



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, DECEMBER 5, 2017 IMMEDIATELY FOLLOWING THE PUBLIC HEARING MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Bart Shaver, Trustee Brandon Harris, Trustee Luke Goucher, Trustee Chris Higgins. Absent: Trustee Kristine Dalton (arrived late).

Others present: Police Chief Mike Acosta, Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Public Works Director Mike Miller, Village Engineer Jeremy Lin, and Village Clerk Liz Peerboom.

4. PROCLAMATIONS

PROCLAMATION 2017-04 MARIE STOVER

RECOGNIZING AND HONORING MARIE STOVER ON THE OCCASION OF HER 90TH BIRTHDAY

President Kathy Curtis read the Proclamation. She added that she had the honor of attending Mrs. Stover's 90th birthday party and Mrs. Stover was very happy that she presented the Proclamation to her. Mrs. Stover is proud to call herself the oldest living resident in Maple Park.

Trustee Dalton arrived at 7:04 p.m.

- 5. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

John Peloso, HD Rockers, spoke about getting permission to stay open until 1 a.m. on New Year's Eve.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – November 7, 2017
- Public Hearing – April 4, 2017, 2017

b) Receive and File

- Personnel and Communications Committee – October 17, 2017, Special Meeting November 7, 2017
- Finance and PR&D Committee – September 26, 2017 and October 31, 2017

c) Acceptance of Cash and Investment Report as of October 31, 2017

d) Approval of Bills Payable and Manual Check Register #762

ACCOUNTS PAYABLE:	\$21,616.31
MANUAL CHECKS:	46264.65
TOTAL:	<u>\$67,880.96</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

1. Metrowest Council of Government November 2017 Board Meeting (includes meal), \$35 for Kathy Curtis, Village President (included on warrant list).
2. Metrowest Council of Government 2017 Annual MWCOG Meeting and Business Partner Appreciation Dinner (includes meal), \$50 for Kathy Curtis, Village President (included on warrant list)

Trustee Higgins made a motion to approve the Consent agenda, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

7. FINANCIAL REPORT

No questions.

8. LEGAL REPORT

Trustee Higgins asked about a Special Use permit application that was mentioned in the Legal Report. President Curtis advised that the petition was received and the Clerk is in the process of scheduling a public hearing.

9. POLICE DEPARTMENT REPORT

No questions.

10. PUBLIC WORKS REPORT

Trustee Dries asked about a water leak on Main. Public Works Director Mike Miller said they had to replace a rotted part. Trustee Higgins asked about the water control board. Village Engineer Jeremy Lin advised that the part has been ordered.

11. ENGINEERING REPORT

Mr. Lin advised that the installation of the new guard rail to the bridge in Squires Crossing will begin this week.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
None.
- Finance & Public Relations & Development – Luke Goucher, Chair
None.
- Infrastructure – Brandon Harris, Chair
None

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. CONSIDERATIONS

None.

B. MOTIONS

1. MOTION TO ADJUST THE SEWER CHARGE FOR ACCOUNT #0060014200 IN THE

AMOUNT OF \$63.09 AND PENALTY ASSESSED.

Trustee Goucher made a motion to adjust the sewer charge for account #0060014200, in the amount of \$63.09, and penalty assessed, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. (6-0-0)

2. MOTION TO APPROVE THE RENTAL RATE OF \$275.00 PER MONTH FOR THE NORTH-WEST OFFICE IN THE CIVIC CENTER.

Trustee Goucher made a motion to approve the rental rate of \$275.00 per month for the North-West office in the Civic Center, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Shaver, Dries, Goucher. Nay: None. Absent: None. (6-0-0)

3. MOTION TO APPROVE SECURITY CAMERAS PURCHASE (SET OF 5 CAMERAS) IN THE NOT TO EXCEED AMOUNT OF \$550.00 FROM AMAZON.

Trustee Goucher made a motion to approve Security Cameras purchase (set of 5 cameras) in the not to exceed amount of \$500 from Amazon, seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

4. MOTION TO THE PURCHASE OF A SMART LOCK SET FOR THE GYM IN THE NOT TO EXCEED AMOUNT OF \$260.00.

Trustee Goucher made a motion to approve the purchase of a Smart Lock Set for the gym in the not-to-exceed amount of \$260.00, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Goucher, Harris, Dalton. Nay: None. Absent: None.

5. MOTION TO APPROVE THE PURCHASE OF THE iRECYCLING KIT 55 IN THE AMOUNT OF \$109.95

Trustee Goucher made a motion to purchase the iRecycling Kit 55, in the not to exceed amount of \$109.95, seconded by Trustee Shaver.

Trustee Dalton had questions about when the kit would come and would it be available for the Christmas season, as a lot of batteries are consumed during the holidays. Village Clerk Liz Peerboom advised that it would be ordered right away and she assumed that it would arrive well before Christmas.

After a brief discussion, Motion carried by roll call vote. Aye: Shaver, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

ADDED ➡ 6. MOTION TO APPROVE THE OFFER OF EMPLOYMENT TO A NEW POLICE CHIEF.

Trustee Harris made a motion to approve the offer of employee to a new police chief, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

C. ORDINANCES

1. ORDINANCE 2017-23 ANIMAL RELATED BUSINESSES

AN ORDINANCE AMENDING TITLE 6, "POLICE REGULATIONS," CHAPTER 2, "ANIMAL CONTROL," SECTION 4 "ANIMAL RELATED BUSINESSES," OF THE MAPLE PARK VILLAGE CODE

This ordinance removes the requirement that the Clerk will issue a permit. The Planning Commission held a Public Hearing on Thursday, November 30, 2017, to discuss this issue and agreed that this should be a Special Use Permit in residential areas.

Trustee Goucher made a motion to approve Ordinance 2017-23, "AN ORDINANCE AMENDING TITLE 6, "POLICE REGULATIONS," CHAPTER 2, "ANIMAL CONTROL," SECTION 4 "ANIMAL RELATED BUSINESSES," OF THE MAPLE PARK VILLAGE CODE," seconded by Trustee Dries.

Village Clerk Liz Peerboom advised that this ordinance and the next 4 items were part of a Planning Commission Public Hearing. The public hearing was held on November 30, 2017, with publication of a notice in the Daily Chronicle on November 15, 2017. A Findings of Fact and Recommendation was issued and signed by the Chairman of the Planning Commission after a 6-0-1 vote was taken.

Trustee Chris Higgins had questions about these ordinances and suggested that animal related businesses be banned in all residential districts.

President Curtis said that the village would rather control the use than ban it all together. Village Clerk Liz Peerboom advised that these ordinances would give residents input as to whether or not this type of Special Use would be granted.

After a long discussion, Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. (6-0-0)

2. ORDINANCE 2017-24 ANIMAL RELATED BUSINESSES

AN ORDINANCE AMENDING TITLE 11 "ZONING REGULATIONS," CHAPTER 6 "RESIDENTIAL DISTRICTS," SECTION 11-6-4 R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT," BY ADDING SUBSECTION B-6 "SPECIAL USES – ANIMAL RELATED BUSINESSES," OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS

This ordinance adds "Animal Related Business" as a required Special Use Permit in Section 11-6-4 R-1, Single-Family Residential District in the Maple Park Village Code. The Planning Commission held a Public Hearing on Thursday, November 30, 2017, to discuss this issue and agreed that this should be a Special Use Permit in residential areas.

Trustee Goucher made a motion to approve Ordinance 2017-24, "AN ORDINANCE AMENDING TITLE 11 "ZONING REGULATIONS," CHAPTER 6 "RESIDENTIAL DISTRICTS," SECTION 11-6-4 R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT," BY ADDING SUBSECTION B-6 "SPECIAL USES – ANIMAL RELATED BUSINESSES," OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS," seconded by Trustee Dries.

Trustee Higgins asked the Village Attorney about this ordinance. Village Attorney Kevin Buick advised that this ordinance takes away the licensing aspect.

After a long discussion, Motion carried by roll call vote. Aye: Harris, Dalton, Shaver, Dries, Goucher. Nay: Higgins. Absent: None. (5-1-0)

3. ORDINANCE 2017-25 ANIMAL RELATED BUSINESSES

AN ORDINANCE AMENDING TITLE 11 "ZONING REGULATIONS," CHAPTER 6 "RESIDENTIAL DISTRICTS," SECTION 5 "R-2 GENERAL RESIDENTIAL DISTRICT," ADDING SUBSECTION B-3 "SPECIAL USES – ANIMAL RELATED BUSINESSES," OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS

This ordinance adds "Animal Related Business" as a required Special Use Permit in Section 11-6-5 R-2, General Residential District in the Maple Park Village Code. The Planning Commission held a Public Hearing on Thursday, November 30, 2017, to discuss this issue and agreed that this should be a Special Use Permit in residential areas.

Trustee Goucher made a motion to approve Ordinance 2017-25, "AN ORDINANCE AMENDING TITLE 11 "ZONING REGULATIONS," CHAPTER 6 "RESIDENTIAL DISTRICTS," SECTION 5 "R-2 GENERAL RESIDENTIAL DISTRICT," ADDING SUBSECTION B-3 "SPECIAL USES – ANIMAL RELATED BUSINESSES," OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS," seconded by Trustee Harris.

Trustee Higgins voiced his opposition to the ordinance and read chapters of the code.

After a long discussion, Motion carried by roll call vote. Aye: Dalton, Shaver, Dries, Goucher, Harris. Nay: Higgins. Absent: None. (5-1-0)

4. ORDINANCE 2017-26 ANIMAL RELATED BUSINESSES

AN ORDINANCE AMENDING TITLE 11 "ZONING REGULATIONS," CHAPTER 6 "RESIDENTIAL DISTRICTS," SECTION 11-6-6 R-3 MULTI-FAMILY RESIDENTIAL DISTRICT," BY ADDING SUBSECTION B-6 "SPECIAL USES – ANIMAL RELATED BUSINESSES," OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS

This ordinance adds "Animal Related Business" as a required Special Use Permit in Section 11-6-6 R-3 Multi-Family Residential District in the Maple Park Village Code. The Planning Commission held a Public Hearing on Thursday, November 30, 2017, to discuss this issue and agreed that this should be a Special Use Permit in residential areas.

Trustee Goucher made a motion to approve Ordinance 2017-26, "AN ORDINANCE AMENDING TITLE 11 "ZONING REGULATIONS," CHAPTER 6 "RESIDENTIAL DISTRICTS," SECTION 11-6-6 R-3 MULTI-FAMILY RESIDENTIAL DISTRICT," BY ADDING SUBSECTION B-6 "SPECIAL USES – ANIMAL RELATED BUSINESSES," OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS," seconded by Trustee Harris.

Trustee Higgins voiced his opposition to this ordinance.

After a long discussion, Motion carried by roll call vote. Aye: Shaver, Dries, Goucher, Harris, Dalton. Nay: Higgins. Absent: None. (5-1-0)

5. ORDINANCE 2017-27 DISPOSAL OF SURPLUS PROPERTY

AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY IN POSSESSION OF THE VILLAGE OF MAPLE PARK

This ordinance allows the Police Department to sell, donate, and/or auction a police car that was damaged by water.

Trustee Goucher made a motion to approve Ordinance 2017-27, "AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY IN POSSESSION OF THE VILLAGE OF MAPLE PARK," seconded by Trustee Dalton.

Attorney Buick advised that the attachment wasn't part of the ordinance. Village Clerk Liz Peerboom advised that she would get the attachment and get it with the ordinance before it is published in pamphlet form.

Village President Kathy Curtis advised that this is the vehicle that is not working and will not be able to be used from this point forward.

After a brief discussion, Motion carried by roll call vote. Aye: Shaver, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None.

6. ORDINANCE 2017-28 LIQUOR CODE CHANGE – FUN FEST HOURS

AN ORDINANCE AMENDING TITLE 4, “BUSINESS AND LICENSE ADMINISTRATION”, CHAPTER 2, “LIQUOR CONTROL”, PARAGRAPH 16 OF THE MAPLE PARK VILLAGE CODE

This ordinance would allow liquor license holders to stay open until 1 a.m. on Sunday – the weekend of Funfest.

Village President Kathy Curtis advised that she could not support this ordinance because being open until midnight is long enough for Fun Fest weekend.

Motion FAILED for lack of a motion or a seconded.

7. ORDINANCE 2017-28A LIQUOR CODE CHANGE – NEW YEAR’S EVE HOURS

AN ORDINANCE AMENDING TITLE 4, “BUSINESS AND LICENSE ADMINISTRATION”, CHAPTER 2, “LIQUOR CONTROL”, PARAGRAPH 16 OF THE MAPLE PARK VILLAGE CODE

This ordinance would allow for liquor licensees to remain open until 1 a.m. if New Year’s Eve falls on a Sunday.

Trustee Dries made a motion to approve Ordinance 2017-28A, “AN ORDINANCE AMENDING TITLE 4, “BUSINESS AND LICENSE ADMINISTRATION”, CHAPTER 2, “LIQUOR CONTROL”, PARAGRAPH 16 OF THE MAPLE PARK VILLAGE CODE,” seconded by Trustee Shaver. The Board discussed the language in the ordinance and agreed that, while they are in favor of the change, the wording would need to be updated to reflect 1 a.m. the next day.

Trustee Dries amended his motion to approving the ordinance with language from the Village Attorney that would reflect the 2 a.m. time period, seconded by Trustee Shaver.

Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. Abstain: Goucher, Harris. (4-0-0-2)

8. ORDINANCE 2017-29 TAX LEVY

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR THE FISCAL YEAR COMMENCING MAY 1, 2018 AND ENDING APRIL 30, 2019

This ordinance allows the village to levy the taxes that help to run the village. The levy amounts were announced at the November 7, 2017 Board of Trustees meeting.

Trustee Goucher made a motion to approve Ordinance 2017-29, “AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE

VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR THE FISCAL YEAR COMMENCING MAY 1, 2018 AND ENDING APRIL 30, 2019,” seconded by Trustee Harris.

Motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Shaver, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

9. ORDINANCE 2017-30 SEXUAL HARASSMENT POLICY

AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS

This ordinance approves the policy prohibiting sexual harassment for Maple Park village employees, the Village President and the Board of Trustees.

Trustee Dries made a motion to approve Ordinance 2017-30, “AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS,” seconded by Trustee Goucher.

Clerk Peerboom advised that this was a mandate from the Governor’s office and was received within the last week.

Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

D. RESOLUTIONS

1. RESOLUTION 2017-17 COPIER MAINTENANCE AGREEMENT

AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH IMPACT NETWORKING, LLC FOR COPIER MAINTENANCE

This resolution authorizes the Village President to execute an agreement for maintenance of the copier. The current copier maintenance included in the lease agreement, which has ended.

Trustee Harris made a motion to approve Resolution 2017-17, “AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH IMPACT NETWORKING, LLC FOR COPIER MAINTENANCE,” seconded by Trustee Harris.

Trustee Goucher asked why the price had gone up. Village Accountant Cheryl Aldridge advised that the lease of the copier is up and the village will now own the copier; adding, that since it is an older copier, the maintenance cost will be higher, but the village will not be paying the lease payment any longer. Trustee

Goucher asked if the staff was happy with the copier. Ms. Aldridge advised that it is a good copier.

Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Goucher, Harris, Dalton. Nay: None. Absent: None. (6-0-0)

2. RESOLUTION 2017-18 MEETING DATES AND TIMES

ESTABLISHING THE DATES AND TIMES FOR 2018 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

This resolution allows for the approval of the meeting dates and times for Board meetings and Committee meetings.

Trustee Higgins made a motion to approve Resolution 2017-18, "ESTABLISHING THE DATES AND TIMES FOR 2018 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS," seconded by Trustee Goucher.

Motion carried by roll call vote. Aye: Shaver, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

3. RESOLUTION 2017-19 SALES TAX INCREASE RESOLUTION

A RESOLUTION SUBMITTING TO THE ELECTORS BY REFERENDUM THE QUESTION OF WHETHER TO RAISE THE SALES TO 7.5% IN KANE AND DEKALB COUNTIES, MAPLE PARK, ILLINOIS

This resolution would allow the Village of Maple Park to put a question on the ballot to the voters of Maple Park.

Trustee Goucher made a motion to approve Resolution 2017-19, "A RESOLUTION SUBMITTING TO THE ELECTORS BY REFERENDUM THE QUESTION OF WHETHER TO RAISE THE SALES TO 7.5% IN KANE AND DEKALB COUNTIES, MAPLE PARK, ILLINOIS," seconded by Trustee Dries.

Clerk Peerboom advised that she had gotten new language for the resolution from the Village Attorney, but didn't change the title of the resolution. Village Attorney Kevin Buick advised that he would write a new title, but had questions for the Board of Trustees. He wanted to know if they were wanting the sales tax for Maple Park, which is 0% to be 1%; adding that this would not affect what the different counties charge. Clerk Peerboom advised that DeKalb County is 6.25%, and Kane County is 7%. Mr. Buick advised that the state is 6.25%, so that means that DeKalb County doesn't add anything to the state tax, but Kane county does. He added that the village would be adding a city sales tax of 1%, and he will update the language in the title and forward the new resolution to Clerk Peerboom.

Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

16. VILLAGE PRESIDENT REPORT

None.

17. TRUSTEE REPORTS

None.

18. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dalton.
Motion carried by voice vote.

Meeting adjourned at 8:14 p.m.

Liz Peerboom, CMC
Village Clerk

DRAFT



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PUBLIC HEARING MINUTES TUESDAY, DECEMBER 5, 2017 MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

7:00 P.M.

1. CALL TO ORDER

Village President Kathy Curtis opened the Public Hearing at 7:00 p.m.

2. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Bart Shaver, Trustee Brandon Harris, Trustee Luke Goucher, Trustee Chris Higgins. Absent: Trustee Kristine Dalton.

Others present: Police Chief Mike Acosta, Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Public Works Director Mike Miller, Village Engineer Jeremy Lin, and Village Clerk Liz Peerboom.

3. DISCUSSION OF TAX LEVY

1st reading was at the November 7, 2017 meeting. She read the following data from the Village Accountant:

- Total extension is \$227,811
- Previous year was \$214,513
- The tax rate is 0.8118
- Previous year was 0.8314
- The largest factor of the decrease in rate is the increase in the EAV (Equalized Assessed Value).
- This year the EAV increased by 8.77%. Last year the increase was 6.54%. We are also seeing an increase in new growth, with the building that started last year.
- In the example that is on page 2 of the tax levy, a home with an assessed value of \$64,500 last year (estimated value of \$193,500) would pay approximately \$26 more in village property taxes this year than last year.

There were no questions on the tax levy.

4. ADJOURNMENT

President Curtis closed the public hearing at 7:02 p.m.

Liz Peerboom, CMC
Village Clerk

DRAFT



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Approved by the Personnel
Committee on 12/4/17.

PERSONNEL & COMMUNICATIONS COMMITTEE MEETING MINUTES

Tuesday, November 21, 2017

6:00 p.m.

Village of Maple Park
302 Willow Street, Maple Park, IL, 60151

1. MEETING CALL TO ORDER AND ROLL CALL

Chairman JP Dries called the meeting to order at 7:02 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Chairman JP Dries, Trustee Chris Higgins, Trustee Bart Shaver, Trustee Brandon Harris, Trustee Kristine Dalton, and Trustee Luke Goucher.

Others present: Interim Police Chief Mike Acosta, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Committee may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- October 17, 2017
- November 7, 2017 – Special Meeting

Trustee Harris made a motion to approve the meeting minutes from October 17, 2017 and November 7, 2017, seconded by Trustee Dalton. Motion carried by voice vote.

4. POLICE CHIEF INTERVIEWS

The committee interviewed five candidates, as follows: Michael Schoo, Dino Heckerman, Dean Stiegemeier, Thomas Rosebush, Kevin Williams. Consensus was to bring back Dean Stiegemeier, Dino Heckerman, and Kevin Williams for second interviews.

5. ADJOURNMENT

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 9:49 p.m.

Liz Peerboom, Village Clerk

Committee Members:
Trustee JP Dries, Chair
Trustee Kristine Dalton
Trustee Brandon Harris
Trustee Bart Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Approved by the Finance
Committee on December 27, 2017.

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FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, November 28, 2017

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Goucher called the meeting to order at 7:04 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Chairman Luke Goucher, Trustee Chris Higgins, Trustee Kristine Dalton and Trustee Bart Shaver.

Others present: Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- September 26, 2017
- October 31, 2017

Trustee Shaver made a motion to approve the meeting minutes from September 26, 2017 and October 31, 2017, seconded by Trustee Higgins. Motion carried by voice vote.

4. DISCUSSION OF RATES FOR CIVIC CENTER

- Office Space

The committee discussed rental rates for office space and agreed on the following rates to be approved by the Board of Trustees:

Northwest Office \$275.00 per month

Exercise Room - \$60.00 for six-week exercise course or \$242.67 per month for a lease

They also discussed the rent rate for the library and consensus was that the library rent rate would stay the same.

5. DISCUSSION OF GYM RENTAL

- Looking at who's renting
- Proof of insurance for renters
- Logistics
- Lock / Keypad

The committee discussed gym rental and agreed that if leagues do not pay they do not get to rent the gym. The committee also discussed the possible purchase of a smart lock, enabling staff to issue codes to renters and remove those codes when necessary.

Trustee Shaver made a motion to ask the Board of Trustees to approve the purchase of smart lock set and hub in the not to exceed amount of \$260.00, seconded by Trustee Higgins. Motion carried by voice vote.

The committee also discussed the Wednesday night league and their lack of payment. Consensus was to send a certified letter to the group's leader asking for a payment arrangement. The Village Clerk will also require all leagues to provide insurance and waivers each year to participate in the use of the gym.

The committee then discussed security cameras. Trustee Higgins made a motion to ask the full Board to approve the purchase of Arlo Pro security cameras in the not to exceed amount of \$500.00, seconded by Trustee Shaver. Motion carried by voice vote.

6. DISCUSSION OF SALES TAX REFERENDUM

- Market Study in surrounding areas

The committee discussed the possibility of putting a question on the ballot to raise the sales tax for Maple Park. Village Clerk Liz Peerboom advised that the sales tax rate for DeKalb County is 6.25%, while Kane County is 7%.

Trustee Goucher advised that this tax makes more sense than raising the real estate tax, because sales tax is paid by customers from other areas also, not just Maple Park residents. He coined the phrase "other people's money." After some discussion, Trustee Higgins made a motion to ask the full Board to put a question on the ballot for the 2018 General Primary Election to raise the sales tax by 1%, seconded by Trustee Shaver. Motion carried by voice vote.

Clerk Peerboom will work with the Village Attorney to draft a resolution.

7. DISCUSSION OF FORECASTING FOR TIF

- Revenue
- Programs / Projects

Trustee Goucher advised that he will have information for the Committee at the next Finance Committee meeting.

8. DISCUSSION OF PUBLIC RELATIONS

- Promotion
- Media

Trustee Higgins advised that he would be willing to help with public relations for the referendum. Clerk Peerboom reminded the committee that the village cannot spend public funds to promote the referendum.

9. DISCUSSION OF NEW GOLF CART POLICY

Trustee Goucher said that he would like to hold off on fees until the Personnel committee discusses the issue.

10. DISCUSSION OF REFUSE CONTRACT

Trustee Goucher advised that it is too early to begin discussions on a Request for Proposals for the refuse contract. He added that the Waste Management contract expires January 31, 2019.

11. DISCUSSION OF OTHER ITEMS

None.

12. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 8:45 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members
Trustee Goucher Chair
Trustee Dalton
Trustee Higgins
Trustee Shaver



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Approved by the Finance
Committee on December 27, 2017.

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, December 26, 2017

7:00 p.m.

**Maple Park Civic Center
302 Willow Street, Maple Park, IL**

The Finance and PR&D Committee meeting scheduled for Tuesday, December 26, 2017, was rescheduled to Tuesday, December 27, 2017.

Liz Peerboom, CMC
Village Clerk

Committee Members

Trustee Goucher, Chair

Trustee Dalton

Trustee Higgins

Trustee Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the
Infrastructure Committee on
12-12-17.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, October 10, 2017

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Brandon Harris called the meeting to order at 7:02 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Chairman Brandon Harris, Trustee JP Dries, Trustee Chris Higgins. Absent: Trustee Luke Goucher (arrive late).

Also present: Public Works Director Mike Miller, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- September 12, 2017

Trustee Dries made a motion to approve the minutes from the September 12, 2017 meeting, seconded by Trustee Higgins. Motion carried by voice vote.

4. WATER TOWER LEASE FINALIZATION – REVIEW OF FEEDBACK FROM KEVIN BUICK

Chairman Harris advised that he was waiting to get feedback on the agreement from Village Attorney Kevin Buick. He did receive that and this item will be on the next Board agenda.

5. GIS UPDATE

Village Engineer Jeremy Lin was not present at the meeting, but Chairman Harris advised that Mr. Lin gave the GIS files to Cheryl to begin the conversion and this is moving forward.

MINUTES

Infrastructure Committee Meeting

October 10, 2017

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6. WAYSIDE HORNS

Chairman Dries updated the committee on the wayside horns. Village Clerk Liz Peerboom passed out the executed resolution for the investigation of wayside horns. The committee discussed wayside horns and the RTA tax.

Trustee Higgins talked about public opinion and suggested putting together a PR piece to educate the public.

Trustee Goucher suggested reaching out to the company that sells the wayside horn system to help with the contact at the railroad. He also suggested having the salesman come to a committee meeting.

7. ENGINEERING UPDATE

Chairman Harris updated the committee on the bridge work in Squires Crossing, which will start this month. Trustee Dries and Public Works Director Mike Miller discussed preventative maintenance at the waste water treatment plant. Mr. Miller wanted to know what he could legally do at the waste water treatment plant. Trustee Dries also asked about replacing a blower motor. Mr. Miller said that he had replaced a blower motor a couple of years ago and wanted to know why the village would need to replace a blower motor. Trustee Higgins suggested that there may be energy efficiency with replacing the blower motor. Mr. Miller suggested replacing the resin at the water plant before replacing a blower motor at the waste water treatment plant. He also suggested cleaning the water tank. Trustee Higgins talked about getting a cheap aluminum boat for the waste water treatment plant. He said that he has seen them on Craig's List and Facebook.

8. PUBLIC WORKS UPDATE

Public Works Director Mike Miller talked about golf cart seat belts being unsafe. Trustee Goucher said that he thinks that seat belts on golf carts is overkill. Chairman Harris said that this topic is more of a Personnel Committee topic than an Infrastructure Committee topic.

Mr. Miller said that he is doing some work on some streets, adding that he also is working on replacing signs. He also talked about sidewalk replacement. He said that sidewalks on the east side of town are smaller than what is the current requirement. He replaces those sidewalks with the current size. The committee then discussed a sidewalk replacement program. Mr. Miller said that the village used to have a program, Clerk Peerboom will look to see if there is still a program. If so, she will send it to the committee.

Trustee Dries asked about storm basins and whether they need to be replaced. Mr. Miller said that there are places in the village where they need to be replaced. Trustee Dries also asked about running drainage behind the businesses on Main Street. Trustee Goucher said that that area is in the TIF district and this could be a good project for TIF. Mr. Miller also talked about other drains in that area that are not working, adding that tomorrow a

plumber is coming to put water in at McAdams shed. The committee also discussed paving the alley behind the businesses on Main Street to help with drainage. Trustee Goucher said that there is also money in the water/sewer fund that could be used in conjunction with TIF.

The committee also discussed fixing the drainage issue at the ball fields at the Civic Center.

Trustee Dries asked if the engineering has been done for Center Street. Mr. Miller advised that the engineering had indeed been done, but said that the engineering will have to be done again if Motor Fuel Tax is used.

9. OTHER ITEMS

None.

10. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Goucher. Motion carried by voice vote.

Meeting adjourned at 7:46 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee Harris, Chair
Trustee Higgins

Trustee Goucher
Trustee Dries



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Infrastructure Committee on
12-12-17.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, November 14, 2017

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

The Infrastructure Committee meeting scheduled for Tuesday, November 14, 2017, was cancelled.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee Harris, Chair
Trustee Higgins

Trustee Goucher
Trustee Dries

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
November 30, 2017

Fund	Interest Rate	First Midwest CD	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(42,382.11)	(42,382.11)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	155,177.98	-	-	155,177.98
Total General Fund		-	155,177.98	-	(42,382.11)	112,795.87
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	(3,545.44)	(3,545.44)
First Midwest Bank	0.03%	-	-	245,753.33	-	245,753.33
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	90,381.34	-	-	90,381.34
First Midwest Bank - CD	0.70%	150,000.00	-	-	-	150,000.00
Total Utility Tax Fund		150,000.00	90,381.34	245,753.33	(3,545.44)	482,589.23
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	40,001.95	40,001.95
Total Road & Bridge Fund		-	-	-	40,001.95	40,001.95
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	4,330.63	4,330.63
Illinois Public Treasurer's Pool		-	34,768.50	-	-	34,768.50
Total Road & Bridge Fund		-	34,768.50	-	4,330.63	39,099.13
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	90,248.43	-	-	90,248.43
Total Motor Fuel Tax Fund		-	90,248.43	-	-	90,248.43
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account		-	-	-	9,704.72	9,704.72
Illinois Public Treasurer's Pool		-	281,584.43	-	-	281,584.43
Total Operating Accounts		-	281,584.43	-	9,704.72	291,289.15
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	(5,415.92)	(5,415.92)
Illinois Public Treasurer's Pool		-	141,445.19	-	-	141,445.19
First Midwest Bank - CD	0.70%	10,000.00	-	-	-	10,000.00
Total Water Improvement Accounts		10,000.00	141,445.19	-	(5,415.92)	146,029.27
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	5,488.53	5,488.53
Illinois Public Treasurer's Pool		-	183,362.59	-	-	183,362.59
First Midwest Bank - CD	0.70%	90,000.00	-	-	-	90,000.00
Total Sewer Improvement Accounts		90,000.00	183,362.59	-	5,488.53	278,851.12
Total Water & Sewer Funds		100,000.00	606,392.21	-	9,777.33	716,169.54
Total Village Operating Funds		250,000.00	976,968.46	245,753.33	8,182.36	1,480,904.15
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	17,200.00	17,200.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	105,629.01	105,629.01
Total Village Escrow Funds		-	-	-	122,829.01	122,829.01
Total Village Cash & Investments		250,000.00	976,968.46	245,753.33	131,011.37	1,603,733.16

SYS DATE:12/28/17

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 763
Thursday December 28, 2017

SYS TIME:07:33
[NW1]

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 MICHAEL ACOSTA 12312017	01-30-5390	INTERIM POLICE CHIEF	3280.00	3280.00
01 AMERICAN VACTOR SERVICES 20746	52-20-5600	VACTOR TRUCK & OPERATOR	1400.00	1400.00
01 ELLEN ANDERSEN 12102017	01-00-2103	RENTAL DEPOSIT REFUND	100.00	100.00
01 AZAVAR AUDIT 13831	01-10-5390	DECEMBER 2017	6.90	6.90
01 BANNER UP SIGNS 65748	01-30-5600	LETTERING ON NEW SQUAD	180.00	180.00
01 CASEY'S GENERAL STORES, INC. 11302017	01-30-5250	GASOLINE	453.93	453.93
01 CMJ TECHNOLOGIES, INC. 10088	01-10-5390	PREPAID BLOCK OF LABOR	1260.00	1260.00
01 COMMONWEALTH EDISON 0147077192 1117	01-50-5730	STREET LIGHTING	3786.76	251.67
0498142046 1117	52-20-5730	LIFT STATION		92.16
0798152002 1117	52-10-5730	WELL		1374.29
1620026021 1117	52-20-5730	WWTP		1198.58
4665155040 1217	01-50-5730	STREET LIGHTING		838.01
5778015012 1117	01-20-5730	HERITAGE HILLS POND		32.05
01 CONSERV FS, INC. 121006678	52-10-5250	GASOLINE	427.88	154.04
121006678	01-50-5250	GASOLINE		213.94
121006678	52-20-5250	GASOLINE		59.90
01 DES MOINES STAMP MANUFACTURING 1109700	01-10-5200	RECEIVED STAMP	71.00	71.00
01 FOSTER, BUICK, CONKLIN, LUNDGR 19457	01-10-5330	ORDINANCE VIOLATION	1181.25	175.00
19457	01-10-5330	GENERAL COUNSEL		568.75
19457	01-10-5330	LIQUOR ISSUES		87.50
19457	01-10-5330	ORDINANCES&RESOLUTIONS		350.00
01 GOODENOUGH INC. 59943	01-10-5420	PLUMBING INSPECTION	50.00	50.00
01 GMJB INC. 10122	01-20-5600	DIGGING AT RETENTION POND	1500.00	1500.00
01 FRONTIER 8158273286 1217	01-30-5700	POLICE PHONES	578.47	137.69
8158273309 1217	01-10-5700	OFFICE TELEPHONES		279.76
8158273710 1217	52-10-5700	WELL HOUSE		56.12
8158275039 1217	52-20-5700	WWTP		48.75
8158275069 1217	52-20-5700	LIFT STATION		56.15
01 HAWKINS, INC. 4190488 RI	52-10-5110	CHEMICALS	245.00	245.00
01 IMPACT NETWORKING, LLC 994561	01-10-5200	COPY COSTS	336.77	336.77

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VILLAGE OF MAPLE PARK
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 INTERLATE SYSTEMS, INC. 8577	01-10-5390	BALLOT QUESTION TRANSLATION	35.00	35.00
01 JANCO SUPPLY INC. 273929	01-50-5600	ICE MELT	180.97	180.97
01 KANE COUNTY SHERIFF'S OFFICE 17-008	01-30-5560	RANGE USE	300.00	300.00
01 LINTECH ENGINEERING, INC. 1719	01-10-5320	BOARD MEETING	510.00	170.00
1719	01-10-5320	GIS FILE PREP		170.00
1719	28-00-2200.02	SQUIRE'S BRIDGE WORK		170.00
01 MATT LINDEN MP02984	01-00-4625	TICKET REFUND	25.00	25.00
01 LOWE'S 12172017	01-40-5600	MAINTENANCE & REPAIR	241.91	173.69
12172017	01-50-5620	STREET MAINTENANCE		68.22
01 GAIL MCCARNEY 12252017	01-00-2103	RENTAL DEPOSIT REFUND	100.00	100.00
01 LINTECH ENGINEERING, INC. 1714	52-10-5390	WATER OPERATION SERVICES	2825.00	1250.00
1714	52-20-5390	WASTEWATER OPERATION SERVICES		1250.00
1714	52-10-5600	REPAIR WORK		325.00
01 NICOR 331314100041217	01-50-5730	GARAGE GAS	1611.34	136.39
399087100051217	01-40-5730	CIVIC CENTER GAS		1474.95
01 SHAW SUBURBAN MEDIA 1474243	01-10-5900	PUBLIC HEARING NOTICE	58.20	58.20
01 KEVIN PETERSON 12172017	01-00-2103	RENTAL DEPOSIT REFUND	100.00	100.00
01 QUILL CORPORATION 3025846	01-10-5200	OFFICE SUPPLIES	200.41	74.99
3144959	01-10-5200	OFFICE SUPPLIES		18.99
3144959	01-30-5100	OFFICE SUPPLIES		58.99
3422264	01-10-5200	OFFICE SUPPLIES		34.97
3422264	01-30-5100	OFFICE SUPPLIES		84.46
43461	01-10-5200	RETURNED ITEM		71.99-
01 SENSUS USA INC. ZA17030086	52-10-5550	ANNUAL SUPPORT	1949.94	974.97
ZA17030086	52-20-5550	ANNUAL SUPPORT		974.97
01 STERLING CODIFIERS, INC. 20090	01-10-5390	ANNUAL HOSTING FEE	1177.00	500.00
20397	01-10-5390	SUPPLEMENT #20		677.00
01 SUBURBAN LABORATORIES, INC. 150663	52-10-5335	WATER TESTING	105.00	105.00
01 ULTRAMAX 166425	01-30-5100	AMMO	926.00	926.00
01 VERIZON WIRELESS			256.32	

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VILLAGE OF MAPLE PARK
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
9798393427	01-10-5700	CELL PHONES		74.32
9798393427	01-30-5700	CELL PHONES		67.97
9798393427	01-30-5700	AIR CARDS		114.03
01 VERIZON WIRELESS 12312017	01-10-5700	CELL PHONE	50.00	50.00
** TOTAL CHECKS TO BE ISSUED			25510.05	

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01		GENERAL FUND	15775.12	
28		DEVELOPERS ESCROW FUND	170.00	
52		WATER & SEWER FUND	9564.93	
***		GRAND TOTAL ***	25510.05	
		TOTAL FOR REGULAR CHECKS:	24,689.67	
		TOTAL FOR DIRECT PAY VENDORS:	820.38	

SYS DATE:12/28/17

VILLAGE OF MAPLE PARK
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[NW1]

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01	VANTAGEPOINT TRANSFER AGENTS-#12/14/17	21016		240.63	
40	12142017	01-00-2150	ICMA PAYABLE		85.65
40	12142017	01-20-5030	PENSION EXPENSE		51.14
40	12142017	01-50-5030	PENSION EXPENSE		51.14
40	12142017	52-10-5030	PENSION EXPENSE		26.35
40	12142017	52-20-5030	PENSION EXPENSE		26.35
01	VANTAGEPOINT TRANSFER AGENTS-#12/28/17	21020		385.79	
40	12282017	01-00-2150	ICMA PAYABLE		85.65
40	12282017	01-20-5030	PENSION EXPENSE		99.05
40	12282017	01-50-5030	PENSION EXPENSE		99.05
40	12282017	52-10-5030	PENSION EXPENSE		51.02
40	12282017	52-20-5030	PENSION EXPENSE		51.02
01	AMERICAN BANK & TRUST	12/13/17	21017	1735.82	
40	11272017C	01-40-5600	MAINTENANCE & REPAIR		27.87
40	11272017C	01-50-5600	MAINTENANCE & REPAIR		136.31
40	11272017E	01-40-5600	MAINTENANCE & REPAIR		74.57
40	11272017E	01-50-5600	MAINTENANCE & REPAIR		77.65
40	11272017E	01-50-5620	STREET MAINTENANCE		880.42
40	11272017E	01-50-5622	STREET SIGN INSTALLATION		25.80
40	11272017F	01-10-5200	OFFICE SUPPLIES		54.20
40	11272017F	01-10-5390	OTHER PROFESSIONAL SERVICES		459.00
** TOTAL MANUAL CHECKS REGISTERED				2362.24	

=====

REPORT SUMMARY

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CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	25510.05	2362.24	27872.29
TOTAL CASH	25510.05	2362.24	27872.29

SYS DATE:12/28/17

VILLAGE OF MAPLE PARK
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A/P MANUAL CHECK POSTING LIST					
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)					
PAYABLE TO	CHECK DATE	CHECK NO	AMOUNT		
REG# INV NO	G/L NUMBER	DESCRIPTION			DISTR
DISTR	CHECKS TO	REGISTERED			
FUND	BE ISSUED	MANUAL	TOTAL		
01	15775.12	2207.50	17982.62		
28	170.00	.00	170.00		
52	9564.93	154.74	9719.67		
TOTAL DISTR	25510.05	2362.24	27872.29		



Village of Maple Park

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FINANCE REPORT TUESDAY, JANUARY 2, 2018

- Budget Report – Included in the packet this month is the December Budget Report. In the Utility Tax Fund, the Village was reimbursed for the loan proceeds for the new Police Department vehicle that was purchased. The budget report was also completed prior to the Utility Bills being issued. The revenue for those will be included in the January report.
- The annual budget process is starting – I will need all items to include in the FY2019 budget to me by January 31st. Even if they are just ideas, please send them so that we can have them included in the budget discussion.
- Escrow Accounts – There was activity for the month of December for Squire's Crossing.
- Warrant List
 - A/P Check run of \$25,510.05, manual checks of \$2,362.24 for a total of \$27,872.29.
 - Sensus USA Inc – Annual support for the radio read handheld device for \$1,949.94.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - December 31, 2017

	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Dec 17	Actual Totals for May 17 - Dec 17	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	667,404	687,114	538,542	524,147	14,395
TOTAL ADMINISTRATION & FINANCE	347,043	345,786	239,278	215,984	23,294
TOTAL PARKS & GROUNDS	41,893	46,366	30,911	30,378	533
TOTAL POLICE DEPARTMENT	210,579	219,769	151,518	158,660	(7,143)
TOTAL CIVIC CENTER	17,532	22,000	14,667	12,310	2,356
TOTAL STREET DEPARTMENT	70,379	89,091	58,061	58,472	(411)
TOTAL NON DEPARTMENTAL	-	-	-	38,067	(38,067)
TOTAL GENERAL FUND EXPENDITURES	687,426	723,013	494,434	513,871	(19,438)
GENERAL FUND NET INCOME/LOSS	(20,022)	(35,899)	44,108	10,276	33,832
12 - UTILITY TAX FUND					
TOTAL REVENUE	121,846	82,244	58,077	73,683	(15,606)
TOTAL EXPENDITURES	141,417	84,754	55,254	70,950	(15,696)
UTILITY TAX FUND NET INCOME/LOSS	(19,571)	(2,510)	2,823	2,734	90
13 - TIF DISTRICT FUND					
TOTAL REVENUE	37,890	38,500	38,500	47,380	(8,880)
TOTAL EXPENDITURES	37,890	11,744	8,244	7,374	870
ROAD & BRIDGE FUND NET INCOME/LOSS	-	26,756	30,256	40,006	(9,749)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	43,582	42,847	42,697	45,259	(2,562)
TOTAL EXPENDITURES	45,091	60,500	60,333	42,539	17,794
ROAD & BRIDGE FUND NET INCOME/LOSS	(1,509)	(17,653)	(17,637)	2,720	(20,356)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	33,481	33,883	22,588	22,815	(227)
TOTAL EXPENDITURES	-	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	33,481	33,883	22,588	22,815	(227)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	14,749	10,000	-	-	-
TOTAL EXPENDITURES	14,749	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	406,397	408,120	263,320	225,253	38,067
TOTAL WATER EXPENDITURES	198,224	209,508	142,958	133,340	9,619
TOTAL SEWER EXPENDITURES	135,985	148,586	120,127	112,135	7,991
TOTAL WATER & SEWER FUND EXPENDITURES	334,209	358,093	263,085	245,475	17,610
WATER & SEWER FUND NET INCOME/LOSS	72,188	50,027	235	(20,222)	20,457
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	44,170	41,721	37,371	26,775	10,596
TOTAL EXPENDITURES	20,209	12,911	12,911	12,761	150
WATER IMPROVEMENT NET INCOME/LOSS	23,961	28,810	24,460	14,014	10,446
56 -SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	33,714	30,635	26,260	27,600	(1,340)
TOTAL EXPENDITURES	2,929	-	-	17,200	(17,200)
SEWER IMPROVEMENT NET INCOME/LOSS	30,784	30,635	26,260	10,400	15,860
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	17,200	(17,200)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	17,200	(17,200)
GRAND TOTAL REVENUE	1,403,233	1,375,062	1,027,354	1,010,112	17,243
GRAND TOTAL EXPENSES	1,283,921	1,261,015	894,261	910,170	(15,909)
GRAND TOTAL NET INCOME / LOSS	119,312	114,048	133,094	99,942	33,152

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		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Dec 17	Actual Totals for May 17 - Dec 17	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	107,585	111,247	111,247	108,211	3,036
01-00-4120	REAL ESTATE TAX - KANE CO.	98,927	103,266	103,266	99,988	3,278
01-00-4220	STATE OF IL - INCOME TAX	124,056	132,310	88,207	89,199	(993)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	63,797	70,000	46,667	51,755	(5,088)
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,294	3,000	2,000	1,495	505
01-00-4270	STATE OF IL-USE TAX	32,300	33,143	22,095	18,239	3,856
01-00-4280	STATE OF IL-VIDEO GAMING TAX	17,047	15,600	10,400	14,028	(3,628)
01-00-4310	GAME LICENSE	150	150	150	300	(150)
01-00-4320	ANIMAL LICENSE	1,785	1,700	1,700	1,670	30
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	3,015	2,750	1,375	(900)	2,275
01-00-4341	RAFFLE LICENSE FEE	45	20	10	35	(25)
01-00-4350	LIQUOR LICENSE	9,000	9,000	9,000	10,000	(1,000)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	400	-	-	-	-
01-00-4410	BUILDING PERMITS	6,320	10,000	7,778	4,482	3,296
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	6,214	4,334	4,334	9,287	(4,953)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	10,331	6,502	6,502	3,043	3,459
01-00-4420	SOLICITOR PERMITS	10	20	10	-	10
01-00-4500	GARBAGE COLLECTION REVENUE	123,308	127,262	84,841	63,883	20,959
01-00-4505	GARBAGE PENALTIES	2,009	1,750	1,167	1,240	(73)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,020	680	680	1,360	(680)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	1,700	1,020	1,020	340	680
01-00-4550	PARK RENT	1,260	1,500	1,500	660	840
01-00-4550.03	RENT - KANE COUNTY POLLING	40	40	40	40	-
01-00-4550.04	RENT - GYM USE	4,498	4,500	3,000	2,778	222
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	3,200	3,200	-
01-00-4550.11	RENT - KITCHEN	938	750	500	588	(88)
01-00-4550.17	RENT - EXERCISE ROOM	300	-	-	410	(410)
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	21,667	21,667	(0)
01-00-4610	DEKALB COUNTY FINES	441	500	333	238	95
01-00-4620	KANE COUNTY FINES	244	1,000	667	556	111
01-00-4625	ORDINANCE VIOLATION FINES	650	2,000	1,333	2,200	(867)
01-00-4800	INTEREST INCOME	1,036	1,500	1,000	4,346	(3,346)
01-00-4900	OTHER INCOME	2,567	250	167	1,014	(848)
01-00-4910	REIMBURSEMENT INCOME	5,799	4,000	2,667	8,776	(6,110)
** TOTAL GENERAL FUND REVENUE		667,404	687,114	538,542	524,147	14,395
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	49,697	56,873	37,915	32,061	5,855
01-10-5010.01	WAGES - REIMBURSED (POLICE)	300	-	-	-	-
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,980	3,000	3,000	2,835	165
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	936	1,000	1,000	1,000	-
01-10-5011	SALARIES - VILLAGE BOARD	19,200	19,600	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	930	1,000	500	395	105
01-10-5020	SOCIAL SECURITY EXPENSE	5,248	5,850	2,901	2,624	276
01-10-5120	POSTAGE	1,947	2,500	1,667	1,853	(187)
01-10-5150	ANIMAL TAG EXPENSE	73	100	-	58	(58)
01-10-5160	COPIER & POSTAGE MACHINE LEASE	3,456	3,441	2,294	1,783	511
01-10-5200	OFFICE SUPPLIES	7,288	6,000	4,000	4,912	(912)
01-10-5320	ENGINEERING SERVICES	4,038	5,000	3,333	2,720	613
01-10-5330	LEGAL SERVICES	22,834	20,000	13,333	15,677	(2,343)
01-10-5350	AUDIT EXPENSE	12,160	12,510	12,510	12,760	(250)
01-10-5390	OTHER PROFESSIONAL SERVICES	20,746	12,500	8,333	10,656	(2,323)
01-10-5400	GARBAGE COLLECTION EXPENSE	123,213	127,262	84,841	63,819	21,023
01-10-5420	PERMIT EXPENSE	-	-	-	100	(100)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	-	-	-	975	(975)
01-10-5500	INSURANCE EXPENSE	44,066	46,000	46,000	45,024	976
01-10-5550	SOFTWARE EXPENSE	25	-	-	-	-
01-10-5570	DUES AND MEMBERSHIPS	4,917	5,000	3,333	4,430	(1,097)
01-10-5700	TELEPHONE	5,073	5,000	3,333	3,272	62
01-10-5900	OTHER EXPENSES	6,425	5,000	3,333	3,003	330
01-10-5900.01	FUN FEST EXPENSES	600	750	750	525	225
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	880	900	900	836	64
01-10-5920	CONFERENCES	2,643	1,500	1,000	(333)	1,333
01-10-5599	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	5,000	-
01-10-8210	COMPUTERS	2,368	-	-	-	-
** TOTAL ADMINISTRATION & FINANCE		347,043	345,786	239,278	215,984	23,294

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	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Dec 17	Actual Totals for May 17 - Dec 17	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES					
01-20-5010 WAGES	29,484	29,283	19,522	19,900	(378)
01-20-5020 SOCIAL SECURITY EXPENSE	2,579	2,543	1,695	1,850	(154)
01-20-5030 PENSION EXPENSE	1,300	1,330	887	967	(81)
01-20-5040 EMPLOYEE MEDICAL INSURANCE	3,960	3,960	2,640	2,704	(64)
01-20-5250 GASOLINE & FUEL	792	1,000	667	612	54
01-20-5600 MAINTENANCE & REPAIR	2,600	7,000	4,667	3,411	1,256
01-20-5730 UTILITIES	862	1,000	667	935	(268)
01-20-5900 OTHER EXPENSE	316	250	167	-	167
** TOTAL PARKS & GROUNDS	41,893	46,366	30,911	30,378	533
30 - POLICE DEPARTMENT EXPENDITURES					
01-30-5010 WAGES - CHIEF	58,599	53,300	35,533	33,560	1,973
01-30-5015 WAGES - PATROL OFFICERS	56,906	65,341	43,561	46,309	(2,748)
01-30-5016 WAGES - TRAINING	6,703	5,495	3,663	4,489	(826)
01-30-5018 WAGES - SERGEANT	28,443	30,462	20,308	19,385	923
01-30-5020 SOCIAL SECURITY EXPENSE	12,242	12,286	8,190	8,850	(659)
01-30-5030 PENSION EXPENSE	2,413	2,372	1,581	1,582	(1)
01-30-5040 EMPLOYEE MEDICAL INSURANCE	6,231	6,000	4,000	2,808	1,192
01-30-5100 GENERAL SUPPLIES	4,289	4,000	2,667	3,010	(344)
01-30-5250 GASOLINE & FUEL	6,127	7,500	5,000	3,841	1,159
01-30-5300 UNIFORM EXPENSE	3,270	4,000	2,667	1,739	928
01-30-5330 LEGAL SERVICES	44	1,000	667	-	667
01-30-5390 OTHER PROFESSIONAL SERVICES	-	-	-	10,400	(10,400)
01-30-5560 TRAINING	1,095	2,000	2,000	1,285	715
01-30-5570 DUES & MEMBERSHIPS	1,774	1,000	1,000	60	940
01-30-5600 MAINTENANCE & REPAIR	5,155	6,000	4,000	4,438	(438)
01-30-5700 TELEPHONE	3,830	5,000	3,333	2,696	637
01-30-5750 COMMUNICATIONS	11,438	12,014	12,014	11,988	26
01-30-5900 OTHER EXPENSE	2,021	2,000	1,333	2,222	(889)
** TOTAL POLICE DEPARTMENT	210,579	219,769	151,518	158,660	(7,143)
40 - CIVIC CENTER EXPENDITURES					
01-40-5100 GENERAL SUPPLIES	769	1,500	1,000	27	974
01-40-5600 MAINTENANCE & REPAIR	9,547	10,000	6,667	9,921	(3,254)
01-40-5730 UTILITIES	6,856	10,000	6,667	2,363	4,304
01-40-5900 OTHER EXPENSE	360	500	333	-	333
** TOTAL CIVIC CENTER	17,532	22,000	14,667	12,310	2,356
50 - STREET DEPARTMENT EXPENDITURES					
01-50-5010 WAGES	29,484	29,283	19,522	19,900	(378)
01-50-5020 SOCIAL SECURITY EXPENSE	2,579	2,543	1,695	1,849	(154)
01-50-5030 PENSION EXPENSE	1,300	1,330	887	967	(81)
01-50-5040 EMPLOYEE MEDICAL INSURANCE	3,960	3,960	2,640	2,703	(63)
01-50-5175 ROAD SALT	2,585	8,000	4,000	-	4,000
01-50-5250 GASOLINE & FUEL	1,331	2,500	1,667	543	1,124
01-50-5390 OTHER PROFESSIONAL SERVICES	219	225	150	-	150
01-50-5600 MAINTENANCE & REPAIR	5,419	7,500	5,000	12,247	(7,247)
01-50-5620 STREET MAINTENANCE	5,538	12,000	8,000	6,878	1,122
01-50-5621 TREE MAINTENANCE	4,550	7,500	5,000	4,900	100
01-50-5622 STREET SIGN INSTALLATION	-	2,000	1,333	513	821
01-50-5730 UTILITIES	13,075	12,000	8,000	7,964	36
01-50-5900 OTHER EXPENSE	339	250	167	7	159
** TOTAL STREET DEPARTMENT	70,379	89,091	58,061	58,472	(411)
NON DEPARTMENTAL EXPENDITURES					
01-90-5900.07 GRAND POINTE ESCROW LOSS	-	-	-	35,937	(35,937)
01-90-5900.16 OLSEN ESCROW LOSS	-	-	-	2,130	(2,130)
** TOTAL NON DEPARTMENTAL	-	-	-	38,067	(38,067)
TOTAL GENERAL FUND REVENUES	667,404	687,114	538,542	524,147	14,395
TOTAL GENERAL FUND EXPENDITURES	687,426	723,013	494,434	513,871	(19,438)
GENERAL FUND NET INCOME/LOSS	(20,022)	(35,899)	44,108	10,276	33,832

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		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Dec 17	Actual Totals for May 17 - Dec 17	Variance to Budget
12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	27,056	30,000	20,000	15,286	4,714
12-00-4140.30	COM ED - UTILITY TAX	33,220	30,000	20,000	16,061	3,939
12-00-4140.40	NICOR GAS - UTILITY TAX	15,333	12,000	8,000	4,754	3,246
12-00-4746	POLICE GRANTS	9,285	-	-	3,536	(3,536)
12-00-4750	VEHICLE LOAN PROCEEDS	-	-	-	23,520	(23,520)
12-00-4800	INTEREST INCOME	907	500	333	774	(441)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	5,000	-
12-00-4996	TRANSFER FROM TIF FUND	31,046	4,744	4,744	4,752	(9)
** TOTAL REVENUE		121,846	82,244	58,077	73,683	(15,606)
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	29,500	29,500	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	11,778	11,911	11,911	643	11,268
12-00-8102	CIVIC CENTER IMPROVEMENTS	24,025	-	-	-	-
12-00-8401	POLICE VEHICLE	30,970	7,500	7,500	31,020	(23,520)
12-00-8411	COMPUTERS & ACCESSORIES	3,693	4,843	4,843	5,237	(394)
12-00-8413	POLICE GRANT PURCHASES	5,976	-	-	3,050	(3,050)
12-00-8418	GIS	-	1,500	1,500	1,500	-
12-00-8419	PARK TUCKPOINTING	5,975	-	-	-	-
** TOTAL EXPENDITURES		141,417	84,754	55,254	70,950	(15,696)
UTILITY TAX FUND NET INCOME/LOSS		(19,571)	(2,510)	2,823	2,734	89
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	6,493	6,500	6,500	9,082	(2,582)
13-00-4120	TIF TAX - KANE CO.	31,397	32,000	32,000	38,297	(6,297)
** TOTAL REVENUE		37,890	38,500	38,500	47,380	(8,880)
EXPENDITURES						
13-00-5999	TRANSFER TO UTILITY TAX FUND	31,046	4,744	4,744	4,752	(9)
13-00-8417	ESTABLISHMENT OF TIF DISTRICT	6,844	7,000	3,500	2,622	879
** TOTAL EXPENDITURES		37,890	11,744	8,244	7,374	870
TIF DISTRICT FUND NET INCOME/LOSS		-	26,756	30,256	40,006	(9,749)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	20,605	20,000	20,000	19,450	550
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,023	3,023	3,023	6,004	(2,981)
15-00-4120	REAL ESTATE TAX-KANE COUNTY	19,374	19,374	19,374	19,593	(219)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	317	250	167	212	(45)
15-00-4800	INTEREST INCOME	263	200	133	-	133
** TOTAL REVENUE		43,582	42,847	42,697	45,259	(2,562)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	319	500	333	-	333
15-00-5320	ENGINEERING SERVICES	2,295	-	-	-	-
15-00-5620	STREET MAINTENANCE	42,477	60,000	60,000	42,539	17,461
** TOTAL EXPENDITURES		45,091	60,500	60,333	42,539	17,794
ROAD & BRIDGE FUND NET INCOME/LOSS		(1,509)	(17,653)	(17,637)	2,720	(20,356)

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19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,204	33,733	22,488	22,347	142
19-00-4800	INTEREST INCOME	277	150	100	469	(369)
	** TOTAL REVENUE	33,481	33,883	22,588	22,815	(227)
EXPENDITURES						
		-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	33,481	33,883	22,588	22,815	(227)
28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4936	DEVELOPER RECEIPTS	14,749	10,000	-	-	-
	** TOTAL REVENUE	14,749	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	1,488	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	13,262	5,000	-	-	-
	** TOTAL EXPENDITURES	14,749	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	182,057	185,000	123,333	100,337	22,996
52-00-4171	ALLOCATION OF WATER REVENUE	(12,428)	(13,000)	(8,667)	(6,826)	(1,841)
52-00-4180	SEWER REVENUE	176,832	180,000	120,000	100,219	19,781
52-00-4181	ALLOCATION OF SEWER REVENUE	(12,287)	(13,000)	(8,667)	(6,756)	(1,910)
52-00-4190	PENALTIES	6,344	6,000	4,000	4,139	(139)
52-00-4200	TURN ON/OFF REVENUE	650	500	333	525	(192)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	200	200	400	(200)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	500	300	300	200	100
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	688	688	1,376	(688)
52-00-4300.03	METER FEES - HERITAGE HILLS	1,782	1,032	1,032	688	344
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	400	400	800	(400)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	1,000	600	600	400	200
52-00-4800	INTEREST INCOME	832	200	133	7	127
52-00-4900	OTHER REVENUE	184	200	133	244	(111)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	29,500	29,500	-
	** TOTAL REVENUE	406,397	408,120	263,320	225,253	38,067

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10 - WATER DIVISION EXPENDITURES					
52-10-5010 WAGES	23,843	23,080	15,387	14,409	978
52-10-5020 SOCIAL SECURITY EXPENSE	2,007	1,922	1,281	1,292	(11)
52-10-5030 PENSION EXPENSE	670	685	457	498	(42)
52-10-5040 EMPLOYEE MEDICAL INSURANCE	2,040	2,040	1,360	1,393	(33)
52-10-5100 GENERAL SUPPLIES	98	400	267	86	181
52-10-5105 METERS	1,415	1,496	1,496	3,293	(1,797)
52-10-5110 CHEMICALS	14,775	15,000	10,000	6,334	3,666
52-10-5120 POSTAGE	866	2,000	1,333	234	1,100
52-10-5250 GASOLINE & FUEL	1,238	1,500	1,000	831	169
52-10-5320 ENGINEERING	170	-	-	-	-
52-10-5330 LEGAL EXPENSE	153	250	167	-	167
52-10-5335 TEST EXPENSE	2,150	3,000	2,000	1,280	720
52-10-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	10,833	10,833	(0)
52-10-5390 OTHER PROFESSIONAL SERVICES	13,600	15,500	10,333	10,000	333
52-10-5550 SOFTWARE EXPENSE	947	1,000	1,000	975	25
52-10-5600 MAINTENANCE & REPAIR	5,013	10,000	6,667	5,972	695
52-10-5700 TELEPHONE	639	600	400	445	(45)
52-10-5730 UTILITIES	16,149	18,000	12,000	8,566	3,434
52-10-5740 JULIE LOCATES	88	100	-	-	-
52-10-5870 IEPA LOAN - PRINCIPAL	49,380	50,710	25,187	25,187	-
52-10-5880 IEPA LOAN - INTEREST	9,520	8,370	4,353	4,353	-
52-10-5886 IEPA LOAN - WATERMAIN	25,319	25,903	25,903	25,903	-
52-10-5888 IEPA LOAN - WATERMAIN	11,520	11,202	11,202	11,202	-
52-10-5900 OTHER EXPENSE	374	500	333	254	80
** TOTAL WATER EXPENDITURES	198,224	209,508	142,958	133,340	9,619
20 - SEWER DIVISION EXPENDITURES					
52-20-5010 WAGES	20,918	23,080	15,387	14,409	978
52-20-5020 SOCIAL SECURITY EXPENSE	1,760	1,922	1,281	1,294	(13)
52-20-5030 PENSION EXPENSE	670	685	457	498	(42)
52-20-5040 EMPLOYEE MEDICAL INSURANCE	2,040	2,040	1,360	1,393	(33)
52-20-5100 GENERAL SUPPLIES	98	250	167	-	167
52-20-5110 CHEMICALS	-	250	167	-	167
52-20-5120 POSTAGE	640	600	400	-	400
52-20-5250 GASOLINE & FUEL	482	750	500	323	177
52-20-5330 LEGAL EXPENSE	66	250	167	-	167
52-20-5335 TEST EXPENSE	2,298	1,600	1,067	892	175
52-20-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	10,833	10,833	(0)
52-20-5390 OTHER PROFESSIONAL SERVICES	13,500	15,000	10,000	10,000	-
52-20-5400 PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550 SOFTWARE EXPENSE	947	1,000	1,000	975	25
52-20-5600 MAINTENANCE & REPAIR	19	10,000	6,667	1,523	5,144
52-20-5700 TELEPHONE	1,206	1,200	800	832	(32)
52-20-5730 UTILITIES	13,124	11,000	7,333	6,644	690
52-20-5740 JULIE LOCATES	88	100	-	-	-
52-20-5870 IEPA LOAN - PRINCIPAL	56,196	57,817	57,817	57,817	-
52-20-5880 IEPA LOAN - INTEREST	2,961	2,091	2,091	2,091	-
52-20-5900 OTHER EXPENSE	224	200	133	110	23
** TOTAL SEWER EXPENDITURES	135,985	148,586	120,127	112,135	7,991
TOTAL WATER & SEWER FUND EXPENDITURES	334,209	358,093	263,085	245,475	17,610
WATER & SEWER FUND NET INCOME/LOSS	72,188	50,027	235	(20,222)	20,457

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - December 31, 2017

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Dec 17	Actual Totals for May 17 - Dec 17	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	12,428	13,000	8,667	6,826	1,841
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	9,175	6,254	6,254	12,439	(6,185)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	10,233	10,506	10,506	6,867	3,639
54-00-4800	INTEREST INCOME	556	50	33	-	33
54-00-4994	TRANSFER FROM UTILITY TAX FUND	11,778	11,911	11,911	643	11,268
	** TOTAL REVENUE	44,170	41,721	37,371	26,775	10,596
EXPENDITURES						
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	10,256	10,625	10,625	10,625	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	1,436	1,286	1,286	1,286	-
54-00-8210	CAMERA SYSTEM	8,517	-	-	-	-
54-00-8211	WATER READER UPGRADE	-	1,000	1,000	850	150
	** TOTAL EXPENDITURES	20,209	12,911	12,911	12,761	150
	WATER IMPROVEMENT NET INCOME/LOSS	23,961	28,810	24,460	14,014	10,446
56 -SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	12,287	13,000	8,667	6,756	1,910
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,300	7,004	7,004	13,939	(6,935)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	10,233	10,506	10,506	6,867	3,639
56-00-4800	INTEREST INCOME	893	125	83	38	45
	** TOTAL REVENUE	33,714	30,635	26,260	27,600	(1,340)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	-	-	17,200	(17,200)
56-00-8210	CAMERA SYSTEM	2,929	-	-	-	-
	** TOTAL EXPENDITURES	2,929	-	-	17,200	(17,200)
	SEWER IMPROVEMENT NET INCOME/LOSS	30,784	30,635	26,260	10,400	15,860
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	9,600	-	-	12,800	(12,800)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	11,000	11,000	-	4,400	(4,400)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(20,600)	(11,000)	-	-	-
	** TOTAL REVENUE	-	-	-	17,200	(17,200)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	SCHOOL LAND CASH NET INCOME/LOSS	-	-	-	17,200	(17,200)
GRAND TOTALS						
	GRAND TOTAL REVENUE	1,403,233	1,375,062	1,027,354	1,010,112	17,243
	GRAND TOTAL EXPENSES	1,283,921	1,261,015	894,261	910,170	(15,909)
	GRAND TOTAL NET INCOME / LOSS	119,312	114,048	133,094	99,942	33,152

Estimated Cash Balances for December 31, 2017

	11/30/17 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	12/31/17 Check Run	Estimated 12/31/17 Balance	
Old Second Checking	91,009.42	(500.00)	54,194.02	(9,314.77)	(17,765.06)	(25,510.05)	92,113.56	N/A
First Midwest	245,753.33						245,753.33	0.03%
TIF Funds	40,001.95		3.68				40,005.63	N/A
Illinois Funds	976,968.46		18,407.19				995,375.65	N/A
First Midwest CD	250,000.00						250,000.00	0.70%
	1,603,733.16	(500.00)	72,604.89	(9,314.77)	(17,765.06)	(25,510.05)	1,623,248.17	

Estimated Fund Balance
through December 31, 2017

	Beginning Balance	Revenues	Expenditures	Ending Balance	Est Balance Budget	Better/(Worse)
General Fund	\$162,800	\$524,147	\$513,871	\$173,076	\$148,985	24,091
Other Funds:						
Utility Tax Fund	512,813	73,683	70,950	515,546	504,747	10,799
TIF District Fund	-	47,380	7,374	40,006	26,756	13,250
Road & Bridge Fund	36,701	45,259	42,539	39,421	18,763	20,658
Motor Fuel Tax Fund	73,252	22,815	-	96,067	107,348	(11,281)
Totals	622,766	189,137	120,863	691,040	657,614	33,426
Water & Sewer Funds						
Water & Sewer Operating Fund	313,375	225,253	245,475	293,153	368,223	(75,070)
Water Improvement Fund	131,533	26,775	12,761	145,547	156,870	(11,323)
Sewer Improvement Fund	268,451	27,600	17,200	278,851	295,059	(16,208)
Totals	713,359	279,628	275,436	717,551	820,152	(102,601)
Village Totals	\$1,498,925	\$992,912	\$910,170	\$1,581,667	\$1,626,751	(45,084)

VILLAGE OF MAPLE PARK
Escrow Accounts – 12/31/17

Developer	Date Established	Plan Stage	Account Number	Balance 12/01/17	Deposits	Adjustments	Changes	Balance 12/31/17	Balance to stay above	Minimum Required Balance	Amount Due	Spent to date Engineering	Legal / Other	Notes
Turnstone Group LLC (Squire's)	12/19/02	Under Construction	28-00-2200.02	23,734.58			(170.00)	23,564.58	10,000.00	25,000.00	-	132,037.36	12,718.02	-
Paydon (North Coast Dvlpt)	07/10/02	Preliminary Plat Submitted	28-00-2200.05	294.28				294.28	10,000.00	25,000.00	24,705.72	46,028.52	10,312.50	1
Maple Park Development, LLC	02/26/08		28-00-2200.17	7,460.00				7,460.00	2,500.00	7,500.00	-	5,025.00	21,939.50	-
Barrie Bros.	04/08/08		28-00-2200.18	3,318.68				3,318.68	2,500.00	7,500.00	-	3,761.32	420.00	-
James McWehly	11/09/11		28-00-2200.20	10,000.00				10,000.00	2,500.00	7,500.00	-	0.00	0.00	-
REO Funding Solutions	07/01/14	Cash Deposit - Completion date 06/30/17	28-00-2200.21	50,907.00				50,907.00			-	0.00	0.00	-
Totals				\$ 95,714.54	\$ -	\$ -	\$ (170.00)	\$ 95,544.54			\$ 24,705.72	\$ 186,852.20	\$ 45,390.02	

Notes:

1. On Red Light List as of 09/21/07

Balance Required by Ordinance

\$7,500 - Preapplication
\$7,500 - Concept Review
\$25,000 - Prelim Plat
\$25,000 - Final Plat

Replenish if under \$2,500

Replenish if under \$2,500

Replenish if under \$10,000

Replenish if under \$10,000

Village of Maple Park
Rental Amounts

Facility	Amount Charged	
Washington Park and Pavilion	Resident	\$100.00
	Non-Resident	\$150.00
McAdams Pavilion	Resident	\$100.00
	Non-Resident	\$150.00
Baseball Diamonds	Resident	\$100.00
	Non-Resident	\$150.00
Gym Rental 5828 square feet	Resident	\$20.00 per hour
	Non-Resident	\$30.00 per hour
Birthday Parties in Gym	Resident	\$100.00 per event
	Non-Resident	\$150.00 per event
Kitchen 936 square feet	Resident	\$100.00
	Non-Resident	\$150.00
Gym / Kitchen Package	Resident	\$150.00
	Non-Resident	\$200.00
Rooms in Civic Center	\$4 per square foot per year	
NW Office	825 square feet	\$275.00 per month
Exercise Room	728 square feet	\$20.00 per hour
		\$60 per 6 week class
		\$243.00 per month

Facility	Amount Charged	
Library District Rent 2502 square feet	Since 11/01/14	\$400.00 per month