinois Vehicle Code.
- B. Valid Driver's License: Driver must have a current Valid government issued driver's license
- C. Age Requirement: Driver must be of the age of eighteen (18).
- D. All Golf Carts must be registered with the Village of Maple Park and proof of such registration must be displayed and visible on the rear of the vehicle.
- E. **Required Equipment:** Golf carts and utility terrain vehicles must be equipped as required by other vehicles in 625 ILCS 5/12-709 and as follows:
 - a. Brakes and brake lights;
 - b. A steering wheel apparatus;
 - c. Tires;
 - d. Rearview mirror;
 - e. Approved "slow moving vehicle" emblem on the rear of the vehicle;
 - f. Headlight that emits a white light visible from a distance of five hundred feet (500') to the front of which must be illuminated when in operation;
 - g. Taillamp that emits a red light visible from a distance of at least one hundred feet (100') from the rear which must be illuminated when in operation;
 - h. Any additional requirements which may be required by 625 Illinois Compiled Statutes 5/11-1426.1, as amended.
- F. Occupants: The maximum number of occupants in such vehicles shall be deemed to correspond with the total number of seats available on the particular vehicle. (Ord. 2011-01, 1-4-2011),
- G. All occupants are required to wear a lap seatbelt and for proper seating equipment for Infants and Children under the age of 4 years of age, they must meet the minimum requirements of the Compiled Statutes of the Illinois State Vehicle Code in regards to be properly restrained.

7-11-3: COMPLIANCE WITH TRAFFIC LAWS:

Drivers of golf carts and utility terrain vehicles must comply with all applicable provisions of the Illinois vehicle code, and with all traffic laws otherwise codified by this code. A person operating or in actual physical control of a golf cart or utility terrain vehicle as while under the influence of alcohol or drugs as described herein on a roadway is subject to 625 Illinois Compiled Statutes 5/11-500, 5/11-501, and 5/11-502. which address driving under the influence.

7-11-4: OPERATION WITHIN VILLAGE:

- A. Prohibited: Except as otherwise provided in this chapter, it is unlawful for any person to drive or operate a nonhighway vehicle upon any street, highway, or roadway in the village of Maple Park.
- B. Golf carts may not be operated on sidewalks or other public property not accessible to or authorized to vehicle traffic.
- C. Golf carts may only be authorized on village streets as set forth in this section for the Village Code. Golf cart may not be operated on streets and highways, and roads under the jurisdiction of the Illinois Department of Transportation (Illinois Route 38) or any County Highway Department (Countyline Road) or Township Road District (Thatcher Road).
- D. Crossing of State highways will only be allowed a perpendicular angle of 90 degrees.
- E. Golf carts must come to a complete stop before attempting to cross
- F. Golf carts may be operated during daylight and nighttime hours within the village.
- G. The operator of the non-highway vehicle shall yield the right-of-way to all pedestrian and vehicular traffic which constitutes a hazard.

Change from Penalty to Permits.

7-11-5: PERMITS:

- A. No person shall operate a motorized golf cart or utility terrain vehicle without obtaining a permit from the Village Clerk as provided herein. Permits shall be granted for a period of one (1) year and may be renewed annually by May 31st of each year. The cost of the permit includes the inspection of the golf cart or utility terrain vehicle.
- B. Every application for a permit by resident shall be made on a form supplied by the Village and shall contain the following information:
 - Name and address of the resident applying for permit
 - Name of liability insurance carrier
 - The Serial number, make model and description of the golf cart.
 - Signed waiver of liability by resident/applicant releasing the Village of Maple Park from any and all future claims resulting from the operation of golf cart pursuant to this article or any other Ordinance of the Village of Maple Park.
 - Photo copy of applicable liability insurance coverage card specifically for the golf cart to be operated on Village streets
 - Any other information as the Village may require.
- C. No permit shall be granted unless the following condition are met:
 - The golf cart or utility terrain vehicle must be inspected and approved by the Chief of Police or designee prior to application for the permit, in order to ensure that the vehicle is safe to operate only on the Village streets as outlined on the Village map, and is in compliance with the requirement of this chapter.

- The applicant must provide evidence of insurance in compliance with the provision of Illinois Statutes regarding minimum liability insurance for passenger motor vehicles to be operated on the roads of the State of Illinois.

7-11-6: ENFORCEMENT AND PENALTY:

- A. The village of Maple Park has the authority to suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this article or if there is evidence that the permit holder cannot safely operate the motorized golf cart on the designated roadways.
- B. Any person who violates any provision of this article shall upon conviction be subject to a fine not less than seventy-five dollars (\$75.00) nor more than seven hundred-fifty dollars (\$750.00) and costs of attorney's fees, prosecution, and court. A second conviction shall result in suspension of permit for 6 months, or the remainder of the calendar year for the permit.
- C. Upon a conviction of operating a golf cart or utility terrain vehicle on a State highway, or county roads, other than crossing at designated locations (as defined in Operation within Village, section D and E of this ordinance), shall result in a fine no less than two hundred-fifty dollars (\$250.00) nor more than seven hundred-fifty dollars (\$750.00) plus court costs. First conviction shall result in suspension of permit for the remainder of the calendar year of permit.

~~Violators of the provisions of this chapter shall be subject to the general penalty set forth in title 1, chapter 4 of this code. (Ord. 2011-01, 1-4-2011)~~

~~Section 2: any person found in violation of this ordinance may be fined an amount not to exceed seven hundred and fifty (\$750.00) dollars. Each day that a violation is permitted to exist after notification thereof shall constitute a separate offense.~~

Footnotes - Click any footnote link to go back to its reference.

Footnote 1: 625 ILCS 5/12-709.

Footnote 2: Adopted in chapter 1 of this title pursuant to the authority of 625 ILCS 5/20-204.

VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES

RESOLUTION 2017-10 **Approved:** _____

AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE LEASE AGREEMENT WITH THE MAPLE PARK PUBLIC LIBRARY DISTRICT

WHEREAS, the village of Maple Park (the "Village") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and

WHEREAS, the President and Board of Trustees of the Village finds it is in the best interest of the Village of Maple Park to approve and to authorize such lease agreement, now therefore,

BE IT RESOLVED by the Board of Trustees of the Village of Maple Park, Counties of Kane and DeKalb, Illinois, as follows:

Section 1. The recitals set forth above are incorporated and made a part hereof.

Section 2. That the lease agreement is substantially the same form as attached to this Resolution and incorporated herein by reference, is approved and accepted by the Village.

Section 3. The President or designee is authorized to execute the lease agreement on behalf of the Village and, as may be required, the Village Clerk to attest to the same.

Section 4. That this Resolution shall be in full force and effect from and after its adoption and approval.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____.

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

VILLAGE OF MAPLE PARK COMMERCIAL LEASE AGREEMENT

This Commercial Lease Agreement and attached Exhibit "A" (hereinafter "Lease") is made and effective **November 1, 2017**, by and between the VILLAGE OF MAPLE PARK, (hereinafter "Village") and Maple Park Public Library District (hereinafter "Tenant").

Whereas, Village is the owner of land and improvements identified by the common address of 302 Willow Street, Maple Park, Illinois (the Leased Premises").

Whereas, Village makes available for lease certain limited portions of the Leased Premises; lower level northwest and southwest section of the Maple Park Civic Center. Whereas, Tenant is familiar with the condition of the Leased Premises and has had the opportunity to examine and know of the condition of the Leased Premises; and

Whereas, Village desires to lease the Leased Premises to Tenant, and Tenant desires to lease the Leased Premises from Village for the term, at the rental and upon the covenants, conditions and provisions herein set forth.

THEREFORE, in consideration of the mutual promises herein, contained and other good and valuable consideration, it is agreed as follows:

1. Incorporation of Preambles.

The preambles set forth above are incorporated herein and made a part hereof.

2. Term.

Village hereby leases the Leased Premises to Tenant and Tenant hereby leases the same from Village, for Term beginning **November 1, 2017 and ending October 31, 2018.**

3. Rental.

Tenant shall pay Village rental of **Four Hundred and 00/100 Dollars (\$400.00)** per month upon the execution of the Lease. Each payment shall be due in advance on 1st day of each calendar month during the lease term to Village at Village of Maple Park, Civic Center, P.O. Box 220, 302 Willow Street, Maple Park, IL 60151-0220 or at such other place designated by written notice from Village to Tenant. The rental payment amount for any partial calendar months included in the Lease Term shall be prorated on a daily basis, based on a thirty (30) day month. Tenant shall also pay to Village a "Security Deposit" in the amount of one (1) month's rent (see item 17).

4. Holdover.

There shall be no holdover in tenancy, without the express written authorization of the Village. Failure to deliver possession of the Leased Premises to the Village in accordance with the terms set forth in this Lease, shall be cause for legal action, and the Tenant shall also be responsible for all court costs and reasonable attorney's fees incurred in any effort by the Village to secure possession of the leased Premises as a result of Tenant's failure to abide by the terms of this agreement. Damages for possession following the period of possession shall also accrue to Village at a rate double the daily rental amount set forth

herein, which said sum Tenant agrees is reasonable. Tenant hereby expressly waiving any and all notices to cure or vacate or to quit the Leased Premises provided by current of future law (except for those specifically required by this Lease).

5. Use.

Tenant shall use the Leased Premises as community library. In no event shall Tenant be allowed to use the leased Premises for any use beyond that specified alone. Tenant shall also not use the Lease Premises for the purposes of storing, manufacturing or selling any explosives, flammables or other inherently dangerous substance.

6. Sublease and Assignment.

Tenant shall have no right to assign this Lease or to sublet the Leased Premises in any fashion.

7. Repairs.

During the Lease Term, Tenant shall make, at Tenant's expense, all necessary repairs to the Leased Premises. Repairs shall include such items as routine repairs of floors, wall, ceilings and other parts of the leased Premises damaged or worn through normal occupancy, except for major mechanical systems or the roof, subject to the obligations of the parties otherwise set forth in this Lease.

8. Property Maintenance.

As part of its Lease of the Lease Premises, Tenant shall also be solely responsible for maintenance of the leased space.

9. Property Taxes.

Tenant shall be not be responsible for payment of any general real estate taxes or installments of special assessments coming due during the lease Term on the Leased premises as a result of Tenant's occupancy of the leased Premises.

10. Insurance.

- A. If the leased Premises or any other part of thereof is damaged by any act of or negligence of Tenant or any of Tenant's agents, employees or invitees, rent shall not be diminished or abated while such damages are under repair, and Tenant shall be solely responsible for the costs of repair.
- B. Village shall maintain fire and extended coverage insurance on the Building and the Leased Premises in such amounts as Village shall deem appropriate. Tenant shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property, including removable trade fixtures, located in the Leased Premises

- C. Tenants, each at its own expense, maintain a policy or policies of comprehensive general liability insurance with respect to the use of the leased premises with the premiums thereon fully paid on or before due date, issued by and binding upon an insurance company approved by Village, such insurance to afford minimum protection of not less than \$1,000,000 combined single limit coverage of bodily injury, property damage or combination thereof. Village shall be listed as an additional insured on Tenant's policy or policies of comprehensive general liability insurance, and Tenant shall provide Village with current Certificates of Insurance evidencing Tenant's compliance with this Paragraph. Tenant shall obtain the agreement of Tenant's insurers to notify Village that a policy is due to expire at least (10) days prior to such expiration.

11. Utilities.

Tenants shall pay all charges for cable, telephone and any other services and utilities used by Tenant on the Leased Premises during the term of this Lease, unless otherwise expressly agreed in writing by the Village (*see exhibit A*). Tenant acknowledges that the Lease Premises are designed to provide standard office use electrical facilities and standard office lighting. Tenant shall not use any equipment or devices that utilize excessive electrical energy or which may, in Village's reasonable opinion, overload the wiring or interfere with electrical services to the Leased Premises.

12. Entry.

Upon reasonable notice, Village shall have the right to enter upon the Leased Premises at reasonable hours to inspect the same, provided Village shall not thereby unreasonably interfere with tenants business on Leased Premises.

13. Parking.

During the term of this Lease, Tenant shall have the non-exclusive use in common with village, of common automobile parking areas, driveways, and footways, subject to rules and regulations for the use thereof as prescribed from time to time by Village.

14. Damage and Destruction.

If the Leased Premises or any part thereof or any appurtenance thereto is so damaged by fire, casualty or structural defects that the same cannot be used for Tenant's purposes, then Tenant shall have the right, within ninety (90) days following damage to elect by notice to Village to terminate this Lease as of the date of such damage. In the event of minor damage to any part of the Leased Premises, and if such damage does not render the Leased Premises unusable for Tenant's purposes, Village shall promptly repair such damage at the cost of the Village. In making the repairs called for in this paragraph, Village shall not be liable for any delays resulting from strikes, governmental restrictions, inability to obtain necessary materials or labor or other matters which are beyond the reasonable control of Village. Tenant shall be relieved from paying a portion of said rent and other charges during any portion of the Lease term that the Leased premises are inoperable or unfit for occupancy, or use, in whole or in part, for Tenant's purposes. Rentals and other charges paid in advance for any such periods shall be credited on the next ensuing payments, if any,

but if no further payments are to be made, any such advance payments shall be refunded to Tenant.

15. Default.

If default shall at any time be made by Tenant in the payment of rent when due to Village as herein provided, and if said default shall continue for five (5) days after written notice thereof shall have been given to tenant by Village, or if default shall be made in any of the other covenants or conditions to be kept, observed and performed by Tenant, and such default shall continue for five (5) days after notice thereof in writing to Tenant by Village without correction thereof then having been commenced and thereafter diligently prosecuted, Village may declare the term of this Lease ended and terminated by giving Tenant written notice of such intention, and if possession of the Leased Premises is not surrendered immediately, Village may reenter said premises. Village shall have, in addition to the remedy above provided, any other right or remedy available to Village on account of any Tenant default, either in law or equity. Village shall use reasonable efforts to mitigate its damages.

16. Quiet Possession.

Village covenants and warrants that, upon performance by Tenant of its obligations hereunder, Village will keep and maintain Tenant in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the Leased Premises during the term of this Lease.

17. Security Deposit.

Security Deposit of \$0.00 by check number N/A was collected and shall be held by Village without liability for interest and as security for the performance by Tenant of Tenant's covenants and obligations under this Lease. Unless otherwise provided by mandatory non-waivable law or regulation, Village may commingle the Security Deposit with Village's other funds. Village may, from time to time without prejudices to any other remedy, use the Security Deposit to the extent necessary to make good and arrearages of rent or to satisfy any other covenant or obligation of Tenant hereunder. Following any such application of the Security Deposit, Tenant shall pay to Village on demand the amount so applied in order to restore the Security Deposit to its original amount. If Tenant is not in default at the termination of this Lease and no damage to the leased premises has occurred during the tenancy, the balance of the Security Deposit remaining after any such application shall be returned by Village to Tenant. If Village transfers its interest in the Premises during the term of this Lease, Village may assign the Security Deposit to the transferee and thereafter shall have no further liability for the return of such Security Deposit.

18. Notice.

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if personally delivered or if sent by United State certified mail, return receipt requested, address as follows:

If to Village

Attn: Village Clerk
Village of Maple Park
P.O. Box 220, 302 Willow St.
Maple Park, IL 60151-0220

If to Tenant:

Maple Park Library District
P.O. Box 159
Maple Park, IL 60151-0159

Village and Tenant shall each have the right, from time to time; to change the place notice is to be given under this paragraph by written notice thereof to the other party.

19. Costs and Fees.

The parties agree that reasonable attorney's fees, court costs and litigation expenses will be recoverable by the prevailing party against the non-prevailing party, in the event any litigation is necessary to enforce the terms of this Lease.

20. Waiver.

No waiver of any default of Village or Tenant hereunder shall be implied from any omission to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers by Village or Tenant shall no be construed as a waiver of a subsequent breach of the same covenant, term or condition.

21. Headings.

The headings used in this Lease are for convenience of the parties only and shall not be considered in interpreting the meaning of any provision of this Lease.

22. Successors.

The provisions of this Lease shall extend to and be binding upon Village and Tenant and their respective legal representatives, successor and assigns.

23. Consent.

Village shall not unreasonably withhold or delay its consent with respect to any matter for which Village's consent is required or desirable under this Lease.

24. Compliance with Law.

Tenant shall comply with all laws, orders ordinances and other public requirements now or hereafter pertaining to Tenant's use of the Leased Premises. Village shall comply with All laws, orders ordinances and other public requirements now or hereafter affecting the Leased Premises.

25. Final Agreement.

This Agreement terminates and supersedes all prior understanding or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties.

26. Severability.

If any clause, phrase, provision or portion of this Lease or the application thereof to any person or circumstance shall be invalid, or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Lease nor shall it affect the application of any phrase, provision or portion thereof to other persons or circumstances.

27. Governing Law, Venue.

This Agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Illinois. Any litigation which shall commence to enforce the terms of the Lease shall be commenced in the Sixteenth Judicial Circuit court, Kane County, Illinois.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

VILLAGE OF MAPLE PARK

Kathleen Curtis, Village President

Date

ATTEST

Elizabeth Peerboom, Village Clerk

Date

MAPLE PARK PUBLIC LIBRARY DISTRICT

SIGNED: _____

Date

TITLE: _____

SIGNED: _____

Date

TITLE: _____

EXHIBIT A

RULES AND REGULATIONS

1. No sign, advertisement or notice shall be inscribed, painted or affixed on any part of the outside or inside of Building, except on the glass of the doors and windows of the Premises, and then only upon the written agreement of the Lessor specifying the color, size, materials and style of the sign. No showcase shall be placed in front of the Building by Lessee, without the written consent of Lessor. The Lessor reserves the right to remove all signs and showcases not in compliance with this rule without notice to Lessee at the expense of the Lessee. At the expiration of the term Lessee is to remove all signs from such windows, doors and directory board.
2. Lessee shall not put up or operate any steam or gasoline engine, boiler, stove, hot plate, charcoal or propane grill upon the Premises or carry on any mechanical business on Premises or use or store gasoline, naphtha, paint thinners or other inflammable fluids in the Premises without written consent of the Lessor. Any space heater used shall be those designed and intended for household rather than a commercial or industrial use.
3. No additional locks shall be placed upon any doors of said room without the written consent of the Lessor endorsed on the forgoing lease and the Lessee will not permit any duplicate keys to be made, all necessary keys to be furnished by the Lessor. Upon the termination of this lease, Lessee will surrender all keys to the Premises and Building.
4. A Village Board Representative and the building maintenance personnel shall have passkeys for admittance to the Premises for any emergency or fire requiring entry into the Premises or inspection of the Premises. Contractors, agents, and employees of the Lessee shall be subject to the control and direction of the President and Board of Trustees or their representatives when elsewhere in the Building other than the Premises.
5. The Premises leased shall not be used for the purpose of lodging or sleeping rooms or any immoral or illegal purpose or in any manner inconsistent with the stated purpose of the Lease.
6. The Lessee and Lessee's agents, employees, and contractors shall not leave the Premise windows open when it rains or snows. For any failure or carelessness in this regard, the Lessor shall make good all injuries sustained by other tenants and also all damage to the Building resulting from such default or carelessness.
7. No packages, merchandise or other effects shall be allowed to remain in the common areas of Building at any time.
8. The Lessor reserves the right to make such other and further reasonable rules and regulations as in its judgment from time to time are needed for the safety and cleanliness of the Premises and the Building for the preservation of good order therein.
9. It is understood and agreed between the Lessee and the Lessor that no assent or consent to change in or waiver of any part of the lease has been or can be made, unless done in

writing and approved hereon by the Lessor and in such case it shall operate only for time and purpose in such lease expressly stated.

10. If Commonwealth Edison commences charging the Lessor for electric use, Lessee shall pay its proportional share of that use.
11. Lessee shall have sole obligation to construct and pay for any improvements to the premises it requires upon the Lessor's approval of such improvements. All requests for approval by the Lessee and the actual approval by the Lessor of such improvements must be in writing.
12. Within thirty (30) days of the effective date of this Lease, each party shall present the other with a copy of its respective Board minutes or Resolution in which the execution of this lease is approved.
13. Lessee shall provide its own contents/personal property and liability insurance.
14. Permanent lighting fixtures, including ballasts, shall be the responsibility of the Lessor to maintain. Incandescent bulbs and fluorescent lighting tubes shall be the responsibility of the Lessee to furnish and maintain.

VILLAGE OF MAPLE PARK

RESOLUTION 2017-11 Approved: _____

AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO A CONSULTING AGREEMENT WITH AN INDIVIDUAL TO PROVIDE SERVICES AS AN INTERIM POLICE CHIEF

This Agreement is entered into this _____ day of _____, 2017, between the Village of Maple Park, Illinois, an Illinois Municipal Corporation, 302 Willow Street Maple Park, IL 60151 (hereinafter referred to as "Village") and _____ (hereinafter referred to as "Interim Police Chief").

RECITALS

1. The Village is an Illinois Municipal Corporation situated in Kane County, Illinois.
2. The Village has the authority to retain professional consultants for various services, including, but not limited the position of Interim Police Chief.

The Village wishes to retain the services of _____ and this individual wishes to provide services to the Village as hereinafter described upon the terms and conditions set forth below.

IT IS THEREFORE AGREED BY THE VILLAGE AND KRUEGER AS FOLLOWS:

1. APPOINTMENT.

The Village hereby appoints _____ as Interim Police Chief.

2. RELATIONSHIP BETWEEN PARTIES.

_____ is appointed by the Village only for the purpose and to the extent set forth in this Agreement, and its relation to the Village during the period or periods of this Agreement shall be that of an Independent Contractor. The Interim Police Chief shall not be considered as having an employee status or as being entitled to participate in any plans, arrangements, or distributions of the Village pertaining to or in connection with any benefits, insurance, pension, bonus, profit-sharing, or similar benefits that may be provided to or available to employees of the Village. This individual acknowledges that the Village shall not be responsible for withholding taxes, unemployment benefits, or other customary withholdings, and/or for any claims for workers compensation or unemployment benefits.

3. SERVICES PROVIDED

In consideration of the payment of the fees provided for in paragraph 4 of the Agreement, _____ agrees to provide, on a timely basis, the following services:

- a. All professional Police Chief related services on an interim basis, including, but not limited to, supervising patrol work required the satisfactory performance of the officers.

- b. Will have all the duties and responsibilities of a Peace Officer in relation to one's assignment as Interim Police.
- c. Will have satisfactorily completed all testing, training, qualifications, certifications and re-certifications as may be required by constituted authority or statutorily mandated of the position.
- d. Will affirmatively comply with Board of Trustee and Village President directives and all lawful orders by the Village Board and Village President and will actively promote the same in subordinates.
- e. Will support and give consistent attention and commitment to the mission and mandates of the Maple Park Police Department, and will actively promote the same in subordinates.
- f. Will make decisions that are consistently in line with legal and Maple Park Police Department guidelines, and will actively promote the same in subordinates.
- g. Will plan, direct, and coordinate the work activities of assigned personnel so as to obtain optimal work performance and the accomplishment of all required tasks of one's work unit.
- h. Will keep the Village Board of Trustees and subordinates apprised of pertinent areas of respective Maple Park Police Department interest and provide transparency in their actions.
- i. Will conduct roll calls, briefings, line inspections, performance reviews, and subordinate counselling so as to enhance the knowledge and performance of subordinates.
- j. Will be able to exhibit proficiency with firearms and will meet Department firearms standards.

4. SERVICES PROVIDED BY VILLAGE

- a) The Village will provide Uniforms and Equipment: You will be provided with uniforms (five (5) shirts, three (3) pants) and shall be responsible for the cleaning and maintenance of said uniforms. Any additional items purchased by the Village exceeding \$400 will require approval from the Village Board. Any items purchased by the Village that is less than \$400 must be within department budget guidelines.
- b) Cell phone: You will be provided with a cell phone that is to be used exclusively for Village business.

5. FEES.

- a. The Village shall pay the Interim Police Chief _____ for all services to be rendered to the village under this agreement.

6. TERM.

This agreement shall terminate on when a permanent Police Chief is hired, unless otherwise terminated under paragraph 7 hereafter.

7. TERMINATION.

This Agreement may be terminated by the Village or the individual upon ____ days prior written notice to the other party. Unless there has been, and until the time of any such termination, this Agreement shall remain in full force and effect. Upon termination of this agreement the individual shall promptly return and deliver to Village any and all Village issued items in their possession and control, whether or not said items contain confidential information.

8. INDEMNIFICATIONS AND HOLD HARMLESS; WAIVER.

_____ shall indemnify, defend and hold harmless the Village from any and all claims, demands, suits, judgments, and liabilities of any kind whatsoever, which may arise out of or result from the performance of its duties under this Agreement. In addition, _____ for itself and for any and all of its employees who may perform services hereunder waives any and all claims for unemployment benefits and/or claims for workers compensation benefits, insofar as any such claim or claims might otherwise be made or brought against the Village.

9. INSURANCE.

_____ shall maintain policies of insurance for general liability, health, worker's compensation, accident and/or professional liability, as may be necessary or required by the Village in connection with the performance of the duties hereunder.

10. GENERAL PROVISIONS.

- a. The agreement shall be governed by the laws of the State of Illinois.
- b. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions shall not be impaired there by. Limitations of liability, indemnities, and other express representations shall survive termination of this Agreement for any cause.

VILLAGE OF MAPLE PARK

Kathy Curtis, Village President

ATTEST:

Liz Peerboom, Village Clerk

VILLAGE OF MAPLE PARK KANE AND DEKALB COUNTIES, ILLINOIS

RESOLUTION 2017-12 Approved: _____

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE STAFF TO INVESTIGATE THE POSSIBLE INSTALLATION OF WAYSIDE HORNS AT THE RAILROAD CROSSINGS IN MAPLE PARK AND AUTHORIZES THE INVESTIGATION OF THE POSSIBILITY OF CLOSING ONE CROSSING WITHIN THE VILLAGE OF MAPLE PARK

WHEREAS, the safe operation of freight and passenger trains is vital not only to interstate commerce but also to the health and welfare of local communities, and the Village of Maple Park, Counties of DeKalb and Kane, Illinois, supports efforts to keep train operations safe in our village;

WHEREAS, the Village of Maple Park's Infrastructure Committee has been discussing the possibility of installing a wayside horn system;

WHEREAS, metropolitan Chicago is the one of nation's largest and most significant rail hubs, making rail safety an important consideration for many of the region's municipalities and counties with rail lines within their boundaries;

WHEREAS, the Chicago metropolitan region is home to some 1,500 public at-grade highway-rail crossings, which account for some 7,800 hours of motorist delay each weekday;

WHEREAS, over 280 collisions have occurred at the Chicago metropolitan region's highway-rail grade crossings between 2009-2014, resulting in 65 fatalities and 146 injuries;

WHEREAS, the public deserves the assurance that a thorough risk analysis has been completed, in regards to the installation of wayside horns;

THEN THEREFORE be it resolved, that the Village of Maple Park does hereby authorize the Village President and village staff to investigate the possible installing of wayside horns at the railroad crossings in Maple Park and also authorizes staff to investigate the possibility of closing one crossing in Maple Park to accomplish this objective.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____, 2017.

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Village President of the Village of Maple Park, Kane and DeKalb Counties, Illinois on _____, 2017.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

D A

RESOLUTION 2017-09 Approved: _____

**A RESOLUTION AUTHORIZING THE
DESTRUCTION OF AUDIO RECORDINGS OF
CLOSED SESSION MEETINGS**

WHEREAS, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or approval of a Records Commission or the State Archivist not less than eighteen (18) months after the completion of the meeting recorded, but only after:

- 1. Approval of the destruction of a particular recording; and
- 2. Approval of the written minutes of the closed meeting; and

WHEREAS, for the verbatim record by tape of the meetings set forth in Section 1 of this Resolution, at least eighteen (18) months have passed since the completion of those meetings, and this governmental body has approved written minutes for each of the meetings or portions of meetings set forth in Section 1; and

WHEREAS, this governmental body may order destruction of the verbatim record even if it continues to withhold the approved written minutes of the closed session until some later period of time;

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS, as follows:

SECTION 1: Based upon the statements made within the preamble to this resolution, the Village of Maple Park hereby orders the destruction of the verbatim record being a digital audio tape of the following executive session meetings as listed in Exhibit A.

SECTION 2: This Resolution shall be in full force and effect immediately upon its passage.

APPROVED and PASSED this _____ day of _____, **2017**.

AYES: _____
NAYS: _____
ABSENT: _____

Kathleen Curtis, Village President

Attest:

Elizabeth Peerboom, CMC, Village Clerk

EXHIBIT A

Date of Meeting:

9/2/14

1/6/15

2/3/15

7/7/15

10/6/15

1/5/16

1/12/16

DRAFT