



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, AUGUST 7, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Chris Higgins, and Trustee Bart Shaver. Absent: Trustee Kristine Dalton, Trustee Luke Goucher (arrived late), and Trustee Brandon Harris.

Others present: Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Police Chief Dean Stiegemeier, and Deputy Clerk Cheryl Aldridge.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. PRESENTATION OF THE AUDIT – LAUTERBACH & AMEN, LLP

A representative from Lauterbach and Amen will be present to present the audit to the Board of Trustees.

Jennifer Martinson from Lauterbach and Amen briefed the Board of Trustees on the Fiscal Year 2018 audit.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – July 3, 2018
- b) Receive and File
 - Personnel Committee – April 17, 2018, June 19, 2018
 - Finance Committee – June 25, 2018
 - Infrastructure – May 8, 2018, June 12, 2018, June 14, 2018
- c) Acceptance of Cash and Investment Report as of June 30, 2018
- d) Approval of Bills Payable and Manual Check Register #770

ACCOUNTS PAYABLE:	<u>\$102,951.55</u>
MANUAL CHECKS:	<u>22,450.10</u>
TOTAL:	<u>\$125,401.65</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

Metrowest Council of Government 2018 Legislative BBQ – June 28, 2018 (includes meal), \$30 for Kathy Curtis, Village President (included on warrant list).

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Higgins, Shaver, and President Curtis. Nay: None. Absent: Dalton, Goucher, and Harris. (4-0-3)

7. FINANCIAL REPORT

No questions on the financial report.

8. LEGAL REPORT

Trustee Higgins asked a question on the legal report, Kevin answered his question regarding an ordinance violation.

Trustee Goucher arrived at 7:10 p.m.

9. POLICE DEPARTMENT REPORT

Police Chief Dean Stiegemeier commented that his new officer started working and he is still looking for one additional officer.

10. PUBLIC WORKS REPORT

Public Works director Mike Miller arrived late due to an emergency Julie request that he received.

11. ENGINEERING REPORT

There was no Engineering report.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries updated the Board on the interviews coming up later in the month and he is planning on a 2nd interview with the top 2 candidates.

- Finance & Public Relations & Development – Luke Goucher, Chair

There was no quorum at the last meeting, so Trustee Goucher has nothing to report.

- Infrastructure – Brandon Harris, Chair

Trustee Harris was not in attendance.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. MOTIONS

1. MOTION TO ACCEPT THE AUDIT FOR FISCAL YEAR 2018

Lauterbach and Amen facilitated the Audit for Fiscal Year 2018.

Trustee Higgins made a motion to accept the audit for Fiscal Year 2018, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Higgins, and Shaver. Nay: None. Absent: Dalton and Harris. (4-0-2)

2. MOTION TO RATIFY THE PURCHASE OF A 1998 FORD L850 SINGLE AXLE DUMP TRUCK FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$19,776.10

The Personnel & Communications Committee has discussed this item and agreed that the purchase of the dump truck for the Public Works Department was necessary.

Trustee Dries made a motion to ratify the purchase of a 1998 Ford L850 Single Axle Dump Truck for the Public Works Department in the amount of \$19,776.10, seconded by Trustee Goucher.

The purchase was briefly discussed and it was decided to not move forward with any financing for the vehicle, but to just pay for the entire vehicle in full.

Motion carried by roll call vote. Aye: Dries, Goucher, Higgins, and Shaver. Nay: None. Absent: Dalton and Harris. (4-0-2)

- 3. MOTION TO APPROVE A REQUEST TO CLOSE THE PARKING LOT (KENNEBEC STREET BETWEEN MAIN AND ALLEY) OF THE AMERICAN LEGION/HD ROCKERS THE MONTHS OF MAY TO SEPTEMBER 2018 ON WEDNESDAY EVENINGS, FROM 4 P.M. TO 10 P.M. TO HOST A DRIVE IN CAR SHOW. ALLEY WILL REMAIN OPEN AT ALL TIME FOR EMERGENCY MANAGEMENT PURPOSES.** The Area will be used to park and view the cars, no alcohol will be outside. All alcohol will be served and consumed within HD Rockers. HD Rocker's will provide liability coverage in an amount not less than \$1 million per occurrence/\$2 million aggregate naming the Village additional insured by endorsement specifically for these events.

Business owner made the request at the July 2018 Board meeting. The Village President confirmed with Police Chief, Fire Chief, Public Works Director and Village Insurance Provider their consent to the request. The goal is to have an informal drive in car show on a specific night of the week to generate business. Establishment owner will be responsible for the closing and re-opening of the area, no assistance is need by the Village.

Trustee Dries made a motion to approve a request to close the parking lot (Kennebec Street between Main and alley) of the American Legion / HD Rockers the months of May to September 2018 on Wednesday Evenings, from 4 p.m. to 10 p.m. to host a drive in car show. Alley will remain open at all time for emergency management purposes, seconded by Trustee Shaver.

There was a brief discussion on car show plan.

Motion carried by roll call vote. Aye: Dries, Higgins, Shaver, and President Curtis. Nay: None. Absent: Dalton and Harris. Abstain: Goucher. (4-0-2-1)

- 4. MOTION TO APPROVE PROPOSAL TO REPLACE ION EXCHANGE RESIN FOR THE WATER TREATMENT PLANT, IN THE NOT TO EXCEED AMOUNT OF \$60,000.**

Proposals were received and opened on August 1, 2018, were as follows:

<i>All Service Contracting Corp.</i>	<i>\$53,041.00 lump sum (not including nozzles)</i>
<i>Illinois Water Technologies</i>	<i>\$30,647.04 (plus expenses)</i>

Trustee Dries made a motion to approve proposal to replace Ion Exchange Resin for the Water Treatment Plant, in the not to exceed amount of \$60,000, seconded by Trustee Goucher.

Village Engineer Jeremy Lin discussed the bids that were received and recommended to the Board that the Village use Illinois Water Technologies to proceed with the resin exchange.

Motion carried by roll call vote. Aye: Dries, Goucher, Higgins, and Shaver. Nay: None. Absent: Dalton and Harris. (4-0-2)

B. ORDINANCES

None.

C. RESOLUTIONS

None.

15. VILLAGE PRESIDENT REPORT

Village President Kathy Curtis reminded the Trustees to be in touch with the Village Clerk for setting up individual interviews with Government Studies. The IML Conference is September 20th to the 22nd and Trustees need to get registered soon if they would like to attend. An update was given on the Village's Electrical Aggregation showing new rates with Constellation Energy. There will be a new stop sign at Main Street and Pleasant, this was coordinated with Kane County and Drew Frantz. The Planning Commission will begin working on some zoning issues. They will be reviewing small cell code, hard surface definition, and solar panels.

16. TRUSTEE REPORTS

None.

17. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 7:33 p.m.

Cheryl Aldridge
Deputy Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Personnel
Committee on 8-21-18.

PERSONNEL COMMITTEE MEETING MINUTES

Tuesday, July 17, 2018

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman JP Dries called the meeting to order at 7:01 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee Members were present: Trustee JP Dries, Trustee Bart Shaver, Trustee Kristine Dalton. Absent: Trustee Brandon Harris (arrived late).

Others present: Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MEETING MINUTES

- April 17, 2018
- June 19, 2018

Trustee Shaver made a motion to approve the meeting minutes from April 17, 2018, and June 19, 2018, seconded by Trustee Dalton. Motion carried by voice vote.

4. DISCUSSION OF DUMP TRUCK / SNOW PLOW PURCHASE

Trustee Dries advised that the public works department is in need of a new dump truck with a snow plow. He distributed a quote from Bonnell Industries in the amount of \$19,717.20. Trustee Dries also advised that Village Accountant Cheryl Aldridge will be talking to the bank about financing.

Trustee Harris arrived at 7:08 p.m.

Trustee Dries passed around a picture of the actual vehicle. Committee members discussed price, mileage and items included on the vehicle. Trustee Dries advised that Public Works Director Mike Miller is waiting for a better price from this company. That price quote will be provided at the Board meeting.

MINUTES

Infrastructure Committee Meeting

Tuesday, July 17, 2018

Page 2 of 2

Trustee Harris suggested having the truck looked over by a certified mechanic. Trustee Harris also suggested having Trustee Shaver go with Mr. Miller for a test drive of the vehicle. Trustee Dries asked if the Infrastructure committee could discuss the truck purchase at their meeting next week. Trustee Harris was okay with that.

5. REVIEW OF PUBLIC WORKS DIRECTOR POSITION RESUMES

The committee discussed the applications that came in for the Public Works Director Position. Twenty-Nine applications were received. The committee narrowed down the application to six for interviews.

Interviews will start at 6:45 p.m. on August 21, and complete on August 22nd.

6. OTHER ITEMS

None.

7. ADJOURNMENT

Trustee Harris made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 6:40 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members

Trustee JP Dries, Chair
Trustee Kristine Dalton
Trustee Brandon Harris
Trustee Bart Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Personnel
Committee on 8/22/18.

PERSONNEL COMMITTEE MEETING MINUTES

Tuesday, August 21, 2018

6:30 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman JP Dries called the meeting to order at 6:34 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee JP Dries, Trustee Bart Shaver, Trustee Brandon Harris, and Trustee Kristine Harris.

Others present: Trustee Luke Goucher, Public Works Director Mike Miller and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MEETING MINUTES

- July 17, 2018

Trustee Harris made a motion to approve the meeting minutes from July 17, 2018, seconded by Trustee Shaver. Motion carried by voice vote.

4. PUBLIC WORKS DIRECTOR INTERVIEWS

The Committee conducted interviews of three applicants for the position of Public Works Director.

5. ADJOURNMENT

Trustee Harris made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 8:59 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members
Trustee JP Dries, Chair
Trustee Kristine Dalton
Trustee Brandon Harris
Trustee Bart Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Finance
Committee on August 28, 2018.

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Tuesday, July 24, 2018

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

THE FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING
SCHEDULED FOR TUESDAY, JULY 24, 2018 WAS RESCHEDULED TO THURSDAY, JULY 26, 2018.

Liz Peerboom, CMC
Village Clerk

Committee Members
Trustee Goucher, Chair
Trustee Dalton
Trustee Higgins
Trustee Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Finance
Committee on 8/28/18.

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MEETING MINUTES

Thursday, July 26, 2018

7:00 p.m.

**Maple Park Civic Center
302 Willow Street, Maple Park, IL**

THERE WAS NO QUORUM.

Liz Peerboom, CMC
Village Clerk

Committee Members
Trustee Goucher, Chair
Trustee Dalton
Trustee Higgins
Trustee Shaver

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
July 31, 2018

Fund	Interest Rate	First Midwest CD	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(127,217.89)	(127,217.89)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	319,005.42	-	-	319,005.42
Total General Fund		-	319,005.42	-	(127,217.89)	191,787.53
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	7,297.00	7,297.00
First Midwest Bank		-	-	248,366.18	-	248,366.18
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	104,892.76	-	-	104,892.76
First Midwest Bank - CD	1.00%	150,517.81	-	-	-	150,517.81
Total Utility Tax Fund		150,517.81	104,892.76	248,366.18	7,297.00	511,073.75
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	69,486.91	69,486.91
Total Road & Bridge Fund		-	-	-	69,486.91	69,486.91
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	34,063.70	34,063.70
Illinois Public Treasurer's Pool		-	38,593.50	-	-	38,593.50
Total Road & Bridge Fund		-	38,593.50	-	34,063.70	72,657.20
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool		-	113,544.69	-	-	113,544.69
Total Motor Fuel Tax Fund		-	113,544.69	-	-	113,544.69
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account		-	-	-	8,005.66	8,005.66
Illinois Public Treasurer's Pool		-	273,589.82	-	-	273,589.82
Total Operating Accounts		-	273,589.82	-	8,005.66	281,595.48
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	18,515.43	18,515.43
Illinois Public Treasurer's Pool		-	151,445.19	-	-	151,445.19
First Midwest Bank - CD	1.00%	10,034.52	-	-	-	10,034.52
Total Water Improvement Accounts		10,034.52	151,445.19	-	18,515.43	179,995.14
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	23,901.39	23,901.39
Illinois Public Treasurer's Pool		-	203,362.59	-	-	203,362.59
First Midwest Bank - CD	1.00%	90,310.68	-	-	-	90,310.68
Total Sewer Improvement Accounts		90,310.68	203,362.59	-	23,901.39	317,574.66
Total Water & Sewer Funds		100,345.20	628,397.60	-	50,422.48	779,165.28
Total Village Operating Funds		250,863.01	1,204,433.97	248,366.18	34,052.20	1,737,715.36
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	9,600.00	9,600.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	68,261.64	68,261.64
Total Village Escrow Funds		-	-	-	77,861.64	77,861.64
Total Village Cash & Investments		250,863.01	1,204,433.97	248,366.18	111,913.84	1,815,577.00

SYS DATE:08/30/18

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 771

SYS TIME:10:32

[NW1]

DATE: 08/30/18

Thursday August 30, 2018

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 BLACKBERRY TOWNSHIP 08102018	01-50-5622	LIBRARY SIGN	30.35	30.35
01 CASEY'S GENERAL STORES, INC. 08012018	01-30-5250	GASOLINE	554.38	554.38
01 COMMONWEALTH EDISON 0498142046 0718	52-20-5730	LIFT STATION	3003.78	108.07
0798152002 0718	52-10-5730	WELL		1179.01
1620026021 0718	52-20-5730	WWTP		855.49
4665155040 0818	01-50-5730	STREET LIGHTING		861.21
01 C.S.R.BOB CAT, INC. 134519	01-20-5600	SWEeper RENTAL	150.00	150.00
01 DEKALB LAWN & EQUIPMENT 59013	01-20-5600	MOWER REPAIR	228.00	228.00
01 EXPERT LOCK & SAFE INC. 80371	01-40-5600	REKEY GYM	529.50	529.50
01 FOSTER, BUICK, CONKLIN & LUNDG 23944	01-10-5330	ORDINANCE VIOLATION	2809.20	43.75
23944	01-10-5330	GENERAL COUNSEL		656.25
23944	52-10-5330	GENERAL COUNSEL		43.75
23944	01-10-5330	DEMO		2065.45
01 GOODENOUGH INC. 60705	01-10-5420.02	PLUMBING INSPECTION	450.00	50.00
60713	01-10-5420.02	PLUMBING INSPECTION		50.00
60742	01-10-5420.02	PLUMBING INSPECTIONS		100.00
60748	01-10-5420.02	PLUMBING INSPECTION		50.00
60749	01-10-5420.02	PLUMBING INSPECTION		50.00
60756	01-10-5420.02	PLUMBING INSPECTION		50.00
60761	01-10-5420.02	PLUMBING INSPECTION		50.00
60762	01-10-5420.02	PLUMBING INSPECTION		50.00
01 GMJB INC. 10585	15-00-5620	SEWER HOOK UPS	9100.00	5000.00
10585	01-40-5600	SEWER HOOK UPS		4100.00
01 FRONTIER 8158273286 0818	01-30-5700	POLICE TELEPHONE	526.89	139.09
8158273309 0818	01-10-5700	OFFICE TELEPHONE		218.59
8158273710 0818	52-10-5700	WELL HOUSE		59.10
8158275039 0818	52-20-5700	WWTP		50.83
8158275069 0818	52-20-5700	LIFT STATION		59.28
01 HELENA CHEMICAL CO. 226364972	01-20-5600	ROUNDUP	80.93	80.93
01 DENNIS M. LEXA 8255	01-30-5600	OIL CHANGE/TIRE ROTATE-2017 FORD	74.41	74.41
01 ILEAS DUES7680	01-30-5570	2018 DUES	60.00	60.00
01 IMPACT NETWORKING, LLC 1196787	01-10-5200	COPY COSTS	330.74	330.74

SYS DATE:08/30/18

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 771

SYS TIME:10:32

[NW1]

DATE: 08/30/18

Thursday August 30, 2018

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ILLINOIS PUBLIC WORKS MUTUAL A 2629	01-10-5570	2018 MEMBERSHIP	100.00	100.00
01 PARDRIDGE INSURANCE, INC. 13605	01-10-5500	NOTARY-ALDRIDGE	102.12	51.06
13606	01-30-5900	NOTARY-STIEGEMEIER		51.06
01 JANCO SUPPLY INC. 276209	01-40-5100	SUPPLIES	105.00	105.00
01 LAUTERBACH & AMEN, LLP 30290	01-10-5350	AUDIT	2000.00	2000.00
01 LINTECH ENGINEERING, INC. 2386	52-10-5390	AUGUST 2018	2500.00	1250.00
2386	52-20-5390	AUGUST 2018		1250.00
01 MIDWEST SALT P440572	52-10-5110	SALT	2982.39	2982.39
01 MIKE MILLER 08312018	01-10-5700	CELL PHONE REIMBURSEMENT	233.99	50.00
5263456	01-10-5900	FAUCET REIMBURSEMENT		183.99
01 NIU CENTER FOR GOVERNMENTAL ST CGS19010	12-00-8425	STRATEGIC PLANNING	5000.00	5000.00
01 NICOR 331314100040818	01-50-5730	GARAGE GAS	32.70	32.70
01 NORTHWESTERN ILLINOIS MUN. CLE 09302018	01-10-5570	2018-2019 MEMBERSHIP DUES	55.00	55.00
01 SHAW SUBURBAN MEDIA 1563727	01-10-5900	GARBAGE RFP	91.14	91.14
01 P. F. PETTIBONE & CO. 174852	01-30-5300	UNIFORMS	695.37	78.25
174885	01-30-5100	DOOR HANGERS		617.12
01 QUILL CORPORATION 9378205	01-10-5200	OFFICE SUPPLIES	71.96	71.96
01 RANDALL PLUMBING 08282018	01-10-5900	PLUMBING WORK	911.73	880.06
08282018	01-20-5600	PLUMBING WORK		31.67
01 ROGER'S REPAIR SERVICE 14293	12-00-8102	CENTRAL AIR/AIR HANDLER-POLICE SIDE	8116.25	7852.00
14294	01-10-5900	SHELTER HOUSE WORK		264.25
01 JANICE STOUT 08122018	01-00-2103	PARK DEPOSIT REFUND	100.00	100.00
01 VERIZON WIRELESS 9813103789	01-10-5700	CELL PHONES	254.62	69.11
9813103789	01-30-5700	CELL PHONES		71.48
9813103789	01-30-5700	AIR CARDS		114.03
01 WUNDERLICH-MALEC SERVICES, INC 12341	52-10-5600	BATTERY REPAIR	796.56	796.56
** TOTAL CHECKS TO BE ISSUED			42077.01	

SYS DATE:08/30/18

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 771
Thursday August 30, 2018

SYS TIME:10:32
[NW1]

DATE: 08/30/18

PAGE 3

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01		GENERAL FUND	15590.53	
12		UTILITY TAX	12852.00	
15		ROAD & BRIDGE FUND	5000.00	
52		WATER & SEWER FUND	8634.48	
***		GRAND TOTAL ***	42077.01	
		TOTAL FOR REGULAR CHECKS:	41,295.50	
		TOTAL FOR DIRECT PAY VENDORS:	781.51	

SYS DATE:08/30/18

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
Thursday August 30, 2018

SYS TIME:10:32

DATE: 08/30/18

[NW1]
PAGE 4

=====

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 VANTAGEPOINT TRANSFER AGENTS-#08/09/18		21325	428.83	
49 08092018	01-00-2150	ICMA PAYABLE		187.18
49 08092018	01-20-5030	PENSION EXPENSE		50.30
49 08092018	01-30-5030	PENSION EXPENSE		89.23
49 08092018	01-50-5030	PENSION EXPENSE		50.30
49 08092018	52-10-5030	PENSION EXPENSE		25.91
49 08092018	52-20-5030	PENSION EXPENSE		25.91
01 VANTAGEPOINT TRANSFER AGENTS-#08/23/18		21333	428.83	
49 08232018	01-00-2150	ICMA PAYABLE		187.18
49 08232018	01-20-5030	PENSION EXPENSE		50.30
49 08232018	01-30-5030	PENSION EXPENSE		89.23
49 08232018	01-50-5030	PENSION EXPENSE		50.30
49 08232018	52-10-5030	PENSION EXPENSE		25.91
49 08232018	52-20-5030	PENSION EXPENSE		25.91
01 MARCH EQUIPMENT	08/13/18	21330	550.00	
49 201694	01-10-5900	SINK		550.00
01 MEYER PAVING, INC.	08/10/18	21329	11300.00	
49 18-4548	15-00-5620	PAVEMENT REPAIRS		11300.00
01 SECRETARY OF STATE	08/30/18	21334	10.00	
49 LSM1144209	01-30-5900	NOTARY FILING FEE-STIEGEMEIER		10.00
01 SECRETARY OF STATE	08/30/18	21335	10.00	
50 LSM1144206A	01-10-5900	NOTARY FILING FEE-ALDRIDGE		10.00
01 AMERICAN BANK & TRUST	08/08/18	21326	1637.47	
49 07292018E	01-20-5600	MAINTENANCE & REPAIR		137.94
49 07292018E	01-40-5600	MAINTENANCE & REPAIR		3.00
49 07292018E	01-50-5600	MAINTENANCE & REPAIR		3.54
49 07292018E	52-10-5900	OTHER EXPENSE		2.09
49 07292018E	52-20-5600	MAINTENANCE & REPAIR		29.02
49 07292018E	52-20-5900	OTHER EXPENSE		3.38
49 07292018F/H	01-10-5390	OTHER PROFESSIONAL SERVICES		472.00
49 07292018F/H	01-10-5900	OTHER EXPENSES		110.00
49 07292018F/H	01-30-5600	MAINTENANCE & REPAIR		23.50-
49 07292018F/H	12-00-8411	COMPUTERS & ACCESSORIES		900.00

** TOTAL MANUAL CHECKS REGISTERED

14365.13

SYS DATE:08/30/18

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
Thursday August 30, 2018

SYS TIME:10:32

[NW1]

PAGE 5

=====

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
--------------------	--------	--------------------------	-------------------------	--------	-------

=====

=====

REPORT SUMMARY

=====

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	42077.01	14365.13	56442.14
TOTAL CASH	42077.01	14365.13	56442.14

=====

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	15590.53	2027.00	17617.53
12	12852.00	900.00	13752.00
15	5000.00	11300.00	16300.00
52	8634.48	138.13	8772.61
TOTAL DISTR	42077.01	14365.13	56442.14

=====



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, SEPTEMBER 4, 2018

- Budget Report – Enclosed in the packet is the August Budget Report. The Utility Billing was not completed when this report was done, so the revenue will be included next month.
- Escrow Accounts – There was no escrow activity in August.
- Warrant List
 - A/P Check run of \$42,077.01, manual checks of \$14,365.13 for a total of \$56,442.14.
 - G Snow – Stormwater Project and Sewer Hook Up at the Shelter House for a total of \$9,100.
 - Lauterbach & Amen, LLP - \$2,000.00 for a final billing on the audit
 - NIU Center for Governmental Studies - \$5,000.00 for the initial payment for the Strategic Plan.
 - Roger's Repair Service – Total of \$8,116.25 - \$7,852.00 for the Heating / Cooling System in the Civic Center on the Police Department Side and \$264.25 for work at the Shelter House.
 - Meyer Paving, Inc. - \$11,300.00 for Pavement Repairs, paid as a manual check.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - August 31, 2018

	FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Aug 19	Actual Totals for May 18 - Aug 19	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	712,857	749,720	295,916	292,132	3,784
TOTAL ADMINISTRATION & FINANCE	336,790	350,404	105,742	79,354	26,388
TOTAL PARKS & GROUNDS	49,196	44,053	14,684	15,108	(424)
TOTAL POLICE DEPARTMENT	226,906	235,505	88,576	71,042	17,534
TOTAL CIVIC CENTER	26,034	21,500	7,167	6,300	866
TOTAL STREET DEPARTMENT	89,610	84,978	33,326	17,549	15,777
TOTAL NON DEPARTMENTAL	4,067	-	-	-	-
TOTAL GENERAL FUND EXPENDITURES	732,604	736,440	249,495	189,353	60,142
GENERAL FUND NET INCOME/LOSS	(19,747)	13,280	46,422	102,779	(56,358)
12 - UTILITY TAX FUND					
TOTAL REVENUE	107,678	91,500	47,500	30,532	16,968
TOTAL EXPENDITURES	102,576	101,525	36,257	41,215	(4,958)
UTILITY TAX FUND NET INCOME/LOSS	5,102	(10,025)	11,243	(10,684)	21,926
13 - TIF DISTRICT FUND					
TOTAL REVENUE	47,380	56,509	29,385	34,945	(5,561)
TOTAL EXPENDITURES	11,087	57,000	1,750	1,335	415
ROAD & BRIDGE FUND NET INCOME/LOSS	36,293	(491)	27,635	33,610	(5,975)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	45,689	46,737	33,791	33,843	(52)
TOTAL EXPENDITURES	43,082	20,500	-	16,300	(16,300)
ROAD & BRIDGE FUND NET INCOME/LOSS	2,607	26,237	33,791	17,543	16,248
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	34,489	34,221	11,407	11,773	(366)
TOTAL EXPENDITURES	-	10,000	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	34,489	24,221	11,407	11,773	(366)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	134,115	10,000	-	-	-
TOTAL EXPENDITURES	134,115	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	430,693	375,776	126,976	67,725	59,251
TOTAL WATER EXPENDITURES	211,898	213,118	60,447	80,061	(19,614)
TOTAL SEWER EXPENDITURES	173,504	118,737	60,799	57,783	3,016
TOTAL WATER & SEWER FUND EXPENDITURES	385,402	331,855	121,245	137,844	(16,598)
WATER & SEWER FUND NET INCOME/LOSS	45,291	43,921	5,731	(70,118)	75,849
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	49,475	27,008	17,341	18,464	(1,123)
TOTAL EXPENDITURES	12,659	12,064	507	762	(255)
WATER IMPROVEMENT NET INCOME/LOSS	36,816	14,944	16,834	17,702	(868)
56 -SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	53,656	29,008	19,008	19,854	(846)
TOTAL EXPENDITURES	17,200	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	36,456	29,008	19,008	19,854	(846)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	16,000	(16,000)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	16,000	(16,000)
GRAND TOTAL REVENUE	1,616,032	1,420,478	581,324	525,268	56,056
GRAND TOTAL EXPENSES	1,438,724	1,279,384	409,254	386,809	22,445
GRAND TOTAL NET INCOME / LOSS	177,308	141,095	172,070	138,459	33,611

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - August 31, 2018

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Aug 19	Actual Totals for May 18 - Aug 19	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	108,211	121,426	63,142	62,531	611
01-00-4120	REAL ESTATE TAX - KANE CO.	99,988	106,385	55,320	54,498	822
01-00-4220	STATE OF IL - INCOME TAX	118,422	116,590	38,863	45,727	(6,863)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	82,259	75,000	25,000	28,109	(3,109)
01-00-4250	STATE OF IL-REPLACEMENT TAX	2,756	3,000	1,000	1,096	(96)
01-00-4270	STATE OF IL-USE TAX	34,458	35,043	11,681	11,319	362
01-00-4280	STATE OF IL-VIDEO GAMING TAX	21,304	20,000	6,667	7,750	(1,083)
01-00-4310	GAME LICENSE	300	300	300	225	75
01-00-4320	ANIMAL LICENSE	1,680	-	-	-	-
01-00-4325	GOLF CART LICENSE	-	300	300	505	(205)
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	3,157	3,000	1,000	767	233
01-00-4341	RAFFLE LICENSE FEE	45	30	10	10	-
01-00-4350	LIQUOR LICENSE	10,000	10,000	10,000	10,000	-
01-00-4410	BUILDING PERMITS	7,037	7,500	3,333	3,546	(213)
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	21,048	8,767	8,767	11,632	(2,865)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	3,043	-	-	-	-
01-00-4500	GARBAGE COLLECTION REVENUE	129,198	148,509	49,503	24,882	24,621
01-00-4505	GARBAGE PENALTIES	1,872	1,800	600	728	(128)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	3,060	1,360	1,360	1,700	(340)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	340	-	-	-	-
01-00-4550	PARK RENT	960	1,500	1,000	1,010	(10)
01-00-4550.03	RENT - KANE COUNTY POLLING	80	40	-	40	(40)
01-00-4550.04	RENT - GYM USE	5,198	5,500	1,833	660	1,173
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	1,600	3,200	(1,600)
01-00-4550.11	RENT - KITCHEN	663	750	250	-	250
01-00-4550.17	RENT - EXERCISE ROOM	1,190	600	200	2,180	(1,980)
01-00-4560	FUTURE LINK RENT	-	-	-	1,400	(1,400)
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	10,833	10,832	1
01-00-4610	DEKALB COUNTY FINES	206	500	167	23	143
01-00-4620	KANE COUNTY FINES	730	1,000	333	127	206
01-00-4625	ORDINANCE VIOLATION FINES	2,200	2,000	667	175	492
01-00-4800	INTEREST INCOME	1,961	2,000	667	3,716	(3,050)
01-00-4900	OTHER INCOME	5,320	500	167	1,964	(1,797)
01-00-4910	REIMBURSEMENT INCOME	8,853	4,000	1,333	1,760	(427)
01-00-4999	TRANSFER FROM OTHER FUNDS	-	35,000	-	-	-
** TOTAL GENERAL FUND REVENUE		712,857	749,720	295,916	292,132	3,784
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	48,212	58,012	19,337	15,706	3,632
01-10-5010.01	WAGES - REIMBURSED (POLICE)	-	-	-	238	(238)
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,835	3,000	-	-	-
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	1,000	1,000	-	-	-
01-10-5011	SALARIES - VILLAGE BOARD	19,000	19,600	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	823	1,000	250	235	16
01-10-5020	SOCIAL SECURITY EXPENSE	5,133	5,937	1,479	1,382	98
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	-	-	-	18	(18)
01-10-5120	POSTAGE	1,589	2,500	833	854	(21)
01-10-5150	ANIMAL TAG EXPENSE	58	-	-	-	-
01-10-5155	GOLF CART LICENSE EXPENSE	168	200	-	-	-
01-10-5160	COPIER & POSTAGE MACHINE LEASE	1,951	335	112	84	28
01-10-5200	OFFICE SUPPLIES	8,075	6,000	2,000	3,229	(1,229)
01-10-5320	ENGINEERING SERVICES	3,740	5,000	1,667	553	1,114
01-10-5330	LEGAL SERVICES	20,914	20,000	6,667	7,187	(520)
01-10-5350	AUDIT EXPENSE	12,760	12,860	12,860	12,860	-
01-10-5390	OTHER PROFESSIONAL SERVICES	14,449	12,500	4,167	2,207	1,960
01-10-5400	GARBAGE COLLECTION EXPENSE	129,172	133,509	44,503	22,126	22,377
01-10-5420	PERMIT EXPENSE	200	-	-	50	(50)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	1,175	800	800	1,250	(450)
01-10-5500	INSURANCE EXPENSE	45,024	46,000	-	51	(51)
01-10-5550	SOFTWARE EXPENSE	24	-	-	-	-
01-10-5570	DUES AND MEMBERSHIPS	4,780	5,000	1,667	3,767	(2,100)
01-10-5700	TELEPHONE	4,629	5,000	1,667	1,352	315
01-10-5900	OTHER EXPENSES	4,929	5,000	1,667	5,319	(3,652)
01-10-5900.01	FUN FEST EXPENSES	525	750	-	-	-
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	836	900	900	858	42
01-10-5920	CONFERENCES	(208)	500	167	30	137
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	-	5,000
** TOTAL ADMINISTRATION & FINANCE		336,790	350,404	105,742	79,354	26,388

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - August 31, 2018

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Aug 19	Actual Totals for May 18 - Aug 19	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	30,835	28,734	9,578	8,764	814
01-20-5020	SOCIAL SECURITY EXPENSE	2,687	2,501	834	867	(33)
01-20-5030	PENSION EXPENSE	1,392	1,308	436	452	(16)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	4,090	3,960	1,320	1,203	117
01-20-5250	GASOLINE & FUEL	791	1,000	333	403	(70)
01-20-5600	MAINTENANCE & REPAIR	8,237	5,000	1,667	3,176	(1,510)
01-20-5730	UTILITIES	1,106	1,300	433	242	191
01-20-5900	OTHER EXPENSE	59	250	83	-	83
** TOTAL PARKS & GROUNDS		49,196	44,053	14,684	15,108	(424)
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES - CHIEF	51,060	52,000	17,333	15,800	1,533
01-30-5015	WAGES - PATROL OFFICERS	67,275	67,750	22,583	19,851	2,732
01-30-5016	WAGES - TRAINING	5,636	5,631	1,877	1,360	517
01-30-5018	WAGES - SERGEANT	29,716	32,091	10,697	7,530	3,167
01-30-5019	WAGES - CODE ENFORCEMENT	-	11,700	3,900	-	3,900
01-30-5020	SOCIAL SECURITY EXPENSE	12,327	13,401	4,467	4,040	426
01-30-5030	PENSION EXPENSE	2,262	2,320	773	803	(30)
01-30-5040	EMPLOYEE MEDICAL INSURANCE	4,769	6,000	2,000	1,823	177
01-30-5100	GENERAL SUPPLIES	5,324	5,000	1,667	1,376	290
01-30-5250	GASOLINE & FUEL	6,011	7,000	2,333	1,562	772
01-30-5300	UNIFORM EXPENSE	2,823	4,000	1,333	996	337
01-30-5330	LEGAL SERVICES	131	500	167	-	167
01-30-5390	OTHER PROFESSIONAL SERVICES	14,360	-	-	-	-
01-30-5560	TRAINING	1,645	1,500	1,500	775	725
01-30-5570	DUES & MEMBERSHIPS	320	1,000	1,000	600	400
01-30-5600	MAINTENANCE & REPAIR	4,643	6,000	2,000	355	1,645
01-30-5700	TELEPHONE	3,969	5,000	1,667	1,325	342
01-30-5750	COMMUNICATIONS	12,038	12,612	12,612	12,562	50
01-30-5900	OTHER EXPENSE	2,596	2,000	667	284	382
** TOTAL POLICE DEPARTMENT		226,906	235,505	88,576	71,042	17,534
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	431	1,000	333	105	228
01-40-5600	MAINTENANCE & REPAIR	16,845	10,000	3,333	6,195	(2,862)
01-40-5730	UTILITIES	7,972	10,000	3,333	-	3,333
01-40-5900	OTHER EXPENSE	785	500	167	-	167
** TOTAL CIVIC CENTER		26,034	21,500	7,167	6,300	866
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	32,334	28,734	9,578	8,764	814
01-50-5020	SOCIAL SECURITY EXPENSE	2,802	2,501	834	867	(33)
01-50-5030	PENSION EXPENSE	1,392	1,308	436	452	(16)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	4,089	3,960	1,320	1,203	117
01-50-5175	ROAD SALT	6,222	7,000	-	-	-
01-50-5250	GASOLINE & FUEL	1,585	2,500	833	157	676
01-50-5390	OTHER PROFESSIONAL SERVICES	100	225	75	-	75
01-50-5600	MAINTENANCE & REPAIR	4,548	7,500	2,500	1,073	1,427
01-50-5620	STREET MAINTENANCE	15,939	12,000	8,000	610	7,390
01-50-5621	TREE MAINTENANCE	4,900	5,000	5,000	1,200	3,800
01-50-5622	STREET SIGN INSTALLATION	1,430	2,000	667	30	636
01-50-5730	UTILITIES	14,254	12,000	4,000	3,189	811
01-50-5900	OTHER EXPENSE	14	250	83	4	80
** TOTAL STREET DEPARTMENT		89,610	84,978	33,326	17,549	15,777
NON DEPARTMENTAL EXPENDITURES						
01-90-5900.07	GRAND POINTE ESCROW LOSS	1,937	-	-	-	-
01-90-5900.16	OLSEN ESCROW LOSS	2,130	-	-	-	-
** TOTAL NON DEPARTMENTAL		4,067	-	-	-	-
TOTAL GENERAL FUND REVENUES		712,857	749,720	295,916	292,132	3,784
TOTAL GENERAL FUND EXPENDITURES		732,604	736,440	249,495	189,353	60,142
GENERAL FUND NET INCOME/LOSS		(19,747)	13,280	46,422	102,779	(56,358)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - August 31, 2018

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Aug 19	Actual Totals for May 18 - Aug 19	Variance to Budget
12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	20,255	21,000	7,000	6,708	292
12-00-4140.30	COM ED - UTILITY TAX	31,979	30,000	10,000	8,967	1,033
12-00-4140.40	NICOR GAS - UTILITY TAX	15,280	13,000	4,333	2,737	1,597
12-00-4746	POLICE GRANTS	3,536	-	-	160	(160)
12-00-4750	VEHICLE LOAN PROCEEDS	23,520	-	-	-	-
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	20,500	20,500	10,500	10,000
12-00-4800	INTEREST INCOME	3,356	2,000	667	1,460	(794)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	-	5,000
12-00-4996	TRANSFER FROM TIF FUND	4,752	-	-	-	-
** TOTAL REVENUE		107,678	91,500	47,500	30,532	16,968
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	-	-	-	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	-	-	-	-
12-00-5999	TRANSFER TO OTHER FUNDS	-	35,000	-	-	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	-	14,700	14,700	12,552	2,148
12-00-8401	POLICE VEHICLE	31,020	-	-	-	-
12-00-8411	COMPUTERS & ACCESSORIES	5,237	3,248	3,248	900	2,348
12-00-8413	POLICE GRANT PURCHASES	3,050	-	-	218	(218)
12-00-8418	GIS	1,500	-	-	-	-
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	2,511	7,640	2,514	2,514	(0)
12-00-8421	POLICE VEHICLE LOAN - INTEREST	259	669	256	255	0
12-00-8422	PUBLIC WORKS VEHICLE	-	11,290	11,290	19,776	(8,486)
12-00-8423	POLICE RECORDS MANAGEMENT SYSTEM	-	4,250	4,250	-	4,250
12-00-8424	POLICE IN CAR VIDEO SYSTEMS	-	2,728	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	22,000	-	5,000	(5,000)
** TOTAL EXPENDITURES		102,576	101,525	36,257	41,215	(4,958)
UTILITY TAX FUND NET INCOME/LOSS		5,102	(10,025)	11,243	(10,684)	21,926
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	9,082	10,000	5,200	7,605	(2,405)
13-00-4120	TIF TAX - KANE CO.	38,297	46,509	24,185	27,341	(3,156)
** TOTAL REVENUE		47,380	56,509	29,385	34,945	(5,561)
EXPENDITURES						
13-00-5999	TRANSFER TO UTILITY TAX FUND	4,752	-	-	-	-
13-00-8417	TIF LEGAL FEES	6,335	7,000	1,750	1,335	415
13-00-8418	TIF IMPROVEMENTS	-	50,000	-	-	-
** TOTAL EXPENDITURES		11,087	57,000	1,750	1,335	415
TIF DISTRICT FUND NET INCOME/LOSS		36,293	(491)	27,635	33,610	(5,975)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	19,550	20,000	20,000	19,500	500
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	6,004	6,004	3,122	2,803	319
15-00-4120	REAL ESTATE TAX-KANE COUNTY	19,593	20,133	10,469	11,417	(948)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	136	250	83	123	(40)
15-00-4800	INTEREST INCOME	406	350	117	-	117
** TOTAL REVENUE		45,689	46,737	33,791	33,843	(52)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	319	500	-	-	-
15-00-5620	STREET MAINTENANCE	42,763	20,000	-	16,300	(16,300)
** TOTAL EXPENDITURES		43,082	20,500	-	16,300	(16,300)
ROAD & BRIDGE FUND NET INCOME/LOSS		2,607	26,237	33,791	17,543	16,248

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - August 31, 2018

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Aug 19	Actual Totals for May 18 - Aug 19	Variance to Budget
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,448	33,471	11,157	11,260	(103)
19-00-4800	INTEREST INCOME	1,041	750	250	513	(263)
	** TOTAL REVENUE	34,489	34,221	11,407	11,773	(366)
EXPENDITURES						
19-00-5320	ENGINEERING SERVICES	-	10,000	-	-	-
	** TOTAL EXPENDITURES	-	10,000	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	34,489	24,221	11,407	11,773	(366)

28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4936	DEVELOPER RECEIPTS	134,115	10,000	-	-	-
	** TOTAL REVENUE	134,115	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	131	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	133,984	5,000	-	-	-
	** TOTAL EXPENDITURES	134,115	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	190,867	195,000	65,000	33,225	31,775
52-00-4171	ALLOCATION OF WATER REVENUE	(12,865)	(13,000)	(4,333)	(2,101)	(2,232)
52-00-4180	SEWER REVENUE	188,928	195,000	65,000	33,147	31,853
52-00-4181	ALLOCATION OF SEWER REVENUE	(12,741)	(13,000)	(4,333)	(2,081)	(2,252)
52-00-4190	PENALTIES	6,210	6,000	2,000	2,109	(109)
52-00-4200	TURN ON/OFF REVENUE	725	500	167	-	167
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	900	400	400	500	(100)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	200	-	-	-	-
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	3,131	1,376	1,376	1,867	(491)
52-00-4300.03	METER FEES - HERITAGE HILLS	688	-	-	-	-
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	1,800	800	800	1,000	(200)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	400	-	-	-	-
52-00-4800	INTEREST INCOME	3,146	2,500	833	-	833
52-00-4900	OTHER REVENUE	304	200	67	60	7
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	-	-	-	-
	** TOTAL REVENUE	430,693	375,776	126,976	67,725	59,251

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - August 31, 2018

	FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Aug 19	Actual Totals for May 18 - Aug 19	Variance to Budget
10 - WATER DIVISION EXPENDITURES					
52-10-5010 WAGES	22,105	22,957	7,652	6,255	1,397
52-10-5020 SOCIAL SECURITY EXPENSE	1,866	1,912	637	595	42
52-10-5030 PENSION EXPENSE	717	674	225	233	(8)
52-10-5040 EMPLOYEE MEDICAL INSURANCE	2,107	2,040	680	620	60
52-10-5100 GENERAL SUPPLIES	185	400	133	-	133
52-10-5105 METERS	5,780	5,000	5,000	-	5,000
52-10-5110 CHEMICALS	11,522	15,000	5,000	7,718	(2,718)
52-10-5120 POSTAGE	951	2,000	667	360	307
52-10-5250 GASOLINE & FUEL	1,265	1,500	500	403	97
52-10-5330 LEGAL EXPENSE	22	250	83	44	40
52-10-5335 TEST EXPENSE	2,287	3,000	1,000	408	592
52-10-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	5,417	5,416	1
52-10-5390 OTHER PROFESSIONAL SERVICES	15,000	15,500	5,167	5,000	167
52-10-5550 SOFTWARE EXPENSE	975	1,000	-	-	-
52-10-5600 MAINTENANCE & REPAIR	16,613	10,000	3,333	797	2,537
52-10-5700 TELEPHONE	674	700	233	237	(3)
52-10-5730 UTILITIES	17,323	18,000	6,000	3,848	2,152
52-10-5740 JULIE LOCATES	218	250	-	-	-
52-10-5870 IEPA LOAN - PRINCIPAL	50,710	52,076	-	25,865	(25,865)
52-10-5880 IEPA LOAN - INTEREST	8,186	7,005	-	3,675	(3,675)
52-10-5886 IEPA LOAN - WATERMAIN	25,903	26,501	13,175	13,175	-
52-10-5888 IEPA LOAN - WATERMAIN	10,932	10,604	5,378	5,378	-
52-10-5900 OTHER EXPENSE	308	500	167	34	133
** TOTAL WATER EXPENDITURES	211,898	213,118	60,447	80,061	(19,614)
20 - SEWER DIVISION EXPENDITURES					
52-20-5010 WAGES	22,105	22,957	7,652	6,255	1,397
52-20-5020 SOCIAL SECURITY EXPENSE	1,869	1,912	637	597	41
52-20-5030 PENSION EXPENSE	717	674	225	233	(8)
52-20-5040 EMPLOYEE MEDICAL INSURANCE	2,107	2,040	680	620	60
52-20-5100 GENERAL SUPPLIES	199	250	83	-	83
52-20-5110 CHEMICALS	-	250	83	-	83
52-20-5120 POSTAGE	538	600	200	270	(70)
52-20-5250 GASOLINE & FUEL	492	750	250	157	93
52-20-5320 ENGINEERING	-	-	-	510	(510)
52-20-5330 LEGAL EXPENSE	22	250	83	-	83
52-20-5335 TEST EXPENSE	892	1,600	533	-	533
52-20-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	5,417	5,416	1
52-20-5390 OTHER PROFESSIONAL SERVICES	15,000	15,000	5,000	5,000	-
52-20-5400 PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550 SOFTWARE EXPENSE	975	1,000	-	-	-
52-20-5600 MAINTENANCE & REPAIR	3,009	10,000	3,333	3,012	321
52-20-5700 TELEPHONE	1,259	1,300	433	442	(9)
52-20-5730 UTILITIES	12,070	11,000	3,667	2,780	887
52-20-5740 JULIE LOCATES	218	250	-	-	-
52-20-5870 IEPA LOAN - PRINCIPAL	57,816	29,531	29,531	29,532	(1)
52-20-5880 IEPA LOAN - INTEREST	1,318	423	423	423	-
52-20-5900 OTHER EXPENSE	149	200	67	35	31
52-20-5900.07 GRAND POINTE ESCROW LOSS (NPDES)	34,000	-	-	-	-
** TOTAL SEWER EXPENDITURES	173,504	118,737	60,799	57,783	3,016
TOTAL WATER & SEWER FUND EXPENDITURES	385,402	331,855	121,245	137,844	(16,598)
WATER & SEWER FUND NET INCOME/LOSS	45,291	43,921	5,731	(70,118)	75,849

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - August 31, 2018

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Aug 19	Actual Totals for May 18 - Aug 19	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	12,865	13,000	4,333	2,101	2,232
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	28,074	12,508	12,508	16,374	(3,866)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	6,867	-	-	-	-
54-00-4800	INTEREST INCOME	1,669	1,500	500	(11)	511
54-00-4994	TRANSFER FROM UTILITY TAX FUND	-	-	-	-	-
	** TOTAL REVENUE	49,475	27,008	17,341	18,464	(1,123)
EXPENDITURES						
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	-	-	-	255	(255)
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	10,625	11,050	-	-	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	1,183	1,014	507	507	-
54-00-8211	WATER READER UPGRADE	850	-	-	-	-
	** TOTAL EXPENDITURES	12,659	12,064	507	762	(255)
	WATER IMPROVEMENT NET INCOME/LOSS	36,816	14,944	16,834	17,702	(868)
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	12,741	13,000	4,333	2,081	2,252
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	31,449	14,008	14,008	17,874	(3,866)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	6,867	-	-	-	-
56-00-4800	INTEREST INCOME	2,599	2,000	667	(101)	768
	** TOTAL REVENUE	53,656	29,008	19,008	19,854	(846)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	17,200	-	-	-	-
	** TOTAL EXPENDITURES	17,200	-	-	-	-
	SEWER IMPROVEMENT NET INCOME/LOSS	36,456	29,008	19,008	19,854	(846)
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	28,800	12,800	12,800	16,000	(3,200)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	4,400	-	-	-	-
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(33,200)	(12,800)	(12,800)	-	(12,800)
	** TOTAL REVENUE	-	-	-	16,000	(16,000)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	SCHOOL LAND CASH NET INCOME/LOSS	-	-	-	16,000	(16,000)
GRAND TOTALS						
	GRAND TOTAL REVENUE	1,616,032	1,420,478	581,324	525,268	56,056
	GRAND TOTAL EXPENSES	1,438,724	1,279,384	409,254	386,809	22,445
	GRAND TOTAL NET INCOME / LOSS	177,308	141,095	172,070	138,459	33,611

Estimated Cash Balances for August 31, 2018

	08/01/18 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	08/31/18 Check Run	Estimated 08/31/18 Balance	
Old Second Checking	42,426.93		62,769.16	(22,493.24)	(18,348.46)	(42,077.01)	22,277.38	N/A
First Midwest	248,366.18						248,366.18	N/A
TIF Funds	69,486.91		415.71				69,902.62	N/A
Illinois Funds	1,204,433.97		28,976.53				1,233,410.50	N/A
First Midwest CD	250,863.01						250,863.01	1.00%
	1,815,577.00	0.00	92,161.40	(22,493.24)	(18,348.46)	(42,077.01)	1,824,819.69	

Estimated Fund Balance
through August 31, 2018

	Beginning Balance	Revenues	Expenditures	Ending Balance	Est Balance Budget	Better/(Worse)
General Fund	\$143,053	\$292,132	\$189,353	\$245,832	\$148,985	96,847
Other Funds:						
Utility Tax Fund	517,915	30,532	41,215	507,232	504,747	2,485
TIF District Fund	36,293	34,945	1,335	69,903	26,756	43,147
Road & Bridge Fund	39,308	33,843	16,300	56,851	18,763	38,088
Motor Fuel Tax Fund	107,741	11,773	-	119,514	107,348	12,166
Totals	701,257	111,093	58,850	753,500	657,614	95,886
Water & Sewer Funds						
Water & Sewer Operating Fund	358,666	67,725	137,844	288,547	368,223	(79,676)
Water Improvement Fund	168,349	18,464	762	186,051	156,870	29,181
Sewer Improvement Fund	304,907	19,854	-	324,761	295,059	29,702
Totals	831,922	106,043	138,606	799,359	820,152	(20,793)
Village Totals	\$1,676,232	\$509,268	\$386,809	\$1,798,691	\$1,626,751	171,940

Village of Maple Park
Water & Sewer Departments
As of June 30, 2018

Water Pumped to Billed Statistics

Months	Gallons Pumped	Gallons Billed	% Pumped to Billed	Target* % Pump to Billed	% Variance
May / June 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Leaks -Hydrant Flushing	5,799.30 (8.79) (200.80) (15.20) (9.50) (110.00) (120.00) 5,335.01	4,201.92	78.76%	90.00%	-11.24%
March / April 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Leak	5,335.50 (11.99) (201.20) (15.20) (8.40) (15.00) 5,083.72	3,940.58	77.51%	90.00%	-12.49%
January / February 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Leak	5,152.00 (12.98) (220.60) (15.20) (8.40) (15.00) 4,879.83	4,107.09	84.16%	90.00%	-5.84%
November / December 2017 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Leak	5,194.70 (14.85) (177.90) (15.20) (8.50) (10.00) 4,968.25	4,030.57	81.13%	90.00%	-8.87%
September / October 2017 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -09/26/17 - Fire -Fire Dept Drills -Tree Watering -Water Leak -Ball Diamond Watering	5,601.60 (12.83) (193.00) (15.20) (9.10) (3.00) (2.00) (10.00) (120.00) (10.00) 5,226.48	4,516.50	86.42%	90.00%	-3.58%
July / August 2017 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -07/05/17 - Fire Dept Testing -07/18/17 - Fire Dept Drill -07/25/17 - Fire Dept Drill -08/01/17 - Fire Dept Drill	6,098.10 (7.91) (220.00) (15.20) (10.50) (15.00) (15.00) (1.50) (9.00) 5,803.99	4,368.00	75.26%	90.00%	-14.74%
May / June 2017 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -05/16/17 - Fire Dept Testing -05/17/17 - Fire Dept Fire -05/19/17 - Repair Water Leak -Hydrant Flushing	6,214.10 (10.49) (225.60) (15.20) (10.40) (4.00) (25.00) (20.00) (121.00) 5,782.41	4,767.25	82.44%	90.00%	-7.56%
March / April 2017 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine	5,550.50 (27.16) (186.70) (15.20) (8.90) 5,312.54	3,846.46	72.40%	90.00%	-17.60%
January / February 2017 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Fire Department	5,150.40 (16.64) (184.00) (15.20) (20.00) 4,914.57	3,953.50	80.44%	90.00%	-9.56%

*Target of 90% - Illinois Water Association Goal to maintain

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2018-17

**AN ORDINANCE AMENDING TITLE 1 "ADMINISTRATION," CHAPTER 6
"VILLAGE OFFICERS AND EMPLOYEES," SECTION 1-6-13 "HINDERING
OFFICERS OR EMPLOYEES," ARTICLE D. "BUILDING INSPECTOR," AND
ARTICLE E. "VILLAGE PLANNER"**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

**AN ORDINANCE AMENDING TITLE 1
“ADMINISTRATION,” CHAPTER 6 “VILLAGE OFFICERS
AND EMPLOYEES,” SECTION 1-6-13 “HINDERING
OFFICERS OR EMPLOYEES,” ARTICLE D. “BUILDING
INSPECTOR,” AND ARTICLE E. “VILLAGE PLANNER”**

WHEREAS, the Village of Maple Park Board of Trustees will be naming a new employee to administer the Department of Public Works;

WHEREAS, the Board of Trustees sees it in the best interest of the community to merge the scope of the positions of Director of Public Works, Building Inspector and Village Planner.

NOW, THEREAFTER BE IT ORDAINED by the President and Board of Trustees of the Village of Maple Park Kane and DeKalb Counties, Illinois, that Section 1-16-13 of the village code be amended as follows:

SECTION 1. Title 1, “ADMINISTRATION,” Chapter 6 “VILLAGE OFFICERS,” Section 1-6-13 “HIDERING OFFICERS OR EMPLOYEES,” Article D. “Building Inspector,” shall be amended as follows:

ARTICLE D. DIRECTOR OF PUBLIC WORKS

1-6D-1: OFFICE ESTABLISHED; APPOINTMENT

There shall be established the office of Director of Public Works, which officer shall be appointed by the village president, with the advice and consent of the Village Board of Trustees.

1-6D-2: DUTIES:

- A. The Director of Public Works shall be charged with the responsibility of directing the employee(s) of the Public Works Department and shall be charged with the responsibility of issuing building permits, the enforcement of such provisions pertaining to the construction of buildings in the village, and shall be responsible for the periodic review of the village zoning ordinance, and the subdivision ordinance.
- B. The review of all proposed resolutions and ordinances relating to planning, zoning, and subdivisions.
- C. The provisions of any other advice as may be required by the Board of Trustees and the Planning Commission.

1-6D-2: COMPENSATION:

The compensation to be paid to the Director of Public Works shall be such as may be from time to time be set and determined by the Board of Trustees.

SECTION 2. Title 1, “ADMINISTRATION,” CHAPTER 6 “VILLAGE OFFICERS AND EMPLOYEES,” SECTION 1-6D-13 “HINDERING OFFICERS OR EMPLOYEES,” ARTICLE E. “VILLAGE PLANNER,” shall be repealed in its entirety.

SECTION 3. VALIDITY

- A. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they conflict with this ordinance, or any part of this Ordinance.
- B. If any provision contained in this ordinance is found to be invalid, such provision shall be deemed to be severable and shall not affect the validity of any of the remaining provision of the ordinance.

SECTION 4. ORDINANCE IN FORCE

This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as provided by law.

PASSED by the Village of Maple Park Board of Trustees on _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the Village President on the ____ day of _____, 2018.

ATTEST:

Kathleen Curtis, Village President

Elizabeth Peerboom, Village Clerk

CERTIFICATION

STATE OF ILLINOIS
COUNTY OF DEKALB AND KANE

I, Elizabeth Peerboom, do hereby certify that I am the Village Clerk of Maple Park, Illinois, and keeper of the records of said Village, Maple Park, Illinois, and that the foregoing is a true and correct copy of Ordinance 2018-17 as adopted by the Board of Trustees of the Village of Maple Park, Illinois, at their Regular Meeting held 7:00 p.m. on _____, 2018.

Dated this _____ day of _____, 2018.

By: _____
Elizabeth Peerboom, Village Clerk

VILLAGE OF MAPLE PARK KANE AND DEKALB COUNTIES, ILLINOIS

RESOLUTION 2018-14 Approved: _____

**AUTHORIZING THE VILLAGE PRESIDENT TO
EXECUTE A FIVE-YEAR CONTRACT WITH WASTE
MANAGEMENT BEGINNING FEBRUARY 1, 2019
THROUGH JANUARY 31, 2024**

WHEREAS, the Board of Trustees of the Village of Maple Park, Illinois has determined the need to provide refuse, recycling and yard waste collection services for its residents;

WHEREAS, the current agreement for refuse, recycling and yard waste collection services is set to expire on January 31, 2019;

WHEREAS, a request for proposals was advertised publicly and bids from Waste Management, Advanced Disposal Services, Groot Industries and Lakeshore Recycling systems were opened and read aloud publicly on August 21, 2019;

WHEREAS, the Maple Park Finance Committee has reviewed the bids and determined that it is in the best interest of the residents of Maple Park to accept the bid from Waste Management;

WHEREAS, the public deserves the assurance that a thorough vetting has been completed, in regards to the award of this agreement;

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF
THE VILLAGE OF MAPLE PARK, ILLINOIS:**

Section 1. That the Village President of the Village of Maple Park is hereby directed to execute a five-year agreement with Waste Management refuse, recycling, and yard waste collection as set forth in the agreement in Exhibit A.

Section 2. That the Village Clerk of the Village of Maple Park be authorized and directed to attest the Village President's signature.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____.

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Village President of the Village of Maple Park, Kane and DeKalb Counties, Illinois on _____.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

RESOLUTION 2018-15 Approved: _____

**A RESOLUTION AUTHORIZING THE
DESTRUCTION OF AUDIO RECORDINGS OF
CLOSED SESSION MEETINGS**

WHEREAS, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or approval of a Records Commission or the State Archivist not less than eighteen (18) months after the completion of the meeting recorded, but only after:

1. Approval of the destruction of a particular recording; and
2. Approval of the written minutes of the closed meeting; and

WHEREAS, for the verbatim record by tape of the meetings set forth in Section 1 of this Resolution, at least eighteen (18) months have passed since the completion of those meetings, and this governmental body has approved written minutes for each of the meetings or portions of meetings set forth in Section 1; and

WHEREAS, this governmental body may order destruction of the verbatim record even if it continues to withhold the approved written minutes of the closed session until some later period of time;

NOW THERE FORE, BE IT RESOLVED BY THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS, as follows:

SECTION 1: Based upon the statements made within the preamble to this resolution, the Village of Maple Park hereby orders the destruction of the verbatim record being a digital audio tape of the following executive session meetings as listed in Exhibit A.

SECTION 2: This Resolution shall be in full force and effect immediately upon its passage.

APPROVED and PASSED this ____ day of _____, 2018.

AYES: _____
NAYS: _____
ABSENT: _____

Kathleen Curtis, Village President

Attest:

Elizabeth Peerboom, CMC, Village Clerk

EXHIBIT A

Date of Meeting:

7-5-16

8-2-16

9-6-16