



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING AGENDA

TUESDAY, FEBRUARY 6, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL/QUORUM ESTABLISHED
4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*
5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – January 2, 2018
- b) Receive and File
 - Finance and PR&D Committee – December 27, 2017
 - Infrastructure Committee – December 12, 2017
- c) Acceptance of Cash and Investment Report as of December 31, 2017
- d) Approval of Bills Payable and Manual Check Register #764

ACCOUNTS PAYABLE:	\$74,368.65
MANUAL CHECKS:	5,029.43
TOTAL:	<u>\$79,398.08</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metrowest Council of Government 2018 Legislative Breakfast – January 17, 2018 (includes meal), \$20 for Kathy Curtis, Village President (included on warrant list).

6. FINANCIAL REPORT

7. LEGAL REPORT

8. POLICE DEPARTMENT REPORT

9. PUBLIC WORKS REPORT

10. ENGINEERING REPORT

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
- Finance & Public Relations & Development – Luke Goucher, Chair
- Infrastructure – Brandon Harris, Chair

12. OLD BUSINESS

13. NEW BUSINESS

A. CONSIDERATIONS

None.

B. MOTIONS

1. MOTION TO WAIVE THE WATER BILL FOR ACCOUNT #0010060000.
2. MOTION TO REDUCE THE AMOUNT OF ESCROW ON FILE FOR SQUIRES CROSSING WITH REO FUNDING TO \$15,000.00 FROM \$50,907.00.
3. MOTION TO APPROVE THE APPLICATION FOR THE DEKALB COUNTY ECONOMIC DEVELOPMENT CORPORATION GRANT.

C. ORDINANCES

1. ORDINANCE 2018-02 ANIMAL TAGS

AN ORDINANCE AMENDING TITLE 6, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, ANIMAL CONTROL, 6-2-3, SUBSECTION E., “LICENSE FEES; REQUIREMENTS”

This ordinance takes away the requirement for residents to obtain animal tags.

2. ORDINANCE 2018-03 TEMPORARY SUSPENSION OF FEES

TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

This Ordinance extends the suspension of fees until December 31, 2018.

4. ORDINANCE 2018-04 TEMPORARY SUSPENSION OF WATER/SEWER CONNECTION FEES

AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK

This ordinance extends the suspension of fees until December 31, 2018.

D. RESOLUTIONS

1. RESOLUTION 2018-01 WAYSIDE HORNS

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SUBMIT AN APPLICATION FOR WAYSIDE HORNS TO UNION PACIFIC RAILROAD FOR CROSSINGS AT COUNTY LINE ROAD, PLEASANT STREET AND LIBERTY STREET

This Resolution allows the village to submit an application to Union Pacific Railroad for wayside horns.

2. RESOLUTION 2018-02 ENGINEERING REQUEST FOR PROPOSALS

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO PUBLISH A REQUEST FOR PROPOSALS (RFP) FOR ENGINEERING SERVICES FOR VILLAGE ENGINEER

This Resolution would allow village staff to publish a request for proposals for a new Village Engineer.

3. RESOLUTION 2018-04 ACCEPTANCE OF SQUIRES CROSSING BRIDGE

A RESOLUTION AUTHORIZING THE PARTIAL ACCEPTANCE OF SQUIRES CROSSING FROM REO FUNDING SOLUTIONS IV, LLC

This resolution accepts the bridge in Squires Crossing after work has concluded on the bridge.

16. VILLAGE PRESIDENT REPORT

17. TRUSTEE REPORTS

17. EXECUTIVE SESSION

Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

18. MATTERS REFERRED FROM CLOSED SESSION

1. RESOLUTION 2018-03 DESTRUCTION OF CLOSED SESSION AUDIO RECORDINGS

A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MEETINGS

This resolution allows for the destruction of audio recordings of closed session meeting dates that have been approved. The meeting dates are: 2/2/16, 4/5/16, 5/3/16, and 6/7/16.

2. APPROVAL OF CLOSED SESSION MEETING MINUTES:

- September 5, 2017
- September 12, 2017
- November 7, 2017

19. ADJOURNMENT



Village of Maple Park

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BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, JANUARY 2, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Bart Shaver, Trustee JP Dries, Trustee Kristine Dalton, Trustee Chris Higgins. Absent: Trustee Luke Goucher (arrived late), and Trustee Brandon Harris (arrived late).

Others present: Interim Police Chief Mike Acosta, Village Attorney Kevin Buick, Dean Stiegemeier and his family, and Village Clerk Liz Peerboom.

4. SWEARING IN OF DEAN STIEGEMEIER, CHIEF OF POLICE

Village Attorney Kevin Buick sworn in Dean Stiegemeier as the new police chief.

5. INTRODUCTION OF ANITA ZURBRUGG, DIRECTOR OF DEKALB COUNTY COMMUNITY FUND

Anita Zurbrugg, Director of the DeKalb County Community Fund was present to speak about a short term grant opportunity in the amount of \$20,000, for municipalities to use for community economic development planning. She also went over the grant guidelines.

Trustee Luke Goucher arrived at 7:07 p.m.

Trustee Brandon Harris arrived at 7:11 p.m.

Ms. Zurbrugg then asked if there were any questions.

Trustee Dalton advised that the village is in a split county and asked if that would impact where the grant money is spent. Ms. Zurbrugg advised that they will not nitpick about where in the community it is being used.

Trustee Goucher asked Ms. Zurbrugg to join them for a Finance Committee meeting. She will also bring a representative from NIU Center for Government Studies along. Ms.

Zurbrugg advised that they are asking for the community would come up with 10%. She said that an example would be that a strategic plan would be approximately \$10,000, making the amount that the village would need to come up with would be approximately \$1,000. Deadline is January 2019.

Trustee Higgins asked if the village would need to wait until January 2019 to apply. Ms. Zurbrugg said that they should apply as soon as possible.

Trustee Harris asked about the application process. She distributed the questions from the application and said there is no interview.

Trustee Goucher asked if this was the same grant that Jolene Willis spoke about. Ms. Zurbrugg said that this is the same grant. President Curtis advised that Maple Park did complete the survey that precipitated this grant.

- 6. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

7. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – December 5, 2017
 - Public Hearing – December 5, 2017
- b) Receive and File
 - Personnel and Communications Committee – November 21, 2017
 - Finance and PR&D Committee – November 28, 2017 and December 26, 2017
 - Infrastructure Committee – October 10, 2017 and November 14, 2017
- c) Acceptance of Cash and Investment Report as of November 30, 2017
- d) Approval of Bills Payable and Manual Check Register #763

ACCOUNTS PAYABLE:	\$25,510.05
MANUAL CHECKS:	<u>2,362.24</u>

TOTAL: \$27,872.29

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees-None.

Trustee Harris made a motion to approve the Consent agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

8. FINANCIAL REPORT

Village Accountant Cheryl Aldridge was not in attendance.

9. LEGAL REPORT

No report.

10. POLICE DEPARTMENT REPORT

Chief Stiegemeier advised that he had an uneventful day. Trustee Dries mentioned that drop in center attendance is up by 300 from last year.

11. PUBLIC WORKS REPORT

Public Works Director Mike Miller was not in attendance.

12. ENGINEERING REPORT

Village Engineer Jeremy Lin was not in attendance.

13. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
- Finance & Public Relations & Development – Luke Goucher, Chair
- Infrastructure – Brandon Harris, Chair

Trustee Harris will be putting on a demonstration for the GIS for the February meeting.

14. OLD BUSINESS

None.

15. NEW BUSINESS

A. CONSIDERATIONS

None.

B. MOTIONS

1. MOTION TO APPROVE THE RENT RATE FOR THE EXERCISE ROOM IN THE AMOUNT OF \$60.00 FOR A SIX-WEEK EXERCISE CLASS OR \$243.00 PER MONTH FOR A LEASE OF ONE YEAR OR LONGER.

Trustee Harris, made a motion to approve the rent rate for the Exercise room in the Civic Center in the amount of \$60.00 for a six-week exercise class or \$243.00 per month for a lease of one year or longer, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. (6-0-0)

C. ORDINANCES

None.

D. RESOLUTIONS

None.

15. VILLAGE PRESIDENT REPORT

President Curtis advised that copies of the comprehensive plan are on the table for anyone that would like one.

16. TRUSTEE REPORTS

President Curtis thanked Mike Acosta for coming out of retirement to help the Police Department with the transition, and welcomed Chief Stiegemeier.

17. EXECUTIVE SESSION

President Curtis advised that there would be no closed session.

18. ADJOURNMENT

Trustee made a motion to adjourn the meeting, seconded by Trustee. Motion carried by voice vote.

Meeting adjourned at 7:29 p.m.



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Approved by the Finance
Committee on January 23, 2018.

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Wednesday, December 27, 2017

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Luke Goucher called the meeting order at 7:04 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Luke Goucher, Trustee Bart Shaver, Trustee Kristine Dalton, and Trustee Chris Higgins.

Others present: Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- November 28, 2017
- December 26, 2017

Trustee Higgins made a motion to approve the meeting minutes from the November 28, 2017 meeting and the December 26, 2017 meeting seconded by Trustee Dalton. Motion carried by voice vote.

4. DISCUSSION OF FORECASTING FOR TIF

- TIF Forecasting
- Use of TIF Proceeds

Trustee Goucher advised that there have been a few inquiries about receiving TIF money. He said that the village needs to decide what is going to happen with the TIF proceeds. He added that the plan says that the proceeds will be used for infrastructure, but that could mean different things to different people.

MINUTES

Finance and PR&D Committee Meeting

December 27, 2017

Page 2 of 3

Trustee Goucher advised that the balance in the TIF fund is currently \$37,889.62 and with an estimate of \$47,379.56 for FY2018, the total could possibly rise to more than \$106,000.

Trustee Goucher briefly went over the concept of the TIF. He then went over some ideas for the use of TIF funds, which other communities are doing. Some of the ideas mentioned were:

- paving of the downtown alley way
- decorative street lighting
- downtown façade program
- signage
- purchasing of abandoned property

Trustee Goucher recommended that the committee read the TIF documents so that they can make an informed decision on what the funds will be used for.

5. DISCUSSION OF PUBLIC RELATIONS

- Promotion
- Media

Trustee Goucher advised that this item remains on the agenda because committee members agree that it is pretty important.

Trustee Higgins had some ideas on how to bring the attention back to Maple Park from developers that were lost during the recession.

Trustee Goucher asked Trustee Higgins to take on the marketing plan as his project.

The committee discussed a possible “I am Maple Park” initiative.

Clerk Peerboom will get the logo to Trustee Higgins and speak to the village attorney about the list of communities that have had referendums that have passed and find out what the village can do to market the tax increase.

6. DISCUSSION OF REFUSE CONTRACT

Trustee Goucher said that there isn't anything to talk about yet on the refuse contract because it doesn't expire until 2019, but this item will remain on the agenda so that it doesn't get forgotten.

Consensus was to put the refuse contract out for bid to get cheaper rates. He added that in early 2018 an RFP will be written and sent out to several companies.

MINUTES

Finance and PR&D Committee Meeting

December 27, 2017

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7. DISCUSSION OF OTHER ITEMS

Trustee Dalton discussed the possibility of hiring a village administrator. The committee discussed the pros of having a full-time administrator to advance the community. The committee agreed that a village administrator would really help propel the community, but the budget does not allow for a village administrator position.

Trustee Goucher suggested that Trustee Dalton sit down with the Village Accountant to come up with a plan, but if the budget can't sustain the salary there isn't any reason to discuss the topic.

8. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 9:05 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members

Trustee Goucher Chair

Trustee Dalton

Trustee Higgins

Trustee Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Approved by the Infrastructure
committee on January 9, 2018.

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Website: <http://www.villageofmaplepark.com>

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, December 12, 2017

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Harris called the meeting to order at 7:04 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee JP Dries, Trustee Chris Higgins, Trustee Brandon Harris. Absent: Luke Goucher.

Others present: Village Clerk Liz Peerboom

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- October 10, 2017
- November 14, 2017

Trustee Higgins made a motion to approve the meeting minutes from the October 10, 2017 and the November 14, 2017 meetings, seconded by Trustee Dries . Motion carried by voice vote.

4. UPDATE ON GIS

License purchased
Data transferred – possible demo

Trustee Harris advised the committee that the data is loaded, but there is some missing source files and problems with the data. He added that he will have more information at the next meeting, and the goal is first quarter of the new year. He would like to get Mike familiar with the program so that he can train the new employees.

5. UPDATE ON WAYSIDE HORN SYSTEM – Information from AHS

Trustee Harris advised that he spoke to AAHS, had a lot of good info. He said that to install wayside horns it would be about \$90,000 per crossing. He said that he or President Curtis will need to reach out to Union Pacific again. He added that the representative from AAHS said that there will not be any subsidies from UP unless a crossing is closed.

6. DISCUSSION ON FEE STRUCTURE FOR WATER TOWER INTERNET

Trustee Harris asked Trustee Higgins to step out so that the committee could talk. Trustee Higgins said that he wasn't comfortable stepping out. He said he would not discuss anything. Trustee Harris said that Trustee Higgins has some concerns about the rate, but he would like to negotiate other items added if the rate stays the same.

Trustee Harris said that he is getting push back from other members of the Board and wanted to know what this committee thought.

Trustee Dries said that the Board approved the contract, but left it in the Village President's hands to negotiate. Trustee Harris said that the Village President is not interested in negotiating. Trustee Dries said that he would like more members of the committee to be here to make the decision.

Consensus was to move this issue to a meeting where there is a full committee.

Trustee Dries asked that Future Link provide agreements with other communities that show that this is a fair request.

Chris Higgins, acting as a representative from Future Link, discussed the negotiating points. He said that Future Link would accept the contract as is, if the village would then purchase service from Future Link but the village would be able to switch if the service does not meet the village's standards.

Trustee Harris suggested that Future Link sign the agreement as is and the village purchases service from the village, and those two items are not linked.

Mr. Higgins advised that Future Link is investigating building a tower on a property outside of Maple Park. He also advised that if the village went to voice over IP phones there would be savings on their phone bill, but the current provider does not have the bandwidth to support voice over IP phones, and he would like to help the village. He thinks he can get the phones for free with a three year contract. He will provide the village a proposal for internet costs and some recommendations on the IP phones.

Trustee Harris asked to get that information for the next meeting and hopefully have a full committee to discuss this issue.

Mr. Higgins then discussed an addendum to the contract to add the second set of equipment (that was in the original proposal) to be placed on the roof of the civic center.

Clerk Peerboom asked Mr. Higgins to get the information to her to put on the Board agenda for approval.

7. ENGINEERING UPDATES

Village Engineer Jeremy Lin was not present. Trustee Dries said that getting a new water tower is the village's number one priority. He said that he'd like to set a goal of breaking ground on a new tower in Memorial Park within 3 years. Trustee Dries wanted to be sure that anyone that builds a house near there would need to know that a water tower would be built there. Trustee Higgins advised that a large water tower gives you volume, a high water tower gives you pressure. He added that he would like to see a high water tower built.

The committee discussed whether Memorial park is a feasible site or if a well needs to be close by, or if a new water main would need to be run; all costs that need to be considered.

Consensus was to ask the Village Engineer to identify a site in Memorial Park the water tower would end up (or a better site), so that it is a matter of record that there will be a future water tower built and where.

8. ADDITIONAL BUSINESS

None.

9. ADJOURNMENT

Trustee made a motion to adjourn the meeting, seconded by Trustee. Motion carried by voice vote.

Meeting adjourned at 8:10 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee Harris, Chair
Trustee Higgins

Trustee Goucher
Trustee Dries

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
December 31, 2017

Fund	Interest Rate	First Midwest CD	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(61,782.72)	(61,782.72)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	175,748.44	-	-	175,748.44
Total General Fund		-	175,748.44	-	(61,782.72)	113,965.72
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	23,209.99	23,209.99
First Midwest Bank		-	-	246,160.27	-	246,160.27
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	92,194.08	-	-	92,194.08
First Midwest Bank - CD	0.70%	150,000.00	-	-	-	150,000.00
Total Utility Tax Fund		150,000.00	92,194.08	246,160.27	23,209.99	511,564.34
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	40,005.63	40,005.63
Total Road & Bridge Fund		-	-	-	40,005.63	40,005.63
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	4,551.32	4,551.32
Illinois Public Treasurer's Pool		-	34,793.50	-	-	34,793.50
Total Road & Bridge Fund		-	34,793.50	-	4,551.32	39,344.82
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	93,291.94	-	-	93,291.94
Total Motor Fuel Tax Fund		-	93,291.94	-	-	93,291.94
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account		-	-	-	2,663.24	2,663.24
Illinois Public Treasurer's Pool		-	286,198.58	-	-	286,198.58
Total Operating Accounts		-	286,198.58	-	2,663.24	288,861.82
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	(3,400.64)	(3,400.64)
Illinois Public Treasurer's Pool		-	141,445.19	-	-	141,445.19
First Midwest Bank - CD	0.70%	10,000.00	-	-	-	10,000.00
Total Water Improvement Accounts		10,000.00	141,445.19	-	(3,400.64)	148,044.55
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	7,485.31	7,485.31
Illinois Public Treasurer's Pool		-	183,362.59	-	-	183,362.59
First Midwest Bank - CD	0.70%	90,000.00	-	-	-	90,000.00
Total Sewer Improvement Accounts		90,000.00	183,362.59	-	7,485.31	280,847.90
Total Water & Sewer Funds		100,000.00	611,006.36	-	6,747.91	717,754.27
Total Village Operating Funds		250,000.00	1,007,034.32	246,160.27	12,732.13	1,515,926.72
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	17,200.00	17,200.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	105,459.01	105,459.01
Total Village Escrow Funds		-	-	-	122,659.01	122,659.01
Total Village Cash & Investments		250,000.00	1,007,034.32	246,160.27	135,391.14	1,638,585.73

SYS DATE:01/31/18

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 764

SYS TIME:14:31

[NW1]

DATE: 01/31/18

Wednesday January 31, 2018

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 MICHAEL ACOSTA 01312018	01-30-5390	INTERIM POLICE CHIEF	3640.00	3640.00
01 AZAVAR AUDIT 13919	01-10-5390	JANUARY 2018	6.90	6.90
01 CASEY'S GENERAL STORES, INC. 01022018	01-30-5250	GASOLINE	410.55	410.55
01 COAST TO COAST SOLUTIONS IVC0084721	01-30-5100	NITRILE GLOVES	118.91	118.91
01 COMMONWEALTH EDISON 0147077192 0118	01-50-5730	STREET LIGHTING	3608.91	251.67
0498142046 1217	52-20-5730	LIFT STATION		87.28
0798152002 1217	52-10-5730	WELL		1537.13
1620026021 1217	52-20-5730	WWTP		789.22
4665155040 0118	01-50-5730	STREET LIGHTING		911.56
5778015012 1217	01-20-5730	HERITAGE HILLS POND		32.05
01 CONSERV FS, INC. 121006865	52-10-5250	GASOLINE	377.26	135.81
121006865	01-50-5250	GASOLINE		188.63
121006865	52-20-5250	GASOLINE		52.82
01 C.O.P.S. INC. 4605	01-30-5300	UNIFORM	587.85	587.85
01 CORTLAND FLOORING, INC. 2270	01-40-5600	CARPET	1781.00	1781.00
01 DEKALB COUNTY TREASURER 01172018	01-10-5570	REGIONAL PLANNING COMMISSION DUES	500.00	500.00
01 THE ECONOMIC DEVELOPMENT GROUP 01122018	13-00-8417	PROFESSIONAL FEES	1080.61	1080.61
01 FOSTER, BUICK, CONKLIN, LUNDGR 19952	01-10-5330	ORDINANCE VIOLATION	1050.00	175.00
19952	01-10-5330	PLAN COMMISSION		350.00
19952	01-10-5330	GENERAL COUNSEL		262.50
19952	01-10-5330	ORDINANCE		262.50
01 GOODENOUGH INC. 59973	01-10-5420	PLUMBING INSPECTION	50.00	50.00
01 FRONTIER 8158273286 0118	01-30-5700	POLICE TELEPHONE	687.00	139.26
8158273309 0118	01-10-5700	OFFICE TELEPHONES		384.42
8158273710 0118	52-10-5700	WELL HOUSE		56.89
8158275039 0118	52-20-5700	WWTP		49.54
8158275069 0118	52-20-5700	LIFT STATION		56.89
01 ICMA-RC 40938	01-10-5390	PLAN FEE 01/18 - 03/18	250.00	250.00
01 ILLINOIS ENVIRONMENTAL PROTECT 01172018	52-10-5870	IEPA LOAN - PRINCIPAL	29540.04	25523.43
01172018	52-10-5880	IEPA LOAN - INTEREST		4016.61
01 ILLINOIS ASSOC. OF CHIEFS OF P			110.00	

SYS DATE:01/31/18

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 764
wednesday January 31, 2018

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
1188	01-30-5570	2018 MEMBERSHIP		110.00
01 IMPACT NETWORKING, LLC 1022063	01-10-5200	COPY COSTS	297.89	297.89
01 INT'L ASSOC. OF CHIEFS OF POLI 1001292224	01-30-5570	2018 MEMBERSHIP	150.00	150.00
01 JACOB & KLEIN, LTD. 01122018	13-00-8417	PROFESSIONAL FEES	262.15	262.15
01 JANCO SUPPLY INC. 274245	01-20-5600	MAINTENANCE & REPAIR	172.90	135.00
274245	01-40-5600	MAINTENANCE & REPAIR		37.90
01 JULIE, INC. 2018-1123	52-10-5740	2018 ANNUAL INVOICE	435.23	217.62
2018-1123	52-20-5740	2018 ANNUAL INVOICE		217.61
01 LOWE'S 01172018	01-40-5600	MAINTENANCE & REPAIR	341.90	341.90
01 METRO WEST COUNCIL OF GOVERNME 3291	01-10-5920	2018 LEGISLATIVE BREAKFAST	20.00	20.00
01 LINTECH ENGINEERING, INC. 1728	52-10-5390	JANUARY 2018	2500.00	1250.00
1728	52-20-5390	JANUARY 2018		1250.00
01 THE NEEDHAM SHOP, INC. 25904	52-10-5600	PANEL INSERT	51.30	51.30
01 NEOPOST USA INC 55487356	01-10-5160	POSTAGE METER	83.85	83.85
01 NICOR 399087100050118	01-40-5730	CIVIC CENTER GAS	552.90	552.90
01 SHAW SUBURBAN MEDIA 1487382	01-10-5900	LEGAL AD-SPECIAL USE PERMIT	63.00	63.00
01 NORTHWESTERN MED OCC HEALTH 213827	01-10-5900	DRUG SCREENS/PHYSICALS	407.72	232.79
213827	01-30-5900	DRUG SCREENS/PHYSICALS		174.93
01 P. F. PETTIBONE & CO. 173652	01-30-5100	PHOTO IDENTIFICATION CARD	12.80	12.80
01 QUILL CORPORATION 3618016	01-10-5200	OFFICE SUPPLIES	277.03	8.49
3618016	01-30-5100	OFFICE SUPPLIES		123.51
3682875	01-30-5100	OFFICE SUPPLIES		39.59
3797791	01-30-5100	OFFICE SUPPLIES		31.99
3816378	01-10-5200	OFFICE SUPPLIES		15.99
4089591	01-30-5100	OFFICE SUPPLIES		44.47
412438	01-30-5100	OFFICE SUPPLIES		12.99
01 CAMBRIDGE ELECTRIC, INC. 7519	52-10-5600	TROUBLESHOOT & REPAIRS	300.00	150.00
7519	52-20-5600	TROUBLESHOOT & REPAIRS		150.00
01 SUBURBAN LABORATORIES, INC. 151519	52-10-5335	TEST EXPENSE	135.00	135.00
01 ULTRAMAX			1154.00	

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
166491	01-30-5100	AMMO		1154.00
01 VERIZON WIRELESS			246.39	
9800194905	01-10-5700	CELL PHONES		62.27
9800194905	01-30-5700	OFFICE SUPPLIES		70.00
9800194905	01-30-5700	AIR CARDS		114.12
01 VERIZON WIRELESS			50.00	
01312018	01-10-5700	CELL PHONE		50.00
01 WASTE MANAGEMENT			21471.56	
3549564-2011-2	01-10-5400	GARBAGE COLLECTION EXPENSE		21471.56
01 WATER SOLUTIONS UNLIMITED, INC			1584.00	
43545	52-10-5110	CHEMICALS		1584.00
** TOTAL CHECKS TO BE ISSUED			74368.65	

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01		GENERAL FUND	35714.74	
13		TIF DISTRICT	1342.76	
52		WATER & SEWER FUND	37311.15	
***		GRAND TOTAL ***	74368.65	
		TOTAL FOR REGULAR CHECKS:	73,093.36	
		TOTAL FOR DIRECT PAY VENDORS:	1,275.29	

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VILLAGE OF MAPLE PARK
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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 FIRST MIDWEST BANK	01/16/18	21057	692.39	
41 12222017	12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	643.32	
41 12222017	12-00-8421	POLICE VEHICLE LOAN - INTEREST	49.07	
01 VANTAGEPOINT TRANSFER AGENTS-#01/11/18	21055	272.23		
41 01112018	01-00-2150	ICMA PAYABLE	85.65	
41 01112018	01-20-5030	PENSION EXPENSE	49.80	
41 01112018	01-30-5030	PENSION EXPENSE	35.69	
41 01112018	01-50-5030	PENSION EXPENSE	49.79	
41 01112018	52-10-5030	PENSION EXPENSE	25.65	
41 01112018	52-20-5030	PENSION EXPENSE	25.65	
01 VANTAGEPOINT TRANSFER AGENTS-#01/25/18	21060	325.77		
41 01252018	01-00-2150	ICMA PAYABLE	85.65	
41 01252018	01-20-5030	PENSION EXPENSE	49.80	
41 01252018	01-30-5030	PENSION EXPENSE	89.23	
41 01252018	01-50-5030	PENSION EXPENSE	49.79	
41 01252018	52-10-5030	PENSION EXPENSE	25.65	
41 01252018	52-20-5030	PENSION EXPENSE	25.65	
01 ROGERS PUMP SALES & SERVICE IN01/02/18	21053	960.00		
41 17-2737	52-20-5600	PUMP REPAIR	960.00	
01 AMERICAN BANK & TRUST	01/16/18	21056	2779.04	
41 12282017C	01-20-5600	MAINTENANCE & REPAIR	11.26	
41 12282017C	01-40-5600	MAINTENANCE & REPAIR	194.61	
41 12282017C	01-50-5600	MAINTENANCE & REPAIR	6.49	
41 12282017E	01-40-5600	MAINTENANCE & REPAIR	159.98	
41 12282017E	01-50-5600	MAINTENANCE & REPAIR	440.69	
41 12282017E	01-50-5622	STREET SIGN INSTALLATION	18.71	
41 12282017E	52-10-5600	MAINTENANCE & REPAIR	4.99	
41 12282017F	01-10-5120	POSTAGE	6.90	
41 12282017F	01-10-5390	OTHER PROFESSIONAL SERVICES	494.00	
41 12282017F	01-10-5900	OTHER EXPENSES	109.95	
41 12282017F	01-30-5100	GENERAL SUPPLIES	49.37	
41 12282017F	01-30-5900	OTHER EXPENSE	64.13	
41 12282017F	01-40-5100	GENERAL SUPPLIES	12.80	
41 12282017F	01-40-5900	OTHER EXPENSE	230.19	
41 12282017F	52-10-5600	MAINTENANCE & REPAIR	649.98	
41 12282017F	52-20-5600	MAINTENANCE & REPAIR	324.99	

** TOTAL MANUAL CHECKS REGISTERED

5029.43

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
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REPORT SUMMARY

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CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	74368.65	5029.43	79398.08
TOTAL CASH	74368.65	5029.43	79398.08

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DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	35714.74	2294.48	38009.22
12	.00	692.39	692.39
13	1342.76	.00	1342.76
52	37311.15	2042.56	39353.71
TOTAL DISTR	74368.65	5029.43	79398.08

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Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, FEBRUARY 6, 2018

- Budget Report – Included in the packet this month is the January Budget Report.
- This month I am including a report from our auditors. This report compares Maple Park to 4 other Municipalities. This is just for your review. Please let me know if you have any questions that you would like the auditor to answer on it.
- The annual budget process has begun. We will have 2 finance committee meetings on February 27th and March 27th with a final board approval on April 3rd.
- Escrow Accounts – There was no activity for the month of January.
- Warrant List
 - A/P Check run of \$74,368.65, manual checks of \$5,029.43 for a total of \$79,398.08.
 - IEPA – Loan payment for water for \$29,540.04.
 - Waste Management – Garbage Collection for November & December for \$21,471.56.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - January 31, 2018

	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Jan 18	Actual Totals for May 17 - Jan 18	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	667,404	687,114	565,970	589,114	(23,144)
TOTAL ADMINISTRATION & FINANCE	347,043	345,786	250,125	245,077	5,048
TOTAL PARKS & GROUNDS	41,893	46,366	34,775	33,336	1,439
TOTAL POLICE DEPARTMENT	210,579	219,769	168,580	177,058	(8,477)
TOTAL CIVIC CENTER	17,532	22,000	16,500	15,622	879
TOTAL STREET DEPARTMENT	70,379	89,091	66,818	63,069	3,749
TOTAL NON DEPARTMENTAL	-	-	-	38,067	(38,067)
TOTAL GENERAL FUND EXPENDITURES	687,426	723,013	536,798	572,229	(35,430)
GENERAL FUND NET INCOME/LOSS	(20,022)	(35,899)	29,171	16,886	12,286
12 - UTILITY TAX FUND					
TOTAL REVENUE	121,846	82,244	64,119	82,232	(18,113)
TOTAL EXPENDITURES	141,417	84,754	84,754	101,142	(16,388)
UTILITY TAX FUND NET INCOME/LOSS	(19,571)	(2,510)	(20,635)	(18,910)	(1,725)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	37,890	38,500	38,500	47,380	(8,880)
TOTAL EXPENDITURES	37,890	11,744	9,994	8,717	1,277
ROAD & BRIDGE FUND NET INCOME/LOSS	-	26,756	28,506	38,663	(10,157)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	43,582	42,847	42,734	45,434	(2,700)
TOTAL EXPENDITURES	45,091	60,500	60,375	42,539	17,836
ROAD & BRIDGE FUND NET INCOME/LOSS	(1,509)	(17,653)	(17,641)	2,895	(20,535)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	33,481	33,883	25,412	25,803	(392)
TOTAL EXPENDITURES	-	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	33,481	33,883	25,412	25,803	(392)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	14,749	10,000	-	-	-
TOTAL EXPENDITURES	14,749	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	406,397	408,120	292,853	310,850	(17,997)
TOTAL WATER EXPENDITURES	198,224	209,508	152,286	171,959	(19,673)
TOTAL SEWER EXPENDITURES	135,985	148,586	127,316	119,380	7,936
TOTAL WATER & SEWER FUND EXPENDITURES	334,209	358,093	279,602	291,339	(11,737)
WATER & SEWER FUND NET INCOME/LOSS	72,188	50,027	13,251	19,512	(6,261)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	44,170	41,721	37,375	28,790	8,585
TOTAL EXPENDITURES	20,209	12,911	12,911	12,761	150
WATER IMPROVEMENT NET INCOME/LOSS	23,961	28,810	24,464	16,029	8,435
56 -SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	33,714	30,635	26,270	29,597	(3,327)
TOTAL EXPENDITURES	2,929	-	-	17,200	(17,200)
SEWER IMPROVEMENT NET INCOME/LOSS	30,784	30,635	26,270	12,397	13,873
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	17,200	(17,200)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	17,200	(17,200)
GRAND TOTAL REVENUE	1,403,233	1,375,062	1,093,233	1,176,400	(83,167)
GRAND TOTAL EXPENSES	1,283,921	1,261,015	984,434	1,045,926	(61,492)
GRAND TOTAL NET INCOME / LOSS	119,312	114,048	108,799	130,474	(21,675)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - January 31, 2018

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Jan 18	Actual Totals for May 17 - Jan 18	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	107,585	111,247	111,247	108,211	3,036
01-00-4120	REAL ESTATE TAX - KANE CO.	98,927	103,266	103,266	99,988	3,278
01-00-4220	STATE OF IL - INCOME TAX	124,056	132,310	99,233	105,985	(6,753)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	63,797	70,000	52,500	58,980	(6,480)
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,294	3,000	2,250	1,812	438
01-00-4270	STATE OF IL-USE TAX	32,300	33,143	24,857	23,981	876
01-00-4280	STATE OF IL-VIDEO GAMING TAX	17,047	15,600	11,700	15,670	(3,970)
01-00-4310	GAME LICENSE	150	150	150	300	(150)
01-00-4320	ANIMAL LICENSE	1,785	1,700	1,700	1,680	20
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	3,015	2,750	2,750	2,157	593
01-00-4341	RAFFLE LICENSE FEE	45	20	15	35	(20)
01-00-4350	LIQUOR LICENSE	9,000	9,000	9,000	10,000	(1,000)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	400	-	-	-	-
01-00-4410	BUILDING PERMITS	6,320	10,000	8,333	4,587	3,747
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	6,214	4,334	4,334	9,287	(4,953)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	10,331	6,502	6,502	3,043	3,459
01-00-4420	SOLICITOR PERMITS	10	20	15	-	15
01-00-4500	GARBAGE COLLECTION REVENUE	123,308	127,262	84,841	85,314	(473)
01-00-4505	GARBAGE PENALTIES	2,009	1,750	1,167	1,240	(73)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,020	680	680	1,360	(680)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	1,700	1,020	1,020	340	680
01-00-4550	PARK RENT	1,260	1,500	1,500	660	840
01-00-4550.03	RENT - KANE COUNTY POLLING	40	40	40	40	-
01-00-4550.04	RENT - GYM USE	4,498	4,500	3,375	3,678	(303)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	3,600	3,200	400
01-00-4550.11	RENT - KITCHEN	938	750	563	588	(25)
01-00-4550.17	RENT - EXERCISE ROOM	300	-	-	610	(610)
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	24,375	24,375	(0)
01-00-4610	DEKALB COUNTY FINES	441	500	375	238	137
01-00-4620	KANE COUNTY FINES	244	1,000	750	556	194
01-00-4625	ORDINANCE VIOLATION FINES	650	2,000	1,500	2,200	(700)
01-00-4800	INTEREST INCOME	1,036	1,500	1,125	5,139	(4,014)
01-00-4900	OTHER INCOME	2,567	250	188	1,014	(827)
01-00-4910	REIMBURSEMENT INCOME	5,799	4,000	3,000	12,826	(9,826)
** TOTAL GENERAL FUND REVENUE		667,404	687,114	565,970	589,114	(23,144)
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	49,697	56,873	42,655	35,631	7,024
01-10-5010.01	WAGES - REIMBURSED (POLICE)	300	-	-	-	-
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,980	3,000	3,000	2,835	165
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	936	1,000	1,000	1,000	-
01-10-5011	SALARIES - VILLAGE BOARD	19,200	19,600	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	930	1,000	750	460	290
01-10-5020	SOCIAL SECURITY EXPENSE	5,248	5,850	3,263	2,897	366
01-10-5120	POSTAGE	1,947	2,500	1,875	1,860	15
01-10-5150	ANIMAL TAG EXPENSE	73	100	-	58	(58)
01-10-5160	COPIER & POSTAGE MACHINE LEASE	3,456	3,441	2,581	1,867	714
01-10-5200	OFFICE SUPPLIES	7,288	6,000	4,500	5,234	(734)
01-10-5320	ENGINEERING SERVICES	4,038	5,000	3,750	2,720	1,030
01-10-5330	LEGAL SERVICES	22,834	20,000	15,000	16,727	(1,727)
01-10-5350	AUDIT EXPENSE	12,160	12,510	12,510	12,760	(250)
01-10-5390	OTHER PROFESSIONAL SERVICES	20,746	12,500	9,375	11,407	(2,032)
01-10-5400	GARBAGE COLLECTION EXPENSE	123,213	127,262	84,841	85,290	(449)
01-10-5420	PERMIT EXPENSE	-	-	-	150	(150)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	-	-	-	975	(975)
01-10-5500	INSURANCE EXPENSE	44,066	46,000	46,000	45,024	976
01-10-5550	SOFTWARE EXPENSE	25	-	-	-	-
01-10-5570	DUES AND MEMBERSHIPS	4,917	5,000	3,750	4,930	(1,180)
01-10-5700	TELEPHONE	5,073	5,000	3,750	3,768	(18)
01-10-5900	OTHER EXPENSES	6,425	5,000	3,750	3,436	314
01-10-5900.01	FUN FEST EXPENSES	600	750	750	525	225
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	880	900	900	836	64
01-10-5920	CONFERENCES	2,643	1,500	1,125	(313)	1,438
01-10-5599	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	5,000	-
01-10-8210	COMPUTERS	2,368	-	-	-	-
** TOTAL ADMINISTRATION & FINANCE		347,043	345,786	250,125	245,077	5,048

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - January 31, 2018

	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Jan 18	Actual Totals for May 17 - Jan 18	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES					
01-20-5010 WAGES	29,484	29,283	21,963	22,085	(123)
01-20-5020 SOCIAL SECURITY EXPENSE	2,579	2,543	1,907	2,040	(133)
01-20-5030 PENSION EXPENSE	1,300	1,330	997	1,067	(70)
01-20-5040 EMPLOYEE MEDICAL INSURANCE	3,960	3,960	2,970	3,008	(38)
01-20-5250 GASOLINE & FUEL	792	1,000	750	612	138
01-20-5600 MAINTENANCE & REPAIR	2,600	7,000	5,250	3,557	1,693
01-20-5730 UTILITIES	862	1,000	750	967	(217)
01-20-5900 OTHER EXPENSE	316	250	188	-	188
** TOTAL PARKS & GROUNDS	41,893	46,366	34,775	33,336	1,439
30 - POLICE DEPARTMENT EXPENDITURES					
01-30-5010 WAGES – CHIEF	58,599	53,300	39,975	36,360	3,615
01-30-5015 WAGES – PATROL OFFICERS	56,906	65,341	49,006	51,356	(2,350)
01-30-5016 WAGES – TRAINING	6,703	5,495	4,121	4,489	(368)
01-30-5018 WAGES – SERGEANT	28,443	30,462	22,846	21,641	1,205
01-30-5020 SOCIAL SECURITY EXPENSE	12,242	12,286	9,214	9,647	(433)
01-30-5030 PENSION EXPENSE	2,413	2,372	1,779	1,707	72
01-30-5040 EMPLOYEE MEDICAL INSURANCE	6,231	6,000	4,500	3,131	1,369
01-30-5100 GENERAL SUPPLIES	4,289	4,000	3,000	4,598	(1,598)
01-30-5250 GASOLINE & FUEL	6,127	7,500	5,625	4,251	1,374
01-30-5300 UNIFORM EXPENSE	3,270	4,000	3,000	2,327	673
01-30-5330 LEGAL SERVICES	44	1,000	750	-	750
01-30-5390 OTHER PROFESSIONAL SERVICES	-	-	-	14,040	(14,040)
01-30-5560 TRAINING	1,095	2,000	2,000	1,285	715
01-30-5570 DUES & MEMBERSHIPS	1,774	1,000	1,000	320	680
01-30-5600 MAINTENANCE & REPAIR	5,155	6,000	4,500	4,438	62
01-30-5700 TELEPHONE	3,830	5,000	3,750	3,020	730
01-30-5750 COMMUNICATIONS	11,438	12,014	12,014	11,988	26
01-30-5900 OTHER EXPENSE	2,021	2,000	1,500	2,461	(961)
** TOTAL POLICE DEPARTMENT	210,579	219,769	168,580	177,058	(8,477)
40 - CIVIC CENTER EXPENDITURES					
01-40-5100 GENERAL SUPPLIES	769	1,500	1,125	39	1,086
01-40-5600 MAINTENANCE & REPAIR	9,547	10,000	7,500	12,436	(4,936)
01-40-5730 UTILITIES	6,856	10,000	7,500	2,916	4,584
01-40-5900 OTHER EXPENSE	360	500	375	230	145
** TOTAL CIVIC CENTER	17,532	22,000	16,500	15,622	879
50 - STREET DEPARTMENT EXPENDITURES					
01-50-5010 WAGES	29,484	29,283	21,963	22,085	(122)
01-50-5020 SOCIAL SECURITY EXPENSE	2,579	2,543	1,907	2,040	(133)
01-50-5030 PENSION EXPENSE	1,300	1,330	997	1,067	(70)
01-50-5040 EMPLOYEE MEDICAL INSURANCE	3,960	3,960	2,970	3,008	(38)
01-50-5175 ROAD SALT	2,585	8,000	6,000	-	6,000
01-50-5250 GASOLINE & FUEL	1,331	2,500	1,875	731	1,144
01-50-5390 OTHER PROFESSIONAL SERVICES	219	225	169	-	169
01-50-5600 MAINTENANCE & REPAIR	5,419	7,500	5,625	12,694	(7,069)
01-50-5620 STREET MAINTENANCE	5,538	12,000	9,000	6,878	2,122
01-50-5621 TREE MAINTENANCE	4,550	7,500	5,625	4,900	725
01-50-5622 STREET SIGN INSTALLATION	-	2,000	1,500	531	969
01-50-5730 UTILITIES	13,075	12,000	9,000	9,128	(128)
01-50-5900 OTHER EXPENSE	339	250	188	7	180
** TOTAL STREET DEPARTMENT	70,379	89,091	66,818	63,069	3,749
NON DEPARTMENTAL EXPENDITURES					
01-90-5900.07 GRAND POINTE ESCROW LOSS	-	-	-	35,937	(35,937)
01-90-5900.16 OLSEN ESCROW LOSS	-	-	-	2,130	(2,130)
** TOTAL NON DEPARTMENTAL	-	-	-	38,067	(38,067)
TOTAL GENERAL FUND REVENUES	667,404	687,114	565,970	589,114	(23,144)
TOTAL GENERAL FUND EXPENDITURES	687,426	723,013	536,798	572,229	(35,430)
GENERAL FUND NET INCOME/LOSS	(20,022)	(35,899)	29,171	16,886	12,286

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - January 31, 2018

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Jan 18	Actual Totals for May 17 - Jan 18	Variance to Budget
12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	27,056	30,000	22,500	16,995	5,505
12-00-4140.30	COM ED - UTILITY TAX	33,220	30,000	22,500	22,376	124
12-00-4140.40	NICOR GAS - UTILITY TAX	15,333	12,000	9,000	4,754	4,246
12-00-4746	POLICE GRANTS	9,285	-	-	3,536	(3,536)
12-00-4750	VEHICLE LOAN PROCEEDS	-	-	-	23,520	(23,520)
12-00-4800	INTEREST INCOME	907	500	375	1,299	(924)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	5,000	-
12-00-4996	TRANSFER FROM TIF FUND	31,046	4,744	4,744	4,752	(9)
** TOTAL REVENUE		121,846	82,244	64,119	82,232	(18,113)
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	59,000	59,000	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	11,778	11,911	11,911	643	11,268
12-00-8102	CIVIC CENTER IMPROVEMENTS	24,025	-	-	-	-
12-00-8401	POLICE VEHICLE	30,970	7,500	7,500	31,020	(23,520)
12-00-8411	COMPUTERS & ACCESSORIES	3,693	4,843	4,843	5,237	(394)
12-00-8413	POLICE GRANT PURCHASES	5,976	-	-	3,050	(3,050)
12-00-8418	GIS	-	1,500	1,500	1,500	-
12-00-8419	PARK TUCKPOINTING	5,975	-	-	-	-
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	-	-	-	643	(643)
12-00-8421	POLICE VEHICLE LOAN - INTEREST	-	-	-	49	(49)
** TOTAL EXPENDITURES		141,417	84,754	84,754	101,142	(16,388)
UTILITY TAX FUND NET INCOME/LOSS		(19,571)	(2,510)	(20,635)	(18,910)	(1,725)
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	6,493	6,500	6,500	9,082	(2,582)
13-00-4120	TIF TAX - KANE CO.	31,397	32,000	32,000	38,297	(6,297)
** TOTAL REVENUE		37,890	38,500	38,500	47,380	(8,880)
EXPENDITURES						
13-00-5999	TRANSFER TO UTILITY TAX FUND	31,046	4,744	4,744	4,752	(9)
13-00-8417	ESTABLISHMENT OF TIF DISTRICT	6,844	7,000	5,250	3,964	1,286
** TOTAL EXPENDITURES		37,890	11,744	9,994	8,717	1,277
TIF DISTRICT FUND NET INCOME/LOSS		-	26,756	28,506	38,663	(10,157)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	20,605	20,000	20,000	19,625	375
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,023	3,023	3,023	6,004	(2,981)
15-00-4120	REAL ESTATE TAX-KANE COUNTY	19,374	19,374	19,374	19,593	(219)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	317	250	188	212	(24)
15-00-4800	INTEREST INCOME	263	200	150	-	150
** TOTAL REVENUE		43,582	42,847	42,734	45,434	(2,700)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	319	500	375	-	375
15-00-5320	ENGINEERING SERVICES	2,295	-	-	-	-
15-00-5620	STREET MAINTENANCE	42,477	60,000	60,000	42,539	17,461
** TOTAL EXPENDITURES		45,091	60,500	60,375	42,539	17,836
ROAD & BRIDGE FUND NET INCOME/LOSS		(1,509)	(17,653)	(17,641)	2,895	(20,535)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - January 31, 2018

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Jan 18	Actual Totals for May 17 - Jan 18	Variance to Budget
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,204	33,733	25,299	25,241	58
19-00-4800	INTEREST INCOME	277	150	113	562	(450)
	** TOTAL REVENUE	33,481	33,883	25,412	25,803	(392)
EXPENDITURES						
		-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	33,481	33,883	25,412	25,803	(392)

28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4936	DEVELOPER RECEIPTS	14,749	10,000	-	-	-
	** TOTAL REVENUE	14,749	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	1,488	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	13,262	5,000	-	-	-
	** TOTAL EXPENDITURES	14,749	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	182,057	185,000	123,333	130,602	(7,268)
52-00-4171	ALLOCATION OF WATER REVENUE	(12,428)	(13,000)	(8,667)	(8,841)	174
52-00-4180	SEWER REVENUE	176,832	180,000	120,000	129,864	(9,864)
52-00-4181	ALLOCATION OF SEWER REVENUE	(12,287)	(13,000)	(8,667)	(8,753)	86
52-00-4190	PENALTIES	6,344	6,000	4,000	4,139	(139)
52-00-4200	TURN ON/OFF REVENUE	650	500	333	725	(392)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	200	200	400	(200)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	500	300	300	200	100
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	688	688	1,376	(688)
52-00-4300.03	METER FEES - HERITAGE HILLS	1,782	1,032	1,032	688	344
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	400	400	800	(400)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	1,000	600	600	400	200
52-00-4800	INTEREST INCOME	832	200	150	7	143
52-00-4900	OTHER REVENUE	184	200	150	244	(94)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	59,000	59,000	-
	** TOTAL REVENUE	406,397	408,120	292,853	310,850	(17,997)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - January 31, 2018

	FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Jan 18	Actual Totals for May 17 - Jan 18	Variance to Budget
10 - WATER DIVISION EXPENDITURES					
52-10-5010 WAGES	23,843	23,080	17,310	16,014	1,296
52-10-5020 SOCIAL SECURITY EXPENSE	2,007	1,922	1,441	1,427	14
52-10-5030 PENSION EXPENSE	670	685	514	550	(36)
52-10-5040 EMPLOYEE MEDICAL INSURANCE	2,040	2,040	1,530	1,550	(20)
52-10-5100 GENERAL SUPPLIES	98	400	300	86	214
52-10-5105 METERS	1,415	1,496	1,496	3,293	(1,797)
52-10-5110 CHEMICALS	14,775	15,000	11,250	7,918	3,332
52-10-5120 POSTAGE	866	2,000	1,500	234	1,266
52-10-5250 GASOLINE & FUEL	1,238	1,500	1,125	967	158
52-10-5320 ENGINEERING	170	-	-	-	-
52-10-5330 LEGAL EXPENSE	153	250	188	-	188
52-10-5335 TEST EXPENSE	2,150	3,000	2,250	1,415	835
52-10-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,187	12,188	(0)
52-10-5390 OTHER PROFESSIONAL SERVICES	13,600	15,500	11,625	11,250	375
52-10-5550 SOFTWARE EXPENSE	947	1,000	1,000	975	25
52-10-5600 MAINTENANCE & REPAIR	5,013	10,000	7,500	6,828	672
52-10-5700 TELEPHONE	639	600	450	502	(52)
52-10-5730 UTILITIES	16,149	18,000	13,500	10,103	3,397
52-10-5740 JULIE LOCATES	88	100	100	218	(118)
52-10-5870 IEPA LOAN - PRINCIPAL	49,380	50,710	25,187	50,710	(25,523)
52-10-5880 IEPA LOAN - INTEREST	9,520	8,370	4,353	8,370	(4,017)
52-10-5886 IEPA LOAN - WATERMAIN	25,319	25,903	25,903	25,903	-
52-10-5888 IEPA LOAN - WATERMAIN	11,520	11,202	11,202	11,202	-
52-10-5900 OTHER EXPENSE	374	500	375	258	117
** TOTAL WATER EXPENDITURES	198,224	209,508	152,286	171,959	(19,673)
20 - SEWER DIVISION EXPENDITURES					
52-20-5010 WAGES	20,918	23,080	17,310	16,014	1,296
52-20-5020 SOCIAL SECURITY EXPENSE	1,760	1,922	1,441	1,429	12
52-20-5030 PENSION EXPENSE	670	685	514	550	(36)
52-20-5040 EMPLOYEE MEDICAL INSURANCE	2,040	2,040	1,530	1,550	(20)
52-20-5100 GENERAL SUPPLIES	98	250	188	-	188
52-20-5110 CHEMICALS	-	250	188	-	188
52-20-5120 POSTAGE	640	600	450	-	450
52-20-5250 GASOLINE & FUEL	482	750	563	376	186
52-20-5330 LEGAL EXPENSE	66	250	188	-	188
52-20-5335 TEST EXPENSE	2,298	1,600	1,200	892	308
52-20-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,187	12,188	(0)
52-20-5390 OTHER PROFESSIONAL SERVICES	13,500	15,000	11,250	11,250	-
52-20-5400 PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550 SOFTWARE EXPENSE	947	1,000	1,000	975	25
52-20-5600 MAINTENANCE & REPAIR	19	10,000	7,500	2,958	4,542
52-20-5700 TELEPHONE	1,206	1,200	900	938	(38)
52-20-5730 UTILITIES	13,124	11,000	8,250	7,520	730
52-20-5740 JULIE LOCATES	88	100	100	218	(118)
52-20-5870 IEPA LOAN - PRINCIPAL	56,196	57,817	57,817	57,817	-
52-20-5880 IEPA LOAN - INTEREST	2,961	2,091	2,091	2,091	-
52-20-5900 OTHER EXPENSE	224	200	150	114	36
** TOTAL SEWER EXPENDITURES	135,985	148,586	127,316	119,380	7,936
TOTAL WATER & SEWER FUND EXPENDITURES	334,209	358,093	279,602	291,339	(11,737)
WATER & SEWER FUND NET INCOME/LOSS	72,188	50,027	13,251	19,512	(6,261)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2017 - January 31, 2018

		FY 2017 Actuals	FY 2018 Budget	Budget May 17 - Jan 18	Actual Totals for May 17 - Jan 18	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	12,428	13,000	8,667	8,841	(174)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	9,175	6,254	6,254	12,439	(6,185)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	10,233	10,506	10,506	6,867	3,639
54-00-4800	INTEREST INCOME	556	50	37	-	37
54-00-4994	TRANSFER FROM UTILITY TAX FUND	11,778	11,911	11,911	643	11,268
	** TOTAL REVENUE	44,170	41,721	37,375	28,790	8,585
EXPENDITURES						
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	10,256	10,625	10,625	10,625	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	1,436	1,286	1,286	1,286	-
54-00-8210	CAMERA SYSTEM	8,517	-	-	-	-
54-00-8211	WATER READER UPGRADE	-	1,000	1,000	850	150
	** TOTAL EXPENDITURES	20,209	12,911	12,911	12,761	150
	WATER IMPROVEMENT NET INCOME/LOSS	23,961	28,810	24,464	16,029	8,435
56 -SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	12,287	13,000	8,667	8,753	(86)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,300	7,004	7,004	13,939	(6,935)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	10,233	10,506	10,506	6,867	3,639
56-00-4800	INTEREST INCOME	893	125	94	38	56
	** TOTAL REVENUE	33,714	30,635	26,270	29,597	(3,327)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	-	-	17,200	(17,200)
56-00-8210	CAMERA SYSTEM	2,929	-	-	-	-
	** TOTAL EXPENDITURES	2,929	-	-	17,200	(17,200)
	SEWER IMPROVEMENT NET INCOME/LOSS	30,784	30,635	26,270	12,397	13,873
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	9,600	-	-	12,800	(12,800)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	11,000	11,000	-	4,400	(4,400)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(20,600)	(11,000)	-	-	-
	** TOTAL REVENUE	-	-	-	17,200	(17,200)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	SCHOOL LAND CASH NET INCOME/LOSS	-	-	-	17,200	(17,200)
GRAND TOTALS						
	GRAND TOTAL REVENUE	1,403,233	1,375,062	1,093,233	1,176,400	(83,167)
	GRAND TOTAL EXPENSES	1,283,921	1,261,015	984,434	1,045,926	(61,492)
	GRAND TOTAL NET INCOME / LOSS	119,312	114,048	108,799	130,474	(21,675)



January 19, 2018

As the auditors for a number of municipalities in the area, we are often called upon by our clients to provide additional information regarding financial and operating indicators of other municipalities. Lauterbach & Amen, LLP has access to the financial and operating data of over sixty-five municipalities. Therefore, we are providing the attached analysis as an additional service to our clients. Attached, please find a formal comparison of your municipality to four of your peers. We have included a variety of budgetary, financial, and non-financial information. Special consideration has been made to match you to similar municipalities so the analysis is meaningful and provides a means of benchmarking your municipality to others in the area.

We would certainly appreciate your feedback on the enclosed report and are able to make changes and modifications to the report in future years if you so desire. If you would like to discuss this information further please contact Ron Amen, Jamie Wilkey, or Matt Beran, or if you have specific questions regarding the enclosed analysis, please contact Brandy Peterman at bpeterman@lauterbachamen.com.

Cordially,

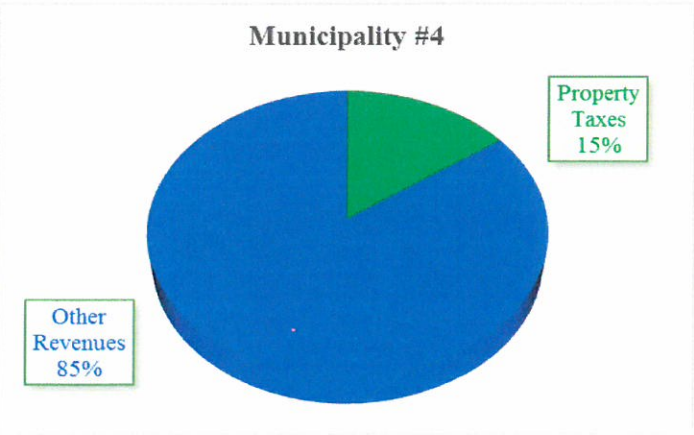
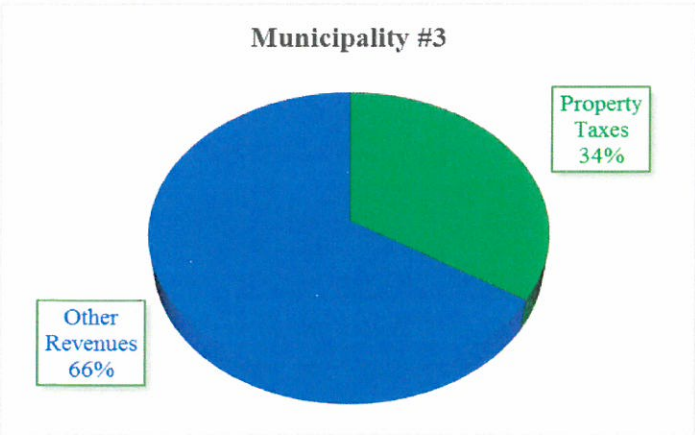
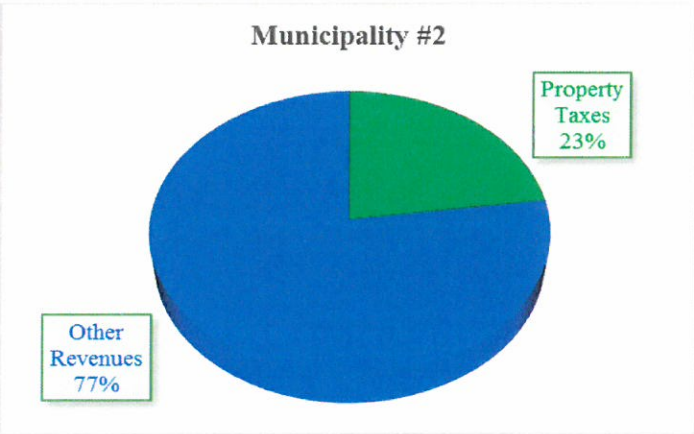
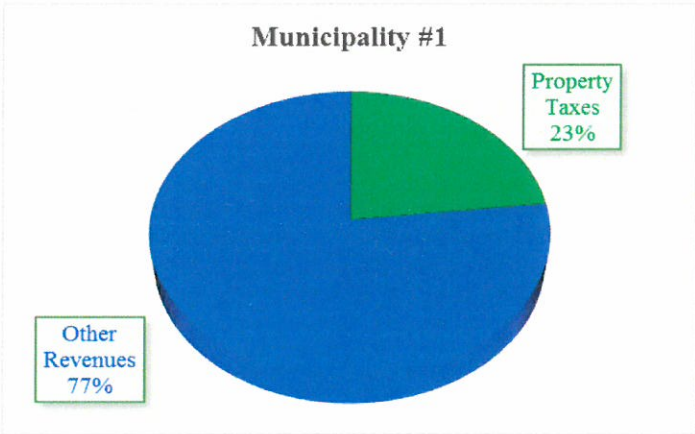
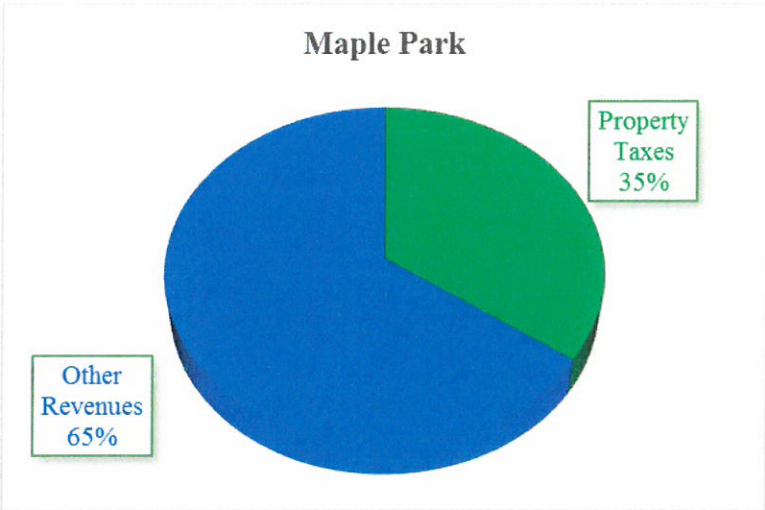
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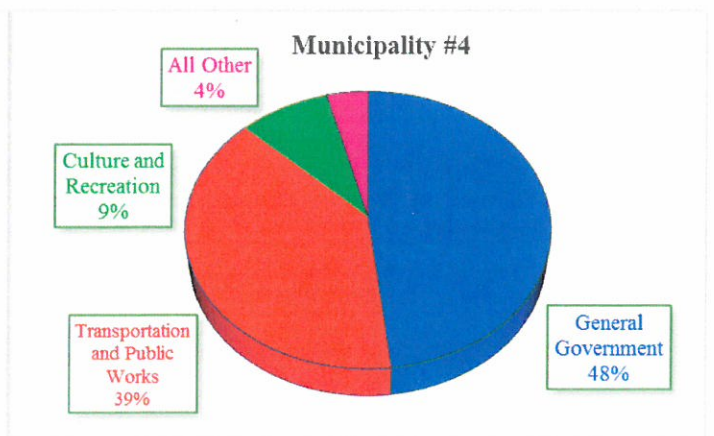
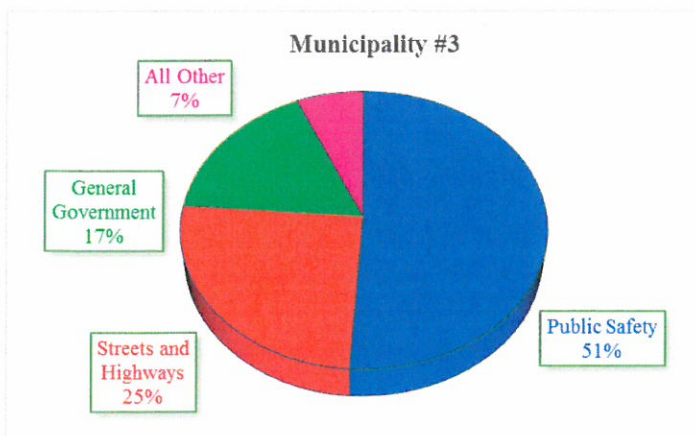
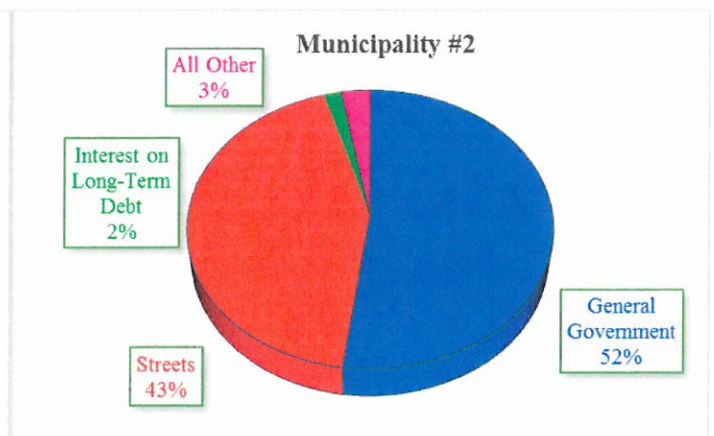
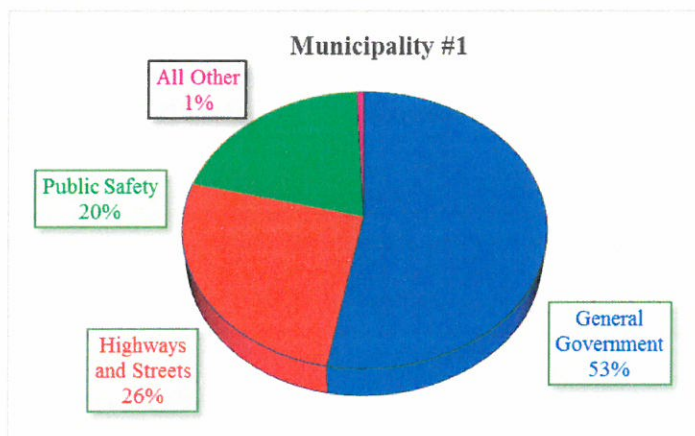
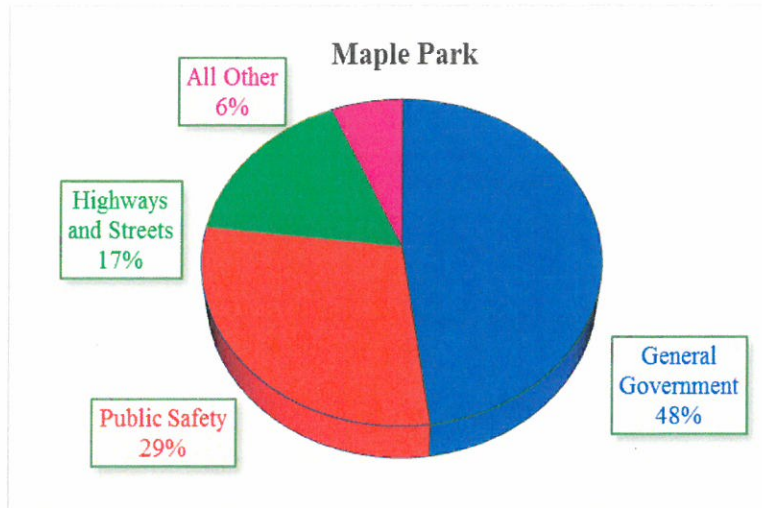
	Maple Park	Municipality #1	Municipality #2	Municipality #3	Municipality #4
FINANCIAL INFORMATION					
Total Budgeted Expenditures/Expenses	\$ 1,014,898	\$ 4,586,967	\$ 3,675,440	\$ 3,196,230	\$ 3,769,258
Net Position					
Governmental Activities	\$ 2,185,672	\$ 16,265,435	\$ 1,675,372	\$ 3,806,888	\$ 4,359,150
Business-Type Activities	\$ 3,403,234	\$ 33,920,207	\$ 1,318,114	\$ 3,988,941	\$ 8,155,693
Total Primary Government	\$ 5,588,906	\$ 50,185,642	\$ 2,993,486	\$ 7,795,829	\$ 12,514,843
General Fund					
Expenditures	\$ 649,927	\$ 2,629,991	\$ 455,994	\$ 1,342,190	\$ 1,055,456
Fund Balance	\$ 162,800	\$ 2,244,723	\$ 116,752	\$ 998,073	\$ 2,139,055
Fund Balance as a % of Expenditures	25.05%	85.35%	25.60%	74.36%	202.67%
Special Revenue					
Expenditures	\$ 122,574	\$ 18,560	\$ 21,461	\$ -	\$ 9,514
Fund Balance	\$ 622,766	\$ 753,888	\$ 111,359	\$ 167,645	\$ 399,423
Fund Balance as a % of Expenditures	508.07%	4061.90%	74.61%	0.00%	4198.27%
Debt					
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 213,890
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 27,261
Fund Balance as a % of Expenditures	0.00%	0.00%	0.00%	0.00%	12.75%
Capital Projects					
Expenditures	\$ -	\$ 261,017	\$ -	\$ 190,966	\$ 100,107
Fund Balance	\$ -	\$ 2,515,729	\$ -	\$ 237,264	\$ 113,813
Fund Balance as a % of Expenditures	0.00%	963.82%	0.00%	124.24%	113.69%
Permanent					
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance as a % of Expenditures	0.00%	0.00%	0.00%	0.00%	0.00%
Enterprise					
Expenses	\$ 341,967	\$ 2,030,266	\$ 542,238	\$ 806,795	\$ 1,775,668
Unrestricted Net Position	\$ 713,357	\$ 3,929,697	\$ 354,620	\$ 730,209	\$ 380,002
Unrestricted Net Position as a % of Expenses	208.60%	193.56%	65.40%	90.51%	21.40%
Internal Service					
Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Net Position	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Net Position as a % of Expenses	0.00%	0.00%	0.00%	0.00%	0.00%
REVENUE INFORMATION					
Property Tax Revenue	\$ 266,799	\$ 736,766	\$ 103,764	\$ 579,423	\$ 253,108
Entity-Wide Total Revenues					
Governmental Activities	\$ 764,881	\$ 3,187,440	\$ 455,299	\$ 1,702,409	\$ 1,694,001
Property Tax Revenue as a % of Total Revenues - Governmental Activities	34.88%	23.11%	22.79%	34.04%	14.94%
Equalized Assessed Value	\$ 24,629,095	\$ 163,936,308	\$ 15,008,329	\$ 97,042,558	\$ 83,398,398
PENSIONS					
IMRF - Percent Funded	0.00%	68.11%	91.17%	0.00%	81.14%
Avg. for IMRF Plan per 2017 State Biennial Report	90.41%	90.41%	90.41%	90.41%	90.41%
Police Pension - Percent Funded	0.00%	0.00%	0.00%	0.00%	0.00%
Avg. for Police Plans per 2017 State Biennial Report	57.90%	57.90%	57.90%	57.90%	57.90%
Fire Pension - Percent Funded	0.00%	0.00%	0.00%	0.00%	0.00%
Avg. for Fire Plans per 2017 State Biennial Report	57.15%	57.15%	57.15%	57.15%	57.15%
DEMOGRAPHIC INFORMATION					
Population	1,310	4,532	219	3,329	5,054
Number of Employees (FT and PT)	22	28	13	26	17
DEBT INFORMATION					
Total Outstanding Debt	\$ 952,638	\$ 2,735,344	\$ 524,498	\$ 551,906	\$ 7,678,142
Debt Per Capita	\$ 727	\$ 604	\$ 2,395	\$ 166	\$ 1,519

These amounts represent balances and values obtained from the most recent audited financial statements.

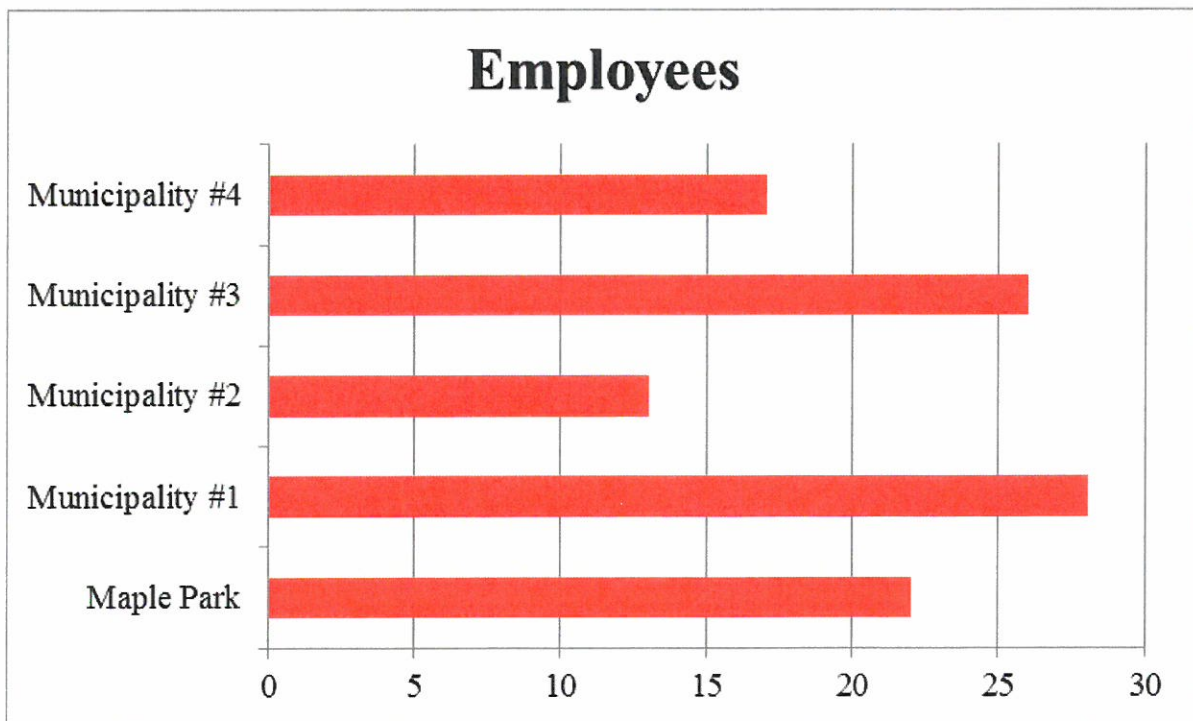
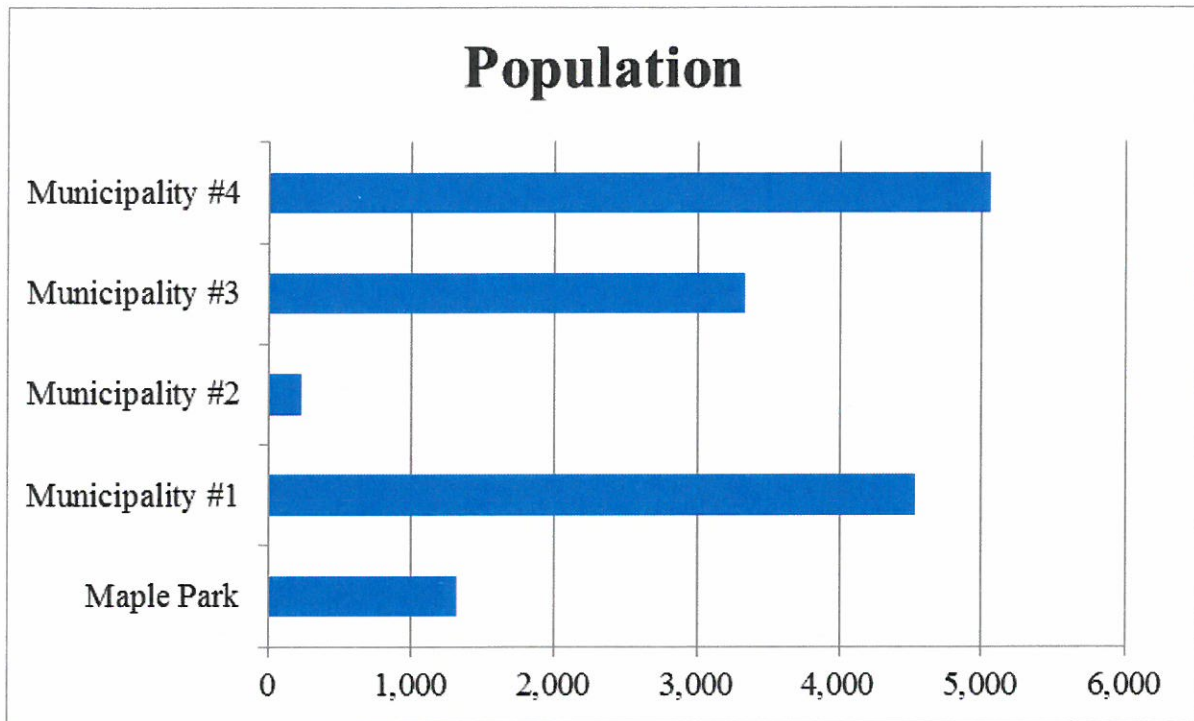
Property Tax Revenues as a Percent of Total Governmental Activities Revenue



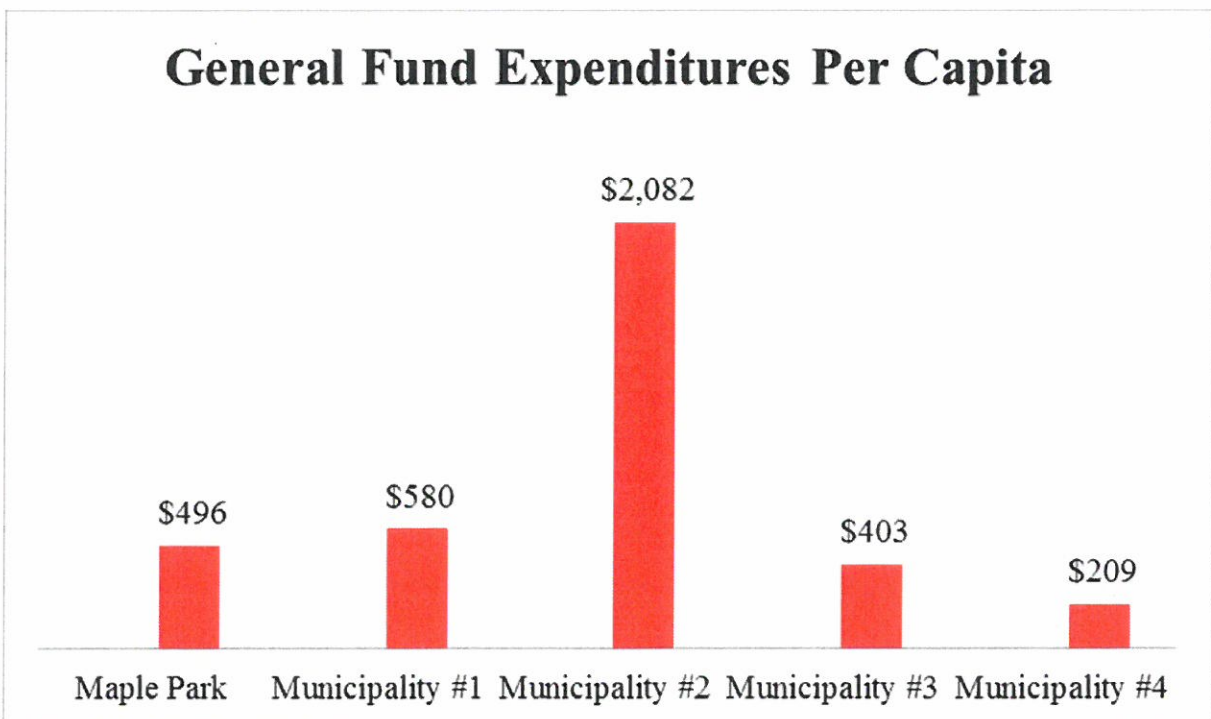
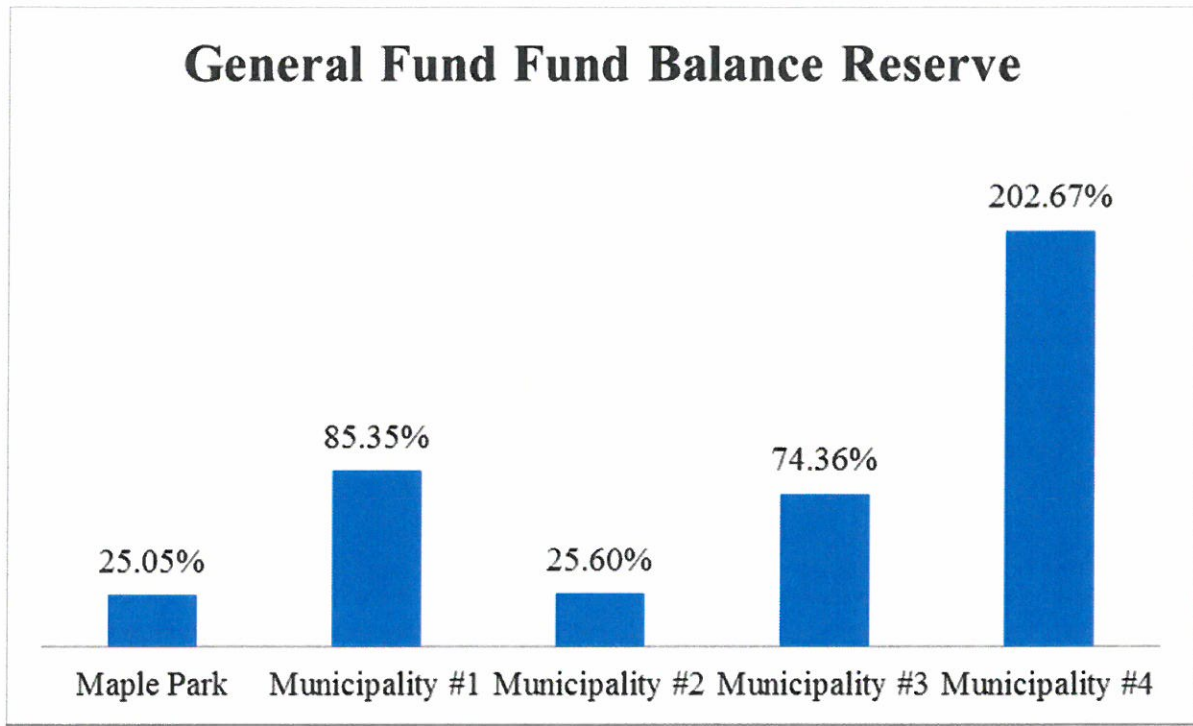
Governmental Activities Expenses by Function



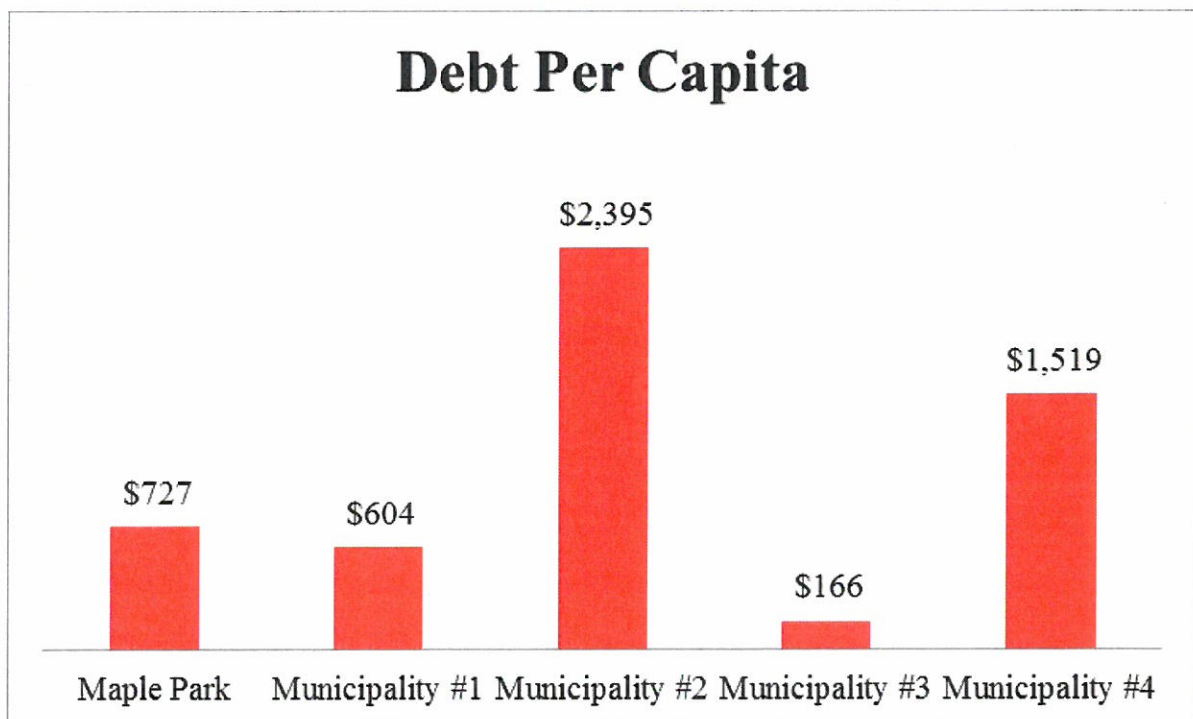
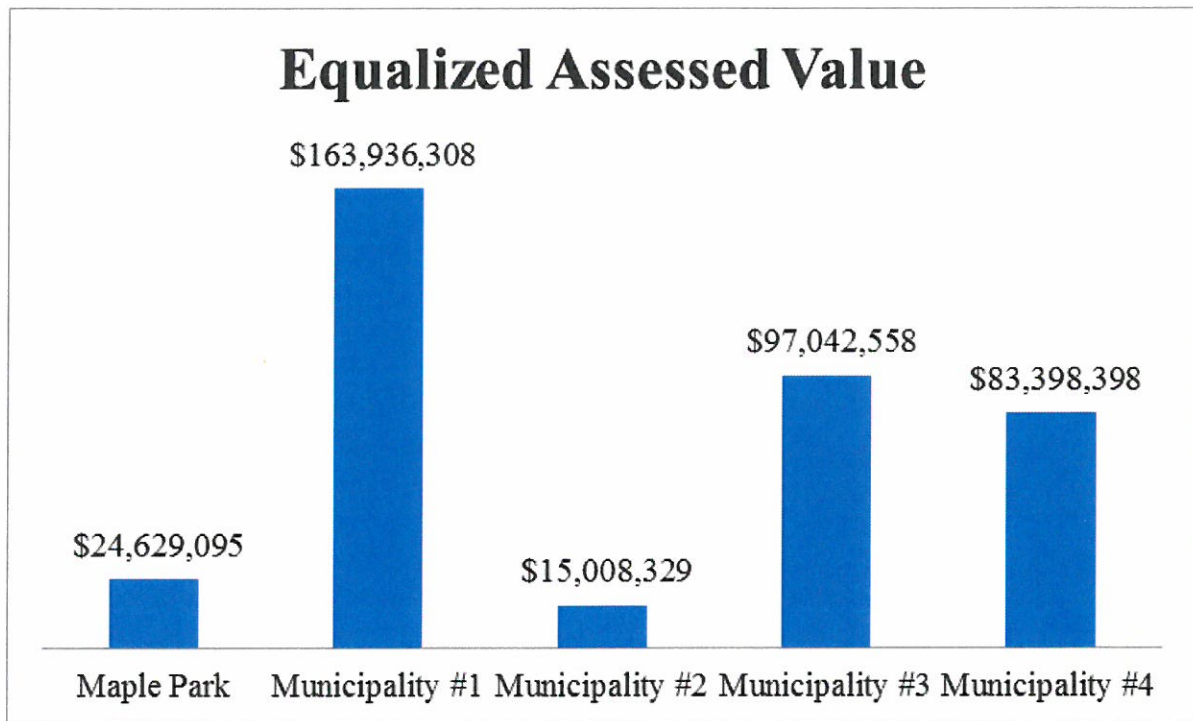
Demographic Information



General Fund Information



Debt Information



Estimated Fund Balance
through January 31, 2018

	Beginning Balance	Revenues	Expenditures	Ending Balance	Est Balance Budget	Better/(Worse)
General Fund	\$162,800	\$589,114	\$572,229	\$179,685	\$148,985	30,700
Other Funds:						
Utility Tax Fund	512,813	82,232	101,142	493,903	504,747	(10,844)
TIF District Fund	-	47,380	8,717	38,663	26,756	11,907
Road & Bridge Fund	36,701	45,434	42,539	39,596	18,763	20,833
Motor Fuel Tax Fund	73,252	25,803	-	99,055	107,348	(8,293)
Totals	622,766	200,849	152,398	671,217	657,614	13,603
Water & Sewer Funds						
Water & Sewer Operating Fund	313,375	310,850	291,339	332,886	368,223	(35,337)
Water Improvement Fund	131,533	28,790	12,761	147,562	156,870	(9,308)
Sewer Improvement Fund	268,451	29,597	17,200	280,848	295,059	(14,211)
Totals	713,359	369,237	321,300	761,296	820,152	(58,856)
Village Totals	<u>\$1,498,925</u>	<u>\$1,159,200</u>	<u>\$1,045,927</u>	<u>\$1,612,198</u>	<u>\$1,626,751</u>	<u>(14,553)</u>

Estimated Cash Balances for January 31, 2018

	12/31/17 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	01/31/18 Check Run	Estimated 01/31/18 Balance	
Old Second Checking	95,385.51		73,656.73	(11,855.18)	(17,141.64)	(74,368.65)	65,676.77	N/A
First Midwest	246,160.27						246,160.27	N/A
TIF Funds	40,005.63						40,005.63	N/A
Illinois Funds	1,007,034.32		33,715.66				1,040,749.98	N/A
First Midwest CD	250,000.00						250,000.00	0.70%
	1,638,585.73	0.00	107,372.39	(11,855.18)	(17,141.64)	(74,368.65)	1,642,592.65	

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2018-02

**AN ORDINANCE AMENDING TITLE 6, OF THE MUNICIPAL CODE OF THE
VILLAGE OF MAPLE PARK, CHAPTER 2, ANIMAL CONTROL, 6-2-3,
SUBSECTION E., "LICENSE FEES; REQUIREMENTS"**

DRAFT

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

ORDINANCE NO. 2018-02

AN ORDINANCE AMENDING TITLE 6, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, ANIMAL CONTROL, 6-2-3, SUBSECTION E., "LICENSE FEES; REQUIREMENTS"

WHEREAS, the Board of Trustees of the Village of Maple Park, Illinois has determined that it is in the best interest and welfare of the citizens of the Village of Maple Park to regulate animals within the village; and

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Maple Park Kane and DeKalb Counties, Illinois, in a regular session duly assembled, as follows:

SECTION 1. That Title 6, POLICE REGULATIONS, Chapter 2, 6-2-3, ANIMAL CONTROL, Subsection E. "License Fees; Requirements" is hereby amended to read as follows:

6-2-3: VACCINATION AND LICENSING:

- A. Every dog or cat within the Village of Maple Park will need to be registered with the county in which they live. Proof of vaccination will be required.
- B. Vaccination Required; Immunization Periods:
 - 1. All dogs or cats four (4) months of age and older shall be vaccinated against rabies with an approved rabies vaccine.
 - 2. Animals required to be inoculated against rabies as specified in this chapter shall be revaccinated within the time period specified for the particular vaccine used, except as provided above in regard to dogs under one year of age. The certificate of vaccinations issued shall specify the duration of immunity.
- C. Each residence is limited to no more than three (3) animals total.

Nothing in this subsection shall be construed as to exempt any dog from having a current rabies vaccination.

SECTION 2. VALIDITY

- A. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they conflict with this ordinance, or any part of this Ordinance.
- B. If any provision contained in this ordinance is found to be invalid, such provision shall be deemed to be severable and shall not affect the validity of any of the remaining provision of the ordinance.

SECTION 3. ORDINANCE IN FORCE

A. This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as provided by law.

PASSED this _____, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2018.

SEAL

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I further certify that on the ____ day of _____, 2018, the Board of Trustees of the Village of Maple Park passed and approved ORDINANCE NO. 2018-02, AN ORDINANCE AMENDING TITLE 6, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, ANIMAL CONTROL, 6-2-3, SUBSECTION E., “LICENSE FEES; REQUIREMENTS”.

Dated at Maple Park, Illinois, this _____, 2018.

Page 4 of 4

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2018-03

**AN ORDINANCE TEMPORARILY SUSPENDING
CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES
IN TITLE 12, SUBDIVISION REGULATION,
IN THE MAPLE PARK VILLAGE CODE**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

**Published in pamphlet form by authority of the Board of Trustees of the Village of Maple
Park, Kane and DeKalb Counties, Illinois, this ____ day of _____, 2018.**

ORDINANCE 2018-03

**TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF
CHAPTER 17, FEES AND PENALTIES IN TITLE 12,
SUBDIVISION REGULATION, IN THE MAPLE PARK
VILLAGE CODE**

WHEREAS, the Village of Maple Park has undertaken a review of existing fees associated with development in the Village; and

WHEREAS, the Village Board believes that the temporary suspension, for a fixed period of time, of certain fees associated with the development of real estate within the Village of Maple Park is appropriate and in the best interest of the Village of Maple Park;

BE IT HEREBY ORDAINED by the President and Board of Trustees of the Village of Maple Park, Illinois, as follows:

That the following Development Contributions otherwise required to be paid shall be suspended from the period beginning on the effective date of this Ordinance until December 31, 2018:

- 1) **12-17-3: DEVELOPMENT CONTRIBUTIONS TO LIBRARY DISTRICT**
- 2) **12-17-4: DEVELOPMENT CONTRIBUTIONS TO FIRE PROTECTION DISTRICT**
- 3) **12-17-5: DEVELOPMENT CONTRIBUTIONS TO VILLAGE** for Roads, Police, Facilities, and Community Development
- 4) **12-6-1: CASH CONTRIBUTIONS FOR PARK LAND ACQUISITION**

PASSED this ____ day of _____, 2018, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2018.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2018-05

**AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9,
UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2,
ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN
THE VILLAGE OF MAPLE PARK**

DRAFT

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

**Published in pamphlet form by authority of the Board of Trustees of the Village of
Maple Park, Kane and DeKalb Counties, Illinois, this ____ day of _____, 2018.**

ORDINANCE NO. 2018-05

**AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9,
UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2,
ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN
THE VILLAGE OF MAPLE PARK**

WHEREAS, the Village of Maple Park has previously passed Ordinance 2017-02 imposing a temporary moratorium, for a fixed period of time through September 7, 2017, of certain fees associated with utility service connection fees within the Village of Maple Park; and

WHEREAS, The Village Board believes that further extending the temporary moratorium on such fees until December 31, 2018 is appropriate and in the best interest of the Village of Maple Park; and

BE IT HEREBY ORDAINED by the President and Board of Trustees of the Village of Maple Park, Illinois, that the following shall be modified as follows:

SECTION ONE: Section 9-1-5 C. (relating to Water Service) shall be deleted in its entirety and replaced with the following:

C. Service Connection Fees:

1. A service connection fee shall be paid to the village clerk prior to issuance of any permit and the service connection fee for such connection shall be as follows:

	<u>Fee</u>														
Single-family residence	\$0.00/until December 31, 2018 \$5,000.00/after December														
Multi-family residence	\$0.00/until December 31, 2018 \$5,000.00/after December 31, 2018														
Commercial/industrial, i.e., nonresidential	Service connection fee determined by diameter of water service pipe: <table><tr><td>1 inch</td><td>\$ 5,000.00</td></tr><tr><td>1.5 inches</td><td>7,250.00</td></tr><tr><td>2 inches</td><td>8,500.00</td></tr><tr><td>3 inches</td><td>10,000.00</td></tr><tr><td>4 inches</td><td>13,000.00</td></tr><tr><td>6 inches</td><td>20,000.00</td></tr><tr><td>8 inches</td><td>51,000.00</td></tr></table>	1 inch	\$ 5,000.00	1.5 inches	7,250.00	2 inches	8,500.00	3 inches	10,000.00	4 inches	13,000.00	6 inches	20,000.00	8 inches	51,000.00
1 inch	\$ 5,000.00														
1.5 inches	7,250.00														
2 inches	8,500.00														
3 inches	10,000.00														
4 inches	13,000.00														
6 inches	20,000.00														
8 inches	51,000.00														

ABSENT:

APPROVED this ____ day of _____, 2018.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

DRAFT

)

PUBLICATION IN PAMPHLET FORM

I, Elizabeth Peerboom, certify that I am the Village Clerk of the Village of Maple Park, Kane and DeKalb Counties, Illinois, and as such officer I am the keeper of the records, files and proceedings of the corporate authorities of said municipality.

I further certify that, as of the date hereof, Ordinance No. 2018-05, adopted by the corporate authorities on _____, 2018, entitled “AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK,” has been duly published in pamphlet form in accordance with Section 1-2-4 of the Illinois Municipal Code.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and the seal of the
municipality this ____ day of _____, 2018.

(SEAL)

Elizabeth Peerboom, Village Clerk
Village of Maple Park
Kane and DeKalb Counties, IL

VILLAGE OF MAPLE PARK KANE AND DEKALB COUNTIES, ILLINOIS

RESOLUTION 2018-01 Approved: _____

**A RESOLUTION AUTHORIZING THE VILLAGE
PRESIDENT TO SUBMIT AN APPLICATION FOR
WAYSIDE HORNS TO UNION PACIFIC RAILROAD
FOR CROSSINGS AT COUNTY LINE ROAD, PLEASANT
STREET AND LIBERTY STREET**

WHEREAS, the safe operation of freight and passenger trains is vital not only to interstate commerce but also to the health and welfare of local communities, and the Village of Maple Park, Counties of DeKalb and Kane, Illinois, supports efforts to keep train operations safe in our village;

WHEREAS, the Village of Maple Park's Infrastructure the Finance Committees has been discussing the possibility of installing a wayside horn system;

WHEREAS, metropolitan Chicago is the one of nation's largest and most significant rail hubs, making rail safety an important consideration for many of the region's municipalities and counties with rail lines within their boundaries;

WHEREAS, the Chicago metropolitan region is home to some 1,500 public at-grade highway-rail crossings, which account for some 7,800 hours of motorist delay each weekday;

WHEREAS, over 280 collisions have occurred at the Chicago metropolitan region's highway-rail grade crossings between 2009-2014, resulting in 65 fatalities and 146 injuries;

WHEREAS, the public deserves the assurance that a thorough risk analysis has been completed, in regards to the installation of wayside horns;

THEN THEREFORE be it resolved, that the Village of Maple Park does hereby authorize the Village President submit an application for wayside horns to Union Pacific Railroad for the crossings at County Line Road, Pleasant Street and Liberty Street.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____.

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Village President of the Village of Maple Park, Kane and DeKalb
Counties, Illinois on _____.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

DRAFT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Date: February 7, 2018

AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES AND SUBMITTAL OF EXHIBIT "A" FOR RAILROAD APPROVAL

Crossing: Public: Yes
State: IL City: Maple Park
County: Kane County

Jordon Albers
Manager, Industry & Public Projects
Union Pacific Railroad Company
100 North Broadway Ste. 1500
St. Louis, MO 63102

Dear Mr. Albers:

Plans are being prepared to install wayside horns at the County Line crossing, the Liberty Street crossing, and the Pleasant Street crossing, at the location referenced above. In connection with the project, the Agency considers it necessary for the successful advancement of the project for your company to collaborate in the development of the project by performing the following:

- preliminary engineering and other related services
- development of cost estimates
- review of the project's preliminary layouts

The Agency authorizes and agrees to reimburse the Railroad for its expenses and actual costs that are incurred for collaborating in the development of the project's preliminary engineering and other preliminary activities. The Railroad has estimated that these preliminary engineering and other preliminary costs will be \$7,500. Payment will be made within thirty (30) days from the Agency's receipt and approval of the Railroad's request for reimbursement. Railroad will refer to Agency's Project Number Res. 2018-01 and forward Invoices to Village of Maple Park, P.O. Box 220, Maple Park, IL, 60151.

Additionally, attached for your company's review and approval is one (1) set of half-scale prints of the concept plans marked **Exhibit A**, which are the (X)% complete plans and show the basic features of the proposed project at the location referenced above. Please review and provide comment on the basic features of the **Exhibit A** as soon as possible. Also enclosed is one (1) set of photos of the project area.

The project may require the Railroad to incur costs for force account activities. Please prepare the railroad force account cost estimate for work activities to be provided by your company, as identified in **Exhibit A** and submit them at your earliest convenience so that they may be attached to the railroad generated Construction & Maintenance (C&M) agreement.

This agreement is intended to address Preliminary Engineering. It is understood by both parties that railroad may withhold its approval for any reason directly or indirectly related to safety or its operations, property issues or effect to its facilities. If the Project is approved, Union Pacific will continue to work with the Agency to develop Final Plans, Specifications and prepare Material and Cost Estimates for Railroad Construction Work associated with the project. It is also understood that if the project is constructed, if at all, at no cost to the railroad.

The Agency and the Railroad will enter into separate License, Right of Entry, Construction and Maintenance Agreements associated with the actual construction of the project if the project is accepted and approved by the railroad. The Agreements will be drafted by Union Pacific and forwarded to the Agency after the **Exhibit A** and cost estimates have been approved.

Please contact Kathy Curtis at telephone number (815) 209-7666, and/or via email at kcurtis@villageofmaplepark.com, if you have any questions. Your assistance in this matter is appreciated.

Sincerely,

Kathleen Curtis
Village President
Maple Park, Illinois

UNION PACIFIC RAILROAD COMPANY

By _____ Date _____

Name and Title _____

Attachment(s)

cc: Resolution 2018-01
Exhibit A

RESOLUTION 2018-02 Approved: _____

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR
HER DESIGNEE TO PUBLISH A REQUEST FOR PROPOSALS (RFP)
FOR ENGINEERING SERVICES FOR VILLAGE ENGINEER**

WHEREAS the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, the Village has seen an upswing in residential building within the Maple Park corporate limits, and expects to see more in the coming years; and,

WHEREAS, the Village has determined that it is to its advantage and best interest of the Village to avail itself of a Request for Proposals (RFP) for the position of Village Engineer; and,

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees for the Village of Maple Park, DeKalb and Kane Counties, Illinois, as follows:

Section 1. The Village President or a designee is hereby directed publish the attached RFP for Engineering Services.

Section 2. This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____, as follows:

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

VILLAGE ENGINEER REQUEST FOR PROPOSALS

The Board of Trustees of the Village of Maple Park, Illinois, is soliciting proposals for Village Engineer, in accordance with the Request for Proposals (RFP). RFPs are available at Village Hall, located at 302 Willow Street, Maple Park, Illinois, or on the village website at www.villageofmaplepark.org.

All proposals shall be made upon letterhead stationery and all references to numbers shall be stated both in writing and figures. One (1) clearly marked original and nine (9) clearly marked complete copies (including all attachments) of each proposal shall be submitted and delivered to: Liz Peerboom, 302 Willow Street, P.O. Box 220, Maple Park, IL, 60151. Envelopes shall be sealed and marked, **“RFP for Maple Park Village Engineer 2018.”**

The Maple Park Board of Trustees reserve the right to choose the proposal which, in their judgment, is best suited for the intended purposes. The Board of Trustees also reserves the right to waive all informalities in awarding a contract in the best interests of the Village.

Liz Peerboom, CMC
Village Clerk

DRAFT

Village of Maple Park
Illinois, Kane and DeKalb Counties, Illinois

**REQUEST FOR PROPOSALS
FOR PROFESSIONAL ENGINEERING SERVICES**

2018

Submission deadline: _____

DRAFT

contact:
Liz Peerboom, Village Clerk
302 Willow Street, P.O. Box 220
Maple Park, IL 60151
(815) 827-3309 or eperboom@villageofmaplepark.com

REQUEST FOR PROPOSALS FOR PROFESSIONAL ENGINEERING SERVICES

I. General

A. Introduction and Background

The Village of Maple Park is soliciting Requests for Proposals (RFP's) from qualified engineering firms to provide general municipal engineering services to the Village.

The village maintains approximately 8 miles of roads, operates and maintains two (2) wells and a water conveyance system, several parks facilities, and maintains and operates a sanitary sewer collection and conveyance system. The Village of Maple Park provides services including police, public works, code enforcement, parks, planning, economic development, finance, water distribution system, wastewater collection and conveyance system and trash collection.

Approximately 4 square miles in size, the village is also responsible for operating and maintaining the drainage and storm water facilities within our boundaries.

The village's water system is governed by the Village of Maple Park. The village will appoint a qualified licensed engineer from these proposals. Maple Park will consider all firms with water system experience submitting proposals with this request.

B. Scope of Services

The village will direct the selected vendor to provide engineering assistance in two ways:

1. **Miscellaneous Services.** Village of Maple Park may require general engineering services from their engineer for day to day issues. This may include, but not be limited to the following:

- Attendance at monthly Board of Trustees meetings and occasional Planning Commission meetings, or other meetings upon request
- Assist Building Inspector with plan review process for building permits
- Zoning Reviews per Village Code requirements, as requested
- Stormwater reviews including Erosion and Sedimentation Plan reviews
- Stormwater conveyance and management project design services
- MS4 compliance and annual report preparation
- Inspection Services for both civil projects and water applications
- Review and approve developers Escrow calculations
- Review and recommend for approval Escrow releases
- General knowledge of intergovernmental Agreements
- Respond to all manner of general engineering requests
- Act as a liaison to the IL Department of Environmental Protection and other agencies as required
- Construction inspection and onsite oversight services
- Utility infrastructure improvements including design and engineering

services for water distribution, storm water, and wastewater collection systems

- Bid preparation, review and recommendation
- Sewage Enforcement
- Surveying

For general service tasks, the firm will provide basic services to the village on a time and materials approach unless other arrangements or agreements are made.

2. **Task-Based Services.** The firm may be directed to undertake specific projects for the village that have a finite scope of work, are relatively larger in scale, or for any other reason the village wishes to assign the work on a task-basis to the vendor. In these cases, the assignment of work will follow the general process described below:

- The Village President or Public Works Director will describe a task or need to the engineer for a specific project.
- The engineer will prepare a simple proposal describing the scope of work they will provide, a proposed fee, and an estimated project timeline.
- The Board of Trustees will review the request and may choose to accept the proposal as is, reject the proposal, or negotiate a change of scope or fee with the firm.
- Once the proposal is accepted by the Board, the Village President or Public Works Director will issue a request to the engineer to complete the project outlined in the proposal.
- The engineer will track the task order with an independent project number separate from general service activities.
- The village will assign task orders to the engineer as needed. The village reserves the right to issue a general RFP for specific projects if they desire to have expanded competition, specialized expertise, or if the engineer elects to not accept a request for a specific work order. The village will maintain the necessary autonomy to ensure that the public interest is served the best.
- The award of a contract to a firm does not guarantee that the selected firm will be assigned any or all village projects.

The village intends to undertake a number of capital projects over the next few years. These projects may include but are not limited to the following and will be subject to separate Requests for Proposals:

- Design and construction of streets, including curb and sidewalk
- Design and construction of a water tower

C. Term

The contract for the Services shall be subject to renewal on a yearly basis by Village Board. The Maple Park Board of Trustees reserves the right to terminate the contract at any time, with 30 days prior written notice, if not satisfied with the quality of service provided. The firm serves at-will, at the discretion of the village.

D. Selection Process

The village will utilize the following general selection process in determining the most qualified and best consultant to serve as the municipal engineer.

1. Interested consultants will provide written proposals to the village based on the guidelines and information in this RFP.
2. Consultant(s) shall be duly licensed in the State of Illinois as Professional Engineer(s) and certified to perform the professional services offered by the proposal.
3. The Board of Trustees will review all proposals based upon the criteria established.
4. Firms will be short-listed to participate in an interview process. Additional evaluation steps may include, but not be limited to, an interview, a review of the firm's engineering fee structure, a check of references, etc.

Final determination will be made by the Board of Trustees. The village reserves the right to reject any or all proposals and to waive any defects or irregularities in the best interest of the village.

The Board reserves the right to make an appointment in the best interest of the village and to appoint the firm that they determine would best serve the village's needs, which shall remain within the sole discretion of the Board of Trustees.

II. PROPOSAL CONTENT

Your proposal must include the following:

A. Cover Letter

All proposals must include a cover letter to the attention of Liz Peerboom, Village Clerk, and be signed by a person legally authorized to bind the applicant to its proposal. The cover letter must include the firm name, the names of local partners/principals, the number of local personnel, address, telephone numbers, fax numbers for the Agency and an email address of the person(s) who are authorized to represent the proposer.

B. Personnel

1. The names of the partners, managers and other key staff persons who will be assigned to Maple Park.
2. Provide resumes' and indicate their experience in municipal civil engineering. Describe the staffing level that would be assigned to Maple Park.

C. Level of Service

Indicate whether your firm can provide, on a quick response basis, year-round expert professional engineering services to the village on typical municipal engineering matters.

D. References

List of Illinois local government jurisdictions where your firm presently serves as

municipal Engineer and/or provides similar services.

E. Fees

The village expects to pay an hourly fee for the services provided by the engineer. All firms must indicate the hourly fee charged for the proposed services by the grade of the employee to be assigned to the task. If additional services such as travel, copying, phone calls or other charges will be billed in addition to the proposed hourly fee, such should be indicated within the proposal.

III. Proposal Submission

Nine (9) copies of the proposal should be addressed to: Liz Peerboom, Village Clerk, 302 Willow Street, P.O. Box 220, Maple Park, Illinois, 60151. The proposals must be received via mail or delivery, no later than _____. Envelopes must be sealed and marked **“RFP for Maple Park Village Engineer 2018.”** Proposals submitted by facsimile or email will not be accepted.

IV. Procedures for Evaluating Proposals

The village will evaluate the proposals based on but not limited to the criteria outlined in this document. The village may then complete additional evaluations on the consultants such as a review of the firm's engineering fee schedule, participation in an interview process, etc. Using a combination of the information provided in the proposals and the additional information received from the interviews and evaluations, the village will make a final choice and award the engineering contract to the most qualified consultant. A brief description of the primary selection criteria is provided below:

A. Proximity of firm to Maple Park

The village wishes to work closely with the selected firm and desires fast and effective service. The consultant should address how they will provide effective service and how they will address travel costs and travel time issues.

B. References

The village will perform reference checks for each candidate. A minimum of three (3) municipal clients in Northern Illinois where similar or related work was performed must be provided. References where the consultant has served as the engineer are required. References should also be able to describe the firm's responsiveness, availability, and ability to complete projects in a timely and orderly manner.

C. Experience serving as an engineer for other communities.

Experience in the role of municipal engineer for other communities will be considered positively. Proof of an understanding of the role of engineer and a track record of effectively providing this service is preferred.

D. Consultant's understanding, approach and quality of the proposal.

These selection criteria will allow the village to award the contract on the quality of the proposal, the consultant's understanding of the village's needs, the consultant's approach

to the work and/or any other quality about the consultant's proposal that sets it apart from any others.

E. Conflict of Interest

The successful firm shall not have conflicts of interest with the village, and shall address and resolve any individual matters involving a conflict in advance of appointment. Such conflicts shall be disclosed as part of the proposal submission.

F. Insurance

The selected vendor must maintain Professional, general, automobile and employee liability insurance in addition to workers' compensation insurance in the minimum amount of \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate (example attached).

G. Care of Data

The selected firm shall take all steps necessary to safeguard any data, files, reports, drawings or other information from loss, destruction or erasure. Any costs or expenses of replacing or damages resulting from the loss of such data shall be borne by the contractor when such loss or damage occurred through its negligence. The selected firm shall retain all data, files, reports, drawings or other information. This information shall be returned to the village in the event of termination of the contract with the firm.

H. Questions

Any questions or clarifications shall be directed to the person noted below on or before _____. Questions raised after this cutoff date will remain unanswered.

Liz Peerboom, Village Clerk
Village of Maple Park
302 Willow Street, P.O. Box 220
Maple Park, IL 60151
Phone: (815) 827-3309
Fax: (815) 827-4040
Email: eppeerboom@villageofmaplepark.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
XXXXXXX

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:
	PHONE (A/C, No, Ext):
	FAX (A/C, No):
	E-MAIL ADDRESS:
	PRODUCER CUSTOMER ID #:
INSURED XYZ Insured	INSURER(S) AFFORDING COVERAGE
	INSURER A: Insurance Company
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	SUBJECT	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		XXXXXXXXXX	XXXX	XXXX	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>						
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB EXCESS LIAB DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	XXXXXXXXXX	XXXX	XXXX	<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTHER E L EACH ACCIDENT \$ 100,000 E L DISEASE - EA EMPLOYEE \$ 100,000 E L DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liability			XXXXXXXXXX	XXXX	XXXX	Per Claim 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Title of the Contract or Agreement
(Note: Copy of compliant Cancellation and Non-Renewal Notification is to be submitted with the COI)

CERTIFICATE HOLDER

CANCELLATION

Village of Maple Park
302 Willow Street
P.O. Box 220
Maple Park, IL 60151

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**VILLAGE OF MAPLE PARK, ILLINOIS
KANE AND DEKALB COUNTIES**

RESOLUTION 2018-04 Approved: _____

**A RESOLUTION AUTHORIZING THE PARTIAL
ACCEPTANCE OF SQUIRES CROSSING FROM REO
FUNDING SOLUTIONS IV, LLC**

WHEREAS, REO Funding Solutions IV, LLC (hereinafter "Developer"), has made a request, for the partial acceptance of the Squires Crossing subdivision in the Village of Maple Park; and

WHEREAS, the Village Board for the Village of Maple Park has received the recommendation of its Village Engineer with regard to such request; and

WHEREAS, the Village Board has reviewed the request in light of the requirements of Section 12-5-6 of the Maple Park Municipal Code; and

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF MAPLE PARK, OF KANE COUNTY AND DEKALB COUNTY, ILLINOIS, as follows:

Section 1. That the bridge in Squires Crossing is hereby accepted by the Village of Maple Park:

Section 2. That the Developer has provided lien waivers for the paving work done in the Squires Crossing subdivision and includes a one-year warranty on the public improvements made.

Section 3. That this Resolution shall be in full force and effect from and after its adoption and approval.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____.

Ayes: _____

Nays: _____

Absent: _____

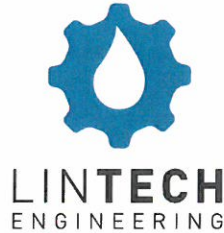
APPROVED by the Village President on _____.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk



MEMORANDUM

Date: January 30, 2018
To: Village of Maple Park
From: Jeremy Lin
Subject: Squire's Crossing - Acceptance of Bridge Repair and Remaining Work

The bridge repair was completed by the developer and inspected by our field inspector. We can report the bridge repair was done in conjunction with the structural design completed by Highland Engineering to our satisfaction. Mike Miller has also reviewed the bridge repair work.

The current security amount being held is \$50,907.00. There are some minor items from the punch list still not addressed (clean out storm inlets and check street light access plates), and I have informed David Edwards. The developer has requested some completion items on the punch list (hydrant adjustments, b-box repair, parkway trees, final landscaping) be covered by a surety bond. We estimate this work to be approximately \$15,000. The Village can release the current security in exchange for a surety bond for \$15,000 or may wish to hold back \$15,000 of the security until the punch list items are completed (reduction of security to \$15,000).

Please find the updated punch list attached.

Squire's Crossing
Maple Park, IL

Construction Punch List and Completion Items

Prepared by Lintech Engineering, Inc.

March 13, 2017

Updated July 26, 2017

Updated January 30, 2018

1. ~~Finish construction of roadway surface. Prior to the construction fix any binder areas that have failed. We will mark these areas once a date has been established for the paving. Edge grind pavement at curb to allow for design surface course.~~
2. ~~Provide butt joint where existing asphalt meets new asphalt.~~
3. Remove all filter fabric from storm structures and clean out inlets.
4. Lower all fire hydrants and valve boxes that appear high in relation to existing grade or adjust accordingly to proposed final grade.
5. The following is a list of b-boxes that need repair:

Lot No.	Issue
1	This lot was previously considered unbuildable and therefore no b-box exists.
4	Replace missing top on b-box.
7	Replace missing top on b-box.
8	Replace missing top on b-box.
18	Replace missing top on b-box.
25	B-box cannot be located. Locate for re-inspection.
26	Replace missing top on b-box.
28	B-box cannot be located. Locate for re-inspection.
29	B-box cannot be located. Locate for re-inspection.
30	Replace missing top on b-box.
31	Replace missing top on b-box.
32	Repair bent b-box.
33	Replace missing top on b-box.
34	Replace missing top on b-box.
35	Repair bent/broken b-box.
36	Replace missing top on b-box.
37	Repair bent b-box.
39	Replace missing top on b-box.
43	Replace missing top on b-box.
46	Replace missing top on b-box.

6. Properly install access plates at bottom of all street lights.
7. Provide all parkway trees and final landscaping.
8. Remove spoils pile if not being used and grade and seed areas disturbed. If spoils pile is being used provide timeline for its removal.
9. ~~Remove and replace damaged and failing sidewalk sections at bridge.~~
10. ~~Remove and replace cracked sidewalk sections as marked.~~
11. ~~The bridge concrete has spalled in several areas where the handrail has been installed. Both sides of the bridge has this issue and there are some cracks in the wall as well. We are~~

seeking a structural engineer's opinion on the remedy and will pass this along once it's received.